SHIRE OF CUBALLING

A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world

Shire of Cuballing – Council Meeting

MINUTES

Held

Wednesday 21st October 2026
3.30 pm
Cuballing CWA Hall

COUNCIL MEETING PROCEDURES

1. All Council meetings are open to the public, except for matters raised by Council under "Confidential Matters".

2. Members of the public may ask a question at an ordinary Council meeting at "Public Question Time".

3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the Presiding Member announces Public Question Time.

4. All other arrangements are in accordance with the Council's standing orders, policies and decisions of the Shire.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Cuballing for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conservations with staff. The Shire of Cuballing disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Cuballing during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Cuballing. The Shire of Cuballing warns that anyone who has an application lodged with the Shire of Cuballing must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Cuballing in respect of the application.

Shire of Cuballing Strategic Community Plan 2023-2033

Our Heart, Our Home

VISION

A charming rural community, in a unique part of the world, growing and prospering while protecting its natural environment.

GOALS

Social

- ☑ A place where people of all ages, abilities and stages of life are active and connected.

Economic

- ☑ Business is thriving, with ample local employment, and opportunities for existing and new businesses to grow.

Natural Environment

- ☑ The natural environment is protected, enhanced, and managed, and enjoyed by locals, and proudly shared with visitors.

Built Environment

- ☑ People and goods can move easily in and around the Shire, which is well planned for community needs, respecting the past and building the future.

Governance

- ☑ Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.

STRATEGIC PRIOIRITIES

Social

- ☑ Enhancing focus on emergency management (incl. dual use of Equestrian Centre for evacuation).
- ☑ Improving Cuballing Recreation Centre.
- ☑ Increasing community gatherings and spaces.

Economic

- ☑ Defining and developing Town Centres.
- ☑ Establishing a Light Industrial Area (LIA).
- ☑ Increasing tourism, particularly through trail development.
- ☑ Developing and promoting the equestrian sector.

Natural Environment

- ☑ Restoring the river at Popanyinning.
- ☑ Establishing Popanyinning wetlands.
- ☑ Reducing pests and weeds, working with Peel Harvey Catchment.
- ☑ Increasing native planting.

Built Environment

- ☑ Improving footpaths, linking aged units to Cuballing Town Centre.
- ☑ Upgrading major roads (esp. Wheatbelt Secondary Freight Network).
- ☑ Improving drainage.
- ☑ Increasing heritage protection and telling our story.

Governance

- ☑ Enhancing community information and engagement.

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1. DECLARATION OF OPENING/ ANNOUNCMENT OF VISITORS:

Councillor Kowald opened the meeting at 3.30pm.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE:

3.1.1 Attendance

Elected Members
Cr Adrian Kowald - President
Cr Robert Harris – Deputy President
Cr Scott Ballantyne
Cr Steve Sexton
Cr Matthew Dent
Cr Sarah Hawksley

Staff

Mr Chris Paget	Chief Executive Officer
Mr Bruce Brennan	Manager of Works and Services

Visitors

Mrs Julie Christensen	Cuballing Rifle Club	(left at 3.54pm)
Mr Cameron Christensen	Cuballing Rifle Club	(left at 3.54pm)

3.1.2 Apologies

Nil

3.1.3 Leave of Absence

Cr Matthew Dent had an approved leave of absence for this meeting, however due to a change in circumstances is able to attend in person today.

3. PUBLIC QUESTION TIME:

The Shire of Cuballing maintains a policy on the Management of Public Question Time. The policy is available in full in the Shire Policy Manual which can be found on the Shire's website:

www.cuballing.wa.gov.au

Some of the notable provisions are:

1 Persons are encouraged to provide a written copy of their question.

2 Public question time will be limited to two minutes per member of the public, with a limit of two questions per member of the public.

3 Statements are not to precede the asking of a question during public question time.

4 Public question time will be limited 15 minutes. It may be extended in intervals of up to ten minutes by resolution of the Council, but the total time allocated will not exceed forty-five (45) minutes in total.

5 Questions are to be directed to the Presiding Member and should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or Shire employee. The Presiding Member shall decide to:

- Accept or reject any question and his/her decision is final.
- Nominate a member of the Council and/or Shire employee to respond to the question.
- Take a question on notice. In this case a written response will be provided as soon as possible and included in the agenda of the next Council meeting.

6 Where an elected member is of the opinion that a member of the public is:

- asking a question at a Council meeting, that is not relevant to the operations of the Shire of Cuballing; or
- making a statement during public question time.

they may bring it to the attention of the meeting.

7 Questions and any response will be summarised and included in the minutes of the Council meeting.

8 Public Question Time should be used as a means to obtain information that would not be made available if it were sought from the Shire's records under *Section 5.94* of the *Local Government Act 1995* or the *Freedom of Information (FOI) Act 1992.*

9 Where the response to a question(s) would require a substantial commitment of the Shire's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the Shire and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

10 Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

4.1 Response to Previous Questions Taken on Notice

Nil

4.2 Written Questions Provided in Advance

Nil

4.3 Public Questions from The Gallery

On behalf of the Cuballing Rifle Club and in response to the Banksia Bowmen Archery Club setting up in the Shire's reserve east of the rifle range, Mrs & Mr Christensen presented the Council with some background ownership details and history of the range and the Rifle Club's access and use of the existing old clubhouse building. They expressed some concerns around the current positioning of archery targets on the west part of the reserve that run alongside the range, and potential safety issues that may arise with arrows being released in that direction (and towards the golf club fairways).

The Rifle Club representatives would be happy to meet with the Shire and the Archery Club in the near future to go over mutual concerns and to find an agreeable pathway for both clubs to utilise the space harmoniously without interfering with either's activities.

4. STANDING ORDERS:

COUNCIL RESOLUTION 2026/90

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved Cr Harris **Seconded Cr Sexton** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Wednesday 23rd September 2026

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2026/91

That the Minutes of the Ordinary Meeting of Council held on Wednesday 23rd September 2026 be confirmed as a true record of proceedings.

Moved Cr Dent **Seconded Cr Sexton** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

6.1.2 Special Meeting of Council held on Wednesday 30th September 2026

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2026/92

That the Minutes of the Special Meeting of Council held on Wednesday 30th September 2026 be confirmed as a true record of proceedings.

Moved Cr Harris **Seconded Cr Sexton** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

Name	Item No	Interest	Nature

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Name	Item No	Interest	Nature

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Payments – September 2026

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	15th October 2026
Author:	Careese Ranieri
Attachments:	9.1.1A List of Municipal Accounts 9.1.1B List of Credit Card Transactions 9.1.1C Petty Cash and Coles Card

Summary
Council is to review payments made under delegation in September 2026.

Background – Nil

Comment

Council is provided with details of payments and credit card transactions made during the month of September 2026 as listed in the attachments.

Strategic Implications – Nil
Statutory Environment – Nil
Policy Implications – Nil
Financial Implications – Nil
Economic Implication – Nil
Environmental Considerations – Nil
Consultation – Nil

Options
Council may resolve:
1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2026/93

That Council receives:

1. **the List of Accounts paid in September 2026 under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, including payments from Council's Municipal Fund totalling $295803.27 included at Attachment 9.1.1A.**

2. **a summary of transactions completed on Credit Cards by Council Staff for the period ending 30th September 2026 included at Attachment 9.1.2B.**

3. **a summary of transactions completed on Petty Cash for the period ending 30th September 2026.**

Moved Cr Dent **Seconded Cr Ballantyne** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

9.1.1A List of Payments – September 2026

Chq/EFT	Date	Name	Description	Amount
866	02/09/2026	Police Licensing Payments	Police Licensing Payments	-2651.15
866	03/09/2026	Police Licensing Payments	Police Licensing Payments	-1551.15
EFT10868	04/09/2026	Zircodata Pty Ltd	August 26/27	-32.60
EFT10867	04/09/2026	Wheatbelt Strength & Conditioning	August 2026/2027	-880.00
EFT10865	04/09/2026	Power Networx	Telstra Fibre Network - August 2026	-416.90
EFT10864	04/09/2026	Peter John Denton	Art Classes - August 2026/2027	-350.00
EFT10863	04/09/2026	Narrogin Glass & Quickfit Windscreens & Narrogin Window Tinting	Supply And Fit Shower Screens in the Aged Units 1 & 3	-3867.60
EFT10862	04/09/2026	Hancocks Home Hardware	Monthly Account - August 2026	-113.60
EFT10861	04/09/2026	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery 26/27	-15789.41
EFT10860	04/09/2026	Dx Print Group Pty Ltd	Rates Stationery 26/27	-715.00
EFT10855	04/09/2026	Allan's Bobcat & Truck Hire	Excavator Hire to Dig Grave - Anthony Henriques	-660.00
EFT10859	04/09/2026	Cuballing Windscreens, Panel, Paint and Towing	Supply And Fit New Windscreen to CN2 Isuzu Truck	-825.00
EFT10858	04/09/2026	Builders Registration Board Building Commission	July 2026	-4750.40
866	04/09/2026	Police Licensing Payments	Police Licensing Payments	-1519.70
866	04/09/2026	ATO Clearing Account Bas	ATO Clearing Account Bas	-75946.08
EFT10857	04/09/2026	Bks Electrical	Repairs To Auto Gate Shire Depot	-2339.59
EFT10856	04/09/2026	B + S Printing Company	100 Swims Books / Sign in Jobs	-1075.25
866	07/09/2026	Police Licensing Payments	Police Licensing Payments	-2885.50
866	08/09/2026	Police Licensing Payments	Police Licensing Payments	-1144.90
20447	08/09/2026	Shire Of Cuballing	Petty Cash August 26	-295.10
866	09/09/2026	Police Licensing Payments	Police Licensing Payments	-150.80
DD5562.10	09/09/2026	Colonial First State	Superannuation Contributions	-397.34
DD5517.1	09/09/2026	National Australia Bank	Credit Card July 2026	-7302.09
EFT10869	09/09/2026	Instant Products Hire	Hire Of Modular Toilet Trailers & Portable Cubicles for 2026 Cuby Groovefest	-18075.97
DD5562.9	09/09/2026	Hostplus Super	Superannuation Contributions	-100.29
DD5562.8	09/09/2026	MLC Super Fund	Superannuation Contributions	-447.97
DD5562.7	09/09/2026	Care Super	Superannuation Contributions	-306.24
DD5562.6	09/09/2026	Mercer Superannuation	Superannuation Contributions	-599.81
DD5562.5	09/09/2026	Matrix Superannuation	Superannuation Contributions	-158.57
DD5562.4	09/09/2026	Aware Super Pty Ltd	Superannuation Contributions	-3897.27
DD5562.3	09/09/2026	Brisbane Smart Monday	Superannuation Contributions	-16.66
DD5562.2	09/09/2026	Rest	Superannuation Contributions	-594.35
DD5562.1	09/09/2026	Australian Super	Superannuation Contributions	-3181.15
866	10/09/2026	Police Licensing Payments	Police Licensing Payments	-285.00
EFT10870	10/09/2026	Afgri Equipment Australia Pty Ltd	5,000hr Service to John Deer Tractor	-4177.80

EFT10871	10/09/2026	Atlas Fuel Cuballing WA	Monthly Account - August 2026	-1133.60
EFT10872	10/09/2026	BMR Mechanical, B & A Rowe Pty Ltd Atf the Rowe Family Trust	Labour And Service for CN047 - Air Dryer Kit and Filter Brake Booster Fitted.	-3010.73
EFT10873	10/09/2026	Corsign (WA) Pty Ltd	List Of Signs for Groove Fest	-5270.10
EFT10874	10/09/2026	Dan Turner Civil Structural and Project Management	Risk Assessment and Report on the Stage in the Cuballing Hall - Cuballing Groove Fest	-600.00
EFT10875	10/09/2026	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery	-9436.86
EFT10876	10/09/2026	Great Southern Waste Disposal	Rubbish Disposal – b August 2026	-7559.60
EFT10877	10/09/2026	R J Smith Engineering	1 X Hydraulic Tee Fitting	-37.00
EFT10878	10/09/2026	Southwest Fire Unit Fabrications	Service, Parts and Repairs for CN1990	-13557.28
EFT10879	10/09/2026	St John Ambulance Western Australia Ltd	Outdoor Crew First Aid Training	-1260.00
EFT10880	10/09/2026	T/A Octave Holdings (Narrogin Toyota) Narrogin Stihl	35,000km Service on Toyota Prado 0CN	-390.00
EFT10882	10/09/2026	Winc Australia Pty Limited	Pens, File Dividers, Tabs, Laminating Pages, Tape for Label Machine	-234.20
20448	10/09/2026	Shire Of Cuballing	Standpipe – August 2026	-61.56
DD5527.2	10/09/2026	Water Corporation	Water Charges - 82 Austral Street, Cuballing (Aged Housing)	-188.08
DD5527.1	10/09/2026	Synergy	Electricity Charges - X 43 Street Lights	-693.25
DD5526.1	10/09/2026	Telstra	September 2026/2027	-426.84
EFT10884	11/09/2026	Tutt Bryant Equipment	Parts for Bomag Roller	-918.08
866	11/09/2026	Police Licensing Payments	Police Licensing Payments	-94.15
866	14/09/2026	Police Licensing Payments	Police Licensing Payments	-557.40
20450	15/09/2026	Water Corporation	Water Charges - 1991 High Street, Popanyinning	-50.98
DD5539.1	15/09/2026	National Australia Bank	Credit Card - August 2026	-12635.31
EFT10885	16/09/2026	Cloud Collections Pty Ltd	Debt Collection Fees	-241.00
866	16/09/2026	Police Licensing Payments	Police Licensing Payments	-2326.05
EFT10894	17/09/2026	Security Man Pty Ltd	Quarterly Monitoring - Office Security System	-110.00
EFT10893	17/09/2026	Narrogin Packaging and Motorcycles & Accessories	Materials for Shire Depot	-1757.40
EFT10892	17/09/2026	Narrogin Earthmoving and Concrete	Dry Hire of Rubber Tyred Roller for Winter Grading	-22832.70
866	17/09/2026	Police Licensing Payments	Police Licensing Payments	-207.45
EFT10891	17/09/2026	Kalexpress & Quality Transport	Monthly Freight Charges – Corsign	-2702.20
DD5551.1	17/09/2026	Telstra	October 26/27 Sign Board	-7.92
EFT10890	17/09/2026	Hancocks Home Hardware	Monthly Account	-928.65
EFT10886	17/09/2026	Cuby Tavern	Rates Incentive Prize Vouchers	-1000.00
EFT10887	17/09/2026	Dallcon Dalwallinu Concrete Pty Ltd	List of Concrete Pipes and Headwalls	-7363.40
EFT10888	17/09/2026	Ecoacoustics The Trustee for Ireland Family Trust	Consulting Services - Preparation of Noise Management Plan & Noise Modelling For 2026 Cuby Groovefest Event	-1320.00
EFT10889	17/09/2026	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery 26/27	-6401.12

20451	17/09/2026	Water Corporation	Water Charges - Standpipe at Lot 470 Ridley Street, Cuballing	-454.77
866	18/09/2026	Police Licensing Payments	Police Licensing Payments	-153.40
866	21/09/2026	Police Licensing Payments	Police Licensing Payments	-100.90
866	22/09/2026	Police Licensing Payments	Police Licensing Payments	-3159.80
DD5554.10	23/09/2026	MLC Super Fund	Superannuation Contributions	-333.31
DD5554.9	23/09/2026	Colonial First State	Superannuation Contributions	-397.34
DD5554.8	23/09/2026	Hostplus Super	Superannuation Contributions	-155.47
866	23/09/2026	Police Licensing Payments	Police Licensing Payments	-94.15
DD5554.7	23/09/2026	Care Super	Superannuation Contributions	-412.36
DD5554.6	23/09/2026	Mercer Superannuation	Superannuation Contributions	-599.81
DD5554.5	23/09/2026	Matrix Superannuation	Superannuation Contributions	-158.57
DD5554.4	23/09/2026	Aware Super Pty Ltd	Superannuation Contributions	-3771.48
DD5554.3	23/09/2026	Brisbane Smart Monday	Superannuation Contributions	-33.34
DD5554.2	23/09/2026	Rest	Superannuation Contributions	-314.14
DD5554.1	23/09/2026	Australian Super	Superannuation Contributions	-3125.38
EFT10901	24/09/2026	Kalexpress & Quality Transport	Monthly Freight Charges - Postage Corsign - X1 Carton - Gnangara	-68.50
EFT10902	24/09/2026	Melchiorre Plumbing and Gas	Services at Groovefest 2026	-916.85
EFT10903	24/09/2026	Narrogin Packaging and Motorcycles & Accessories	Materials for Skate Park	-191.40
EFT10904	24/09/2026	Narrogin Quarry Operations	12 Tonne Cracker Dust	-262.23
EFT10905	24/09/2026	Parrys Narrogin	Day Night Vests for Cuby Groovefest	-108.00
EFT10906	24/09/2026	Team Global Express Pty Ltd	Freight Charges 26/27	-131.09
20453	24/09/2026	Water Corporation	Water Charges - Lot 63 Baylis Street, Popanyinning	-37.14
20452	24/09/2026	Synergy	Electricity Charges - 138 Campbell Street, Cuballing (Rec Centre)	-1119.86
EFT10900	24/09/2026	Hancocks Home Hardware	Monthly Account - Various Accounts X 3 Bucket Plastic 10l	-7.50
EFT10899	24/09/2026	Great Southern Fuel Supplies	Bulk Unleaded Fuel Delivery 26/27	-341.53
EFT10898	24/09/2026	Edge Planning & Property	Town Planning Consultancy Services - August 26/27	-1118.97
EFT10897	24/09/2026	Ecoacoustics The Trustee for Ireland Family Trust	On-Site Event Noise Monitoring Services (Including Logging Units) for 2026 Cuby Groovefest	-5610.00
EFT10896	24/09/2026	Dan Turner Civil Structural and Project Management	Risk Assessment and Report on the stage in the Cuballing Hall - Groovefest 26/27	-600.00
EFT10895	24/09/2026	Best Office Systems	Monthly Photocopying Charges - September 2026	-987.26
866	24/09/2026	Police Licensing Payments	Police Licensing Payments	-1075.00
866	25/09/2026	Police Licensing Payments	Police Licensing Payments	-1377.50
20454	25/09/2026	Shire Of Cuballing	Rubbish Charges – Rates 26/27	-4089.42
866	29/09/2026	Police Licensing Payments	Police Licensing Payments	-1530.65
866	30/09/2026	Police Licensing Payments	Police Licensing Payments	-153.00
			Total	**-295803.27**

9.1.1B List of September 2026 Credit Card Transactions

Date	Name	Description	Amount
1/09/2026	BP Baldivis	Fuel for CEO Vehicle	$ 236.53
1/09/2026	Belvedere Nursery	Vouchers for rates Incentive Prize 26/27	$ 500.00
2/09/2026	Narrogin Nursery	Vouchers for rates Incentive Prize 26/27	$ 500.00
2/09/2026	Pivotel	Trak Spoting for Works Crew	$ 93.00
11/09/2026	Officeworks Bentley	New Phone - Works Manager	$ 1,995.00
11/09/2026	JB HI-FI	Screen protector, phone case and charging cord for MWS Phone	$ 100.87
14/09/2026	ANP Metals	Temporary Fencing - Groovefest	$ 2,611.00
14/09/2026	Harvey Norman	Dashcams for Shire Vehicles	$ 786.00
15/09/2026	EFTSURE	Monthly Subscription Fee - September	$ 676.50
16/09/2026	MoreTelecom	Internet for CEO Residence - Monthly	$ 95.00
16/09/2026	Hancock & Sons	Cable Ties, Knife, Tape for Groovefest	$ 111.75
16/09/2026	Phonefix Armadale	iPhone Case for Works Manger Phone	$ 45.00
17/09/2026	ANP Metals	Temporary Fencing - Groovefest	$ 3,080.00
18/09/2026	Starlink	Internet for the Popanyinning School	$ 150.00
18/09/2026	Toyworld Narrogin	Toys for Fire Brigade Stall - Groovefest 2026	$ 100.00
18/09/2026	The Reject Shop	Jar and Jellybeans for Fire Brigade Stall - Groovefest	$ 43.55
18/09/2026	Coles Narrogin	Sunscreen for Volunteers – Cuby Groovefest	$ 15.00
21/09/2026	Citadines St Georges Terrace	Accommodation, food and parking charges - WALGA Local Government Week	$ 781.03
21/09/2026	Citadines St Georges Terrace	Accommodation, food and parking charges - WALGA Local Government Week	$ 528.34
21/09/2026	Narrogin Newsagency	Paper for Shire Office	$ 399.48
21/09/2026	GSM Outdoors	Monthly Charge	$ 28.17
21/09/2026	NAB	International Transaction Fee	$ 0.99
25/09/2026	Cuballing Tavern	Councillor Dinners - August Council Meeting	$ 384.38
		Total	**$ 13,261.59**

9.1.1C List of September 2026 Petty Cash Transactions

	Refreshments	Phone/Technology	Admin Other	Groovefest	
Item Description	**1041050**	**1042880**	**1042390**	**GF01**	**Total**
Groceries					
Misc(Cleaning supplies)					
Stationary/Postage					
Materials		60			60
Other			100.00		100
				Total	**$160.00**

9.1.3 Statement of Financial Activity – September 2026

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	15th October 2026
Author:	Martin Whitely / Chris Paget – Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity September 2026

Summary
For Council to receive the Statement of Financial Activity for September 2026.

Background
As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail.

- The annual budget estimates, including budget amendments.
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year-to-date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections through to 30th September 2026 for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment
Nil

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Consultation
Martin Whitely – LG Corporate Solutions

Voting Requirements
Simple Majority

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2026/94

That the Statement of Financial Activity for the Shire of Cuballing for period ending 30th September 2026 be received.

Moved Cr Sexton **Seconded Cr Harris** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

SHIRE OF CUBALLING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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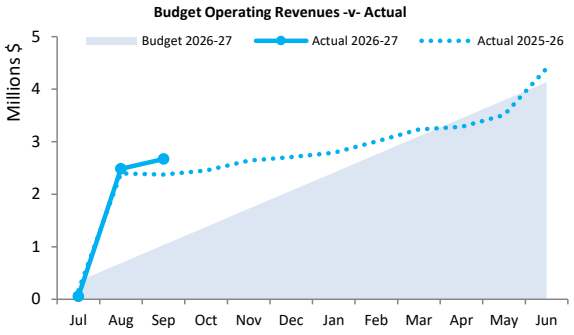
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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

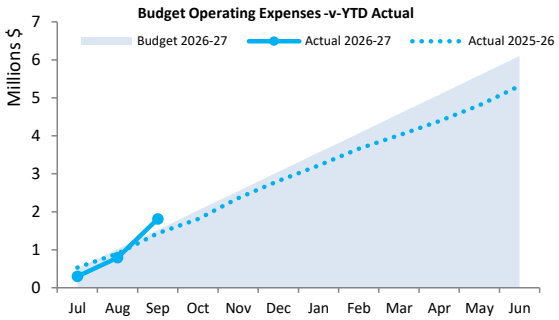
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

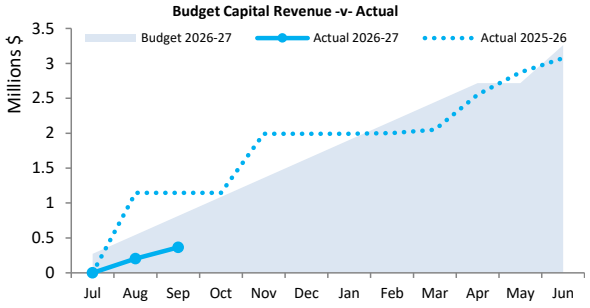


OPERATING EXPENSES

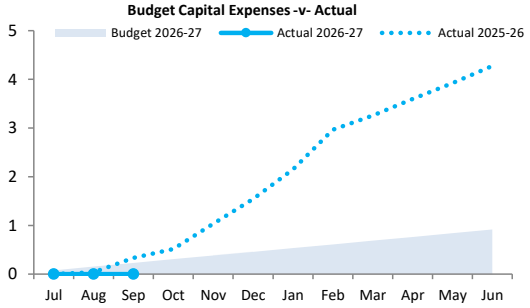


INVESTING ACTIVITIES

CAPITAL REVENUE

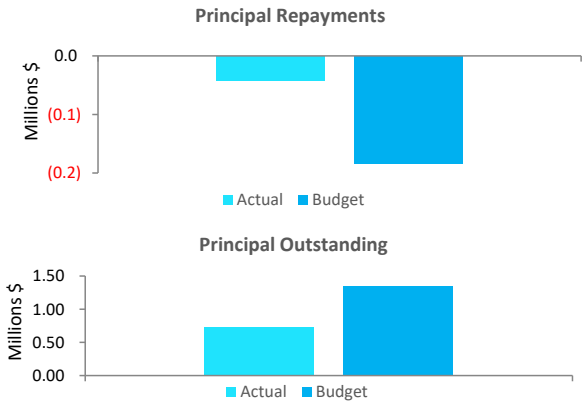


CAPITAL EXPENSES

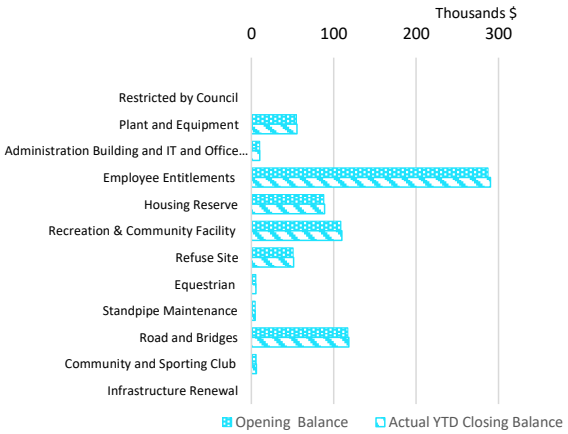


FINANCING ACTIVITIES

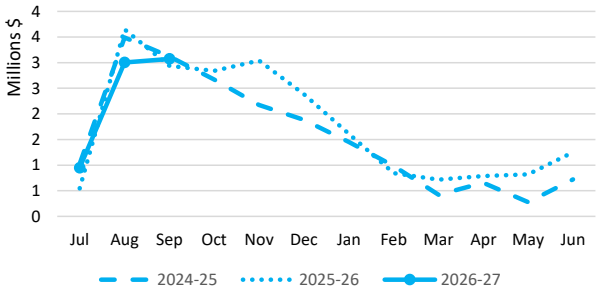
BORROWINGS



RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$1.32 M	$1.32 M	$1.33 M	$0.01 M
Closing	$0.00 M	$2.83 M	$3.07 M	$0.24 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$2.40 M	% of total
Unrestricted Cash	$1.63 M	68.0%
Restricted Cash	$0.77 M	32.0%

Refer to Note 2 - Cash and Financial Assets

Payables

	$0.08 M	% Outstanding
Trade Payables	$0.00 M	
0 to 30 Days		0.0%
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	$0.33 M	% Collected
Rates Receivable	$1.02 M	50.5%
Trade Receivable	$0.33 M	% Outstanding
Over 30 Days		3.6%
Over 90 Days		$. M

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($0.07 M)	$1.59 M	$1.57 M	($0.02 M)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$2.10 M	% Variance
YTD Budget	$2.10 M	(0.2%)

Refer to Statement of Financial Activity

Operating Grants and Contributions

YTD Actual	$0.37 M	% Variance
YTD Budget	$0.39 M	(5.5%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

YTD Actual	$0.19 M	% Variance
YTD Budget	$0.21 M	(11.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($1.66 M)		$0.23 M	$0.23 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$0.00 M	%
Adopted Budget	$0.07 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition

YTD Actual	$0.14 M	% Spent
Adopted Budget	$7.55 M	(98.2%)

Refer to Note 7 - Capital Acquisitions

Capital Grants

YTD Actual	$0.36 M	% Received
Adopted Budget	$5.83 M	(93.7%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$0.42 M	($0.05 M)	($0.05 M)	($0.00 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.04 M
Interest expense	($0.00 M)
Principal due	$0.74 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	$0.74 M
Interest earned	$0.01 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

BY NATURE OR TYPE

	Ref Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	1,315,164	1,315,164	**1,325,903**	10,739	0.82%	
Revenue from operating activities							
Rates		2,100,161	2,100,161	**2,095,161**	(5,000)	(0.24%)	
Rates (excluding general rate)		757	757	**833**	76	10.04%	
Operating grants, subsidies and contributions	11	1,129,887	387,315	**366,018**	(21,297)	(5.50%)	
Fees and charges		450,476	213,120	**189,675**	(23,445)	(11.00%)	▼
Interest earnings		60,042	15,009	**10,467**	(4,542)	(30.26%)	
Other revenue		129,180	32,289	**7,523**	(24,766)	(76.70%)	▼
Profit on disposal of assets	6	1,864	0	**0**	0	0.00%	
		3,872,367	**2,748,651**	**2,669,677**	(78,974)	(2.87%)	
Expenditure from operating activities							
Employee costs		(1,764,178)	(440,916)	**(454,667)**	(13,751)	(3.12%)	
Materials and contracts		(1,505,087)	(423,051)	**(442,312)**	(19,261)	(4.55%)	
Utility charges		(181,453)	(45,312)	**(14,757)**	30,555	67.43%	▲
Depreciation on non-current assets		(2,851,458)	(712,824)	**(757,461)**	(44,637)	(6.26%)	
Interest expenses		(38,779)	(3,374)	**277**	3,651	108.21%	
Insurance expenses		(262,480)	(132,822)	**(127,602)**	5,220	3.93%	
Other expenditure		(99,168)	(19,299)	**(13,975)**	5,324	27.59%	▲
Loss on disposal of assets	6	(200)	0	**0**	0	0.00%	
		(6,702,803)	**(1,777,598)**	**(1,810,497)**	(32,899)	1.85%	
Non-cash amounts excluded from operating activities	1(a)	2,757,823	620,853	**711,228**	90,375	14.56%	▲
Amount attributable to operating activities		**(72,613)**	**1,591,906**	**1,570,408**	(21,498)	(1.35%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	5,829,358	569,832	**364,788**	(205,044)	(35.98%)	▼
Proceeds from disposal of assets	6	66,455	0	**0**	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(7,554,251)	(592,892)	**(139,565)**	453,327	76.46%	▲
Amount attributable to investing activities		**(1,658,438)**	**(23,060)**	**225,223**	248,283	(1,076.68%)	
Financing Activities							
Proceeds from new debentures	8	750,000	0	**0**	0	0.00%	
Transfer from reserves	9	100,000	0	**0**	0	0.00%	
Repayment of debentures	8	(183,772)	(41,839)	**(41,838)**	1	0.00%	
Transfer to reserves	9	(250,341)	(7,581)	**(7,782)**	(201)	(2.65%)	
Amount attributable to financing activities		**415,887**	**(49,420)**	**(49,620)**	(200)	0.41%	
Closing funding surplus / (deficit)	1(c)	**0**	**2,834,590**	**3,071,914**	237,324		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES
All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 14 October 2026

OPERATING ACTIVITIES
NOTE 1
SFA Information

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(1,864)	0	0
Less: Movement in liabilities associated with restricted cash		(91,971)	(91,971)	3,100
Movement in pensioner deferred rates (non-current)		0	0	(49,333)
Add: Loss on asset disposals	6	200	0	0
Add: Depreciation on assets		2,851,458	712,824	757,461
Total non-cash items excluded from operating activities		**2,757,823**	**620,853**	**711,228**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.		Adopted Budget Opening 30 June 2026	Last Year Closing 30 June 2026	Year to Date September 2026
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(882,892)	(732,552)	(740,334)
Add: Borrowings	8	324,081	183,772	141,933
Add: Provisions employee related provisions	10	195,233	287,204	290,304
Total adjustments to net current assets		**(363,578)**	**(261,576)**	**(308,097)**

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,200,881	2,125,709	2,400,502
Rates receivables	3	27,640	61,085	1,052,213
Receivables	3	26,667	54,428	299,263
Other current assets	4	10,000	95,931	94,508
Less: Current liabilities				
Payables	5	(380,920)	(319,229)	(77,869)
Borrowings	8	(324,081)	(183,772)	(141,933)
Contract liabilities	10	0	(28,623)	(28,623)
Provisions	10	(196,609)	(218,050)	(218,050)
Less: Total adjustments to net current assets	1(b)	(363,578)	(261,576)	(308,097)
Closing funding surplus / (deficit)		**0**	**1,325,903**	**3,071,914**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

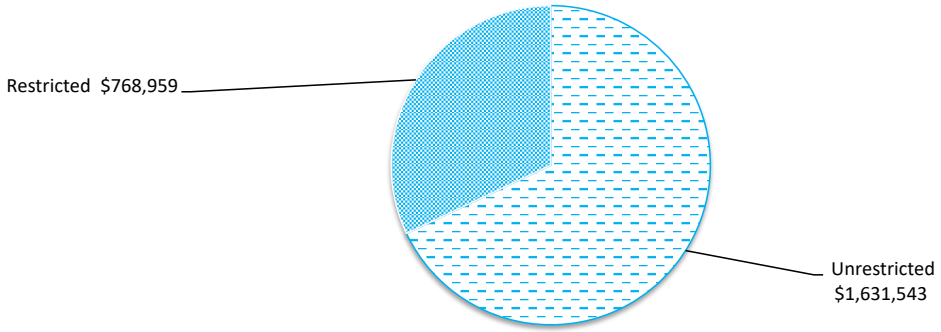
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Municipal Cash at Bank		1,588,276	28,623	1,616,899	0	NAB	TBA	N/A
Municipal Cash Investments (Online and at call account)		42,568	0	42,568	0	NAB	TBA	N/A
Investment Acount - Unrestricted Funds		(1)	740,336	740,335	0	NAB	TBA	N/A
Petty Cash		700	0	700	0	N/A	N/A	N/A
Total		**1,631,543**	**768,959**	**2,400,502**	**0**			
Comprising								
Cash and cash equivalents		1,631,543	768,959	2,400,502	0			
		1,631,543	**768,959**	**2,400,502**	**0**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

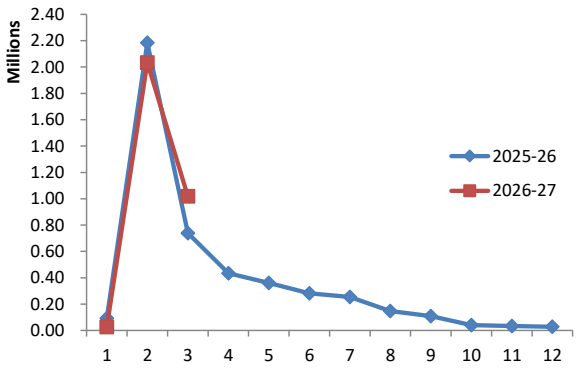
The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2026	30 Sep 2026
	$	$
Opening arrears previous years	99,902	27,640
Levied this year	1,877,121	2,095,994
Less - collections to date	(1,915,938)	(1,071,421)
Gross rates collectable	**61,085**	**1,052,213**
Allowance for impairment of rates receivable	(33,445)	(33,445)
Net rates collectable	**27,640**	**1,018,768**
% Collected	96.9%	50.5%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(995)	208,283	837	1,333	5,629	215,087
Percentage	-0.46%	96.84%	0.39%	0.62%	2.62%	100.00%
Balance per trial balance						
Sundry receivable						215,087
GST receivable						44,676
Other receivables						0
Total receivables general outstanding						**332,708**

Amounts shown above include GST (where applicable)

KEY INFORMATION

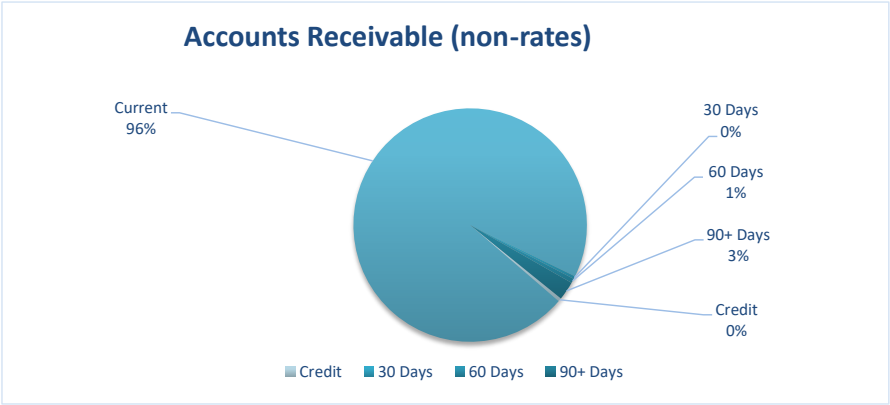
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 2026
	$	$	$	$
Inventory				
Fuel	10,205	0	0	10,205
Other Assets				
Prepayments	6,014	0	(1,423)	4,591
Contract assets				
Contract assets	79,712	0	0	79,712
Total other current assets	**95,931**	**0**	**(1,423)**	**94,508**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

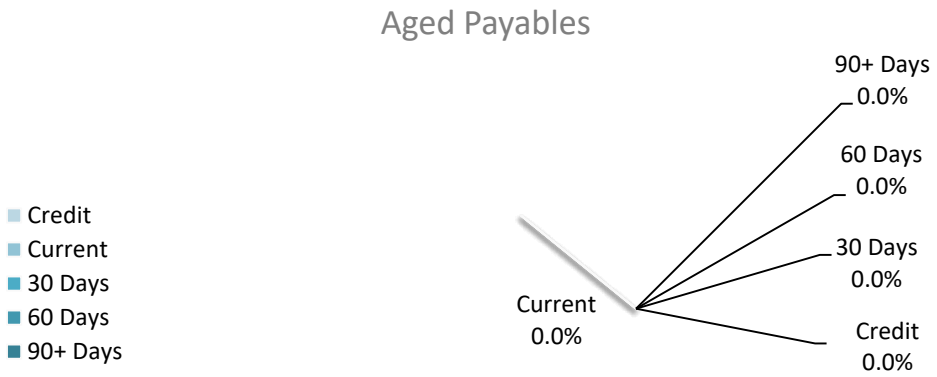
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	0	0	0	0	0
Percentage	0%	0%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						0
Bonds & Deposits						9,084
Accrued interest on loans						3,028
Prepaid Rates						46,674
Total payables general outstanding						**77,869**
Amounts shown above include GST (where applicable)						

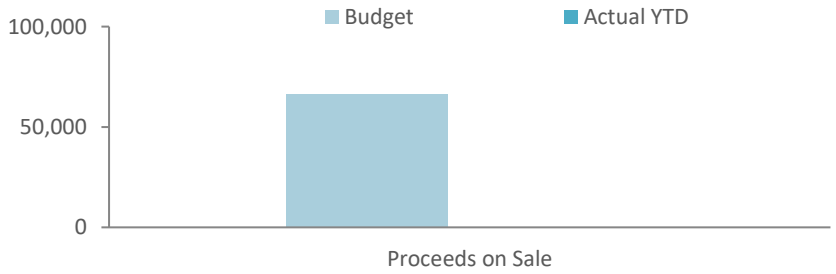
KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Governance								
P203	Front End Loader	61,200	61,000	0	(200)	0	0	0	0
	Transport								
P107	CN1557 Hilux 4x2	3,591	5,455	1,864	0	0	0	0	0
		64,791	**66,455**	**1,864**	**(200)**	**0**	**0**	**0**	**0**



INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Land	250,000	0	0	0
Buildings	4,040,099	17,222	26,998	9,776
Furniture and equipment	13,600	0	0	0
Plant and equipment	370,675	0	0	0
Infrastructure - roads	2,148,822	537,165	55,137	(482,028)
Infrastructure - bridges	460,000	12,498	48,150	35,652
Infrastructure - parks, ovals & playgrounds	70,000	0	9,280	9,280
Infrastructure - other	201,055	26,007	0	(26,007)
Payments for Capital Acquisitions	**7,554,251**	**592,892**	**139,565**	**(453,327)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**5,829,358**	**569,832**	**364,788**	(205,044)
Borrowings	**750,000**	**0**	**0**	0
Other (disposals & C/Fwd)	**66,455**	**0**	**0**	0
Cash backed reserves				
Employee Entitlements	**100,000**		**0**	0
Contribution - operations	**808,438**	**23,060**	**(225,223)**	(248,283)
Capital funding total	**7,554,251**	**592,892**	**139,565**	**(453,327)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

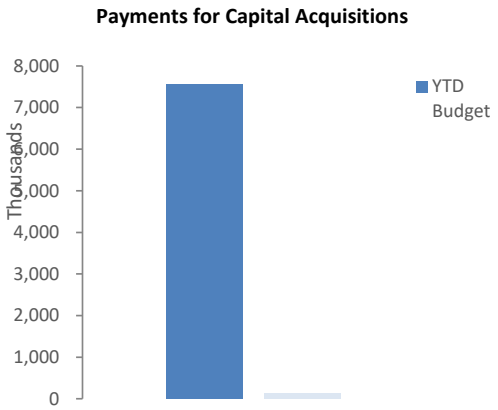
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	YTD Budget	YTD Actual	Variance Under/(Over)
		$	$	$	$
Land					
C214	Land Purchase - Light Industrial Area	250,000	0	0	0
Total Buildings		**250,000**	**0**	**0**	**0**
Land & Buildings					
11057	CCTV Camera's	9,599	9,599	11,088	(1,489)
C084	Aged Persons Accommodation Capital Expense	4,000,000	0	0	0
C226	Popanyinning School House - Unisex Toilet & Ramp	10,500	2,625	0	2,625
C166	Retaining Wall To Recreation Ground Carpark	20,000	4,998	15,910	(10,912)
Total Buildings		**4,040,099**	**17,222**	**26,998**	**(9,776)**
Furniture & Equipment					
C220	Administration Laptops	6,600	0	0	0
C221	Administration Office Furniture	7,000	0	0	0
Total Furniture & Equipment		**13,600**	**0**	**0**	**0**
Plant & Equipment					
12435	CAT 930G Front End Loader	332,000	0	0	0
12436	2026 Toyota Utility CN1557	38,675	0	0	0
Total Plant & Equipment		**370,675**	**0**	**0**	**0**
Roads					
R001J	Stratherne Road, Widen & Reconstruct Slk 18.70 - 19.86 & 20.60-21.04	659,103	164,766	33,613	131,153
R010A	Rrg: Springhill Road - Final Seal	58,661	14,664	2,426	12,238
R001H	Rrg: Stratherne Road - Final Seal Slk 12.77 - 13.82	43,712	10,926	7,774	3,152
RTR113	Asphalt Footpath From Bow To Alton Street	62,277	15,561	0	15,561
RTR011	Rtr: Williams Road - Gravel Sheeting Slk 16.30 - 17.90	330,647	82,650	10,000	72,650
RTR139A	Rtr: Darcy Street - Completion Of 24/25 Street Alignment Slk 0.00 - 0.37	0	0	1,324	(1,324)
BS129	Blackspot - Wandering Narrogin Road	30,000	7,500	0	7,500
HVRA	Capital Expenditure - Heavy Vehicle Rest Area	682,012	170,499	0	170,499
WSF009S	Wsfn Cuballing East Final Seal	251,098	62,772	0	62,772
WSF009L	Wsfn Cuballing East Road Line Marking	31,312	7,827	0	7,827
Total Roads		**2,148,822**	**537,165**	**55,137**	**482,028**
Bridges					
11214	Bridge Improvements - Capital Upgrades	50,000	12,498	48,150	(35,652)
11215	Wardering Bridge #4865 Install Concrete Deck	410,000	0	0	0
Total Bridges		**460,000**	**12,498**	**48,150**	**(35,652)**
					0
Parks, Ovals & Playgrounds					
C207	Heritage Walk Trail	20,000	0	0	0
C216	Popanyinning Recreation Grounds	50,000	0	9,280	(9,280)
Total Parks, Ovals & Playgrounds		**70,000**	**0**	**9,280**	**(9,280)**
					0
Other Infrastructure					
C231	Cuballing Recreation Ground Fencing	92,055	23,007	0	23,007
C201	Cuballing Railway Reserve	20,000	0	0	0
C222	Cuballing Town Centre Master Plan	20,000	0	0	0
C167	Fencing To Laneway From Alton St To Austral St	24,000	3,000	0	3,000
C228	Popanyinning Community Shed	10,000	0	0	0
C168	Cricket Training Nets	35,000	0	0	0
Total Other Infrastructure		**201,055**	**26,007**	**0**	**26,007**
TOTAL CAPITAL EXPENDITURE		**7,554,251**	**592,892**	**139,565**	**453,327**

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2026**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Education and welfare										
Aged Accommodation	56	555,010	0	0	0	(82,420)	555,010	472,590	0	(24,320)
Transport										
Grader	67	172,334	0	0	(41,838)	(84,497)	130,496	87,837	277	(5,929)
Other property and services										
Austral Land	64	51,676	0	0	0	(16,855)	51,676	34,821	0	(1,030)
Industrial Land	68	0	0	500,000	0	0	0	500,000	0	(7,500)
Aged Accommodation Units	69	0	0	250,000	0	0	0	250,000		0
Total		779,020	0	750,000	(41,838)	(183,772)	737,182	1,345,248	277	(38,779)
Current borrowings		183,772					141,933			
Non-current borrowings		595,248					595,249			
		779,020					737,182			

All debenture repayments were financed by general purpose revenue.
The Shire has no unspent debenture funds as at 30th June 2025, nor is it expected to have unspent funds as at 30th June 2026.

KEY INFORMATION
Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Plant and Equipment	54,747	4,825	467	100,000	0	0	0	159,572	55,214
Administration Building and IT and Office Equipment	10,209	337	110	0	0	0	0	10,546	10,319
Employee Entitlements	287,204	8,029	3,100	0	0	(100,000)	0	195,233	290,304
Housing Reserve	87,879	2,980	948	0	0	0	0	90,859	88,827
Recreation & Community Facility	108,676	3,700	1,173	0	0	0	0	112,376	109,849
Refuse Site	50,680	1,718	547	0	0	0	0	52,398	51,227
Equestrian	5,478	181	59	0	0	0	0	5,659	5,537
Standpipe Maintenance	4,568	155	49	0	0	0	0	4,723	4,617
Road and Bridges	117,179	3,973	1,265	0	0	0	0	121,152	118,444
Community and Sporting Club	5,932	4,443	64	0	0	0	0	10,375	5,996
Infrastructure Renewal	0	0	0	120,000	0	0	0	120,000	0
	732,552	**30,341**	**7,782**	**220,000**	**0**	**(100,000)**	**0**	**882,893**	**740,334**

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2026
		$		$	$	$
Other liabilities						
- Capital grant/contribution liabilities		28,623	0	0	0	28,623
Total other liabilities		28,623	0	0	0	28,623
Employee Related Provisions						
Annual leave		119,723	0	0	0	119,723
Long service leave		98,327	0	0	0	98,327
Total Employee Related Provisions		218,050	0	0	0	218,050
Total other current assets		**246,673**	**0**	**0**	**0**	**246,673**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Operating grants and subsidies								
Governance								
Income - Grant - Traineeship Incentives	0	0	0	0	0	10,000	2,499	0
General purpose funding								
Income - Grants Commission	0	0	0	0	0	449,266	112,314	37,875
Law, order, public safety								
Income - Fire Prevention - Grants	0	0	0	0	0	81,000	20,250	22,353
Income Fire Mitigation Grants	0	0	0	0	0	59,264	14,814	0
Income - Youth Activity Funding	0	0	0	0	0	1,000	249	0
Transport								
Income - Grant - MRWA Direct	0	0	0	0	0	139,800	139,800	139,800
Income - Grants Commission Local Road Grant	0	0	0	0	0	389,557	97,389	140,998
	0	**0**	**0**	**0**	**0**	**1,129,887**	**387,315**	**341,026**

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Sep 2026	Current Liability 30 Sep 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$	$
Non-operating grants and subsidies								
General purpose funding								
Income - LRCI Phase 4	109,197	0	0	109,197	109,197	65,019	16,254	0
Education and welfare								
Aged Accommodation	0	0	0	0	0	3,550,000	0	0
Community amenities								
Community Development & Events - Grants	0	0	0	0	0	0	0	0
Recreation and culture						0	0	0
Sporting Club Grants - Cricket Nets	0	0	0	0	0	35,000	8,748	0
Transport								
Regional Road Grants	1,352	0	0	1,352	1,352	507,651	126,912	204,000
Wheatbelt Secondary Freight Network	8,704	0	0	8,704	8,704	263,582	65,895	160,788
Roads to Recovery	0	0	0	0	0	452,497	113,124	0
MRWA Bridge	0	0	0	0	0	410,000	102,498	0
Roads to Recovery	0	0	0	0	0	545,609	136,401	0
	119,253	**0**	**0**	**119,253**	**119,253**	**5,829,358**	**569,832**	**364,788**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

NOTE 13
TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 30 Sep 2026
	$	$	$	$
Cuballing Cricket Club	200	0	0	**200**
Hall Bond Hire	250	0	0	**250**
Aged Accommodation Housing Bonds	7,500	0	0	**7,500**
Department of Transport - Licensing	14,666	75,395	(80,260)	**9,801**
	22,616	**75,395**	**(80,260)**	**17,751**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

NOTE 14
BUDGET AMENDMENTS

Proposed amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption						0
	Nil						0
				0	**0**	**0**	**0**

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2026-27 year is $5,000 or 10.00% whichever is the greater.

				Explanation of positive variances
Nature or type	**Var. $**	**Var. %**	**Timing / Permanent**	**Comments**
	$	%		
Opening funding surplus / (deficit)	10,739	0.82%	Timing	End of year position still to be audited
Revenue from operating activities				
Rates	(5,000)	(0.24%)	Timing	Not material
Rates (excluding general rate)	76	10.04%	Timing	CBH rates invoiced in September
Operating grants, subsidies and contributions	(21,297)	(5.50%)	Timing	Financial assistance grants
Fees and charges	(23,445)	(11.00%) ▼	Timing	Standpipe charges
Interest earnings	(4,542)	(30.26%)	Timing	Interest on surplus funds
Other revenue	(24,766)	(76.70%) ▼	Timing	Workers compensation reimbursements
Profit on disposal of assets	0	0.00%		Not Applicable
Expenditure from operating activities				
Employee costs	(13,751)	(3.12%)	Timing	Allocation of wages to road maintenance
Materials and contracts	(19,261)	(4.55%)	Timing	Road maintenance (Tree mulching)
Utility charges	30,555	67.43% ▲	Timing	Standpipe charges
Depreciation on non-current assets	(44,637)	(6.26%)	Timing	Additional plant depreciation (non-cash)
Interest expenses	3,651	108.21%	Timing	Guarantee levy processed to bank fees
Insurance expenses	5,220	3.93%	Timing	Timing of premium payments
Other expenditure	5,324	27.59% ▲	Timing	Elected member costs
Loss on disposal of assets	0	0.00%		Not Applicable
Non-cash amounts excluded from operating activities	90,375	14.56% ▲	Timing	Depreciation
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(205,044)	(35.98%) ▼	Timing	Road funded projects (RTR & Heavy Vehicle)
Proceeds from disposal of assets	0	0.00%	Timing	Not material
Payments for property, plant and equipment and infrastructure	453,327	76.46% ▲	Timing	Road program
Non-cash amounts excluded from investing activities	0	0.00%		Not Applicable
Financing activities				
Proceeds from new debentures	0	0.00%		Not Applicable
Transfer from reserves	0	0.00%		Not Applicable
Repayment of debentures	1	0.00%	Timing	Not material
Transfer to reserves	(201)	(2.65%)	Timing	Not material
Closing funding surplus / (deficit)	237,324	0.00%		As per explanations above

9.2 CHIEF EXECUTIVE OFFICER

9.2.1 Council Meeting Schedule 2027

Applicant:	Internal report
File Ref. No:	
Disclosure of Interest:	Nil
Date:	16 October 2026
Author:	Chris Paget – Chief Executive Officer

Summary
For Council to consider Council Meeting dates, locations and starting times for 2027.

Background
It is a legislative requirement for Council to advertise at least once per year the dates, times and location of its Ordinary Council Meetings through local public notice.

Should it be necessary to change the date, time or location of any meeting the change must also be advertised.

Comment
This current meeting schedule has Council's Ordinary Meetings held every month with the exception of January (Council in recess). Since 2018 Council has held its meetings on the third Wednesday of each month, and it is recommended this practice continue with the venue being the CWA Hall in Cuballing commencing at 3.00pm.

Catering arrangements will remain the same as in 2026, with a light afternoon tea available on arrival and dinner held at the Cuballing Tavern following the Council Forum information session.

The 2027 meeting schedule does not include dates for:

- Annual General Meeting of Electors - this meeting date is dependent on the timing of our receipt of the final OAG audit report and its subsequent adoption by Council;
- Any Special Council Meetings that may be required during the year;
- Workshops, or subject specific forums on an ad hoc basis during the year (these are strictly non-decision-making forums)
- Occasions where Councillors informally gather for Elected Member professional development or to inspect, review or workshop specific individual matters.

Dates for the Cemeteries Advisory Committee have been scheduled for the months of April and October, and these will be also included in the public advertisement.

The proposed 2027 Ordinary Council Meeting schedule is as follows:

Wednesday, 17 February 2027

Wednesday, 17 March 2027

Wednesday, 21 April 2027

Wednesday, 19 May 2027

Wednesday, 16 June 2027

Wednesday, 21 July 2027

Wednesday, 18 August 2027

Wednesday, 15 September 2027

Wednesday, 20 October 2027

Wednesday, 17 November 2027

Wednesday, 15 December 2027

Meetings of the Cemeteries Advisory Committee will be held in the Shire of Cuballing Administration Office as follows:

2.00 pm, Tuesday 20 April 2027
2.00 pm, Tuesday 19 October 2027

Strategic Implications

Shire of Cuballing Strategic Community Plan 2023-2033:

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Statutory Environment

Local Government (Administration) Regulations 1996

12. Public notice of council or committee meetings — s. 5.25(1)(g)

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
(a) the ordinary council meetings; and
(b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,
are to be held in the next 12 months.

(2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub regulation (1).

(3) Subject to sub regulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.

(4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in sub regulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Policy Implications

Nil

Financial Implications

Local advertising in the Narrogin Observer is provided for in Council's budget allocation.

Economic Implication

Nil

Social Implications

Advertising Council Meetings is a statutory requirement, and the notification of dates may encourage members of the public to attend.

Environmental Considerations

Nil

Consultation

Nil

Voting Requirements

Simple majority

OFFICER'S RECOMMENDATION

That Council adopt and advertise the following schedule of Ordinary Council Meetings for 2027:

1.	Wednesday, 17 February 2027	3.00 pm	CWA Hall Cuballing
2.	Wednesday, 17 March 2027	3.00 pm	CWA Hall Cuballing
3.	Wednesday, 21 April 2027	3.00 pm	CWA Hall Cuballing
4.	Wednesday, 19 May 2027	3.00 pm	CWA Hall Cuballing
5.	Wednesday, 16 June 2027	3.00 pm	CWA Hall Cuballing
6.	Wednesday, 21 July 2027	3.00 pm	CWA Hall Cuballing
7.	Wednesday, 18 August 2027	3.00 pm	CWA Hall Cuballing
8.	Wednesday, 15 September 2027	3.00 pm	CWA Hall Cuballing
9.	Wednesday, 20 October 2027	3.00 pm	CWA Hall Cuballing
10.	Wednesday, 17 November 2027	3.00 pm	CWA Hall Cuballing
11.	Wednesday, 15 December 2027	3.00 pm	CWA Hall Cuballing

That Council advertise the following schedule of meetings for the Cemeteries Advisory Committee for 2027:

1.	Tuesday, 20 April 2027	2.00 pm	Shire Administration Office
2.	Tuesday, 19 October 2027	2.00 pm	Shire Administration Office

Councillor Ballantyne commented that the traditional 3pm start times for Council meetings may be making it difficult for members of the public to attend regularly, given that time clashes with working hours, school pickups etc. A way of enabling more public engagement could be to commence instead at 5pm.

Councillor Harris suggested that this be trialled for the first couple of meetings of the year and then review future OCM start times based on the outcome.

AMENDED RECOMMENDATION / COUNCIL RESOLUTION 2026/95

That Council adopt and advertise the following schedule of Ordinary Council Meetings for 2027, with a start time of 5pm for February and March meetings to constitute a trial for increased public access and ongoing times to be reviewed thereafter:

12. Wednesday, 17 February 2027	**5.00 pm**	**CWA Hall Cuballing**
13. Wednesday, 17 March 2027	**5.00 pm**	**CWA Hall Cuballing**
14. Wednesday, 21 April 2027	**tba**	**CWA Hall Cuballing**
15. Wednesday, 19 May 2027	**tba**	**CWA Hall Cuballing**
16. Wednesday, 16 June 2027	**tba**	**CWA Hall Cuballing**
17. Wednesday, 21 July 2027	**tba**	**CWA Hall Cuballing**
18. Wednesday, 18 August 2027	**tba**	**CWA Hall Cuballing**
19. Wednesday, 15 September 2027	**tba**	**CWA Hall Cuballing**
20. Wednesday, 20 October 2027	**tba**	**CWA Hall Cuballing**
21. Wednesday, 17 November 2027	**tba**	**CWA Hall Cuballing**
22. Wednesday, 15 December 2027	**tba**	**CWA Hall Cuballing**

That Council advertise the following schedule of meetings for the Cemeteries Advisory Committee for 2027:

3. Tuesday, 20 April 2027	**2.00 pm**	**Shire Administration Office**
4. Tuesday, 19 October 2027	**2.00 pm**	**Shire Administration Office**

Moved Cr Ballantyne **Seconded Cr Kowald** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

**Reason for amendment – Council wished to trial a 5pm meeting commencement time to enable increased public participation.*

9.2.2 2026/27 Christmas & New Year Administration and Works Depot Closure Period

Applicant: Shire of Cuballing – CEO's Office
File Ref No:
Disclosure of Interest: All Shire staff
Author: Chris Paget – Chief Executive Officer
Attachments: Nil

Summary
The purpose of this report is for Council to consider the closure of the Shire Administration Office and Works Depot for the 2026/2027 Christmas and New Year period. An early decision will inform the community well in advance of the office closure and thus allow residents to make appropriate arrangements to meet their needs.

Background/Comment
Council Policy 1.6 states that "*Council will not provide services from the Shire Administration Centre from the period commencing on Christmas Day each year until and including the New Year's Day public holiday. In addition, should there be only 1 day following the New Year's Day Public Holiday to a weekend, Council will extend the closure to include that day*."

Both Christmas Day and New Year's Day fall on a Friday in December 2026 and January 2027. Council approval is sought to set the annual closure period from midday 24th December 2026 and reopening on Monday 4th January 2027.

From consulting with our staff, past history has shown that during this period the Administration Centre experiences very little contact from the public and the number of enquiries and transactions during this period have been extremely low. The closure of the office will allow staff to have a slightly extended period of leave (including the designated public holidays). The Works Depot crew also normally take their leave during this period, and as always there will be staff available on call to attend to any operational matters or significant emergencies that may arise. The proposed closure for this year is once again expected to have no negative effect on the operations of the Shire nor cause any inconvenience to the public.

A majority of our staff members will be applying (or have already applied) for leave on these days. In line with Council policy, all staff taking time off during the period will need to utilise either annual leave or rostered days off; these additional days also allow us to reduce some of the accrued staff leave liability we have on our books.

As with the previous years, the closure period will be advertised on the front counter, public notice boards, Shire website/Facebook pages and in the Cuby News in order to give customers the opportunity to complete business or licensing prior to the Christmas break. The advertising will also include the on-call emergency contact numbers.

Policy Implications
1.6 Shire Administration Services – Christmas/New Year Period

Financial Implications
As staff will be using public holidays as provided by the award, rostered days off, annual leave or unpaid leave to cover this time, there will be no additional cost to Council.

Strategic Implications
Shire of Cuballing Strategic Community Plan 2023-2033:
Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Voting Requirements
Simple majority

OFFICER RECOMMENDATION / COUNCIL RESOLUTION 2026/95

That Council approves the 2026/27 Christmas and New Year closure period from midday Thursday 24th December 2026 through to Monday 4th January 2027.

Moved Cr Hawksley **Seconded Cr Sexton** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

9.2.3 Country Local Government Fund – Proposed Advocacy for Reinstatement

Applicant:	N/A
File Ref No:	ADM226
Disclosure of Interest:	Nil
Author:	Chris Paget – Chief Executive Officer
Attachments:	Nil

Summary
This report seeks Council's support for renewed and elevated advocacy by the WA Local Government Association (WALGA) for reinstatement of the Country Local Government Fund (CLGF), or an equivalent dedicated funding mechanism, to provide rural Local Governments with predictable, long-term funding for locally determined infrastructure priorities.

Background
The Shire of Wickepin has proposed that renewed WALGA advocacy for the reinstatement of the CLGF or an equivalent dedicated local government funding mechanism be considered at the next WALGA Central Country Zone meeting to be held in November.

The Country Local Government Fund (CLGF) was a major subsidiary account of Western Australia's *Royalties for Regions* program. Launched in December 2008 by the Barnett Liberal-National Government, the CLGF provided direct funding and capacity-building grants to 110 regional local governments and regional LG groupings primarily to address infrastructure backlogs. Its formula-based allocations provided a comparatively predictable funding source that could be incorporated into long-term financial, asset management and infrastructure planning. The Fund was intended, in part, to address the significant infrastructure backlog faced by rural Local Governments with relatively small rate bases.

Although Royalties for Regions and other State and Commonwealth grant programs continue to provide important funding opportunities, many current programs are project-specific, competitive, subject to eligibility criteria or co-contribution requirements, and do not provide the same certainty for sustained local planning. WALGA already has an advocacy position supporting reinstatement of the CLGF (Advocacy Position 2.4.2), however renewed and elevated advocacy is considered necessary in the current economic and political environment.

Comment
A dedicated, predictable funding allocation would enable rural Local Governments to plan and prioritise renewal and development of local infrastructure in accordance with community needs, asset management plans and long-term financial plans. It could also provide flexibility to accumulate allocations over several years, support larger projects, and provide co-contributions to other State or Commonwealth funding programs.

The Wickepin report identifies housing availability and workforce shortages as significant issues for regional communities. Predictable funding could assist Local Governments to plan for housing and land development, support population growth and help address barriers to attracting workers to regional towns. While housing is an important potential application, a renewed funding model should also retain flexibility for each Local Government to determine its own infrastructure priorities.

A contemporary model should be developed in consultation with WALGA, regional Local Governments and the WA State Government. Relevant design principles include equitable access for eligible rural Local Governments, predictable and long-term allocations, flexibility in eligible local priorities, the ability to accumulate funding and use it as a co-contribution, support for regional collaboration where appropriate, and proportionate accountability and reporting requirements.

Statutory Environment
Local Government Act 1995

Policy Implications
Nil.

Financial Implications
There are no direct financial implications arising from Council's consideration of this advocacy item. Any future funding received through a reinstated or equivalent program would be subject to the design and eligibility requirements of that program.

Strategic Implications
Shire of Cuballing Strategic Community Plan 2023-2033:
Built Environment

- People and goods can move easily in and around the Shire, which is well planned for community needs, respecting the past and building the future.

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Voting Requirement
Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION 2026/96

That Council supports renewed and elevated advocacy to the State Government, consistent with WALGA Advocacy Position 2.4.2, for reinstatement of the Country Local Government Fund or an equivalent dedicated funding mechanism for regional Local Governments that:

- **provides predictable and long-term funding;**
- **provides equitable funding for eligible Local Governments;**
- **provides flexibility for Local Governments to fund locally determined infrastructure priorities, including housing and land development where eligible;**
- **allows funding to be accumulated over multiple years and used as a co-contribution to other funding programs;**
- **supports regional collaboration where appropriate; and**
- **applies proportionate accountability and reporting requirements.**

The proposed advocacy should be progressed through WALGA and the relevant regional zone processes.

Moved Cr Sexton **Seconded Cr Ballantyne** **CARRIED 6/0**

For: Crs Kowald, Harris, Ballantyne, Sexton, Dent and Hawksley
Against: Nil

9.3 MANAGER OF WORKS AND SERVICES:

Nil

10. COMMITTEE REPORTS

Nil

11. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING

Discussion was held by Council around the 2026 Cuby GrooveFest event and its financial outcomes following the earlier meeting held with the organising Committee. Councillors were in agreeance that the Shire is fully supportive of the event continuing into the future, however further clarity is required about the degree of involvement of the Shire and what the true sponsorship costs may be moving forward in order to meet current liabilities and to assure its viability.

13. CONFIDENTIAL MATTERS

14. NEXT MEETING

Ordinary Council Meeting, 3.00pm. Wednesday 18th November 2026 at the Shire of Cuballing CWA Hall, Campbell Street, Cuballing.

15. CLOSURE OF MEETING

There being no further business, Cr Kowald declared the meeting closed at 4.40pm.