



*A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world*

Shire of Cuballing – Council Meeting

MINUTES

Held

Thursday 23rd July 2026
3.00 pm
Cuballing CWA Hall

COUNCIL MEETING PROCEDURES

1. All Council meetings are open to the public, except for matters raised by Council under “Confidential Matters”.
2. Members of the public may ask a question at an ordinary Council meeting at “Public Question Time”.
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the Presiding Member announces Public Question Time.
4. All other arrangements are in accordance with the Council’s standing orders, policies and decisions of the Shire.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Cuballing for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Cuballing disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular, and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Cuballing during the course of any meeting is not intended to be and is not taken as notice or approval from the Shire of Cuballing. The Shire of Cuballing warns that anyone who has an application lodged with the Shire of Cuballing must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of that application and any conditions attaching to the decision made by the Shire of Cuballing in respect of the application.

Shire of Cuballing Strategic Community Plan 2023-2033

Our Heart, Our Home

VISION

A charming rural community, in a unique part of the world, growing and prospering while protecting its natural environment.

GOALS

Social

- ☑ A place where people of all ages, abilities and stages of life are active and connected.

Economic

- ☑ Business is thriving, with ample local employment, and opportunities for existing and new businesses to grow.

Natural Environment

- ☑ The natural environment is protected, enhanced, and managed, and enjoyed by locals, and proudly shared with visitors.

Built Environment

- ☑ People and goods can move easily in and around the Shire, which is well planned for community needs, respecting the past and building the future.

Governance

- ☑ Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.

STRATEGIC PRIORITIES

Social

- ☑ Enhancing focus on emergency management (incl. dual use of Equestrian Centre for evacuation).
- ☑ Improving Cuballing Recreation Centre.
- ☑ Increasing community gatherings and spaces.

Economic

- ☑ Defining and developing Town Centres.
- ☑ Establishing a Light Industrial Area (LIA).
- ☑ Increasing tourism, particularly through trail development.
- ☑ Developing and promoting the equestrian sector.

Natural Environment

- ☑ Restoring the river at Popanyinning.
- ☑ Establishing Popanyinning wetlands.
- ☑ Reducing pests and weeds, working with Peel Harvey Catchment.
- ☑ Increasing native planting.

Built Environment

- ☑ Improving footpaths, linking aged units to Cuballing Town Centre.
- ☑ Upgrading major roads (esp. Wheatbelt Secondary Freight Network).
- ☑ Improving drainage.
- ☑ Increasing heritage protection and telling our story.

Governance

- ☑ Enhancing community information and engagement.

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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

Councillor Kowald declared the meeting open at 3.00pm

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE:

3.1.1 Attendance

Elected Members

Cr Adrian Kowald - President
Cr Robert Harris – Deputy President
Cr Matthew Dent
Cr Sarah Hawksley – via phone link up

Staff

Mr Chris Paget	Chief Executive Officer
Mrs Bronwyn Dew	Acting Deputy Chief Executive Officer
Mr Bruce Brennan	Manager of Works and Services

Visitors

Mr John Robertson
Mr Kevin Brown

3.1.2 Apologies

Cr Steve Sexton
Cr Scott Ballantyne

3.1.3 Leave of Absence

NIL

COUNCIL RESOLUTION 2026/59

That Cr Hawksley be permitted to attend the meeting via phone link up.

Moved Cr Dent

Seconded Cr Harris

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

3. PUBLIC QUESTION TIME:

The Shire of Cuballing maintains a policy on the Management of Public Question Time. The policy is available in full in the Shire Policy Manual which can be found on the Shire's website:

www.cuballing.wa.gov.au

Some of the notable provisions are:

- 1 Persons are encouraged to provide a written copy of their question.
- 2 Public question time will be limited to two minutes per member of the public, with a limit of two questions per member of the public.
- 3 Statements are not to precede the asking of a question during public question time.
- 4 Public question time will be limited 15 minutes. It may be extended in intervals of up to ten minutes by resolution of the Council, but the total time allocated will not exceed forty-five (45) minutes in total.
- 5 Questions are to be directed to the Presiding Member and should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or Shire employee. The Presiding Member shall decide to:
 - Accept or reject any question and his/her decision is final.
 - Nominate a member of the Council and/or Shire employee to respond to the question.
 - Take a question on notice. In this case a written response will be provided as soon as possible and included in the agenda of the next Council meeting.
- 6 Where an elected member is of the opinion that a member of the public is:
 - asking a question at a Council meeting, that is not relevant to the operations of the Shire of Cuballing; or
 - making a statement during public question time.they may bring it to the attention of the meeting.
- 7 Questions and any response will be summarised and included in the minutes of the Council meeting.
- 8 Public Question Time should be used as a means to obtain information that would not be made available if it were sought from the Shire's records under *Section 5.94* of the *Local Government Act 1995* or the *Freedom of Information (FOI) Act 1992*.
- 9 Where the response to a question(s) would require a substantial commitment of the Shire's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the Shire and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.
- 10 Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

4.1 Response to Previous Questions Taken on Notice

4.2 Written Questions Provided in Advance

4.3 Public Questions from The Gallery

Mr John Robertson

Q1 – Why was the date of the July meeting changed? Mr Roberston expressed concern that there has been a change of date for a previous meeting already this year and an agenda item in the July agenda proposing a date change for the September meeting.

The CEO explained that the July meeting date was changed due to Councillor availability and the September meeting proposed date change was due to the WALGA conference being the same date and some Councillors would be attending the conference so would not be available for the council meeting.

Q2 – Mr Roberston notes that Crs Kowald, Harris, Ballantyne & Sexton all have email addresses using the @cuballing.wa.gov.au address and questioned if these email addresses were secure. Mr Robertson has concerns that the CEO may have access to these email addresses.

The CEO assured Mr Robertson that the email addresses are secure and that no Shire staff have access to these emails, they can only be accessed by the Councillor the email relates to.

Q3 – Mr Robertson stated it is nineteen months since he first attended a Council meeting requesting information about running a short stay accommodation property and the issue is still unresolved. Mr Robertson is concerned by the lack of progress and communication on this issue. The CEO advised there is an application package at the Shire Office for Mr Robertson to collect.

Q4 – Mr Robertson questioned the payment to McLeod's Lawyers – was this in relation to the dog attack court case? Mr Robertson asked if Council voted on pursuing this matter.

The CEO advised that the expense does relate to the dog attack court case. The CEO explained that the matter is operational so Council is not required to vote on pursuing the matter. The CEO advised that the judge ruled in favour of the defendant and as he is unable to comment any further on the matter.

Mr Kevin Brown

Mr Brown was invited by Cr Kowald to direct a question to the meeting. Mr Brown proceeded to address the meeting listing grievances towards the Shire of Cuballing.

Cr Kowald asked Mr Brown several times if he had a question for the meeting but Mr Brown continued to list his grievances with the Shire of Cuballing. After several attempts by Cr Kowald to get Mr Brown to ask a question rather than make statements Cr Kowald advised he was going to suspend the meeting.

Cr Kowald declared the meeting suspended at 3.27pm and requested Mr Brown leave the meeting.

Mr Brown departed the chambers whilst the meeting was suspended.

Cr Kowald declared the meeting be re-opened 3.38pm.

Mr Roberston departed the chambers at 3.39pm

4. STANDING ORDERS:

COUNCIL RESOLUTION 2026/60

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved Cr Dent

Seconded Cr Harris

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE:

NIL

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Wednesday 17th June 2026

COUNCIL RESOLUTION 2026/61

That the Minutes of the Ordinary Meeting of Council held on Wednesday 17th June 2026 be confirmed as a true record of proceedings.

Moved Cr Harris

Seconded Cr Dent

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

Name	Item No	Interest	Nature

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Name	Item No	Interest	Nature

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Payments – June 2026

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	8 th July 2026
Author:	Careese Ranieri
Attachments:	9.1.1A List of Municipal Accounts 9.1.1B List of Credit Card Transactions 9.1.1C Petty Cash and Coles Card

Summary

Council is to review payments made under delegation in June 2026.

Background – Nil

Comment

Council is provided with details of payments and credit card transactions made during the month of June 2026 as listed in the attachments.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

COUNCIL RESOLUTION 2026/62

That Council receives:

1. the List of Accounts paid in June 2026 under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, including payments from Council's Municipal Fund totalling \$350823.00 included at Attachment 9.1.1A.
2. a summary of transactions completed on Credit Cards by Council Staff for the period ending 30th June 2026 included at Attachment 9.1.2B.
3. a summary of transactions completed on Petty Cash for the period ending 30th June 2026.

Moved Cr Harris

Seconded Cr Dent

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.1.1A List of Payments – June 2026

Chq/EFT	Date	Name	Description	Amount
863	1/06/2026	Police Licensing Payments	Police Licensing Payments	-29.74
863	3/06/2026	Police Licensing Payments	Police Licensing Payments	-790.7
DD5333.1	3/06/2026	Australian Super	Payroll Deductions	-2803.57
DD5333.2	3/06/2026	Aware Super Pty Ltd	Superannuation Contributions	-4894.23
DD5333.9	3/06/2026	Rest	Superannuation Contributions	-235.98
DD5333.8	3/06/2026	Colonial First State	Superannuation Contributions	-379.64
DD5333.7	3/06/2026	Hostplus Super	Superannuation Contributions	-107.24
DD5333.6	3/06/2026	MLC Super Fund	Superannuation Contributions	-1452.35
DD5333.5	3/06/2026	Care Super	Superannuation Contributions	-303.34
DD5333.4	3/06/2026	Mercer Superannuation	Superannuation Contributions	-599.81
DD5333.3	3/06/2026	Matrix Superannuation	Superannuation Contributions	-291.08
863	4/06/2026	Police Licensing Payments	Police Licensing Payments	-2716.4
20427	5/06/2026	Department Of Transport	12 Month Renewal for Vehicle - CN2325	-282.2
20428	5/06/2026	Synergy	Electricity Charges - U 3 22 Campbell Street, Cuballing	-3663.76
EFT10600	5/06/2026	Westrac	1 X 16 Kg of Cat Prime Application Lithium Grease	-234.28
EFT10599	5/06/2026	WA Traffic Planning	Review Generic TMP Plans and Update	-1650
20429	5/06/2026	Shire Of Cuballing	Standpipe Charges – May 2026	-1961.93
EFT10598	5/06/2026	Power Networkx	Telstra Internet Fibre Network - May 25/26	-416.9
EFT10597	5/06/2026	Peter John Denton	Art Classes May 26	-448.97
EFT10596	5/06/2026	Narrogin Tyrepower	Steer Tyres Fitted and Balance	-1676
EFT10595	5/06/2026	Narrogin Embroidery	7 X Embroidery on Polo Shirts with Shire Logo	-139.5
EFT10594	5/06/2026	Narrogin Auto Electrics	Find Electrical Fault and Repair Park Lights	-109.25
EFT10593	5/06/2026	Mcleods Lawyers	Legal Fees & Representation at Court	-6686.24
EFT10601	5/06/2026	Zircodata Pty Ltd	Monthly Archive Storage Fees - May 25/26	-32.6
EFT10586	5/06/2026	Bks Electrical	Supply And Install New Led Solar Light to Tin Man Area	-1408
EFT10587	5/06/2026	Brandworx Australia	Staff Uniforms for admin Staff	-94.64
EFT10588	5/06/2026	Bruce Brennan	Staff Reimbursement 50% Electricity	-185.57
EFT10589	5/06/2026	Best Office Systems	Photocopying Charges - May 2026	-1165.66
EFT10590	5/06/2026	C&D Cutri	Level 1 Bridge Inspection On 12 Bridges	-2090
EFT10591	5/06/2026	Cloud Collections Pty Ltd	Debt Collection Services - May 25/26	-1117.45
EFT10592	5/06/2026	Great Southern Fuel Supplies	Diesel Fuel Delivery	-5129.55
863	8/06/2026	Police Licensing Payments	Police Licensing Payments	-893.1
863	9/06/2026	Police Licensing Payments	Police Licensing Payments	-8024.55
EFT10602	10/06/2026	Metric Fencing	Angle Fasters for Playground Fence (40)	-740
863	10/06/2026	Police Licensing Payments	Police Licensing Payments	-143.7
863	11/06/2026	Police Licensing Payments	Police Licensing Payments	-196.5
DD5362.1	11/06/2026	National Australia Bank	Credit Card for May 2026	-2953.33

20431	11/06/2026	Water Corporation	Water Charges - 82 Austral Street, Cuballing	-2182.58
20432	11/06/2026	Shire Of Cuballing	Monthly Account	-238.65
DD5345.1	11/06/2026	Telstra	Monthly Phone Accounts	-694.51
EFT10616	11/06/2026	WA College Of Agriculture	Donation To Ag College - Student Award 25/26	-100
EFT10603	11/06/2026	Bill & Bens Hot Bread Shop	Popanyinning School - 1 Year Anniversary Celebration	-185
EFT10604	11/06/2026	BMR Mechanical, B & A Rowe Pty Ltd Atf the Rowe Family Trust	309,000km Service on Ud GW 400 Truck - CN026	-3194.89
EFT10605	11/06/2026	Burgess Rawson (WA) Pty Ltd	Water Consumption - Cuballing War Memorial - Water Usage - 01/04/2026 - 04/06/2026	-215.36
EFT10606	11/06/2026	Fulton Hogan Industries Pty Ltd	1 X Pallet of Ezy Street Asphalt 15kg	-2112
EFT10607	11/06/2026	Farmworks Narrogin	60 X Bags of Rapid Set Concrete 20kg	-801.9
EFT10608	11/06/2026	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery 25/26	-8549.64
EFT10609	11/06/2026	Great Southern Waste Disposal	Rubbish Removal – May 2026	-7227.04
EFT10610	11/06/2026	Jeanelle Stubbs	Reimbursement	-100
EFT10611	11/06/2026	MCG Fire Services	Inspection Of Fire Extinguishers	-5375.59
EFT10612	11/06/2026	Narrogin Bearing Services	CN047 X 4 Coupling Sealing X 2 1/2 Suzi Coil Set Fitted Red & Blue Long	-392.98
EFT10613	11/06/2026	Narrogin Gasworx	2 X 9kg Gas Bottles	-60
EFT10614	11/06/2026	Shaun Daniel Wittwer	Reimbursement	-32.67
EFT10615	11/06/2026	T/A Octave Holdings (Narrogin Toyota) Narrogin Stihl	1 X New Inside Door Grab Handle 1 X New Windscreen Washer Nozzle and Hose to Suit	-637.24
863	15/06/2026	Police Licensing Payments	Police Licensing Payments	-148.4
863	16/06/2026	Police Licensing Payments	Police Licensing Payments	-387.35
863	17/06/2026	Police Licensing Payments	Police Licensing Payments	-245.55
DD5352.10	17/06/2026	Rest	Superannuation Contributions	-235.98
DD5352.1	17/06/2026	Australian Super	Payroll Deductions	-2984.9
DD5352.2	17/06/2026	Brisbane Smart Monday	Superannuation Contributions	-15.91
DD5352.3	17/06/2026	Aware Super Pty Ltd	Superannuation Contributions	-4751.92
DD5352.4	17/06/2026	Matrix Superannuation	Superannuation Contributions	-291.08
DD5352.5	17/06/2026	Mercer Superannuation	Superannuation Contributions	-599.81
DD5352.6	17/06/2026	Care Super	Superannuation Contributions	-272.07
DD5352.7	17/06/2026	MLC Super Fund	Superannuation Contributions	-1452.35
DD5352.8	17/06/2026	Hostplus Super	Superannuation Contributions	-106.01
DD5352.9	17/06/2026	Colonial First State	Superannuation Contributions	-379.64
EFT10629	18/06/2026	Local Government Professionals Australia WA	Finance For Non - Financial People	-430
EFT10630	18/06/2026	Mcpest Pest Control	Treat Trees for White Ants on Francis Street	-330
EFT10631	18/06/2026	Station Motors Group Katanning (Edwards Isuzu	1 X Cn 1 47,000 Km Service Plus Fuel Filter	-883.35

		Ute, Station Motors Holden and Station Motors Vehicle Group)		
EFT10632	18/06/2026	Security Man Pty Ltd	Quarterly Monitoring Costs- Shire Office Security System	-110
EFT10633	18/06/2026	Westrac	2 X Step Belts Rubbers to Suit 140 Grader 1 X Metal Step	-685.32
EFT10634	18/06/2026	Whitford Fertilisers Narrogin	Use Of Weighbridge 25/26 Us of Weighbridge March X 12 @ \$5.00	-115.5
EFT10628	18/06/2026	LGIS Insurance	Employee & Volunteer Assistance Program (Eap) 2025/26	-3300
EFT10627	18/06/2026	Landgate	Interim Rating Rolls - GRV And UV General Valuation	-7837.02
EFT10626	18/06/2026	Kalexpress & Quality Transport	Monthly Freight Charges - Various Accounts 2 X Pallet, Post Bundle	-837.71
EFT10625	18/06/2026	Hancocks Home Hardware	Monthly Account	-578.9
EFT10624	18/06/2026	Fulford Earthmoving & Civil	Gravel Pushing Of 5,000m3 Gravel at Youngs Pit	-33000
EFT10623	18/06/2026	Fire Mitigation Services	Vegetation Works (Mulcher) Popanyinning East Rd-- Transfer station/ Cemetery	-21187.1
EFT10622	18/06/2026	Edge Planning & Property	Town Planning Consultancy Services - May 25/26	-2110.76
EFT10621	18/06/2026	Derbahl	Pumping Out Toilet System Long Drop Yornanning	-1068
EFT10620	18/06/2026	Congeling Park Grazing Co	Purchase Of 8,000m3 Of Gravel	-28600
863	18/06/2026	Police Licensing Payments	Police Licensing Payments	-1513.35
20433	18/06/2026	Synergy	Electricity Charges - X 43 Street Lights	-644.62
EFT10619	18/06/2026	Bill & Bens Hot Bread Shop	Rolls And Cake for Kelyn Traffic Management/Control Training - Depot Staff	-38
EFT10617	18/06/2026	Allan's Bobcat & Truck Hire	Excavator Hire for Digging Grave (Stubbs)	-748
EFT10618	18/06/2026	Atlas Fuel Cuballing WA	Monthly Account – May 26	-549.1
863	19/06/2026	Police Licensing Payments	Police Licensing Payments	-532.6
863	22/06/2026	Interest On Aged Accommodation Units - Loan 65	Interest On Aged Accommodation Units - Loan 65	-13529.3
863	22/06/2026	Principal Repayment Aged Accommodation - Loan 65	Principal Repayment Aged Accommodation - Loan 65	-39840.6
863	22/06/2026	Police Licensing Payments	Police Licensing Payments	-1503.7
863	22/06/2026	Ato Clearing Account Bas	Ato Clearing Account Bas	-53369.9
863	22/06/2026	Ato Clearing Account Bas	Ato Clearing Account Bas	15629.88
863	22/06/2026	Interest On Aged Accommodation Units - Loan 65	Interest On Aged Accommodation Units - Loan 65	0.01
863	23/06/2026	Police Licensing Payments	Police Licensing Payments	-1586
863	24/06/2026	Police Licensing Payments	Police Licensing Payments	-34.25
EFT10648	25/06/2026	Narrogin Hardware And Building Supplies (Makit)	Monthly Account - Cyclone Rake, Filler (No More Gaps) White and Tape	-169.7

EFT10647	25/06/2026	Narrogin Bearing Services	1 X Heating Tip for Oxy 1x Mixer	-200.3
EFT10650	25/06/2026	Parrys Narrogin	Uniforms for Depot Workers	-2730.65
EFT10646	25/06/2026	Mcdougall Weldments	Street Library & Information Board	-7373.56
EFT10655	25/06/2026	Winc Australia Pty Limited	Stationery and Materials for Shire Office	-597.17
EFT10654	25/06/2026	Whitford Fertilisers Narrogin	September 25/26	-104.5
EFT10653	25/06/2026	Western Australian Electoral Commission	Supply Of Countwa Software & Equipment for Shire of Cuballing 2025 Local Govt Election	-2475.17
EFT10652	25/06/2026	Westrac	Service Repairs to Cat 140 Grader Fuel Issue	-2054.6
863	25/06/2026	Police Licensing Payments	Police Licensing Payments	-756.7
EFT10649	25/06/2026	Narrogin Packaging and Motorcycles & Accessories	Walga Country Zone Meeting 15/04/2026 Hire for Tablecloths, Mugs and Water Glasses	-375
EFT10651	25/06/2026	WA Local Government Association (Walga)	Elected Member Training Planning Practices	-682
EFT10645	25/06/2026	Monique Mary D'alton	Refund	-432.58
EFT10635	25/06/2026	BMR Mechanical, B & A Rowe Pty Ltd Atf the Rowe Family Trust	4,800hr Service on Bomag Roller - Cn151	-2291.12
EFT10636	25/06/2026	Best Office Systems	Monthly Photocopying Charges 25/26 - 20/05/2026 To 20/06/2026	-1244.21
EFT10644	25/06/2026	Landgate	Interim Rating Rolls - GRV And UV - Mining Tenement Roll	-192.35
EFT10643	25/06/2026	It Vision Software Pty Ltd (Trading as Readytech)	Manual OSR Claim Add On	-550
EFT10642	25/06/2026	Hersey Safety Pty Ltd	Gloves for Depot Crew	-370.48
EFT10641	25/06/2026	Great Southern Fuel Supplies	Bulk Diesel Fuel Delivery 25/26	-7117.62
EFT10640	25/06/2026	DL & Nj Dent	White Sand for Popanyinning Playground	-2200
EFT10639	25/06/2026	Dews Mini Excavations	Move Sand into Yornaning Playground	-704
EFT10638	25/06/2026	Corsign (WA) Pty Ltd	List Of Signs as Per Quote	-2377.1
EFT10637	25/06/2026	Birds Silos & Shelters	Fabricate And Install Access Ramp at Popanyinning School	-1650
863	26/06/2026	Police Licensing Payments	Police Licensing Payments	-1251.7
863	29/06/2026	Police Licensing Payments	Police Licensing Payments	-19.4
DD5370.1	30/06/2026	Australian Super	Payroll Deductions	-2817.5
DD5370.2	30/06/2026	Brisbane Smart Monday	Superannuation Contributions	-31.82
DD5370.3	30/06/2026	Aware Super Pty Ltd	Superannuation Contributions	-4611.5
DD5370.4	30/06/2026	Matrix Superannuation	Superannuation Contributions	-291.08
DD5370.5	30/06/2026	Mercer Superannuation	Superannuation Contributions	-599.81
DD5370.6	30/06/2026	Care Super	Superannuation Contributions	-277.86
DD5370.7	30/06/2026	MLC Super Fund	Superannuation Contributions	-1452.35
DD5370.8	30/06/2026	Hostplus Super	Superannuation Contributions	-107.83
DD5370.9	30/06/2026	Colonial First State	Superannuation Contributions	-379.64
863	30/06/2026	Police Licensing Payments	Police Licensing Payments	-2745.5
DD5370.10	30/06/2026	Rest	Superannuation Contributions	-235.98
Total				-350823

9.1.1B List of June 2026 Credit Card Transactions

Date	Name	Description	Amount
18/06/2026	Starlink	Internet for the Popanyinning School	\$ 139.00
16/06/2026	More Telecom	Internet for CEO Residence - Monthly	\$ 94.00
15/06/2026	EFTSURE	Creditor Monthly Subscription Fee	\$ 676.50
15/06/2026	Atlas Fuel	Fuel for CEO Vehicle	\$ 168.36
12/06/2026	Cloud Payment Group	Court Filing Fees	\$ 382.31
9/06/2026	Walga	Local Government Emergency Management Forum 2026	\$ 360.00
1/06/2026	Vibe Hotel	Accommodation for Governance Training for Project Officer	\$ 376.73
22/06/2026	Good Sportsman Marketing	Monthly Charge	\$ 28.62
22/06/2026	NAB	International Transaction Fee	\$ 0.86
19/06/2026	Cuby Tavern	Dinner for Councillors - June Council Meeting	\$ 400.04
11/06/2026	Metric Industries	TEKS for Yornaning Dam Fence	\$ 9.60
10/06/2026	Ewen Rural Supplies	Refreshments for Council Meetings	\$ 377.50
3/06/2026	Pivotel	Tracks Spotting For Works Crew	\$ 93.00
Total			\$ 3,106.52

9.1.1C List of June 2026 Petty Cash Transactions

	Refreshments	Depot Training	Shire Office	Admin Other	Popo School	
Item Description	1041050	J183	J4114	1042390	J198	Total
Groceries					205.05	
Misc(Cleaning supplies)						
Stationary/Postage						
Materials					21.00	
Total						\$226.05

9.1.2 Statement of Financial Activity – June 2026

Applicant: N/A
File Ref. No: ADM214
Disclosure of Interest: Nil
Date: 8th July 2026
Author: Chris Paget – Chief Executive Officer
Attachments: 9.1.2A Statement of Financial Activity June 2026

Summary

For Council to receive the Statement of Financial Activity for June 2026.

Background

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail.

- The annual budget estimates, including budget amendments.
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year-to-date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections through to 30th 2026 for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment

Nil

Strategic Implications – Nil

Statutory Environment – Nil

Financial Implications – Nil

Consultation

Martin Whitely – LG Corporate Solutions

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 2026/63:

That the Statement of Financial Activity for the Shire of Cuballing for period ending 30th June 2026 be received.

Moved Cr Dent

Seconded Cr Harris

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.1.3 Adoption of the 2026/27 Annual Budget

Applicant: N/A
File Ref. No: ADM214
Disclosure of Interest: Nil
Date: 15 July 2026
Author: Bronwyn Dew – A/Deputy CEO
Senior Officer: Chris Paget – Chief Executive Officer
Attachments: 9.1.3A Draft 2026/27 Budget

Summary

The Draft 2026/27 Annual Budget for the financial year ending 30 June 2027 is presented for Council consideration.

Background

Each year local governments are required to adopt a budget and set a rate in the dollar for rates that allow the Council to operate financially and following adoption, is then presented to the Department of Local Government.

Much of the content of the budget was discussed at a budget workshop held on 17th June 2026.

Comment

This 2026/27 Budget incorporates a total operating expenditure of \$6,702,803, an increase from 2025/26's actual expenditure of \$5,331,104.

1. Capital Expenditure

Projects scheduled for this year include

- Land Purchase – Light Industrial Area - \$250,000
- Construction of Key Worker Accommodation Units - \$4,000,000
- Parks, Ovals & Playgrounds:
 - o Cuballing Heritage Trail project has been carried over from 2025-26 totalling \$20,000
 - o Popanyinning Playground and recreation upgrade at the Popanyinning Recreation Ground has been carried over from 2025-26 totalling \$50,000.
 - o Cuballing Railway Reserve project has been carried over from 2025-26 totalling \$20,000
 - o Cuballing Town Centre Master Plan project has been carried over from 2025-26 totalling \$20,000
 - o Cuballing Cricket Club Training Nets renewal contribution at the Cuballing Recreation Ground totalling \$35,000
 - o Construction of boundary fencing to the Cuballing Recreation Ground totalling \$92,055
 - o Construction of fencing of the walkaway between Alton and Austral Street totalling \$24,000
 - o Retaining wall to Cuballing Recreation Ground carpark totalling \$20,000

Other capital works projects included are as follows:

Popanyinning School House - Unisex Toilet & Ramp	\$10,500
Cement floor at Popanyinning Community Shed	\$10,000

- Road Construction/Bridge Improvements

Council has allocated a large portion of the budget funding for both rural and urban road maintenance and capital improvement. The Shire of Cuballing expect to receive road funding totalling \$2,119,766 during 2026/27 and have committed to undertake the following major road projects:

Road	Expenditure	Associated Grant Income
Stratherne Road - RRG	\$659,104	\$507,651
Springhill Road - RRG	\$58,661	
Stratherne Road – RRG	\$43,712	
Cuballing East Road – Final Seal - WSFN	\$251,098	\$263,582
Cuballing East Road – Line Marking - WSFN	\$31,312	
Bow to Alton St – Asphalt Footpath - RTR	\$62,277	\$392,924
Williams Road - RTR	\$330,647	
Heavy Vehicle Rest Area	\$682,011	\$545,609
Preventative Bridge Maintenance	\$50,000	
Wardering Bridge #4865 Concrete Deck	\$410,000	\$410,000

- Plant Replacement

The following capital plant and equipment purchases are included in the Draft 2026/27 budget:

- CAT 930G Front End Loader \$332,000
- Mazda BT Utility \$38,674

2. Property Rates

The Draft 2026/27 Budget has applied an averaged 8% increase to property rates. With rising materials, utilities, insurance, contractors and staffing costs, this increase was unavoidable and is consistent with the projections of Councils Long Term Financial Plan.

Rates Incentive prizes to the value of \$5,000 will be offered to ratepayers who choose to pay their rates on or before the due date. No Early Payment Discount will be offered to ratepayers in 2026-27.

Minimum rates for GRV valued properties and UV valued properties have increased by approximately 8% in the 2026/27 budget with the minimum rates for GRV properties increasing to \$1,112 and UV Properties to \$1,501.

4. Fees and Charges

With the exception of Statutory charges, a general 3% increase has been applied to fees and charges.

The kerbside collection and waste management fees and charges have increased by 4%.

- a \$454.38 charge for the collection of Kerbside Waste and Recycling within the Shire of Cuballing with a reduced charge of \$341.06 for eligible pensioners; and

- a Waste Management Charge in accordance with the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) on all Unimproved Value rateable properties of \$61.38 per rates assessment. This charge will offset the cost of operation of both Waste Transfer Stations within the Shire.

5. Borrowings

Carried over from the 2025/26 financial year, the Budget proposes a new loan of \$250,000 for the purpose of developing a new light industrial area in Cuballing.

The Budget also proposes a new loan of \$500,000 for the purpose of constructing new Key Worker Accommodation Units.

Conclusion

It anticipated that through this budget, Council will be able to further progress and increase facilities provided to the community, improve Council owned assets in addition to increasing existing reserves as per the Long Term Financial Plan.

Strategic Implications

Shire of Cuballing Strategic Community Plan 2023-2033:

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Statutory Environment

The Draft 2026/27 Budget document contains a number of items that require adoption by Council under the Local Government Act. They are that in accordance with:

1. LGA S6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.
2. As per Section 6.32 (1) of the Local Government Act 1995, Rates and Minimum Rates to be levied on all rateable property be as follows:

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	9.3137	1,112
Unimproved Value	0.4838	1,501

3. Section 6.35 (5) of the Local Government Act 1995 requires that the Minister for Local Government's approval be sought for the imposing of a minimum payment where the number of separately rated properties in the district on which a minimum payment is imposed on more than 50% of properties. This is not applicable to the Shire of Cuballing in 2026/27;
4. Section 6.45 of the Local Government Act a 5.5% interest charge be levied on rates instalments, Deferred Pensioners Rates' excluded;

5. Section 6.45 of the Local Government Act an administration charge of \$10.00 be levied for the second and each of the subsequent rates instalments;
6. Section 6.51 of the Local Government Act an 11% interest charge be levied on all overdue rates outstanding, Deferred Pensioners' Rates excluded;
7. Section 6.32 (1) of the Local Government Act 1995 the Schedule of Rents, Leases and Charges as detailed in the budget document;
8. Section 67 of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) provides for a local government to arrange for the proper disposal of waste, by making an annual charge per waste receptacle.
9. Section 66 of the of the WARR Act 2007 provides for a local government to impose on rateable land an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides. Revenue raised from this charge is used to cover running costs of the Shire of Cuballing's Transfer Stations.
10. Section 64 (2) of the Local Government (Financial Management) Regulations 1996 that the due date for instalments be set as follows:
 - 1st Instalment due 2 October 2026; and
 - 2nd Instalment due 4 December 2026; and
 - 3rd Instalment due 5 February 2027; and
 - 4th Instalment due 9 April 2027.
11. Section 6.19 of the Local Government Act 1995 requires a local government to give local public notice of any fees or charges it wishes to impose after adoption of the annual budget; and
12. Section 6.1 of the Local Government (Financial Management) Regulations 1996 requires that Council is required to adopt a percentage or value, to be used in statements of financial activity for reporting material variances against the adopted Budget.
13. Section 7B (2) of the *Salaries and Allowances Act 1975* requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –
 - the amount of fees to be paid to Council members;
 - the amount of expenses to be reimbursed to Council members;
 - the amount of allowances to be paid to Council members.
14. The Determination on Local Government Chief Executive Officers and Elected Members requires local governments to set an amount within the relevant range determined for fees, expenses or allowances.
 - Section 5.98 of the *Local Government Act 1995* sets out fees, expenses and reimbursements etc payable to council members as determined by the Tribunal.
 - Section 5.98A of the *Local Government Act 1995* sets out allowances which may be paid to deputy Presidents or deputy Mayors up to a percentage determined by the Tribunal (Absolute Majority required).
 - Section 5.99 of the *Local Government Act 1995* provides a local government may pay an annual fee in lieu of fees for attending meetings, as determined by the Tribunal (Absolute Majority required).
 - Section 5.99A of the *Local Government Act 1995* sets out a local government may pay an annual allowance for council members in lieu of reimbursement of expenses, as determined by the Tribunal (Absolute Majority required).

- Section 5.100 of the *Local Government Act 1995* sets out fees, expenses and reimbursements payable to a committee member who is not an elected council member or employee, or an independent committee member, or an independent Audit, Risk and Improvement Committee (ARIC) Member of the local government as determined by the Tribunal.
- Regulations 30, 31, 32, and 34ACA of the *Local Government (Administration) Regulations 1996* set the limits, parameters and types of allowances that can be paid to Council and committee members.

Policy Implications

Nil

Financial Implications

The Draft 2026/27 Budget sets the Council approved revenue and expenditure for the 2026/27 financial year.

Social Implications

Projects contained within the 2026/27 Budget are focused on improving services, infrastructure and facilities within the general community.

Consultation

The Draft budget has been developed with consultation between senior staff and Councillors. The budget is also driven by both the Shire's Strategic Community Plan and Long Term Financial Plan and contains a number of projects towards achieving these outcomes.

Options

Council may resolve:

1. the Officer's Recommendation;
2. that the Draft 2026/27 Budget be adopted with minor amendments;
3. that the Draft 2026/27 Budget be deferred for further deliberations.

Voting Requirements

Absolute Majority required

COUNCIL RESOLUTION 2026/64

That Council, as detailed in the Draft 2026/27 Budget included at Attachment 9.1.4, adopt:

1. **the Rates and Minimum Rates to be levied in 2026/27 on all rateable property be as follows:**

Valuation	Rate cents/dollar	Minimum Rate \$
Gross Rental Value	9.313	1,112
Unimproved Value	0.4838	1,501
2. **a due date for the payment of rates being Friday 2 October 2026, the being 35 days from the date of issue of Council's rate notice;**
3. **a 5.5% interest charge be levied on rates instalments, eligible and deferred pensioners rates excluded;**
4. **an 11% interest charge be levied on all overdue rates, deferred pensioners rates excluded;**

5. an administration charge of \$10 be levied for the second and each subsequent rates instalments;
6. due dates for instalments of rates payments as follows:
 - a. 1st Instalment due on 2 October 2026; and
 - b. 2nd Instalment due on 4 December 2026; and
 - c. 3rd Instalment due on 5 February 2027; and
 - d. 4th Instalment due on 9 April 2027;
7. a Kerbside Rubbish Collection Fee \$454.38 and Kerbside Rubbish Collection Fee Pensioner \$341.06;
8. a Waste Management Charge on all Unimproved Value rateable properties of \$61.36 per rates assessment;
9. the Schedule of Fees and Charges as detailed in the Draft 2026/27 Budget;
10. the Revenue and Expenditure as detailed in the Draft 2026/27 Budget; and
11. the Significant Accounting Policies, as detailed in the Draft 2026/27 Budget, including a materiality threshold of +/- 10% of the budget allocation unless the dollar value of any variance is less than \$5,000 in the Statement of Financial Activity for 2026/27.

Moved Cr Dent

Seconded Cr Harris

CARRIED BY ABSOLUTE MAJORITY 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.2 **CHIEF EXECUTIVE OFFICER:**

9.2.1 Change of Date for September 2026 Ordinary Meeting of Council

File Ref. No:
Applicant: Internal document
Author: Chris Paget – Chief Executive Officer
Disclosure of Interest: Nil
Date: 20 July 2026
Attachment: Nil

Summary

The purpose of this report is for Council to consider a change of date for its September 2026 Ordinary Meeting.

Background

The Ordinary Council Meeting is currently scheduled for Wednesday 16th September 2026.

This date presents scheduling conflicts with both the 2026 Cuby Groovefest preparations, and also the 2026 WALGA Local Government Convention and Annual General Meeting (AGM).

The proposed new meeting date is Wednesday 23rd September 2026, commencing at the usual time of 3pm at the Council Chambers, CWA Hall in Cuballing.

Comment

The proposed change will enable any Councillors and relevant staff to attend to their roles in preparing for the Groovefest (including the official opening event on Thursday 17th) as well as the 2026 WALGA Local Government Convention and AGM without impacting their ability to participate in the September Ordinary Council Meeting.

If approved by Council, the Schedule of Ordinary Council Meetings for 2026 will be amended accordingly, and public notice of the revised meeting date will be given in accordance with the requirements of the applicable legislation.

Strategic Implications

Shire of Cuballing Strategic Community Plan 2023-2033:

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Statutory Environment

Local Government Act 1995 s.5.25(1)(g)

Local Government (Administration) Regulations 1996 reg.12

Policy Implications

Policy 3.9 – Council Meetings

Financial Implications

Nil

Voting Requirements
Simple majority.

COUNCIL RESOLUTION 2026/65

That Council:

- 1. Changes the date of the Ordinary Meeting of Council scheduled for Wednesday 16th September 2026 to Wednesday 23rd September 2026; and**
- 2. Authorises the Chief Executive Officer to give public notice of this change in accordance with legislative requirements.**

Moved Cr Harris

Seconded Cr Hawksley

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.2.2 Freedom of Information (FOI) Statement 2026-2027

File Ref. No:	ADM039
Applicant:	Internal document
Author:	Chris Paget – Chief Executive Officer
Disclosure of Interest:	Nil
Date:	20 July 2026
Attachment:	9.2.2A Draft Freedom of Information Statement 2026-2027

Summary

For Council to consider a revised and updated Freedom of Information Statement.

Background

Under the requirements of the *Freedom of Information Act* 1992 Local Governments are required to have a Freedom of Information (FOI) Information Statement published annually and made available for inspection or purchase by members of the public. Some agencies have elected to publish their information statement electronically on their website. Others have elected to have both a hard copy and a copy available on their website. Commentary on the FOI Statement and any applications dealt with during the year is also incorporated in the Shire's annual report.

Whichever manner the agency chooses to publish its information statement in, it is required to provide a copy to the Information Commissioner.

Information statements are an important part of FOI legislation. They assist members of the public to exercise their rights under the FOI Act, by describing the information and records available, together with a summary of the responsibilities and functions carried out by each agency.

The provisions in the FOI Act concerning information statements require that subsequent republishing of the information statement occurs at intervals of not more than 12 months.

Comment

An updated draft Information Statement has been prepared by the CEO and is included at Attachment 9.2.2A. In previous years the preparation of the Information Statement has been completed with the assistance of the Office of the Information Commissioner

It is a requirement of the Freedom of Information Act 1992 that an up-to-date Information Statement be published at least every 12 months.

The final adopted Information Statement will be available on the Council's website and from the Shire Administration Office.

Strategic Implications

Shire of Cuballing Strategic Community Plan 2023-2033:

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Statutory Environment
Freedom of Information Act 1992

Part 5 — Publication of information about agencies

- 94. Term used: information statement
- 96. Information statement, each agency to publish annually
- 97. Information statement and internal manual, each agency to make available etc.

Policy Implications

Nil

Financial Implications

Nil

Consultation

Public Sector Commission WA

Voting Requirements

Simple majority.

COUNCIL RESOLUTION 2026/66

That Council adopts and publishes the Freedom of Information Statement 2026-2027 as presented.

Moved Cr Dent

Seconded Cr Hawksley

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.2.3 2026 Meeting Dates – Audit, Risk and Improvement Committee

File Ref. No:
Applicant: Internal document
Author: Chris Paget – Chief Executive Officer
Disclosure of Interest: Nil
Date: 20 July 2026
Attachment: Nil

Summary

Council is requested to approve the dates and start times for the 2026 Audit, Risk & Improvement Committee meetings, to enable timely publication of meeting details, in-line with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

Background

As of 1 January 2026, pursuant to s7.1A(1) of the *Local Government Act 1995*, all local governments must establish an Audit, Risk & Improvement Committee. The CEO, pursuant to Admin Reg. 14(1) must convene meetings with the required notice and agenda.

Pursuant to Admin Reg. 12(2), the CEO is required to publish meeting details (date, time, place) on the Shire's website before the beginning of the year in which the meetings are to be held. Early setting of the schedule facilitates this publication requirement. With this being a new legislative requirement, Officers have not been able to comply with the legislation this year.

Comment

It is proposed that the 2026 Audit, Risk & Improvement Committee Meetings be held in the Council Chambers, CWA Hall, Campbell St Cuballing at 4.00pm on the dates listed below. The proposed dates provide transparency and review of audit and financial compliance in a timely manner.

- Monday 3 August 2026.
- Monday 14 September 2026.
- Monday 14 December 2026.

Statutory Environment

Local Government Act 1995

Section 5.25 – Regulations about council and committee meetings –

- (1) Without limiting the generality of section 9.59, regulations may make provision in relation to —
- (g) the giving of public notice of the date and agenda for council or committee meetings; and
 - (j) the circumstances and time in which notice papers and agenda relating to any council or committee meeting and reports and other documents which are to be made available for inspection by members of the public.

Local Government (Administration) Regulations 1996:

- Reg 12 – Publication of meeting details (Act s.5.25 (1)(g))
- Reg 14 – Notice papers, agendas etc., public inspection of (Act s.5.25 (1)(j))

Policy Implications

Nil

Financial Implications

Provision for meeting preparation and member attendance fees is included in the annual budget; no additional allocation is required for adopting these dates.

Strategic Implications

Shire of Cuballing Strategic Community Plan 2023-2033:

Governance

- Forward thinking leadership, which listens and responds to community needs, with transparent and accountable decision-making.
- Enhancing community information and engagement.

Voting Requirements

Simple majority.

COUNCIL RESOLUTION 2026/67

That Council sets and publishes the dates of the Audit, Risk and Improvement Committee meetings for 2026 as proposed in this report.

Moved Cr Harris

Seconded Cr Hawksley

CARRIED 4/0

For: Crs Kowald, Harris, Dent & Hawksley

Against: Nil

9.3 MANAGER OF WORKS AND SERVICES:

Nil

10. COMMITTEE REPORTS

Nil

11. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING

13. CONFIDENTIAL MATTERS

14. NEXT MEETING

Ordinary Council Meeting, 3.00pm. Wednesday 19th August 2026 at the Shire of Cuballing CWA Hall, Campbell Street, Cuballing.

15. CLOSURE OF MEETING

There being no further business, Cr Kowald declared the meeting closed at 4.11pm.