

*A progressive, diverse and caring community,  
with access to modern services and infrastructure,  
in a unique part of the world*

# **MINUTES**

**of the**

**Ordinary Meeting of Council**

**held**

**2PM, THURSDAY 17<sup>th</sup> MAY 2018**

Shire of Cuballing  
Council Chambers  
Campbell Street, Cuballing

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## 1. DECLARATION OF OPENING:

The Shire President, Cr Conley, declared the meeting open at 2.00pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

### 2.1.1 Attendance

Cr Mark Conley	President
Cr Eliza Dowling	Deputy President
Cr Scott Ballantyne	
Cr Roger Newman	
Cr Tim Haslam	
Cr Dawson Bradford	
Mr Gary Sherry	Chief Executive Officer
Mr Bruce Brennan	Manager of Works & Services
Ms Nichole Gould	Administration Officer

Mr Neil Francis  
Mr John Robertson  
Mr Neil Robertson  
Ms Helen Elliott  
Mr Graham Smith  
Ms Jan Smith  
Mr Brian McDowell  
Mr Kim Patterson  
Mr Sandy Patterson  
Mr Brian Harvison  
Ms Maree Callahan  
Mr Henry Rozmianiec  
Mr Graeme Down  
Mr Barry Dillon  
Ms Carol McDougall  
Ms Bev Robertson  
Mr Judy Hemsell  
Mr Greg Hemsell  
Mr Gordan McDougall  
Ms Carla Edenburg

### 2.1.2 Apologies

Nil.

### 2.1.3 Leave of Absence

Nil

### **3. STANDING ORDERS:**

#### **COUNCIL DECISION – 2018/38:**

Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Ballantyne

Seconded: Cr Haslam

Carried 6/0

### **4. PUBLIC QUESTION TIME:**

#### **4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:**

Nil

#### **4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:**

##### **4.2.1 Shire Depot Storage Proposal - 74 Austral Street Cuballing**

Ms Deborah Hopper-Wood of Popanyinning has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked at what date did the administration and Council learn that the lease on the existing depot was not going to be renewed?

Response

The lease on 58 Austral Street was able to be renewed but Council expects the property to again change hands in the near future. At this time the new owner would be expected to terminate the lease in order to occupy the site.

Council have been aware for some considerable time that the owners of 58 Austral Street were looking to sell this site.

Council reviewed this site in:

- considered purchasing this site in April 2015 for \$140,000;
- obtained a valuation for this site in June 2015;
- rejected purchasing the site in June 2015;
- resolved to enter a commercial lease for the site at June 2017 meeting; and
- Council was also aware that the site changed ownership in 2017.

Council were aware that the site was being reviewed by business that is looking to establish in Cuballing. Promoting sustainable and diverse economic development opportunities that make the Shire of Cuballing an attractive place to live, work and visit is a key strategic goal of Council.

The owner of the property visited the Shire administration in February 2018 and advised the Chief Executive Officer that he had received an offer to purchase the property. The Shire could have matched this offer and purchased the site, however the Council decision from June 2015 was clear.

#### 4.2.2 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked when the administration and Council learned that the existing lease was not to be renewed, what other sites, especially those already owned by Council, such as the waste disposal site, were considered and why were they not utilised

#### Response

The Cuballing Transfer Station site (Reserve 10186) was reviewed as a possible location for the Depot Storage site. This site is already fenced and is located near few residences. The significant disadvantage is the lack of two way access and the requirement to have a turn around for vehicles used a significant available space. Other issues included the requirement to clear vegetation from the site, security issues and the requirement for Shire vehicles to traverse along Beeston Street past residences.

The reserve site adjoining the current Depot site – Lot 15/111 Alton Street, was investigated for access by Council in 2016. At that time Council was advised that this site was available for selection by South West Land and Sea Council (SWLASC) as part of the compensation package for the South West Settlement (SWS). In addition, despite have access from both Alton and Austral Streets, at 28 metres wide and 3000 m2 in area, the lot was too small.

Councillors reviewed a range of different privately owned sites that were publicly advertised for sale or were offered to Council to consider. Council reviewed 10 privately owned sites in Cuballing, including that owned by Mr Cornish. Of these sites, Council believed the two lots owned by Mr Cornish, adjacent to the existing depot site, was the best location for the Depot Storage site. Other sites had multiple residences nearby, often bordering the vacant land.

#### 4.2.3 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked did Council receive a proper valuation for 74 Austral St before the resolution to purchase was adopted and if so, who provided the valuation?

#### Response

Council obtained an independent valuation for 74 Austral Street from a licenced valuer through LMW's Bunbury office. The independent valuation for Lot 74 Austral Street was \$170,000.

#### 4.2.4 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked did the vendor of 74 Austral Street suggest a purchase price of \$150,000 for the 6 lots?

#### Response

When first contacted, the vendor indicated a price of \$180,000. This represented a price of \$37,000 per acre which was consistent with other local values.

Council resolved to offer \$150,000 at the March 2018 Ordinary Meeting.

#### 4.2.5 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked that in his response to a question asked at the April meeting of Council, the Chief Executive Officer, referred to existing industrial uses within the town centres (including Dryandra Timber Products, Bird Silos and McDougall Engineering) to illustrate the flexibility of the current town planning scheme. Of the existing industrial uses within the town centres, how many operate because they have a non-conforming use right (having been established before the town planning scheme was gazetted) and how many have been approved since the scheme was gazetted.

#### Response

The existing industrial type uses of including Dryandra Timber Products, Bird Silos, McDougall Engineering and Cuballing Concrete are all expected to have aspects of non-conforming use arising from lawful activities being operated prior to the adoption of Shire of Cuballing Town Plan Scheme No 1 (TPS1) on 18<sup>th</sup> February 1994 (TPS1) and Shire of Cuballing Town Plan Scheme No 2 (TPS2) on 21<sup>st</sup> October 2004. The Council records are inconsistent over what uses are non-conforming and which aren't.

Recent Council approvals for industrial and commercial type uses include:

- In March 2015 Council granted conditional approval to Birds Silos for the storage shelter at Lot 33 Forrest Street, Popanyinning;
- In March 2016 Council granted conditional approval to Cuballing Building Company for a General Industry Use at Lot 50 (No 133) Ridley Street Cuballing; and
- In December 2016 Council granted conditional approval to Graham Hobbs for a Shop at 208 (lot 6) Cuballing East Road, Cuballing.

These sites are all adjacent to residences in Popanyinning and Cuballing respectively.

#### 4.2.6 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. Ms Hopper-Wood asked does the Council own the sites on the eastern side of the highway, reserved (shaded yellow) in the Town Planning Scheme for the purposes of quarrying?

#### Response

Reserve 6457 – 15 Cuballing East Road - is land currently vested with the State Government for the purposes of Gravel Quarry. Part of the property, the corner of Clifford and Colin Streets was quarried for gravel some significant time ago.

This site would be suitable for a Depot Storage use, with access from the Cuballing East Road. Council would need to clear remnant vegetation to make available areas for access and use.

It is expected, but not confirmed, that this site this site would also be available for selection by SWLASC as part of the compensation package for the SWS. Therefore it would be unlikely that Council could gain timely access to this site.



#### 4.2.7 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Deborah Hopper-Wood has provided a written question prior to the commencement of the Council meeting. In the Town Planning Scheme, the objectives for the Rural Townsite Zone (4.2.a) provide 'to support industrial and commercial uses in areas where the predominant established use is for residential purposes provided residential areas can be adequately buffered from any impacts,' an objective which is echoed in the Draft Shire of Cuballing Local Planning Strategy now open for comment.

Ms Hopper-Wood asked that, given the existing residential uses (especially in Beeston St) and the anticipated increase in residential density within the townsite foreshadowed by the Council's Local Planning Strategy, how does the Council intend meeting its responsibility to observe the objectives of its own Town Planning Scheme?

Response

Through the application of the requirements of the TPS2 Council continues to manage the competing requirements for residential, commercial and industrial type uses in the Rural Townsite and Rural Residential zones of the townsites of the Shire of Cuballing.

In the examples listed above the approvals for uses by Bird Silos, Cuballing Building Company and Graham Hobbs involved conditions of use that included landscaping, hours of operation, colours and setbacks of buildings, adequate crossovers and parking and installation of suitable drainage. To date it would appear that the adjoining residences have been adequately buffered from the impacts of these uses.

These competing requirements of uses of land are not solely confined to townsite locations. The most contested recent planning applications in the Shire of Cuballing have been for non-agricultural type uses in the General Agricultural zone. In 2015 the planning application for the proposed regional waste site created significant discussion before being withdrawn. In 2017 a Council decision relating to the Ducks Nuts Motorbike Park was appealed to the State Administrative Tribunal before reaching a negotiated outcome.

### **4.3 PUBLIC QUESTIONS FROM THE GALLERY:**

#### 4.3.1 Fire breaks in Popanyinning

Mr Neil Francis asked about Council's inspection of firebreaks on a property on Daylesford Road, adjoining his property in Popanyinning. Mr Francis had reported this property to Council previously for not having completed fire breaks and this was the case again.

The Shire President, Cr Conley, advised that staff would investigate Mr Francis's concerns.

#### 4.3.2 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr John Robertson noted the lack of public meetings relating to this proposal prior to Council agreeing to purchase 74 Austral Street. Mr Robertson was denied access to the contract of sale and asked why this was so.

The Shire President, Cr Conley, advised that the contract of sale included personal information of the seller and even under a Freedom of Information request these details would not be

available. Cr Conley advised that the terms of the purchase of 74 Austral Street were included in the Minutes of the April 2018 Ordinary Meeting.

#### 4.3.3 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr John Robertson asked if Council could break the contract of sale to purchase 74 Austral Street Cuballing and would there be financial penalties for Council if this occurred.

The Shire President, Cr Conley, advised that the contract of sale was a legally binding document and, although not aware of the exact consequences, he would expect financial ramifications for breaking a contract of sale.

#### 4.3.4 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr John Robertson asked if the Shire of Cuballing had confiscated his sign erected on Campbell Street yesterday and could he have it back.

The Chief Executive Officer, Mr Sherry, advised that the Shire had removed the sign because it did not have Council permission to be erected and it was available to be picked up from the Shire office.

#### 4.3.5 Shire of Cuballing Performance

Mr Henry Rozmianiec advised of his disappointment in the performance of Council in enforcement of fire breaks, barking dogs and rubbish at houses in central Cuballing. These matters should have been handled quicker by the Shire. Mr Rozmianiec in particular noted his disappointment in the poor turnout of Councillors at Council's Thank a Volunteer event held in Popanyinning in December 2017. This event was to recognise the service of volunteer ambulance and fire fighters and Mr Rozmianiec thought it important that more Councillors than just the Shire President attend.

The Shire President, Cr Conley, noted Mr Rozmianiec's concerns.

#### 4.3.6 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Graham Smith noted that after 2 years of reviewing prospective sites in various towns, he had selected Cuballing and had been developing his property at the corner of Brundell and Austral Street for two years. He had included an arts studio and a vegetable garden and was looking to develop the site further. Mr Smith recounted his distress in learning of this proposal because he already experiences noise before 6am and dust impacts from the current Shire operations. Given that the area was zoned residential, Mr Smith asked how the zoning could change in the Town Planning Scheme without notifying the community?

The Shire President, Cr Conley, advised there had been no change in the Shire of Cuballing Town Planning Scheme, but the Town Planning Scheme does allow flexibility in uses in the Rural Townsite zone. This flexibility allows for business activities including the proposed Depot Storage use.

Cr Conley advised that in moving to purchase the 74 Austral Street site, Council had first considered purchasing the 58 Austral Street site that Council currently lease. At that time Council considered the site too expensive and not value for money. When Council became

aware that the current leased site at 58 Austral Street was likely to be sold, Council reviewed a number of alternative sites to conduct operations.

At this time the adjoining site at 74 Austral Street became available for purchase. In considering purchasing this land Council believed that if the seller was aware that Council was locked into this purchase, the purchase price may have increased.

Cr Conley believes that in purchasing these six lots, Council is now in a position to be able to attract businesses to the Shire of Cuballing as per Council's Strategic Plan.

#### 4.3.7 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Graham Smith asked why Council couldn't move this operation to other Council land and particularly the Cuballing Transfer Station site.

The Shire President, Cr Conley, advised that the assessment of the Cuballing Transfer Station site identified concerns over a lack space as vehicles were required to turn around. The site would also require filling on parts of the site to reduce the difference between levels. Vegetation on the site would have to be cleared.

#### 4.3.8 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Carol McDougall believes that the locating the Shire Depot Storage in Yornaning would be the most efficient site for Council Operations.

The Shire President, Cr Conley, advised that efficiency of Shire operations could be impacted by the operating from Yornaning with a requirement to move earthmoving equipment between Cuballing and Yornaning sites for small tasks. Cr Conley also expressed concern about security of leaving earthmoving equipment and materials at this location.

Ms McDougall believed that Council could fence a secure site and buy a front end loader to leave at Yornaning if required.

#### 4.3.9 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Sandy Patterson expressed concern over the level of noise and dust impacting on her residence from the proposed Shire Depot Storage. Ms Patterson believed that this will make her house worthless. Ms Patterson doesn't believe that this is fair for her and other nearby residents.

The Shire President, Cr Conley noted these concerns.

#### 4.3.10 Kerbside Waste and Recycling Collection

Mr Barry Dillon believed that the Shire Depot Storage proposal is Council once again overlooking the clear wish of the majority of Shire residents. Mr Dillon pointed to the imposition of kerbside waste and recycling collection as another similar decision where Council rejected the clear view of local residents.

The Shire President, Cr Conley, disagreed. Cr Conley believes that the decision to provide kerbside waste and recycling collections has the support of the majority of the community.

#### 4.3.11 Water Purchase Charges

Mr Barry Dillon complained about the high cost of water from Council standpipes and asked why Council has increased these charges so high. In his discussions with the Water Corporation, they are unable to explain the high charges.

The Chief Executive Officer, Mr Sherry, advised that Council's water charges sought to recover the full cost of Council providing water from standpipes. The full cost of providing water includes the cost of purchasing scheme water but also the cost of maintaining the standpipe equipment. The Water Corporation require that the standpipes' backflow prevention devices are checked by a plumber annually and Council has recently upgraded the standpipes to improve their efficiency.

#### 4.3.12 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Helen Elliott reminded Council of their Strategic Plan that included reference to the 3 heritage buildings in the centre of Cuballing. Ms Elliott can't see how locating industrial uses so close to these heritage sites makes sense. Ms Elliot advised that trees planted by the Cuballing Townscape Committee on Alton Street to screen McDougall's engineering have been removed by Shire staff. Council should be reminded that tourism also employees people.

The Shire President, Cr Conley noted these concerns.

#### 4.3.13 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Neil Robertson asked how Council can make a development application when the site will not be purchased until August.

The Chief Executive Officer, Mr Sherry, advised that every development application needs to be endorsed by the owner of the property and the current owner of the property has endorsed the Shire's Development Application. It is common place for parties other than the property's owner to lodge Development Applications.

#### 4.3.14 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Jan Smith advised, as a property owner directly across from 74 Austral Street, that her property would be directly impacted by noise and dust. Ms Smith was planning renovations to her property to extend and add solar power. These improvements will be affected by the noise and dust and she is now concerned as how to proceed. Ms Smith believes that business should be located in the main street, not where this activity is proposed. Ms Smith asked Councillors how they would like living where across the road from this proposal.

The Shire President, Cr Conley noted these concerns.

#### 4.3.15 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Neil Francis advised that in his experience Council will have options to withdraw from the offer and acceptance to purchase 74 Austral Street, Cuballing.

The Shire President, Cr Conley, noted these comments.

#### 4.3.16 Railway Reserve Popanyinning

Mr Greg Hempzell advised that at a recent meeting of the Popanyinning Progress Association Cr Haslam had advised that Council were considering purchasing the Popanyinning Railway Reserve. Mr Hempzell asked where Council was getting the money to complete this purchase.

Cr Haslam that this comment arose from aspirations of the Popanyinning Progress Association to develop the Popanyinning Railway Reserve. Ideas for development that have been mentioned include:

- relocating the Popanyinning Old School to the Railway Reserve for tourist purposes; and
- relocating the children's playground from McGarrigle Park to the Railway Reserve.

Cr Haslam explained that as these ideas are floated, the biggest drawback regarding implementing them is dealing with Arc Infrastructure in accessing the land. The suggestion to purchase the Railway Reserve arose as a suggestion to overcome this difficulty.

The Shire President, Cr Conley, advised that Arc Infrastructure had very clearly indicated to Council that the free camping on the railway reserves proposed by the draft Camping Policy to also be considered at this meeting would not be permitted.

#### 4.3.17 Camping Policy

Ms Greg Hempzell noted a recent example of free camping in the townsite of Popanyinning. Mr Hempzell asked if signage would be erected at Yornaning Dam noting the implementation of the Camping Policy. Mr Hempzell asked who would enforce the Camping Policy.

The Chief Executive Officer, Mr Sherry, advised that signage would be erected where required and Shire staff would enforce Council's camping policy. Mr Sherry advised that, with regard to the permitting or not permitting of camping at Yornaning Dam, that Council would incur additional cost in managing approved camping or enforcing that camping does not occur if not permitted.

#### 4.3.18 Camping Policy

Ms Judy and Mr Greg Hempzell, proprietors of the Lazeaway Caravan Park read a statement regarding their position on the review of Council of the Camping Policy later in this Council meeting:

We hope that in your decision today, that you seriously take into consideration that this Camping Policy will impact on an existing business. Is the expenditure worth the minimal return that you are going to receive from free campers?

The idea should be to generate income, not increase expenditure. The need is to build the economy of this area by encouraging paying tourist.

Otherwise the future of this area for tourism is very bleak. No progress in the next 10 years. Free camping will bring in the wrong type of people to the area. But a fee being applied would bring in a better class of people, so future attractions can be funded and reclaim some return for maintenance and upgrades.

Tourism should be seen as a business, not a charity. Nothing in life is free!

The Shire President, Cr Conley, noted these comments.

#### 4.3.19 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Brian McDowall suggested that the significant cost in purchasing lot 74 Austral Street was not warranted for the use of Depot Storage. Mr McDowall believed that the six lots could be sold individually in time to recover the investment.

The Shire President, Cr Conley, advised that Council had considered purchasing other sites but believed that this site was the best value for money. Cr Conley noted that Council also expected that in time the development of the other lots may be possible.

#### 4.3.20 Camping Policy – Camping at Yornaning Dam

Mr Brian McDowall expressed empathy with the Lazeaway Caravan Park. Mr McDowall noted that under the Local Government Act a Business Plan needed to be completed for a Major Trading Undertaking. Mr McDowall asked had Council completed such a plan.

The Chief Executive Officer, Mr Sherry, advised that if Council wish to charge for camping at Yornaning Dam this would not reach the regulated levels required to be a Major Trading Undertaking and therefore require a business plan. Mr Sherry advised that no business plan had been completed with regard to paid camping at Yornaning Dam.

#### 4.3.21 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Carol McDougall noted the cost of \$160,000 to purchase the 74 Austral Street property. Ms McDougall believed that this money could be better spent on sealing gravel roads in the townsites of the Shire of Cuballing. Ms McDougall believed that providing bitumen roads would attract people to live in Cuballing and increase property values.

The Shire President, Cr Conley, supported the sentiment of Ms McDougall, but noted the high cost of sealing roads.

#### 4.3.22 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Ms Sandy Patterson how many objections would be required for Council to stop this activity.

The Shire President, Cr Conley, advised that there was no definitive number of submissions required to either support or oppose any activity, but that all submissions of residents would influence Council.

#### 4.3.23 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr Graham Smith urged Council to review this activity and to investigate other options, particularly the Cuballing Transfer Station site. Mr Smith believed that this is possible without moving the Cuballing Transfer Station.

The Shire President, Cr Conley, noted these comments.

#### 4.3.24 Shire Depot Storage Proposal - 74 Austral Street Cuballing

Mr John Robertson advised that the Depot Storage proposal would devalue everyone's property.

The Shire President, Cr Conley, noted these comments.

#### 4.3.25 Social Club and Noise Complaints – Campbell Street Cuballing

Mr Henry Rozmianiec noted the recent local advertising regarding a "Social Club" being started in Campbell Street in Cuballing. Mr Rozmianiec also noted recent provocative comments on Facebook about the Social Club and noise issues. Mr Rozmianiec asked what Council was doing about this.

The Chief Executive Officer, Mr Sherry, advised that under Council's Town Planning Scheme operation of a Social Club required approval of Council. Mr Sherry has advised the residents of this requirement and their dissatisfaction was evident in a Facebook post.

Mr Sherry also advised that Council had received several complaints of loud noise from the same premises on last Friday night/Saturday morning. Mr Sherry had spoken with the owners about these complaints and provided written notice of the receipt of complaints. This matter was also mentioned in a Facebook post.

Mr Sherry advised that there is a clear requirement to abide by the noise regulations, but this is difficult for Council to react immediately. Other similar situations in Cuballing have taken some time to resolve.

However, Police do have power to enter property in response to noise complaints and even seize stereo equipment. Mr Sherry had contacted local police to update them on the local situation and the local police were willing to enforce noise regulations as required. The police has advised Mr Sherry to encourage local residents impacted by this noise at night to contact the police. Mr Sherry had noted a significantly increased presence in Cuballing since speaking with the local police.

#### 4.3.26 Popanyinning Transfer Station

Mr Neil Francis noted that scrap metal dump at the Popanyinning Transfer Station site had numerous small pieces of scrap metal left after it was recently removed by a recycling

company. Mr Francis believed that the contractor was responsible to clean this up. Mr Francis believes these small scraps are a hazard to the tyres of vehicles dumping scrap metal.

The Manager Works & Services, Mr Brennan will investigate this issue.

**Cr Conley adjourned the Meeting at 3.06pm.**

**Cr Conley resumed the Meeting at 3.16pm with only Mr Neil Francis in the gallery.**

## **5. APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil

## **6. CONFIRMATION OF MINUTES:**

### **6.1.1 Ordinary Meeting of Council held on Thursday 19<sup>th</sup> April 2018**

#### **COUNCIL DECISION – 2018/39:**

**That the minutes of the Ordinary Meeting of Council held on Thursday 19<sup>th</sup> April 2018 be confirmed as a true record of proceedings.**

**Moved: Cr Bradford**

**Seconded: Cr Ballantyne**

**Carried 6/0**

## **7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:**

### **7.1.1 Petition – Camping Policy**

File Ref. No: NA  
Disclosure of Interest: Nil  
Date: 7<sup>th</sup> May 2018  
Author: Gary Sherry  
Attachments: 7.1.1A Petition

#### **Background:**

Petitions inform the Council, in a public way, of the views of a section of the community and serve as one means of placing community concerns before Council.

#### **Statutory Environment:**

The Shire of Cuballing Standing Orders Local Laws provide that

#### **3.4 Petitions**

A petition, in order to be effective, is to –

- (a) be addressed to the President;
- (b) be made by electors of the district;
- (c) state the request on each page of the petition;



- (d) contain the names, addresses and signatures of the electors making the request, and the date each elector signed;
- (e) contain a summary of the reasons for the request;
- (f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given;
- (g) be in the form prescribed by the Act and Local Government (Constitution) Regulations 1996 if it is –
  - (i) a proposal to change the method of filling the office of President;
  - (ii) a proposal to create a new district or the boundaries of the Local Government;
  - (iii) a request for a poll on a recommended amalgamation;
  - (iv) a submission about changes to wards, the name of a district or ward or the number of councillors for a district or ward.

### Petition

We the undersigned all being electors of the Shire of Cuballing in Western Australia do respectfully request that the Council:

1. Reject the proposed draft “Camping on council property” policy
2. Say no to free camping in the shire of Cuballing
3. Support existing local caravan park by saying no to free camping in the shire of Cuballing

The petition was signed by 17 electors of the Shire of Cuballing.

### Options

Council may resolve:

1. the Officer’s Recommendation; or
2. an alternative resolution.

### Voting Requirements – Simple Majority

#### **COUNCIL DECISION – 2018/40:**

**That Council receive the petition and that it be referred to the Chief Executive Officer for action.**

**Moved: Cr Haslam**

**Seconded: Cr Dowling**

**Carried 6/0**

04 MAY 2018  
Acm118

To the President of Cuballing Shire Mr Mark Conley, and Councillors			
We, the undersigned all being electors of the Shire of Cuballing in Western Australia, do respectfully request that the Council:			
<ol style="list-style-type: none"> <li>1. Reject the proposed draft "Camping on council property" policy</li> <li>2. Say no to free camping in the shire of Cuballing</li> <li>3. Support existing local caravan park by saying no to free camping in the shire of Cuballing.</li> </ol>			
NAME	ADDRESS	SIGNATURE	DATE
DANIEL LEONARD	42 ALEXANDRA ST POPANYINNING	D Leonard	7/4/2018
FRED CHAPMAN	13 FRANCIS ST POPANYINNING	[Signature]	8/4/2018
Wayne Bird	201 Howard st "	[Signature]	8/4/2018
Christine Whitmore	42 Forrest St, Popanyinning	[Signature]	8/4/2018
Jason Wilson	33 Bunnulling road Popanyinning	[Signature]	8/4/2018
Jenny Honor	33 Bunnulling Rd, Popanyinning	[Signature]	8/4/2018
Alanna Parsons	Box 36 POPO	[Signature]	12-4-18
Colin PARSONS	" "	[Signature]	12-4-18
Kevin Heazlewood	2274 Bunnulling Rd Popanyinning	[Signature]	15.4.2018

Correspondence in respect of this petition should be addressed to:  
 Name: Greg Hempzell Ph: 98875027 Address: PO Box 27 Popanyinning 6309

**To the President of Cuballing Shire Mr Mark Conley, and Councillors**

We, the undersigned all being electors of the Shire of Cuballing in Western Australia, do respectfully request that the Council:

1. Reject the proposed draft "Camping on council property" policy
2. Say no to free camping in the shire of Cuballing
3. Support existing local caravan park by saying no to free camping in the shire of Cuballing.

NAME	ADDRESS	SIGNATURE	DATE
DONNA HAREVISON	CUBALLING		
BELAN HAREVISON	CUBALLING		
Juan Marvin Sanglay	LAZE AWAY Popo		30/4/18
HAROLD KIBOS	LAZE AWAY POPO		1/5/18
Lynne Jones	Popanyinning		1-5-18

Correspondence in respect of this petition should be addressed to:  
 Name: Greg Hemsell Ph: 98875027 Address: PO Box 27 Popanyinning 6308

11 MAY 2018

**To the President of Cuballing Shire Mr Mark Conley, and Councillors**

We, the undersigned all being electors of the Shire of Cuballing in Western Australia, do respectfully request that the Council:

1. Reject the proposed draft "Camping on council property" policy
2. Say no to free camping in the shire of Cuballing
3. Support existing local caravan park by saying no to free camping in the shire of Cuballing.

NAME	ADDRESS	SIGNATURE	DATE
Judy Hempzell	P.O Box 27, Popanyinning (Lazeaway).	J. Hempzell	5.4.18
Greg Hempzell	PO Box 27 Popanyinning (LAZEAWAY).	G. Hempzell	5.4.18
Ruby & Bletby	38 Forest St, Popo	Ruby Bletby	5.4.18
Evelyn Reynolds	Lot 3 Williams Rd Popo	E. Reynolds	5.4.18
Tania Cunningham	7 Francis St, Popo	T. Cunningham	5.4.18
Sharon Leonard	42 Alexandra St Popanyinning	S. Leonard	6.4.18
Rosemary Cook	LOT 226 BUNMULLING RD	R. Cook	7.4.18
Robert Hayes	PO BOX 55 POPANYINNING	R. Hayes	9.4.18
<del>Robert Hayes</del>			
Andrew Dobson	170 Bunmulling RD Popo	A. Dobson	13/4/18
S. BOGDANOVIC	PO Box 45 POPANYINNING	S. Bogdanovic	26.04.18

Correspondence in respect of this petition should be addressed to:

Name: Greg Hempzell Ph: 98875027 Address: PO Box 27 Popanyinning 6308

**8. DISCLOSURE OF FINANCIAL INTEREST:**

**DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Nil

## **9. REPORTS OF OFFICERS AND COMMITTEES:**

### **9.1 DEPUTY CHIEF EXECUTIVE OFFICER:**

#### **9.1.1 List of Accounts Submitted for Council Approval and Payment – April 2018**

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	11 <sup>th</sup> May 2018
Author:	Nichole Gould
Attachments:	9.1.1A List of April 2018 Trust Accounts 9.1.1B List of April 2018 Municipal Accounts

#### **Summary**

**Council is to consider the April 2018 List of Accounts.**

Background – Nil

Comment

Council is provided at Attachments 9.1.1A and 9.1.1B with a list of payments made from each of Council's bank accounts during the month of April 2018.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

#### **COUNCIL DECISION – 2018/41:**

**That Council receives the List Of Accounts for April 2018 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 payments including payments from Council's:**

1. Trust Fund in April 2018 totalling \$26,014.75 included at Attachment 9.1.1A; and
2. Municipal Fund in April 2018 totalling \$222,486.38 included at Attachment 9.1.1B.

**Moved: Cr Dowling**

**Seconded: Cr Bradford**

**Carried 6/0**

**LIST OF TRUST FUND ACCOUNTS DUE AND SUBMITTED TO COUNCIL  
APRIL 2018**

<b>Chq/EFT</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20180403	Licensing Payments	Police Licensing Payments	1,103.40
20180405	Licensing Payments	Police Licensing Payments	2,443.15
20180406	Licensing Payments	Police Licensing Payments	1,380.80
20180409	Licensing Payments	Police Licensing Payments	85.05
20180410	Licensing Payments	Police Licensing Payments	1,026.25
20180411	Licensing Payments	Police Licensing Payments	253.30
20180412	Licensing Payments	Police Licensing Payments	453.65
20180416	Licensing Payments	Police Licensing Payments	1,853.65
20180417	Licensing Payments	Police Licensing Payments	431.95
20180418	Licensing Payments	Police Licensing Payments	3,885.60
20180419	Licensing Payments	Police Licensing Payments	2,448.10
20180420	Licensing Payments	Police Licensing Payments	1,608.15
20180424	Licensing Payments	Police Licensing Payments	1,021.70
20180426	Licensing Payments	Police Licensing Payments	543.20
20180427	Licensing Payments	Police Licensing Payments	1,090.60
20180430	Licensing Payments	Police Licensing Payments	6,204.90
			<b>26,014.75</b>

**LIST OF MUNICIPAL FUND ACCOUNTS DUE AND SUBMITTED TO COUNCIL  
APRIL 2018**

<b>Chq/EFT</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20180403	Rent On Forrest Street	Rent On Forrest Street	660.00
20180403	Rent On Forrest Street	Rent On Forrest Street	1,650.00
20180404	Rent For Grader Driver House	Rent For Grader Driver House	360.00
20180409	Interest On Graders	Interest On Graders	588.21
20180409	Loan Repayment No. 63 Graders	Loan Repayment No. 63 Graders	3,126.07
20180412	Rent On Forrest Street	Rent On Forrest Street	660.00
20180420	ATO Clearing Account Bas	ATO Clearing Account Bas	14,553.00
20180426	Rent On Forrest Street	Rent On Forrest Street	660.00
EFT3467	Ashlee Nicholas	Pre-Employment Medical Reimbursement	132.00
EFT3468	Bitutek	Supply and Lay Prima seal bitumen Popanyinning East road As per quote WALGA Preferred Supplier	5,327.63
EFT3469	Builders Registration Board Building Commission	March 2018 Building Forms	1,048.81
EFT3470	Dews Mini Excavations	Excavator hire for cable location	968.00
EFT3472	Mark Conley	Reimbursement of Costs for Settlement to Lyons Barington Legal Pty Ltd	44.00
EFT3473	Market Creations	New Server - Hardware	21,231.20
EFT3474	Monsterball Amusements & Hire	Ninja Challenge	2,750.00
EFT3475	Stabilisation Technology Pty Ltd	Cement and lime stabilise Popanyinning east road purchase through WALGA Preferred supplier	64,990.40
EFT3476	Earl Street Physiotherapy	Physio Balance Checks for the Stay on Your Feet Event held at the Cuballing Ag Hall	420.00
EFT3477	Air Liquide Pty Ltd	EM Bottle gas mig welder & Delivery	424.15
EFT3478	Ampac Debt Recovery	Legal Costs - Price Sierakowski General Professional Fees	214.50
EFT3479	Beaurepaires	Repair 2 x Grader tyres	266.66
EFT3480	Bill & Bens Hot Bread Shop	Hotdog Rolls x 230 & 4 x Sliced Bread	176.75
EFT3481	Bitutek	Supply and lay Bitumen for Wandering Narrogin road 2016/2017 under spend Purchased through WALGA Preferred Supplier	4,031.72
EFT3482	BKS Electrical	Cable location Optic Fibre Yornaning Dam Upgrade	1,833.74
EFT3483	Builders Registration Board Building Commission	March 2018 Building Forms	5.00
EFT3484	Burgess Rawson (WA) Pty Ltd	Water Usage (x 2 Months)	186.74



Chq/EFT	Name	Description	Amount
EFT3485	Butler Settineri	Audit Services - Grant Aquittal - Dryandra Regional Equestrian Centre	880.00
EFT3486	Cannon Hygiene Australia Pty Ltd	Sanitary Units Monthly Service Bi Annual Invoice	430.41
EFT3487	Corsign (WA) Pty Ltd	2 x Roads to Recovery Signs	660.00
EFT3488	Cuby Roadhouse	DCEO Fuel	747.11
EFT3489	Dx Print Group Pty Ltd	DLX Window face Self Seal Secretive envelopes Finished Size: 235 x 120mm	569.00
EFT3490	Digga West & Earthparts WA	1 x set of new cutting teeth for post hole digger	243.10
EFT3491	Edwards Motors Pty Ltd	Window / door wire harness Driver door	512.70
EFT3492	Edge Planning & Property	Interim Invoice February March	1,684.37
EFT3493	Farmworks Narrogin	Sun Strum Half Mask Kit (Respirator)	950.40
EFT3494	Great Southern Fuel Supplies	7,000 - 8,000 litres of diesel delivered to shire depot Overhead and underground tanks depot	18,806.78
EFT3495	Great Southern Waste Disposal	Rubbish Removal - Household Service x 256	6,225.64
EFT3496	JR & A Hersey P/L	1x Pair of Steel Blue Boots 312802 Size 10 Ewin 1 x Pair of Steel Blue Boots 312152 size 12 Darrel 1 x Pair Steel Blue Boots 312152 size 10 Phil	1,001.99
EFT3497	Komatsu Australia Pty Limited	2 x New Grader tyres 17.5r 25xtl	5,632.00
EFT3498	Landgate	Rural UV General Revaluation 2017/18	6,438.44
EFT3499	Makit Narrogin Hardware	Hand Tally Counter	40.70
EFT3500	Mechanical And Diesel Services	Service Isuzu Giga and install Thermostats	2,351.25
EFT3501	Market Creations	New Server - Software - additional operating sytem licencing	1,009.00
EFT3502	Marketforce	Administration Trainee Advertisement - Narrogin Observer 1/02/2018	562.30
EFT3503	Melchiorre Plumbing And Gas	Service Toilet Cistern - Skate Park Cuballing	613.80
EFT3504	Moore Stephens (WA) Pty Ltd	Moore Stephens 2018 Budget Workshop	1,787.50
EFT3505	Narrogin Auto Electrics	Two Way extension Speaker	41.15
EFT3506	Narrogin Country Fresh Meats	250 x Beef Sausages - 2018 Youth Day Event	302.03
EFT3507	Narrogin Pumps Solar and Spraying	Pump Housing for Water Tank	925.12
EFT3508	Pingelly Tyre Service	Michellen tyres onto rims for grader	205.00
EFT3509	S & D Strahan Painting Service	Prepare & Paint Exterior Fascia, Posts, Beams, Eaves, Bargeboard and Gable	5,115.00

Chq/EFT	Name	Description	Amount
EFT3510	Shire Of Narrogin	Bin Collection Service Popanyinning Transfer Station December to March 20.22tonne @ \$77.50 per tonne - Transferred to Shire of Narrogin Landfill Site	5,589.33
EFT3511	SM Monitoring Pty Ltd	Quarterly Security Monitoring Account	110.00
EFT3512	SOS Office Equipment	Photocopier Monthly Meter Reading Fuji Xerox DCVC4475 - 24/02/18 to 28/03/18	587.99
EFT3513	Southern Lock And Security	2 x Number 5 Keys cut	35.50
EFT3514	St John Ambulance Western Australia Ltd	First Aid Kits Inspections - Cuballing Shire Depot	1,118.41
EFT3515	Sportspower Narrogin	2 x Tennis nets for Popo Tennis Courts as per Quote	500.00
EFT3516	Toll Ipec (Courier Australia)	Freight Charges - SOS Office Equipment x 2	81.85
EFT3517	Twinkarri Tree Pruning Services	Tree Mulching English rd	4,342.25
EFT3518	Winc Australia Pty Limited	Buro Lindis Visitor Chair - Navy	1,160.37
EFT3519	Zircodate Pty Ltd	Record boxes for Destruction - 2017/1 - 2017/6 (Ref: ADM243)	31.68
14631	Building & Construction Industry Training	BCITF Forms March 2018	533.00
14632	Synergy	Service Charge - 1 Forrest Street Cuballing	214.55
14633	Shire of Cuballing	Building Services - Labour 39hrs @ \$110 per hour & Travel 504kms @ \$0.95 per Km	4,768.80
14634	Water Corporation	Water Charge - Standpipe Yornaning Rd	83.70
14635	Australian Communications and Media Authority	Annual Licence Renewal No - 1621950/1 Land Mobile 34kmNNE of Narrogin Mt Shaddick	111.00
14636	Synergy	Monthly Electricity Charge Street Lightning x 42 Lights - 25/02/18 to 24/03/18	579.75
14637	Shire of Cuballing	Standpipe Charges - 1/01/18 to 31/03/18 - Popanyinning - 14.09KI @ \$4.50	97.70
14638	Telstra	Service Charge - Shire Office	647.94
14639	Water Corporation	Water Charges - 10 Brundell St Cuballing	1,553.53
14640	Shire of Cuballing	Groceries	341.55
14641	Shire of Cuballing	Groceries - Disco Friday 13 April	311.80
DD1552.1	Hostplus Super	Superannuation contributions	216.77
DD1552.2	WA Local Government Super Plan	Payroll deductions	4,632.75
DD1552.3	Australian Super	Superannuation contributions	422.01
DD1552.4	Westscheme Superannuation	Superannuation contributions	415.53
DD1552.5	Matrix Superannuation	Superannuation contributions	67.57
DD1552.6	DJ Superannuation	Superannuation contributions	186.47

Chq/EFT	Name	Description	Amount
DD1552.7	Jarneve Superannuation	Superannuation contributions	328.85
DD1552.8	Rest	Superannuation contributions	94.47
DD1558.1	Bigair Cloud Managed Services Pty Ltd	Monthly Internet Service	138.99
DD1558.2	linet Limited	Monthly NBN Wireless Limitless Boost Internet Inc LNM Calls	94.44
DD1569.1	Hostplus Super	Superannuation contributions	216.77
DD1569.2	WA Local Government Super Plan	Payroll deductions	4,662.63
DD1569.3	Australian Super	Superannuation contributions	422.01
DD1569.4	Westscheme Superannuation	Superannuation contributions	455.81
DD1569.5	Matrix Superannuation	Superannuation contributions	67.57
DD1569.6	DJ Superannuation	Superannuation contributions	186.47
DD1569.7	Jarneve Superannuation	Superannuation contributions	328.85
DD1569.8	Rest	Superannuation contributions	120.67
DD1578.1	Commonwealth Bank	DCEO Credit Card - Accommodation - Department of Transport Training - A. Nicholas.	2,583.68
			<b>222,486.38</b>

## 9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	10th May 2018
Author:	Rick Pares, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity 9.1.2A

### **Summary**

**Council is to consider the Statement of Financial Activity for April 2018.**

### **Background**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

### **Comment**

#### **Governance**

Permanent difference due to an incorrectly paid account that was reimbursed for \$2,659.80 and Regional Resource Sharing funds not budgeted for of \$2,962.59. Profit on asset disposal has gone here for a DFES Trade that will have no net impact.

Council Election costs will be permanently under budget (no election run) and member costs are lower overall.

#### **Law, Order & Public Safety**

An advance was paid in June for the Quarter 1 payment of the Emergency Services Levy Grant (\$6,875). Fortunately, there has been limited fire activity meaning less costs. Vehicle maintenance costs lower than budgeted to 30 April 2018.

#### **Community Amenities**

Local Planning Strategy and Town Planning have limited expenditure recorded against them with costs to be incurred later as per budget. Household Hygiene (waste) and Cemetery costs are both slightly over budget.

#### **Recreation and Culture**

Halls, Dryandra Equestrian Centre, Cuballing Recreation Centre and Oval maintenance are all slightly over budget. Yornanning Dam upgrades now starting to be incurred – timing wise these costs will now fall in line with budget estimates.

## **Transport**

Permanent difference due to changes in Main Roads Direct Grant from budgeted \$99,902 to \$57,535. Permanent difference as FAGS Road Grant will be under budget.

Road depreciation is less than budgeted YTD. Note some offset in material and service contracts fees are significantly less (tree mulching contract not exercised) with labour usage for street maintenance being close to budget.

## **Economic Services**

Tourism expenses greater than budgeted as are the costs for community functions. Standpipe expenses under budget, with expenses expected in coming months. Building expenses less than budgeted.

## **Other Property and Services**

Workers compensation claims are also higher than budgeted, balanced by reimbursement by LGIS.

## **Capital Expenditure**

Capital Roads Program has been delayed due to road clearing permit difficulties. Resources allocated to maintenance type work. Please refer to Note 13 giving a detailed analysis of exactly where the Capital Expenses program is at.

Permanent difference on roller changeover as it came in under budget.

Detailed breakdown of all variances provided in Notes 2 of the Statement of Financial Activity.

Administration Allocations done to April 2018.

Depreciation expenses is calculated to April 2018.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

## Options

Council may resolve:

1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

### **COUNCIL DECISION – 2018/42:**

**That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 30<sup>th</sup> April 2018 be received.**

**Moved: Cr Bradford**

**Seconded: Cr Ballantyne**

**Carried 6/0**

**SHIRE OF CUBALLING**

**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 April 2018**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Cuballing  
Information Summary  
For the Period Ended 30 April 2018**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2018 of \$741,254.

### Items of Significance

The material variance adopted by the Shire of Cuballing for the 2016/17 year is \$5,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

Land and Buildings	▲	\$ 20,382	Waste Oil Facility has been
Infrastructure - Roads	▼	-\$ 364,120	Capital works program has
Plant and Equipment	\$	10,000	Saving in total cost of Roller

### Capital Revenue

Grants, Subsidies and Contributions		(\$54,641)	Roads to Recovery expected
Proceeds from Disposal of Assets	▲	\$35,000	No material variance.

	Collected / Complete	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
DREC Weather Shelter	107%	\$ 21,182	\$ 21,182	\$ 22,744
Cuballing Transfer Station	86%	\$ 28,711	\$ 28,711	\$ 24,613
RRG - Wandering Narrogin Road 16/17	95%	\$ 140,072	\$ 60,031	\$ 133,722
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	70%	\$ 623,098	\$ 224,689	\$ 438,069
Non-operating Grants, Subsidies and Contributions:	75%	\$ 686,271	\$ 52,738	\$ 515,823
	73%	\$ 1,309,369	\$ 277,427	\$ 953,892
Rates Levied	100%	\$ 1,070,995	\$ 1,070,994	\$ 1,066,701

*% Compares current ytd actuals to annual budget*

### Financial Position

		Prior Year	Current Year
Adjusted Net Current Assets	99%	\$ 749,321	\$ 741,254
Cash and Equivalent - Unrestricted	101%	\$ 481,700	\$ 485,467
Cash and Equivalent - Restricted	99%	\$ 1,329,841	\$ 1,310,702
Receivables - Rates	98%	\$ 70,627	\$ 69,195
Receivables - Other	89%	\$ 202,251	\$ 179,309
Payables	24%	\$ 36,712	\$ 8,903

*% Compares current ytd actuals to prior year actuals at the same time*

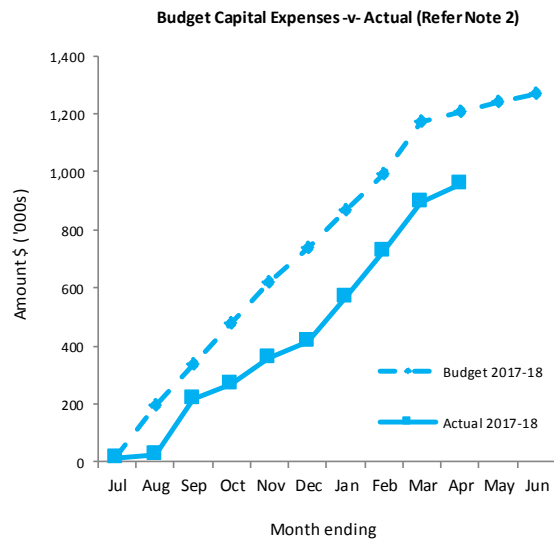
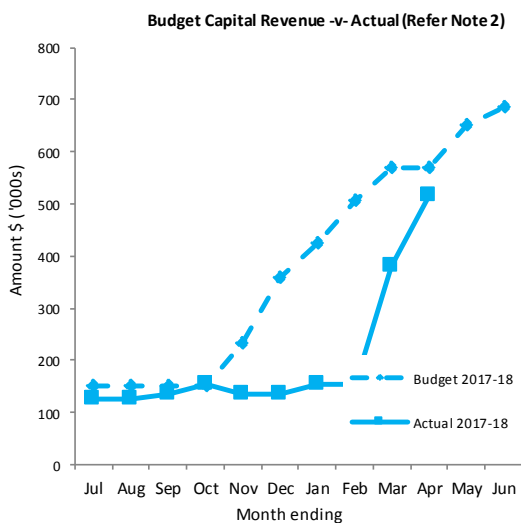
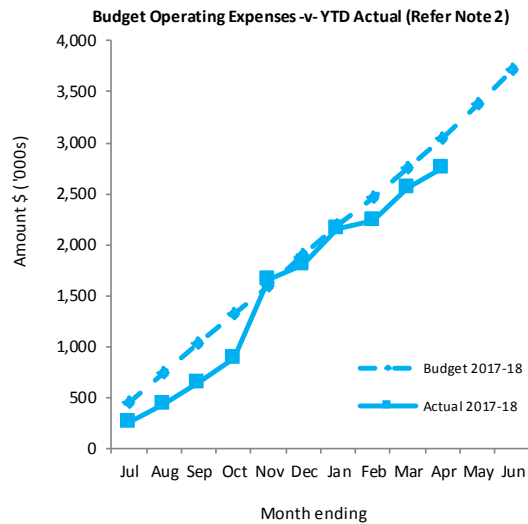
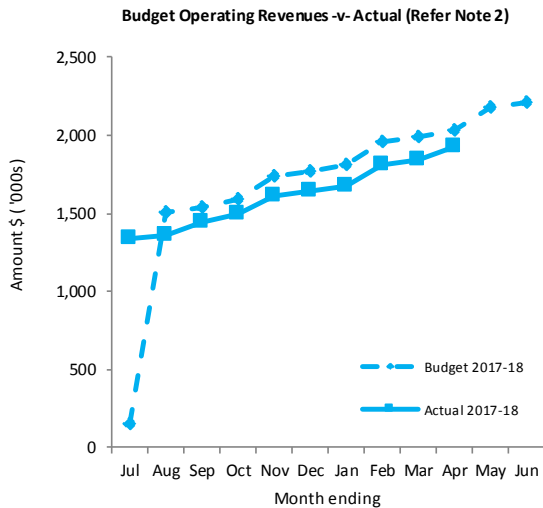
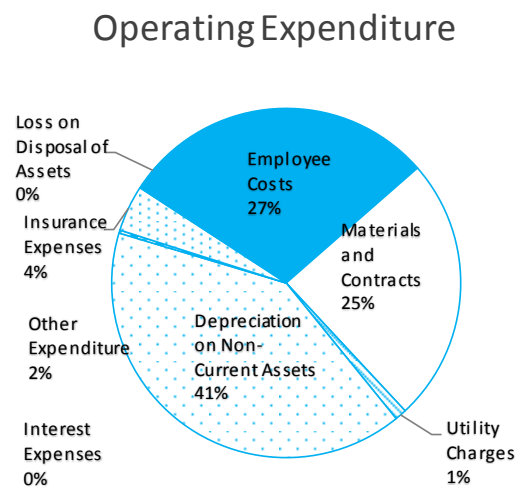
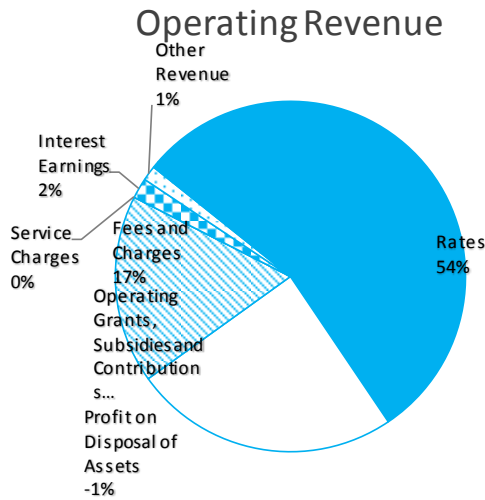
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of

### Preparation

Prepared by: Richard Pares, DCEO

Reviewed by: Gary Sherry, CEO

Shire of Cuballing  
Information Summary  
For the Period Ended 30 April 2018



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2018**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	916,109	916,109	<b>907,906</b>	(8,203)	(1%)	
<b>Revenue from operating activities</b>							
Governance		1,845	1,803	<b>7,045</b>	5,241	291%	▲
General Purpose Funding	9	1,397,106	1,318,683	<b>1,304,152</b>	(14,531)	(1%)	
Law, Order and Public Safety		35,000	35,000	<b>34,531</b>	(469)	(1%)	
Health		1,200	900	<b>1,048</b>	148	16%	
Education and Welfare		0	0	<b>1,164</b>	1,164		
Housing		4,680	3,900	<b>3,780</b>	(120)	(3%)	
Community Amenities		59,100	59,063	<b>61,971</b>	2,908	5%	
Recreation and Culture		8,795	8,795	<b>27,651</b>	18,855	214%	▲
Transport		282,561	237,561	<b>180,342</b>	(57,220)	(24%)	▼
Economic Services		47,500	38,667	<b>37,556</b>	(1,111)	(3%)	
Other Property and Services		309,757	248,245	<b>271,450</b>	23,205	9%	
		<b>2,147,545</b>	<b>1,952,618</b>	<b>1,930,690</b>			
<b>Expenditure from operating activities</b>							
Governance		(134,068)	(89,917)	<b>(167,988)</b>	(78,070)	(87%)	▼
General Purpose Funding		(70,759)	(52,841)	<b>(45,213)</b>	7,628	14%	▲
Law, Order and Public Safety		(128,909)	(111,638)	<b>(99,491)</b>	12,148	11%	▲
Health		(48,935)	(40,821)	<b>(27,757)</b>	13,063	32%	▲
Education and Welfare		(53,073)	(10,977)	<b>(11,114)</b>	(137)	(1%)	
Housing		(55,115)	(45,929)	<b>(45,974)</b>	(44)	(0%)	
Community Amenities		(316,955)	(262,213)	<b>(232,511)</b>	29,702	11%	▲
Recreation and Culture		(278,481)	(227,857)	<b>(215,473)</b>	12,385	5%	
Transport		(2,219,575)	(1,849,230)	<b>(1,653,581)</b>	195,648	11%	▲
Economic Services		(167,639)	(139,718)	<b>(127,522)</b>	12,196	9%	
Other Property and Services		(251,711)	(209,876)	<b>(122,024)</b>	87,853	42%	▲
		<b>(3,725,220)</b>	<b>(3,041,018)</b>	<b>(2,748,648)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,429,950	1,191,625	<b>1,117,474</b>	(74,151)	(6%)	
Adjust (Profit)/Loss on Asset Disposal	8	(11,863)	(11,863)	<b>25,652</b>	37,515	(316%)	
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>(159,587)</b>	<b>91,362</b>	<b>325,168</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	686,271	570,464	<b>515,823</b>	(54,641)	(10%)	
Proceeds from Disposal of Assets	8	32,000	0	<b>35,000</b>	35,000		▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(241,131)	(80,967)	<b>(60,585)</b>	20,382	25%	▲
Infrastructure Assets	13	(864,211)	(374,885)	<b>(739,005)</b>	(364,120)	(97%)	▼
Plant and Equipment	13	(170,000)	(170,000)	<b>(160,000)</b>	10,000	6%	
Furniture and Equipment	13	0	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(557,071)</b>	<b>(55,388)</b>	<b>(408,767)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	152,210	152,210	<b>0</b>	(152,210)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(71,146)	(64,859)	<b>(64,859)</b>	0	0%	
Transfer to Reserves	7	(280,515)	(18,193)	<b>(18,193)</b>	0	0%	
<b>Amount attributable to financing activities</b>		<b>(199,451)</b>	<b>69,158</b>	<b>(83,052)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>1,021,240</b>	<b>741,254</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Balance to Net Current Funding Surplus (Note 3)

-0

-0

**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2018**

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	916,109	916,109	<b>907,906</b>	(8,203)	(1%)	
<b>Revenue from operating activities</b>							
Rates	9	1,070,995	1,070,994	<b>1,066,701</b>	(4,293)	(0%)	
Operating Grants, Subsidies and Contributions	11	611,525	493,200	<b>483,143</b>	(10,056)	(2%)	
Fees and Charges		394,161	338,924	<b>342,220</b>	3,296	1%	
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		31,000	26,000	<b>37,159</b>	11,159	43%	▲
Other Revenue		28,000	23,500	<b>27,119</b>	3,619	15%	
Profit on Disposal of Assets	8	11,863	11,863	<b>(12,970)</b>			
		<b>2,147,544</b>	<b>1,964,481</b>	<b>1,943,372</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(902,102)	(736,668)	<b>(750,130)</b>	(13,463)	(2%)	
Materials and Contracts		(1,150,360)	(912,129)	<b>(676,950)</b>	235,179	26%	▲
Utility Charges		(40,508)	(33,790)	<b>(29,929)</b>	3,861	11%	▲
Depreciation on Non-Current Assets		(1,429,950)	(1,191,625)	<b>(1,117,474)</b>	74,151	6%	
Interest Expenses		(8,968)	(7,354)	<b>(7,691)</b>	(338)	(5%)	
Insurance Expenses		(118,762)	(115,023)	<b>(118,384)</b>	(3,361)	(3%)	
Other Expenditure		(74,570)	(44,431)	<b>(48,090)</b>	(3,659)	(8%)	
Loss on Disposal of Assets	8	0	0	<b>(12,683)</b>			
		<b>(3,725,219)</b>	<b>(3,041,018)</b>	<b>(2,761,330)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,429,950	1,191,625	<b>1,117,474</b>	(74,151)	(6%)	
Adjust (Profit)/Loss on Asset Disposal	8	(11,863)	(11,863)	<b>25,652</b>	37,515	(316%)	
<b>Amount attributable to operating activities</b>		<b>(159,588)</b>	<b>103,225</b>	<b>325,168</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	686,271	570,464	<b>515,823</b>	(54,641)	(10%)	
Proceeds from Disposal of Assets	8	32,000	0	<b>35,000</b>	35,000		▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(241,131)	(80,967)	<b>(60,585)</b>	20,382	25%	▲
Infrastructure Assets	13	(864,211)	(374,885)	<b>(739,005)</b>	(364,120)	(97%)	▼
Plant and Equipment	13	(170,000)	(170,000)	<b>(160,000)</b>	10,000	6%	
Furniture and Equipment	13	0	0	<b>0</b>	0		
<b>Amount attributable to investing activities</b>		<b>(557,071)</b>	<b>(55,388)</b>	<b>(408,767)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	152,210	152,210	<b>0</b>	(152,210)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(71,146)	(64,859)	<b>(64,859)</b>	0	0%	
Transfer to Reserves	7	(280,515)	(18,193)	<b>(18,193)</b>	0	0%	
<b>Amount attributable to financing activities</b>		<b>(199,451)</b>	<b>69,158</b>	<b>(83,052)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	(0)	1,021,240	<b>741,254</b>	<b>(279,986)</b>	<b>(27%)</b>	▼

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

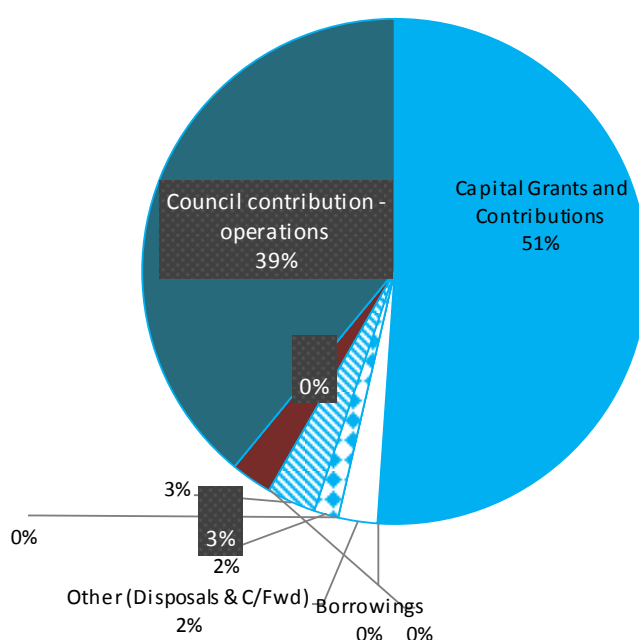
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF CUBALLING**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 April 2018

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	0	80,967	241,131	<b>60,585</b>	(20,382)
Infrastructure Assets	13	0	0	374,885	864,211	<b>739,005</b>	364,120
Plant and Equipment	13	0	0	170,000	170,000	<b>160,000</b>	(10,000)
<b>Capital Expenditure Totals</b>		<b>0</b>	<b>0</b>	<b>625,852</b>	<b>1,275,342</b>	<b>959,590</b>	<b>333,738</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>52,738</b>	<b>651,548</b>	<b>515,823</b>	
Borrowings				<b>0</b>	<b>0</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>0</b>	<b>32,000</b>	<b>35,000</b>	
Council contribution - Cash Backed Reserves				<b>0</b>	<b>93,695</b>	<b>0</b>	
Plant and Equipment Reserve				0	0	0	
Administration Building and Office Equipment Reserve				0	19,985	0	
Housing Reserve				0	40,000	0	
Recreation and Community Facility Reserve				0	0	0	
Refuse Site Reserve				0	33,710	0	
Grain Freight Reserve				0	0	0	
Equestrian Reserve				0	0	0	
Council contribution - operations				<b>573,114</b>	<b>498,099</b>	<b>408,767</b>	
<b>Capital Funding Total</b>				<b>625,852</b>	<b>1,275,342</b>	<b>959,590</b>	

**Budgeted Capital Acquisitions Funding**

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 1: Significant Accounting Policies****(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short-term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories****General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings. Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications****Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

City/Town/Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE****Objective:**

To provide a decision-making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING****Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY****Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH****Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE****Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING****Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.



## **COMMUNITY AMENITIES**

### **Objective:**

To provide services required by the community.

### **Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

## **RECREATION AND CULTURE**

### **Objective:**

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

### **Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

## **TRANSPORT**

### **Objective:**

To provide safe, effective and efficient transport services to the community.

### **Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

## **ECONOMIC SERVICES**

### **Objective:**

To help promote the shire and its economic wellbeing.

### **Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

## **OTHER PROPERTY AND SERVICES**

### **Objective:**

To monitor and control City/Town/Shire overheads operating accounts.

### **Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Vi	Timing/ Permane	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
General Purpose Funding	(14,531)	(1%)			No material variance.
Governance	5,241	291%	▲	Timing	Profit on asset disposal runs through this account, there is a current impact from a DFES Trade that will be moved (\$18,000). Permanent difference due to an incorrectly paid account that was reimbursed for \$2,659.80 and Regional Resource Sharing funds not budgeted for of \$2,962.59.
Law, Order and Public Safety	(469)	(1%)		Timing	No material variance.
Health	148	16%			Additional septic tank licences received.
Housing	(120)	(3%)			No material variance.
Community Amenities	2,908	5%			Rubbish collections and cemetery fees higher than budgeted
Recreation and Culture	18,855	214%	▲		Yornanning Dam Op Grant 20K received
Transport	(57,220)	(24%)	▼		Permanent difference due to changes in Main Roads Direct Grant from budgetd \$99,902 to \$57,535 (variance of \$42,367). Permanent difference as FAGS Road Grant allocation will be less than budgeted in financial year.
Economic Services	(1,111)	(3%)		Permanent	Standpipe charges lower than anticipated. Building Fees lower than budget.
Other Property and Services	23,205	9%		Timing	Workers compensation claims over budget, net off by expense. Building Cert fees slightly lower.
<b>Operating Expense</b>					
General Purpose Funding	7,628	14%	▲	Timing	Timing Difference as valuation costs yet to be incurred
Governance	(78,070)	(87%)	▲	Timing	Council Election cost permanently difference. Member costs lower overall, as are admin cost allocation.
Law, Order and Public Safety	12,148	11%	▲	Timing	Vehicle maintenance and insurance costs under budget. Limited fire costs
Health	13,063	32%	▲		EHO Salary under budget.
Education & Welfare	(137)	(1%)			Service maint Costs behind budget. Material & Contracts for Aged & Disables citizens lower
Housing	(44)	(0%)		Timing	No material variance.
Community Amenities	29,702	11%	▲	Timing	Tip Maintenance costs under budget. Household Hygene costs overbudget (\$6,301), Cemetary maint over budget by (\$1,275) and Local /Town Planning under (timing) savings (\$12,708).
Recreation and Culture	12,385	5%		Timing	Hall Maintenance over budget (\$1,939), Parks Maintenance and Recreation Oval maintenance slightly over budget. Dryandra Equestrian Centre costs over budget (\$5,798)
Transport	195,648	11%	▲	Timing	Maintenance on Streets & Roads is under budget (\$101,541). Road depreciation is under budget (\$71,504) - Not in labour but in service contracts and materials.
Economic Services	12,196	9%		Timing	Tourism expenses over budget YTD (\$10,252) and event signs have not as yet gone ahead. Community Functions slightly over budget. Standpipe expenses - water utility cost under budget (matching lower receipts), with further expenses expected in coming months.

Other Property and Services	87,853	42%	▲	Timing	Private Works expenditure (Works and Building) slightly under budget, plant costs under budget with further expenditure expected in the coming months. Building Surveyor costs lower than budgeted.
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**Capital Revenues**

Grants, Subsidies and Contributions	(54,641)	(10%)		Timing	Roads to Recovery expected to receive funds, this has been delayed - Please see Note 11.
Proceeds from Disposal of Assets	35,000		▲		No material variance.

**Capital Expenses**

Land and Buildings	20,382	25%	▲	Timing	Waste Oil Facility has been delayed. Yornanning Dam upgrade is underway (timing).
Infrastructure - Roads	(364,120)	(97%)	▼		Capital works program has been delayed by the road clearing permits. Work is expected to be completed in coming months. Please see Note 13. Shire will ensure the Roads to recovery funds aquittal amount will be adhered to.
Plant and Equipment	10,000	6%		Permanent	Saving in total cost of Roller replacement.
Furniture and Equipment	0				No material variance

**Financing**

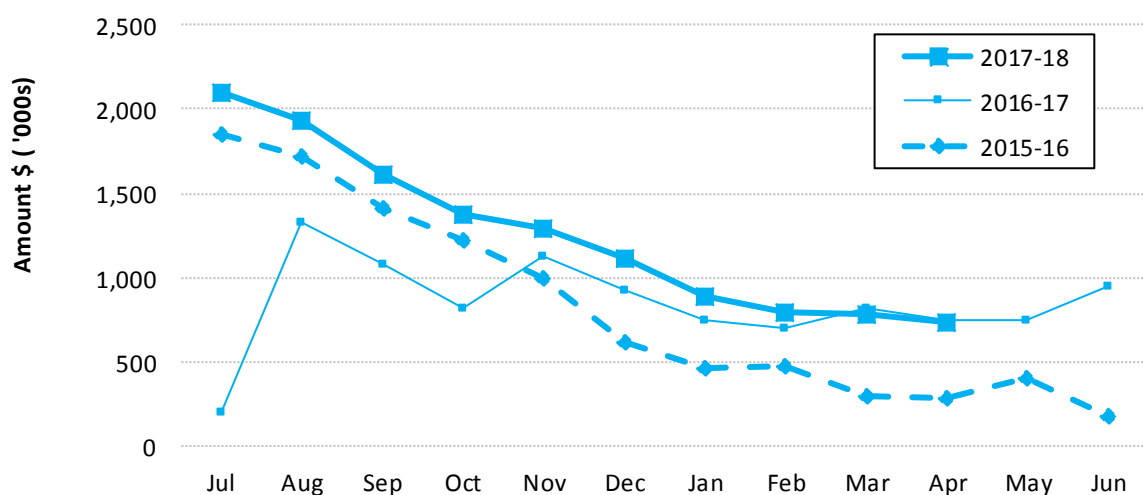
Loan Principal	0	0%			No material variance
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**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	29 Apr 2017	30 Apr 2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	814,001	481,700	485,467
Cash Restricted	11	0	0	0
Cash Reserves	4	1,292,509	1,329,841	1,310,702
Receivables - Rates	6	65,448	70,627	69,195
Receivables - Other	6	57,907	202,251	179,309
Interest / ATO Receivable/Trust		0	6,942	8,924
Inventories		7,262	3,619	7,262
		2,237,126	2,094,980	2,060,859
<b>Less: Current Liabilities</b>				
Payables and Provisions		(36,712)	(15,818)	(8,903)
		(36,712)	(15,818)	(8,903)
Less: Cash Reserves	7	(1,292,509)	(1,329,841)	(1,310,702)
<b>Net Current Funding Position</b>		<b>907,906</b>	<b>749,321</b>	<b>741,254</b>

**Note 3 - Liquidity Over the Year****Comments - Net Current Funding Position**

FAGS Allocation in 16/17 is paid in quarterly installments, in 15/16 there was an advance.  
 FAGS Allocation in 16/17 there was a 50% Advance of 17/18 payments in June 2017

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2018

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	9,441			9,441	CBA	0.00%	At Call
Investment Account	475,325			475,325	CBA	1.25%	At Call
Trust Bank Account			22,127	22,127	CBA	0.00%	At Call
Cash On Hand	700			700	N/A	Nil	On Hand
Reserves Account		2,904		2,904	CBA	0.00%	At Call
<b>(b) Term Deposits</b>							
Reserves Term Deposit 1		436,070		436,070	CBA	2.08%	05-Mar-18
Reserves Term Deposit 2		435,868		435,868	CBA	1.18%	03-Apr-18
Reserves Term Deposit 3		435,860		435,860	CBA	1.18%	03-Apr-18
<b>Total</b>	<b>485,467</b>	<b>1,310,702</b>	<b>22,127</b>	<b>1,818,295</b>			

**Comments/Notes - Investments**

Reserve Funds are on a rolling maturity schedule to maximise interest, linked to a Reserve transaction account.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						0
	Permanent Changes						0
							0
	Changes Due to Timing						0
							0
				0	0	0	

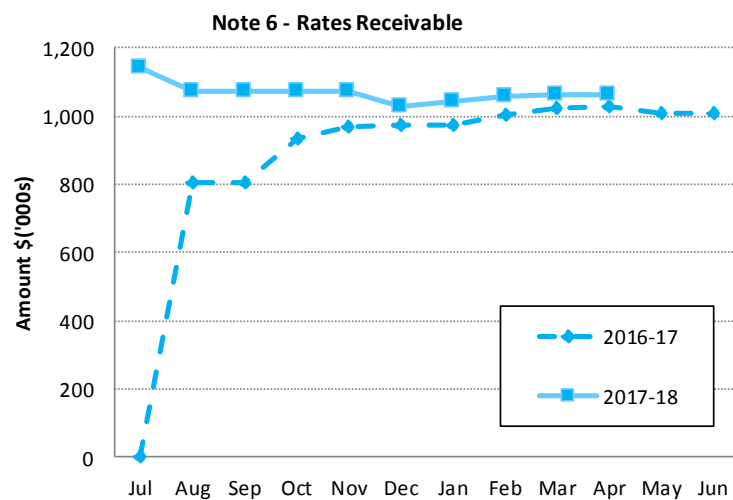
**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
 For the Period Ended 30 April 2018

**Note 6: Receivables**

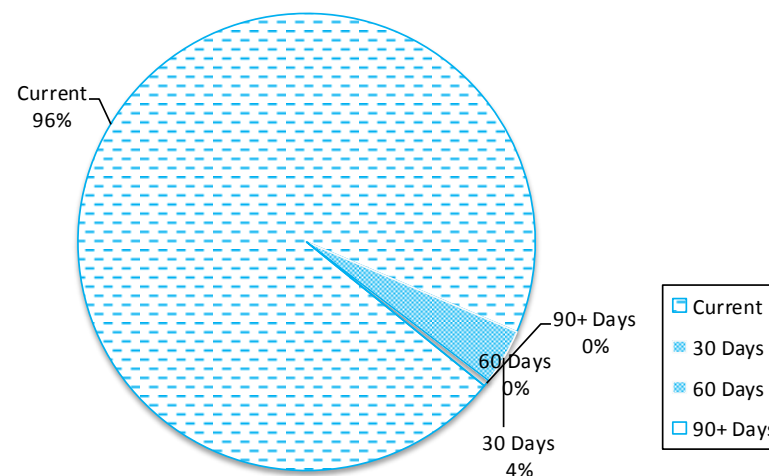
Receivables - Rates Receivable	30 Apr 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	70,590	47,139
Levied this year	1,066,702	1,031,115
Less Collections to date	(1,065,021)	(1,007,664)
Equals Current Outstanding	<b>72,270</b>	<b>70,590</b>
<b>Net Rates Collectable</b>	<b>72,270</b>	<b>70,590</b>
% Collected	93.65%	93.45%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	171,411	7,050	0	848	179,309
<b>Balance per Trial Balance</b>					
Sundry Debtors					179,309
Receivables - Other					8,924
<b>Total Receivables General Outstanding</b>					<b>188,234</b>

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



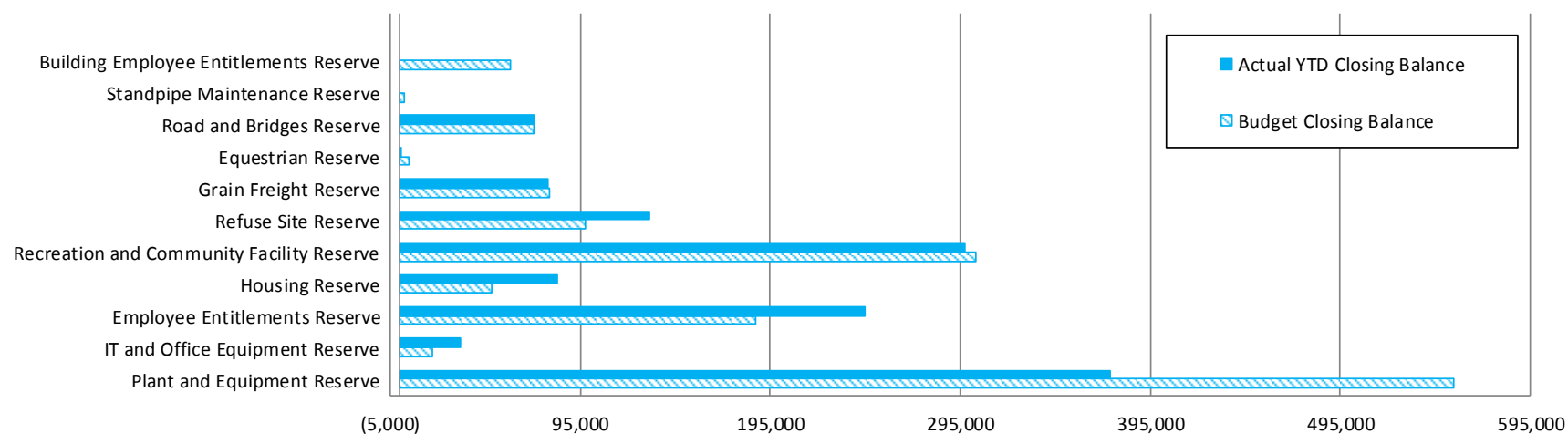
**Comments/Notes - Receivables Rates**

Rates Issue Date - 4 August 2016  
 Discount Period Ends - 25 August 2016  
 Rates Due - 8 September 2016

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment Reserve	368,717	5,719	5,193	180,000	0	0	0	554,436	373,910
IT and Office Equipment Reserve	31,339	486	441	5,000	0	(19,985)	0	16,840	31,781
Employee Entitlements Reserve	241,665	3,750	3,403	0	0	(58,515)	0	186,900	245,068
Housing Reserve	81,720	1,267	1,151	5,000	0	(40,000)	0	47,987	82,871
Recreation and Community Facility Reserve	293,306	4,548	4,122	5,000	0	0	0	302,854	297,428
Refuse Site Reserve	129,255	1,952	1,820	0	0	(33,710)	0	97,497	131,075
Grain Freight Reserve	77,219	1,196	1,087	0	0	0	0	78,415	78,307
Equestrian Reserve	26	8	0	5,000	0	0	0	5,034	26
Road and Bridges Reserve	69,261	1,074	975	0	0	0	0	70,335	70,236
Standpipe Maintenance Reserve	0	0	0	2,000	0	0	0	2,000	0
Building Employee Entitlements Reserve	0	0	0	58,515	0	0	0	58,515	0
	<b>1,292,509</b>	<b>20,000</b>	<b>18,193</b>	<b>260,515</b>	<b>0</b>	<b>(152,210)</b>	<b>0</b>	<b>1,420,814</b>	<b>1,310,702</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
10,054	CN151 Multipac Mutli Tyre Roller	47,254	35,000	(12,254)	20,137	32,000	11,863		
11007	1CFP607 Isuzu Fire Truck	0	0						
11001	1DPW118 Toyota Landcruiser Fire	0	0						
		<b>47,254</b>	<b>35,000</b>	<b>0 (12,254)</b>	<b>20,137</b>	<b>32,000</b>	<b>11,863</b>	<b>0</b>	

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	7.0866	166	2,138,942	151,578	0	0	151,578	151,578	0	0	151,578
UV	0.7142	186	103,070,000	736,126	992	0	737,118	736,126	0	0	736,126
<b>Sub-Totals</b>		<b>352</b>	<b>105,208,942</b>	<b>887,704</b>	<b>992</b>	<b>0</b>	<b>888,696</b>	<b>887,704</b>	<b>0</b>	<b>0</b>	<b>887,704</b>
<b>Minimum Payment</b>	<b>\$</b>										
GRV	690.00	161	805,991	111,090	0	0	111,090	111,090	0	0	111,090
UV	900.00	158	14,017,700	142,200	0	0	142,200	142,200	0	0	142,200
<b>Sub-Totals</b>		<b>319</b>	<b>14,823,691</b>	<b>253,290</b>	<b>0</b>	<b>0</b>	<b>253,290</b>	<b>253,290</b>	<b>0</b>	<b>0</b>	<b>253,290</b>
		<b>671</b>	<b>120,032,633</b>	<b>1,140,994</b>	<b>992</b>	<b>0</b>	<b>1,141,986</b>	<b>1,140,994</b>	<b>0</b>	<b>0</b>	<b>1,140,994</b>
Discount							(69,001)				(70,000)
Write Off							(6,708)				0
<b>Amount from General Rates</b>							<b>1,066,276</b>				<b>1,070,994</b>
Ex-Gratia Rates							425				0
Specified Area Rates							0				0
<b>Totals</b>							<b>1,066,702</b>				<b>1,070,994</b>

**Comments - Rating Information**

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 10: Information on Borrowings**

## (a) Debenture Repayments

Particulars	Loan Date	Years	Principal at 1/07/2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
					\$	\$	\$	\$	\$	\$
<b>Transport</b>										
Loan 62 - Loader	11/08/2008	10	34,109		34,109	34,109	0	0	1,434	1,434
Loan 63 - Graders	7/02/2014	8	187,681		30,751	37,037	156,930	150,644	6,392	7,534
			221,790	0	64,859	71,146	156,931	150,644	7,826	8,968

All debenture repayments were financed by general purpose revenue.

## (b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening	Budget		YTD	Annual	Post	Expected	YTD Actual
			Balance	Operating	Capital	Budget	Budget	Variations		
			(a)				(d)	(e)	(d)+(e)	
				\$	\$	\$				\$
<b>General Purpose Funding</b>										
Grants Commission - General	WALGGC	Operating	0	292,191	0	219,143	292,191		292,191	195,027
Grants Commission - Roads	WALGGC	Operating	0	174,657	0	4,545	174,657		174,657	110,744
Grants - Youth Development Grant		Operating								18,500
<b>Law, Order and Public Safety</b>										
DFES Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	20,625	0	0	20,625		20,625	30,263
<b>Recreation and Culture</b>										
Grants - Kidsport	Dept. of Communities	Operating	0	0	0	0	0		0	0
DREC Weather Shelter	R4R, Lotterywest, Contributions	Non-operating	0	0	26,369	26,369	26,369		26,369	26,369
Yornaning Dam Upgrades		Operating	0	34,723	34,723	0	34,723		34,723	20,000
<b>Transport</b>										
Direct Grant - Main Roads	Main Roads WA	Operating	0	99,902	0	0	99,902		99,902	57,535
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	243,253	26,369	243,253		243,253	229,802
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	381,926	0	381,926		381,926	259,652
<b>Economic Services</b>										
Youth Day Grant	Dept. of Communities	Operating	0	1,000	0	0	1,000		1,000	1,500
Volunteer Day Grant	Dept. of Communities	Operating	0	1,000	0	1,000	1,000		1,000	1,000
Kid's Day Go for 2&5	Healthways	Operating	0	0	0	0	0		0	2,500
Seniors Day Grant	Dept. of Communities	Operating	0	0	0	0	0		0	1,000
<b>TOTALS</b>			<b>0</b>	<b>0</b>	<b>686,271</b>	<b>277,427</b>	<b>1,275,646</b>	<b>0</b>	<b>1,275,646</b>	<b>953,892</b>
<b>SUMMARY</b>										
Operating	Operating Grants, Subsidies and Contributions		0	623,098	34,723	224,689	624,098	0	589,375	438,069
								other		45,074
										<b>483,143</b>
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	651,548	52,738	651,548	0	651,548	515,823
<b>TOTALS</b>			<b>0</b>	<b>623,098</b>	<b>686,271</b>	<b>277,427</b>	<b>1,275,646</b>	<b>0</b>	<b>1,240,923</b>	<b>998,966</b>

**SHIRE OF CUBALLING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2018**

**Note 12: Trust Fund**

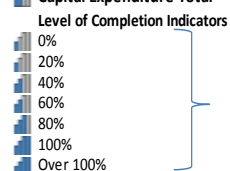
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Apr 2018
	\$	\$	\$	\$
Bonds - Building	6,889	7,500	-8,000	6,389
Bonds - Hall Hire	1,150	0	0	1,150
Badmington Club	20	0	0	20
Commodine Tennis Club	2,990	0	0	2,990
Cuballing Country Festival	1,099	0	0	1,099
Cuballing Cricket Club	200	0	0	200
Yornaning Dam	0	0	0	0
Cuballing Football Association	566	0	0	566
Environment and Townscape Trust Fund	6,362	0	0	6,362
Police Licensing	1,573	155,430	(155,578)	1,425
Swipe Cards	1,605	0	0	1,605
Reimbursements	320	0	0	320
	<b>22,774</b>	<b>162,930</b>	<b>(163,578)</b>	<b>22,126</b>

SHIRE OF CUBALLING  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

## Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Strategic Reference / Comment	
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance		
		\$	\$	\$	\$	\$	\$		
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>									
<b>Land &amp; Buildings</b>									
<b>Recreation And Culture</b>									
	Building Renewal - Cuballing Town Hall	11048	0	0	(10,190)	0	0	C162	
	Building Renewal - Cuballing CWA Hall	11048	0	0	(6,090)	0	0	C164	
	Cuballing Fire Station - Toilet Block	110517		(1,082)					
	Building Renewal - Cuballing Memorial Park	11230	0	0	(52,948)	0	0	C176	
	Building Renewal - Cuballing Recreation Centre	11230	0	0	(7,282)	0	(7,282)	C165	
	Building Renewal - Yornaning Dam	11230	0	0	(4,864)	0	(4,864)	C187	
	DREC Weather Shelter	11310	(22,744)	0	(22,744)	(21,182)	(1,562)	Final works from 2016/17	
	<b>Recreation And Culture Total</b>		<b>(22,744)</b>	<b>0</b>	<b>(35,972)</b>	<b>(181,346)</b>	<b>(21,182)</b>	<b>(13,708)</b>	
<b>Community Amenities</b>									
	Cuballing Transfer Station	10742	(28,711)	0	(24,613)	(28,711)	4,098	J601 - Fence	
	Cuballing Transfer Station	10742	(31,074)	0	0	(31,074)	31,074	C158 - Waste Oil Facility	
	<b>Community Amenities Total</b>		<b>(59,785)</b>	<b>0</b>	<b>(24,613)</b>	<b>(59,785)</b>	<b>35,172</b>		
	<b>Land &amp; Buildings Total</b>		<b>(82,529)</b>	<b>0</b>	<b>(60,585)</b>	<b>(241,131)</b>	<b>(80,967)</b>	<b>21,464</b>	
<b>Other Infrastructure</b>									
<b>Economic Services</b>									
	Standpipe Upgrades	13605	0	(8,453)	(7,356)	0	(8,453)		
	Popanyinning Gravel Pit	13605	0	0	(37,095)	0	(37,095)		
	<b>Economic Services Total</b>		<b>0</b>	<b>0</b>	<b>(45,548)</b>	<b>(7,356)</b>	<b>0</b>	<b>(45,548)</b>	
	<b>Other Infrastructure Total</b>		<b>0</b>	<b>0</b>	<b>(45,548)</b>	<b>(7,356)</b>	<b>0</b>	<b>(45,548)</b>	
<b>Plant , Equip. &amp; Vehicles</b>									
<b>Transport</b>									
	Multipac Roller	12405	(170,000)	0	(160,000)	(170,000)	10,000	Budget - purchase Aug	
	<b>Transport Total</b>		<b>(170,000)</b>	<b>0</b>	<b>(160,000)</b>	<b>(170,000)</b>	<b>10,000</b>		
	<b>Plant , Equip. &amp; Vehicles Total</b>		<b>(170,000)</b>	<b>0</b>	<b>(160,000)</b>	<b>(170,000)</b>	<b>10,000</b>		
<b>Roads</b>									
<b>Transport</b>									
	RRG - Wandering Narrogin Road 16/17	12115	(60,031)	0	(133,722)	(140,072)	(73,691)	J600	
	RRG - Wandering Narrogin Road	12115	(139,228)	0	(150,317)	(324,865)	(11,089)	R129	
	RRG - Stratherne Road	12115	(63,713)	0	(137,015)	(148,664)	(73,301)	R001	
	RRG - Grain Freight	12115		(15)	0			J149	
	R2R - Popanyinning West Road Widening	12120	(72,738)	0	(19,576)	(169,721)	53,162	R002	
	R2R - Popanyinning West Road Reseal	12120	0	(17,322)	(39,772)	(40,418)	(22,450)	R002C	
	R2R - Yornaning West Road Reseal	12120	0	(6,531)	(14,291)	(15,239)	(6,531)	(7,760)	R005A
	R2R - Popanyinning East - Cement Stabilising	12120		(126,264)		(2,177)	(124,087)	R004A	
	R2R - Popantinning East - Gravel Sheeting	12120		(57,988)		(5,484)	(52,504)	R004B	
	R2R - Cuballing East Road Reseals	12120	0	(2,177)	(3,245)	(5,080)	(2,177)	(1,068)	R006
	R2R - Victoria Road Reseal	12120	0	(5,484)	(11,252)	(12,796)	(5,484)	(5,768)	R122
	<b>Transport Total</b>		<b>(335,710)</b>	<b>(31,514)</b>	<b>(693,457)</b>	<b>(856,855)</b>	<b>(374,885)</b>	<b>(318,557)</b>	
	<b>Roads Total</b>		<b>(335,710)</b>	<b>(31,514)</b>	<b>(693,457)</b>	<b>(856,855)</b>	<b>(374,885)</b>	<b>(318,557)</b>	
	<b>Capital Expenditure Total</b>		<b>(588,239)</b>	<b>(31,514)</b>	<b>(959,590)</b>	<b>(1,275,342)</b>	<b>(625,852)</b>	<b>(332,641)</b>	



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

### 9.1.3 Appointment of Fire Control Officers

Applicant: N/A  
File Ref. No: ADM081  
Disclosure of Interest: Nil  
Date: 10<sup>th</sup> May 2018  
Author: Rick Pares  
Attachments: Nil

#### **Summary**

**Council is to consider appointment of the following positions: Chief Bush Fire Control Officer, Deputy Chief Fire Control Officer, Fire Control Officers, Dual Fire Control Officers and Clover Burning Permit Officers as per the Bush Fire Advisory Committee (BFAC) meeting initiatives noted below.**

#### **Background**

The Shire of Cuballing considers annually the appointment of Fire Control Officers (FCO) recommended by the Bush Fire Advisory Committee.

At the April 2018 Bush Fire Advisory Committee (BFAC) Meeting election of officers was resolved as follows (minutes attached):

The BFAC meeting held has made the following initiatives subject to Council ratification:

1. Has appointed as follows:
  - a. Anthony Mort as Chief Bush Fire Control Officer for 2018/19; and
  - b. Graeme Dent as Deputy Chief Bush Fire Control Officer for 2018/19;
2. appoint the following persons as Fire Control Officers for the Shire of Cuballing for the 2018/19 bush fire season:

CBFCO	Anthony Mort
DCBFCO	Graeme Dent
Popanyinning East:	Justin Page
Popanyinning Town:	Fred Chapman
Popanyinning West:	Craig Cousins
Cuballing East:	Mike Burges and Rob Harris
Cuballing West:	Nelson Young
Shire of Cuballing:	Gary Sherry and Bruce Brennan
3. seek to have neighbouring Council's appoint the following persons as Dual Fire Control Officers for the 2018/19 bush fire season:

Shire of Narrogin:	Rob Harris
Shire of Wickelup:	Mike Burges
Shire of Pingelly:	Graeme Dent
Shire of Wandering:	Craig Cousins
Shire of Williams:	Nelson Young
4. adopt the Shire of Cuballing Bushfire Advisory Committee's Recommendation to appoint Anthony Mort and Gary Sherry as Clover Burning Permit Officers.
5. appoint Brayden Potts as the Fire Control Officer for Cuballing West zone.

## Comment

An appointment of Mr Potts as an additional FCO will:

- assist the Chief Bush FCO in managing fire risk and permits to burn for the Cuballing East areas; and
- will provide the Cuballing Bush Fire Brigade with an active younger member in a responsible, leadership role to help to bolster numbers and further attract younger volunteers.

This appointment is supported by the Chief Bush FCO and the other FCO's appointed by Council.

Strategic Implications – Nil

## Statutory Environment

Bush Fires Act 1954

S 38. Local government may appoint Bush Fire Control Officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

Policy Implications – Nil

Financial Implications – Nil

Economic Implications – Nil

Social Implications – Nil

Environmental Considerations – Nil

## Consultation

Chief Bush FCO, FCO's Volunteers of Cuballing Bush Fire Brigade.

## Options

The Council can resolve:

1. to accept the Officer's Recommendation;
2. to not appoint Mr Potts at this time and appoint all other officers as per the initiatives 1 through 4.

Voting Requirements – Simple Majority



**COUNCIL DECISION – 2018/43:**

**That Council:**

- 1. adopt the Shire of Cuballing Bushfire Advisory Committee’s Recommendations to appoint:**
  - a. Anthony Mort as Chief Bush Fire Control Officer for 2018/19; and**
  - b. Graeme Dent as Deputy Chief Bush Fire Control Officer for 2018/19;**
  
- 2. appoint the following persons as Fire Control Officers for the Shire of Cuballing for the 2018/19 bush fire season:**

<b>CBFCO</b>	<b>Anthony Mort</b>
<b>DCBFCO</b>	<b>Graeme Dent</b>
<b>Popanyinning East:</b>	<b>Justin Page</b>
<b>Popanyinning Town:</b>	<b>Fred Chapman</b>
<b>Popanyinning West:</b>	<b>Craig Cousins</b>
<b>Cuballing East:</b>	<b>Mike Burges and Rob Harris</b>
<b>Cuballing West:</b>	<b>Nelson Young and Brayden Potts</b>
<b>Shire of Cuballing:</b>	<b>Gary Sherry and Bruce Brennan</b>
  
- 3. seek to have neighbouring Council’s appoint the following persons as Dual Fire Control Officers for the 2018/19 bush fire season:**

<b>Shire of Narrogin:</b>	<b>Rob Harris</b>
<b>Shire of Wickepin:</b>	<b>Mike Burges</b>
<b>Shire of Pingelly:</b>	<b>Graeme Dent</b>
<b>Shire of Wandering:</b>	<b>Craig Cousins</b>
<b>Shire of Williams:</b>	<b>Nelson Young</b>
  
- 4. adopt the Shire of Cuballing Bushfire Advisory Committee’s Recommendation to appoint Anthony Mort and Gary Sherry as Clover Burning Permit Officers.**

**Moved: Cr Haslam**

**Seconded: Cr Newman**

**Carried 6/0**

**Shire of Cuballing**  
**Bush Fire Advisory Committee**  
**Cuballing Shire Administration Office**  
**Wednesday 4<sup>th</sup> April 2018**  
**Minutes**

**1. OPENING**

The meeting commenced at 7.00pm

**2. ATTENDANCE AND APOLOGIES**

Anthony Mort	Chief Bush Fire Control Officer
Graeme Dent	Deputy Chief Fire Control Officer
Cr Tim Haslam	Councillor
Richard Pares	Deputy Chief Executive Officer
Mike Burges	Fire Control Officer
Fred Chapman	Fire Control Officer
Daniel Christensen	Fire Control Officer
Craig Cousins	Fire Control Officer
Justin Page	Fire Control Officer
Nelson Young	Fire Control Officer
Paul Blechynden	Department of Fire and Emergency Services
Brayden Potts	Volunteer Fire Fighter

Apologies

Gary Sherry	Chief Executive Officer
Bruce Brennan	Manager of Works & Services
Rob Harris	Fire Control Officer
Chris Stewart	Department of Parks & Wildlife

**3. CONFIRMATION OF MINUTES**

**Moved: Paul Blechynden**

**Seconded: Graeme Dent**

**That the minutes of the BFAC meeting held on 7<sup>th</sup> September 2017 are a true and correct record.**

**Carried**

**4. REPORTS**

**4.1 CHIEF BUSH FIRE CONTROL OFFICER**

Exceptionally quiet season so far, limited call outs.  
Activity has been training rather than action.  
Requirement for vigilance.

**4.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICER**

Noted quiet season  
Only 1 real incident where a permit was late in being pulled, incident managed well by the group.

Expressed interest in conducting a burn with the Popanyinning brigade – assists in further training for fast attack and fire tracking.

- 4.3 Mike Burges – Popanyinning West  
Nil to report
- 4.4 Craig Cousins - Popanyinning West  
1 header fire – well managed
- 4.5 Fred Chapman – Popanyinning Town  
Small fires only.  
Good numbers for training Popanyinning nights.
- 4.6 Daniel Christensen – Cuballing Town  
Small Yornaning Dam incidents  
Training undertaken
- 4.7 Nelson Young  
Very quiet nothing to report
- 4.7 DEPARTMENT OF PARKS AND WILDLIFE  
Apologies sent
- 4.8 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

Mr Paul Blechynden reported on the following;

**Pre-season**

Pre-season sessions / forums were conducted in Pingelly, Brookton, Cuballing, Narrogin and Boddington. The feedback from these sessions was very positive, please keep in mind if another preseason session is needed before the start of the 2018/19 fire season and if so what people would like to cover.

**Bushfire Season**

A relatively quiet season throughout the Great Southern Region. While the number of header fires may have been up on previous years there were no significant fires in terms of size, duration or losses.

**2018 Training**

Our training program has kicked off with AIIMS (Australasian Interagency Incident Management System) courses being run in Pingelly & Brookton to meet local needs. Some of the upcoming courses include:

- Advanced Bush Fire Fighting & Crew Leader (NBG - Boddington) 9-12 April 2018
- Fire Control Officer (Narrogin) 7 August 2018
- Ground Controller (Narrogin) 21 August 2018
- Bush Fire Fighting (Narrogin) 26 May 2018

**Please note:**

The Bureau of Meteorology will be changing the format of their spot weather forecasts to include

- hourly forecasts for the first 12 hours, then to three hourly blocks
- Spatial variation of conditions

- Additional information on:
- C-Haines index (degree of instability influencing the development of blow-up fires)
- Mixing height
- Thunderstorm Activity level rating

### **Building local knowledge into Level 3 Incident Management Teams**

Previous correspondence has sought to identify local people who are willing to be nominated to take on a role if there is a Level 3 incident in their local area. Please let me know if anyone is interested in undertaking training to be qualified in the following roles (Level 3):

- Incident Controller
- Planning Officer
- Operations Officer
- Public Information Officer
- Logistics Officer

### **Visits to the Emergency Services Complex & Air Operations**

Four bus trips to the Emergency Services Complex & Air Operations for Bush Fire Brigade members from Brookton, Cuballing, Williams, Wagin, Pingelly, Wandering and Boddington Shires together with DBCA, Parks and Wildlife Service personnel. The trip was organised for regional volunteer fire fighters to meet the people they deal with during an emergency response and to see the facilities and aircraft that are available to support them.

The trip involved a visit to the Emergency Services Complex where the group visited the '000' Communication Centre where they met the 000 operators and discussed the process from when a 000 call is received through to emergency services personnel being sent to assist. The range of incidents involved was significant from cyclones, Hazardous material incidents, structure fires, bush fires, storm and road crash. This was a great opportunity for the fire fighters and the 000 operators to meet and gain a better appreciation of each other's job.

The opportunity to visit the Metropolitan Operations Centre and meet with the personnel there provided an opportunity to understand how emergency response is coordinated in and around Perth. Likewise, the visit to the State Operations Centre provided a perspective on how many different government agencies and specialists come together to coordinate the response required when there is significant incident running in the state.

At Jandakot Airport the group met DFES and Department of Biodiversity Conservation and Attractions, Parks and Wildlife Service personnel, pilots and support personnel involved in the range of air operations including fire spotting aircraft and water bombing aircraft (fixed wing and helicopters - Helitaks). The opportunity to look over the aircraft and discuss their use with the pilots and aircraft coordinators was very beneficial and supports more effective use at future incidents. The air intelligence work was of particular interest as the group was taken through the benefits of specialist aircraft to provide accurate and timely information to those running the fire by mapping the fire edge and identifying hot spots on the fire edge and amongst buildings. A couple of the trips were also fortunate enough to inspect the RAC rescue helicopter and meet the crew.

**5. ELECTION OF OFFICERS**

**5.1 CHIEF BUSH FIRE CONTROL OFFICER**

Mike Burges nominated Anthony Mort - Accepted.

There being no further nominations A Mort was nominated for Chief Bush Fire Control Officer for the Shire of Cuballing for 2018/19.

**5.2 DEPUTY CHIEF BUSH FIRE CONTROL OFFICER**

Nelson Young nominated Graeme Dent - Accepted.

There being no further nominations G Dent was nominated the position of Deputy Chief Bush Fire Control Officer for the Shire of Cuballing for 2018/19.

**5.3 FIRE CONTROL OFFICERS FOR SHIRE OF CUBALLING**

The following nominations were made:

- |                        |  |
|------------------------|--|
| Cuballing Town FCO:    | Daniel Christensen - Accepted                                |
| Cuballing East FCO:    | Rob Harris – Subject to Acceptance<br>Mike Burges - Accepted |
| Cuballing West FCO:    | Nelson Young - Accepted<br>Brayden Potts - Accepted          |
| Popanyinning Town FCO: | Fred Chapman - Accepted                                      |
| Popanyinning East FCO: | Graeme Dent - Accepted.                                      |
| Popanyinning West FCO: | Craig Cousins - Accepted.                                    |

**DUAL FIRE CONTROL OFFICERS**

The following nominations were made for the Shire of Cuballing to offer to neighbouring local governments for Shire of Cuballing FCO's to serve as Dual FCO's:

- |                     |                                  |
|---------------------|----------------------------------|
| Shires of Narrogin  | R Harris – Subject to Acceptance |
| Shires of Wickopin  | M Burges - Accepted              |
| Shires of Pingelly  | G Dent - Accepted                |
| Shires of Wandering | C Cousins - Accepted             |
| Shires of Williams  | N Young - Accepted               |

**CLOVER BURN PERMIT OFFICERS**

The following nominations were made:

- |                |            |
|----------------|------------|
| Chief Bush FCO | - Accepted |
| Shire CEO      |            |

## FIRE WEATHER OFFICERS

The following nominations were made:

Nelson Young	- Accepted
Rob Harris	- Subject to Acceptance

## 6. GENERAL BUSINESS

### 6.1 IDENTIFICATION OF FIRE FIGHTERS ON FIRE GROUND & INCIDENT MANAGEMENT & REPORTING

The meeting discussed the control of fires incidents and the concern around the ability of the brigade to operate effectively where the authority was unclear.

Mr Paul Blechynden (DFES) advised of the strong bushfire legislation supporting and protecting the actions of local brigades in such situations. Paul noted that the local brigades are Shire assets are under the ownership and control of the Shire who is in its rights to use its resources as it sees fit where there is a fire risk.

The meeting discussed the importance of local knowledge and local fire fighter input into any response to a fire incident. The CBFCO reinforced the strong working relationship currently in existence with the DFES – all have a common goal.

### 6.2 BURNING PERMITS

Mr Paul Blechynden (DFES) advised that through the WALGA website there is the functionality to design the brigades own fire permits. Upon acceptance of the final design it can then be sent to a printer. The Meeting believed that the existing permits are still fine to use.

### 6.3 BREAKS IN RURAL/FARM LAND

Mr Paul Blechynden (DFES) advised that there are some concerns around firebreaks in the large paddock sizes now being used in broad acre cropping. Good practice determines that fire fighting equipment needs to be readily accessible in this type of enterprise farming.

### 6.4 GREEN WHITE SIGNS - ROADSIDE IDENTIFICATION

Craig Cousins queried the initiative for greater location identification, by the green & white road side signs usage.

DFES advised that the Superintendent has been advised and further that this was discussed at the DOAC meeting. DFES recognition that the city-based operations centre officers may not even be sure what they are (signs) - given limited exposure to country areas. Reinforced the point that they are a good guide to proof up incident location in addition to using local knowledge. Other Shires of Pingelly & Wandering have raised this same point. DFES looking to reciprocate control centre officers to come to the country to see the working environment. (Country officers toured the Perth operations recently).

**6.5 END OF RESTRICTED PERIOD - 19<sup>TH</sup> APRIL 2018**

The meeting discussed the end of the restricted period on 19<sup>th</sup> April 2018. There was no suggestion to change this date.

**6.6 NEW MEMBERS**

Graeme Dent discussed the need to encourage greater participation by younger members of the area in the brigade and offered to assist in the encouragement and training of new volunteer's.

Graeme also noted that the brigade is a little under resourced.

**6.7 NEW FCO'S**

The meeting discussed training for new FCO's in the DFES FCO course. This course will be available in Narrogin on the 7<sup>th</sup> August 2018. Brayden Potts, Craig Cousins & Daniel Christensen have not completed this training.

**6.8 APPOINTMENTS RATIFICATION**

It was discussed that all FCO's or other appointment will be completed by formal letter of appointment.

**7. NEXT MEETING**

The next meeting of the Shire of Cuballing Bush Fire Advisory Committee is to be held at the Shire Council Chambers on Wednesday 5<sup>th</sup> September 2018, commencing at 7:30 pm.

**8. CLOSE**

There being no further business, the meeting closed at 8.17 pm.

## **9.2 CHIEF EXECUTIVE OFFICER:**

### **9.2.1 Draft Camping on Council Property Policy**

Applicant:	N/A
File Ref. No:	ADM118
Disclosure of Interest:	Nil
Date:	7 <sup>th</sup> May 2018
Author:	Gary Sherry
	9.2.1A Public Comment Received
Attachments:	9.2.1B draft Camping on Council Property Policy
	9.2.1B draft Camping on Council Property Policy

#### **Summary**

**Council is to consider a policy regarding camping on Council Property.**

#### **Background**

Council has recently adopted the Shire of Cuballing Local Government Property Local Law.

This local law seeks to regulate the care, control and management of all property of the local government except thoroughfares. The effect of this local law is to allow Council to control the use of local government property and allow some activities only under a permit or restrict or prohibit other activities. Under the local law offences are created for inappropriate behaviour in or on local government property

The Shire of Cuballing Local Government Property Local Law allows for:

- Council to make determinations in respect of local government property. The local law sets out a process to make a determination that sets enforceable rules regarding the use of local government property;
- a determination may allow activities on certain areas of local government property that could include flying or use a motorised model aircraft or practicing golf or archery. A determination may also prohibit such activities on certain areas of local government property.
- requiring conducting certain activities requiring a permit. Such activities requiring a permit include hiring local government property, planting plants or seeds on local government property, parachute, hang glide, abseil or base jump from or onto local government property or depasture any horse, sheep, cattle, goat, camel, ass or mule on local government property. The local law also sets out the conditions of duration, renewal and transfer of a permit;
- prohibits certain behaviours on local government property such interfering with others, vandalism, taking or injuring fauna or remaining on local government property when intoxicated;
- lists the infringements for offences under the local law. Most infringements are \$125 with the failure to observe a notice given being \$250.

The Shire of Cuballing Local Government Property Local Law prevents camping on local government property without a permit to do so. Camping on local government property, including Yornaning Dam and on reserves leased by Council in the centre of Cuballing and Popanyinning have been topical in recent times.



Council commenced a community consultation process with a decision at the March 2018 Ordinary Meeting of Council:

#### COUNCIL DECISION – 2018/19

That Council:

1. accept the draft Camping on Council Property policy, included at Attachment 9.2.3A, for the purposes public consultation with the amendments to the draft policy to insert and/or replace:
  - a. Camping on Yornaning Dam With a Permit  
Council will allow camping with a permit at Yornaning Dam Reserve.  
Camping in this areas, with a permit, is conditional upon:
    1. Obtaining a permit prior to establishing a campsite;
    2. Camping can only be permitted for up to 3 consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month;
    3. Camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;
    4. Camp fires strictly prohibited from 1 November to 1 March.
    5. Camp fires permitted with permit from Shire of Cuballing Bush Fire Brigade from 1 October to 31 October and from 2 March to 19 April.
    6. Council may close campsite when weather conditions require;
    7. Payment of the Council fee for camping on Shire of Cuballing property.
    8. Mobile power generators external to the vehicle should only be used up to two hours to top-up internal batteries and not operating before 7am or after 9pm.
    9. Externally strung washing lines are not permitted.
    10. If dogs accompany campers the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies.

Council staff are encouraged to include additional conditions on each permit to camp on Shire property that addresses factors unique to each location such as:

    - Rubbish disposal or waste management;
    - Times when noise should be minimised;
    - Limiting numbers to the environmental capacity of the site

Council will charge a fee for Camping on Council Property With a Permit. Council will consider an appropriate fee annually as part of adopting Fees and Charges in the Shire Cuballing Annual Budget process.
  - b. Camping on Council Property With a Permit  
Council will allow camping with a permit in the following areas:
    1. Cuballing Recreation Ground;
    2. Popanyinning Recreation Ground;
    3. Popanyinning School Site;
    4. Cuballing Hall;
    5. Popanyinning Hall;
    6. Cuballing Golf Club;
    7. Cuballing Rifle Club;

Camping in these areas, with a permit, is conditional upon:

    1. Obtaining a permit a week prior to establishing a campsite;
    2. Camping can only be permitted for up to 3 consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month.
2. seek public comment on the proposed draft Camping on Council Property policy until close of business on Friday 4th May 2018;

3. publicly advertise the Council's proposed draft Camping on Council Property policy in The Cuby News, noticeboards within the Shire of Cuballing and on the Shire of Cuballing's Facebook page and website; and
4. advise individual local residents by mail who are generally interested in camping and/or Shire of Cuballing properties included in the draft Camping on Council Property policy.

Moved: Cr Ballantyne

Seconded: Cr Bradford

Carried 5/1

As part of the community consultation of the draft policy:

- the Shire administration subsequently advertised the draft policy and the opportunity to comment to Council in two editions of *The Cuby News* newsletter;
- 9 locally interested individuals and groups were contacted, advising of the draft policy and the opportunity to comment;
- Councillors and staff visited the Lazeaway Caravan Park on Thursday 19<sup>th</sup> April 2018; and
- The draft Policy was also discussed at a meeting at Yornaning Dam to discuss Council's plans for the redevelopment of the Yornaning Dam on Tuesday 4<sup>th</sup> April 2018.

Council has received 14 individual comments regarding the draft Council policy. Of these comments:

- 8 comments were on the same proforma letter, opposing camping at Yornaning Dam and Popanyinning;
- One person who submitted a proforma letter opposing camping at Yornaning Dam and Popanyinning, also submitted a more detailed submission;
- 2 comments supporting free camping and camping outside of Caravan Parks came from outside the Shire of Cuballing;
- 6 who submitted comment to Council were amongst the 14 people who signed a petition opposing the draft Council policy;
- 4 comments were generally supportive of free camping and the draft Council policy; and
- 9 people submitted comment opposing camping on Council property and the draft Council policy.

The individual comments received are included at Attachment 9.2.1B. A summary of the comments received is included below.

Name	Comment
Fred Chapman, Popanyinning	Lives directly opposite the proposed "Free Camping" area. Location of free camping area is distraction to drivers. Travellers have dogs that cause other dogs to bark. Dogs are a traffic risk. Prefer use of Popanyinning Recreation Ground. Oppose use of Popanyinning School for camping. Agree with local Caravan Park but have to move with the times. Campers at Railway reserve are a risk to school children.

Name	Comment
Fran Alcock, Cuballing	Support free camping in Shire and particularly at Yornaning Dam. Camping at local halls would assist functions. Needs to be some restriction for safety. Don't believe a permit for 48 hour camping is required. Weather is great - lets go. Referenced the activities of the Darling Range Naturalist Club who free camp regularly and positively impact on local business. Fires should be restricted. There are opportunities to further promote our Shire to tourists.
Moira & John Frizzell, Unknown	Are regular free campers in there 80's. As pensioners stay in free campers where ever possible. Stayed at Yornaning for 1 night and moved on after being told that camping was not permitted. When free camping in York spent money at restaurant, fuel and supermarket.
Yvonne Kowald, Unknown	Is an organiser for a Caravan Club. Believes not everyone likes free camping and some will still stay in Caravan Parks. Many parks are too small to hold the 35+ vans of her club. On an average weekend her club spends \$1500-\$2500 in the community. Club stayed in Cuballing some years ago and booked the Tavern for 60 people. Perhaps Council could make Caravan Club use only possible.
Julie and Cameron Christensen, Yornaning	Supports policy of free camping in townsites. Support free camping at Yornaning Dam to reduce compliance cost. Most conditions of permit agreed, some with amendment.
Judith and Greg Hempsell, Popanyinning	Oppose free camping. No economic benefit. Genuine visitors wanting to explore area would stay in a caravan park to be guided to tourism spots and local businesses. Oppose camping at Yornaning Dam, should remain as picnic area. Camping will attract wrong sort of people, like at Easter. Support one off camping at special events like equestrian centre, if advertised that there is a Caravan Park available. Tourism in area is Lazeaway, Dryandra and Ducks Nuts. Visitors spend money in our community. Free campers contribute little. To grow the Shire bring in paying tourists not free loaders.
Jason Wilson, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Fred Chapman, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Kevin Heazlewood, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Harold Kibos, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Lynne Jones, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Tania Cunningham, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Christine Whitmore, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment
Sharon Leonard, Popanyinning	Opposed to camping at Yornaning dam and the townsite of Popanyinning. Council should not be competing with an existing business. Proforma Comment

## Comment

Two draft policies, based on the original, advertised draft Camping Policy advertised for public comment and adjusted because of public comment or new information are included as Attachments for Council's consideration.

The draft policy included at Attachment 9.2.1B has changes to the advertised draft highlighted in red. This draft policy permits camping at Yornaning Dam.

The draft policy included at Attachment 9.2.1C also has changes to the advertised draft highlighted in red but does not permit camping at Yornaning Dam.

Five broad areas of discussion have been identified in reviewing the draft Camping Policy.

### 1. Camping on Shire Properties as Part of Normal Activities

Some camping on Shire properties is part of normal use in a rural Shire Council. Given the travel distances that are required to attend events and activities in the Shire of Cuballing, camping at the event is a natural progression. For example the Cuballing Golf Club regular have campers at the Cuballing Golf Club over their annual Golf Open Weekend. Golfers who travel to the event can camp on site and play golf for the two days, without having to travel home in between.

Similarly local naturalist group has camped on Shire property on occasions as part of their Club activities. In the past the Club has visited the Yornaning Dam in the afternoon, used the Shire's barbeque facilities and then camped overnight.

These types of uses, by local residents or at local events, require the same approval as camping for tourists. Both draft policies at Attachments Attachment 9.2.1B and Attachment 9.2.1C permit such camping under the modified section *Camping on Council Property With a Permit*. The wording for this section has been tightened to explicitly mention the community links.

The draft policy at Attachment 9.2.1C does not allow local community groups camping at Yornaning Dam. For such local use, prior approval at a Council meeting could allow such activity.

### 2. Costs of Implementing a Camping Policy on Shire Property

To ensure fairness with local businesses, the cost of implementing camping through the draft Camping policy needs to be competitively neutral. Competitively neutral means that the costs of providing a service are recovered from the operation like a business and a loss making the service is not subsidised by Council.

Should Council endorse a policy that permits camping on Council property, competitive neutrality was anticipated to be implemented by:

- Not providing any services to those short term free camping in townsites; and
- A fee would be imposed for camping at Yornaning Dam and other Council properties that would recover the costs of providing that service.

Council should also be aware that should Council adopt a policy that does not permit camping on Council property, Council will also incur a cost for enforcing that policy. For many years Council has not incurred any cost because no policy, either to permit or refuse camping, was enforced. With adoption of a policy Council will incur cost in signage and staff time to enforce whatever policy is adopted.

### 3. Access to the Railway Corridor in Cuballing and Popanyinning Identified for Free Overnight Camping

Council has received advice from Arc Infrastructure that the portion of the Railway Corridor identified in the draft Camping Policy for free camping in the townsites of Cuballing and Popanyinning is not a permitted use in the terms of Council's licence to use these areas. Arc Infrastructure will not permit a change in the licence to permit camping.

This position by Arc Infrastructure does not permit Council to adopt the Camping on Council Property Without a Permit section of the draft Camping Policy.

### 4. Economic Benefits of Short Term Free Camping

There would appear to be an increasing change in the way that caravaners are seeking to travel. Where once vans were heavily reliant on services provided by a caravan park, this is no longer the case. Increasingly travellers in larger, more self contained vans and RV's are looking for cheaper sites to camp with less services.

A number of Councils now provide areas for short term stays by fully self contained caravans and RV's. Such sites provide no services other than the space to park. They are most often in convenient parking spots on through routes, but they are not normally located at the attractive tourist destinations in the town.

Because these caravans and RV's are so independent and travel with plenty of stores, they often don't require much from the local economy where they stop. However while the economic benefits are not large, they can ensure that such travellers do travel through an area.

In the draft Camping Policy, the town centre areas were identified for free camping because the parking spaces were available, there are existing local businesses nearby, in Cuballing the RV dump point is adjacent and there are no other service provision by Council.

Given that camping is not permitted on the railway corridor, if Council wish to pursue a free camping option staff can investigate alternative options that fit with a low cost/low service type of camping.

### 5. Impact of Camping on Council Property on existing Local Caravan Park Business

A Shire of Cuballing Camping Policy has the potential to impact the existing local caravan park business, Lazeaway Caravan Park, in Popanyinning. However because of the Council policy effecting different market segments, the impact is not likely to be as significant as suggested by the proprietors.

Camping at Council sites like Yornaning Dam is more likely to impact on the Lazeaway Caravan Park than the free camping in townsites. Lazeaway Caravan Park is located beside the Hotham River and has a significant amount of remnant native vegetation that has significant environmental value, similar to Yornaning Dam.

However the market segment that is attracted to the Lazeaway Caravan Park most likely does not include those who would take up an opportunity to camp in the townsites of Cuballing and Popanyinning. If such camping was not available in Cuballing and Popanyinning, custom at the Lazeaway Caravan Park is unlikely to increase, rather those visitors would be lost to the Shire of Cuballing economy.

## 6. Summary

The Officer's Recommendation is to adopt the policy included at Attachment 9.2.1C. Adopting this draft policy will

- not permit camping at Yornaning Dam;
- avoid competition with the Lazeaway Caravan Park; and
- allow Council to assess the impacts on the overall local economy of not permitting camping in townsites and at Yornaning Dam and particularly on the Lazeaway Caravan Park.

Implementing this draft policy will require increased, ongoing of enforcement and require installation of signage identifying the requirements of the policy. The staff and contract Ranger effort required to enforce this policy will be significant.

For Council to adopt the draft policy included at Attachment 9.2.1B and permit camping at Yornaning Dam, Council needs to be satisfied that there will not be a negative impact on the Lazeaway Caravan Park. Currently the Lazeaway Caravan Park operators believe there is and Council would need to clearly communicate with the community the benefits of this policy.

The Officer's Recommendation also suggest that Council investigate options for free camping within the townsites of Cuballing and Popanyinning. This Officer is of the opinion that the free camping that occurs for one night on such a site is not in competition with any private accommodation operator and provides a small economic benefit to local business without any significant cost to Council.

### Strategic Implications

Shire of Cuballing – Community Strategic Plan 2017

ENVIRONMENT – Our Environment, Resource Management and Services

#### Goals

- Valuing our unique environment and ensuring the natural resources within the Shire are recognised as an important asset and managed in a sustainable manner.
- Recognising the environmental and recreational value of Council reserves and managing them in a way that will preserve them for future generations to enjoy.
- Aiming for the equitable and sustainable development of land within the Shire of Cuballing that provides a genuinely desirable lifestyle.

	Strategy	Outcome
2.3	Provide equitable access for all users to our environment while balancing the protection of natural assets.	A range of parks, reserves and trails which the broadest community can access.

ECONOMY – Our Economy, Infrastructure, Systems and Services.

#### Goals

- Promoting sustainable and diverse economic development opportunities that make the Shire of Cuballing an attractive place to live, work and visit.

	Strategy	Outcome
3.1	Deliver a diverse range of affordable services and infrastructure across the Shire.	A range of services, facilities and programs that the broadest community can access.
3.2	Ensure essential services and infrastructure are aligned to community needs now and in the future.	Services and infrastructure which meets the needs of the broadest community and responds to changing priorities.
3.4	Create and strengthen partnerships to advocate for and deliver community facilities, and services and major infrastructure.	The community has access to a range of education, health, cultural, recreational and transport opportunities to maximise their potential.
3.7	Advocate and plan for local economic development in a sustainable manner.	A growing community supported by improved job opportunities and diversity in our industries, businesses and housing.

### Statutory Environment

Shire of Cuballing Local Government Property Local Law 2018

#### Definitions

1.2 In this local law unless the context otherwise requires –

*local government property* means anything except a thoroughfare –

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

Permit required to camp outside a facility

3.13 (1) In this clause –

*facility* has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.

- (2) This clause does not apply to a facility operated by the local government.
- (3) A person shall not without a permit –
  - (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or
  - (b) erect any tent, camp, hut or similar structure on local government property other than a beach shade or windbreak erected for use during the hours of daylight and which is dismantled during those hours on the same day.
- (4) The maximum period for which the local government may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

## SCHEDULE 1 – PRESCRIBED OFFENCES

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$
3.13(3)	Failure to obtain permit to camp outside a facility	125

### Policy Implications

Any policy adopted by the Shire of Cuballing will be included in the Shire's Policy Manual and reviewed on a bi-annual basis.

### Financial Implications

Whatever policy is adopted, Council should anticipate increased costs arising from implementing that policy.

If a policy that seeks to encourage camping on Shire property is adopted, Council will need to invest in implementing an efficient payments system. Council will need to enforce compliance through increased staff time and contracted ranger services to ensure compliance with the payment system. Payments collected are not anticipated to be significant.

If a policy that seeks to restrict camping on Shire property is adopted, Council will need to enforce compliance through increased staff time and contracted ranger services to ensure compliance with the camping policy. This enforcement will need to continue even if the numbers of campers is significantly reduced. Receipts from infringements is not anticipated to be significant.

Council already has expenses in maintaining public areas included in the draft Camping Policy. No additional increase in maintenance is expected.

### Economic Implication

Tourism is a minor industry in the Shire of Cuballing. Increasing tourism, particularly to the townsites of Cuballing and Popanyinning will assist customer service businesses within these towns.

The provision of tourism services by the Shire of Cuballing, can crowd out other local businesses. For camping there is potential for a Council provided service to take away business from the Lazeaway Caravan Park.

### Social Implication – Nil

### Environmental Considerations

The environmental impact of camping on Shire of Cuballing property is similar to the impact of public use of these properties.

### Consultation – Nil



## Options

Council may resolve:

1. the Officer's Recommendation;
2. an amended Officer's Recommendation; or
3. to adopt Attachment 9.2.B; or
4. to defer and seek further research by staff.

## Voting Requirements – Simple Majority

### OFFICER'S RECOMMENDATION:

That Council:

1. Adopt the Council Camping Policy included at Attachment 9.2.1C; and
2. Seek staff to review alternative sites where free camping could be provided in the Cuballing and Popanyinning townsites.

### **COUNCIL DECISION – 2018/44:**

**That Council:**

1. **Adopt the Council Camping Policy included at Attachment 9.2.1C with the addition of '8. Yornaning Dam' after Cuballing Rifle Club;**
2. **Seek staff to review alternative sites where free camping could be provided in the Cuballing and Popanyinning townsites; and**
3. **review the Council Camping Policy in two years to determine the impacts of the policy on Council operational cost, visitors and local businesses.**

**Moved: Cr Dowling**

**Seconded: Cr Newman**


**Carried 4/2**

04 MAY 2018  
Aom 118

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Re Community consultation feedback on proposed changes to Council Property Policy

I Jason Wilson of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 13/4/2018

04 MAY 2018  
Aom 118

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Re Community consultation feedback on proposed changes to Council Property Policy

I FRED CHAPMAN of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 13/04/18

ADM118  
04 MAY 2018

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Re Community consultation feedback on proposed changes to Council Property Policy

I Kevin Heanlewood of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 15/4/2018

ADM118  
04 MAY 2018

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Re Community consultation feedback on proposed changes to Council Property Policy

I HAROLD KIBOS of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 1/5/18

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Re Community consultation feedback on proposed changes to Council Property Policy

I Lynne Jones of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 1-5-18

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

*Adm118*  
04 MAY 2018

Re Community consultation feedback on proposed changes to Council Property Policy

I Tania Cunningham of Shire of Cuballing, am opposed to any camping at the Yorpaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed  Dated 13/4/18

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Aom 118  
04 MAY 2018

Re Community consultation feedback on proposed changes to Council Property Policy

I Sharon Leonard of Shire of Cuballing, am opposed to any camping at the Yornaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed Sharon Leonard Dated 11/5/18

To Shire CEO  
Cuballing Shire  
PO Box 13  
Cuballing 6311

Aom 118  
04 MAY 2018

Re Community consultation feedback on proposed changes to Council Property Policy

I Christine Whitmore of Shire of Cuballing, am opposed to any camping at the Yornaning Dam and the town site of Popanyinning in our shire. Council should not be using ratepayer funds to work in competition with an existing business.

Signed Christine Whitmore Dated 1/05/18

2<sup>nd</sup> May 2015

Mr Gary Sherry  
Chief Executive Officer  
Shire of Cuballing  
PO Box 13  
Cuballing WA 6311

Dear Gary,

**Re: Draft “Camping on Council Property Policy”**

We would like to make comment on the above draft policy for Council.

Camping on Council Property without a Permit.

- All items Supported

Camping on Council property with a permit

Camping at Yornaning Dam with a Permit & Camping on Council property with a permit

- We do not support the proposed Draft document to include any form of Permit being required at any site, not the separation of Yornaning from other council sites.
  - Rational : Charges being levied by the Shire will required wages to be paid for Council staff to enforce permit compliance. This is not sustainable.
- #2 Camping approved for 3 days supported. Longer periods will require approval/ registration by Council. (No time frame – office hours only)
- #3 Okay
- #4 #5 Fire conditions to apply as per the Bushfires act (all sits). Signs to be erected re use of fire permits and or non burning period.
- #6 Any site may be closed by Council when weather condition require.
- #7 remove
- #8 Amend time to match standard industry noise exclusions eg Before 7am and after 10PM.
- #9 okay
- #10 Okay

Noise to be included as standard in draft camping policy as per #8

Waste management & Rubbish to be included in as standard conditions for Camping – all to be removed by Camper (exception where a toilet is available on site)

Site number (s) to be considered as ‘within site constraints’, unless approved otherwise by Council under ‘special events approval’. Eg horse event overflow to shire oval.

Re Use of Shire buildings or facilities – as per existing permit fees and charges. Eg Oval clubrooms, hall etc

We note the following has not been mentioned:

**Where does the Equestrian centre fit in the ‘use of council property and camping’? Is this not council land?**

We would like to thank you for allowing us to respond.

Regards

Cameron & Julie Christensen

**Policy Statement:**

**Camping on Council Property Without a permit.**

We oppose camping in Popanyinning and Cuballing. We believe there is no economical benefit for free camping in these areas. If they were genuine visitors wanting to explore the area, they would stay in a caravan park. We can guide them to the tourist attractions in the area and to local Businesses.

We feel the rate payers money would be better spent on other projects in the area, than cleaning up after people who free camp and don't spend in our communities.

Prime example is the women and four children parked in the middle of Popanyinning since 28.4.18 till 1.5.18.

**Camping at Yornaning Dam.**

The out lay Council spends on caring for the free campers, doesn't weigh up on what the campers spend at local Businesses or in our Community. These people are not helping the economical growth of our region. We would prefer Yornaning Dam remained as a picnic area. As Easter showed, it can attract the wrong sort of people to the area.

**Camping on Council Property With a Permit.**

We don't have a problem with one off special events for example at the Equestrian Centre. Also other Community events as long as it is advertised that there is a Caravan Park also available for their convenience.

Tourism in this area is Lazeaway, Dryandra and The Ducks Nuts Motor bike park. People who come to us, Dryandra and The Ducks Nuts are willing to support and spend money in our community. Tourism is money and growth for our area. Free campers contribute very little to this and the rate payers have to pay to clean up after them. The reason why there are caravan parks, is to keep caravans from parking where ever they please. We have standards we have to meet for public safety and health.

Where will Cuballing and Popanyinning be in 10 years time? The same! If you want to move forward and grow, bring in paying tourist, not free loaders.

We want to see the Cuballing Shire grow and prosper.

Kind Regards,

Greg and Judy Hemsell.  
Lazeaway Caravan Park,  
Popanyinning.



To Mr. Gary Sherry and Cuballing Shire Council Members.

Thank you for allowing me to speak at your March meeting.

I am passionate about free camping in the Cuballing Shire, in particular at the Yornaning Dam. It's a great space to stay a while, to see and hear the bird life, to watch the moon rise, then to watch sun rise, both reflect beautifully in the water.

Being able to camp near the local halls would enable people to attend functions, have a drink if they wish, and not worry about is it safe for me to drive home tonight.

Yes, there needs to be some restrictions, like no camping on the grass area of the Recreation Ground, and I say this due to the possibility of broken glass and damage to the surface with vehicles driving. This area should be strictly for sporting events, film evenings and fun events.

I do not think it should be necessary to obtain a permit to camp, and I feel 48 hours free camping is sufficient for all areas. I have spent some time thinking as to why you would need to obtain a permit. To secure a permit in advance you would need an online service (like Dept of Parks and Wildlife use), to cover tourists who suddenly arrive on the weekend. Is a permit in advance aimed at eliminating some travellers? surely not in this day and age. Personally, when we travel, we often don't know where we will spend the next night. For people who think – great weather, let's go somewhere for the weekend, oops not Yornaning Dam, need a permit.

Yesterday I received an email from the Darling Range Naturalist Club who are travelling to Kulin via the Brookton Highway. In this email they list places of interest on the way and what is available on the way, in the way of fuel, chemists, food etc. They also say, "leave early to see Corrigin". Listing places of interest to see there, things some of us may not find interesting but others do, ie Dog cemetery, rifle range, CBH facility, town dam, sewerage ponds, Corrigin Rock, George Rock, Paperbark Swamp and of course Tin Horse Highway. Their email also tells the Group to please be aware when overtaking large trucks with 2 trailers.

They go on to list Kulin Accommodation –all in the main street, RV in gardens with free 72 hours camping including toilets and hot showers, both free. Then listed, the Kulin Caravan Park, owned by the Shire which is pay what you think it is worth suggest \$15 - \$30, the Wisteria House B & B, Kulin Hotel/Motel, and a new B & B that may be ready by June, and Camp Kulin.

I have spoken to the Kulin Shire to check for myself and the above information is correct. There are many ways to travel and many types of accommodation required, they just want, and encourage people to stop, look and enjoy.

I hope we embrace free camping in our Shire in those places listed in your proposal. I hope in doing this we also encourage everyone to stay awhile. We have the Cuballing Tavern and Lazeaway Caravan Park and these we also need to promote.

My thoughts on fires. Campers should not be able to obtain a permit to have a fire. The sign should be clear - No fires between 1<sup>st</sup> October and 19 April. Neighbours do not want to be anxious about seeing smoke and wondering if it is safe and do they have a permit, nor do they want to be asking "do you have a Permit"? Should the Shire be holding a function that is another matter and permits would be available, after all the Locals would be there should, there be any problems.

Wouldn't it be great to find us all working together to promote our Shire. Maybe a map or two, taking in points local interests, perhaps one around Popanyinning, one around Cuballing, or just one joining both towns. Then of course there is Barna Mia . Maybe a post card featuring our Shire, maybe a key ring, both to sell at the Shire office, Popanyinning General Store,

Lazaway, the Cuballing Road House and the Cuballing Hotel. Both the numbat and the horse shoe horse would make great key ring. Both could be made from wood or metal and even better if made by locals.

We sell at the Shire Office the Cuballing Book, Numbat Country, maybe we could also have a small display of local art and crafts made by local people, thus encouraging people to look about a bit more.

Trust me, make our Shire interesting and cheerful and helpful, and people would even buy a matching key ring and tee shirt.

Fran Alcock

Adm 118  
03 MAY 2018

3<sup>rd</sup> May 2018

Shire of Cuballing  
PO Box  
Cuballing WA 6308

RE: "Camping Around Popanyinning"

I would like to express my thoughts and concerns regarding the camping draft for sites in Popanyinning.

As I live directly across from the Railway Building and 'Proposed' RV-Camping 'area' I would like to point out the dangers of falling branches and the 'Proximity' to the main Highway which even at this point (Vans and Campers are using this area regularly already) the "distraction" to passers by is undeniable which only creates a danger too all as Drivers are 'NOT' watching the road ahead in a southerly direction this leaves the children's bus stop and all other amenities users at risk I believe.

Travellers have dogs which only encourages the local pets to react and creates the potential of the visiting animals to maybe be hit on the Highway investigating a lack of "Distance" between Rail and Road.

I am in the mind that if this or these proposals are to be considered there is a perfectly good off highway area rarely utilised at the Popanyinning Tennis Courts / Oval grounds. Toilets, Walk Trails and Flat ground are surely a logical cost-effective alternative! "Signage" is the key to inform and control all issues regarding.

I do concur with our local Caravan Parks Issue with these proposals, tho do understand moving with the times.

As far as camping on the Old School Grounds, I believe this will only offer those who "Tent" the opportunity to encroach on those around the school area. The School is historical as "A School" in its own right and should stay "as is" "where is" and should be utilized more for Presentation nights etc. Even the idea of campers between the toilets and the Old Railway House creates the issue of 'exposing' our Pick-Up & Drop Off School Bus Children to the un-known.

In regard to a Speed Limit change I feel it only requires getting drivers to do the signed limit and things would be fine.

The current S.A.M. device set up in the Southerly direction has and is working very well. Maybe something of a Permanent both direction operation would surface.

I write this with no prejudice and no ulterior motive and do hope to help "Our Community" move forward in a positive collective manor.

Fred Chapman  
13Farancis Street  
Popanyinning WA 6309



**Gary Sherry**

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**From:** Moira Frizzell <frizzellmoira@icloud.com>  
**Sent:** Thursday, 26 April 2018 2:47 PM  
**To:** Gary Sherry  
**Subject:** Re: Yornaning

Hi there Gary

Thank you for your reply .. I really do hope that the shire does allow camping at Yornaning in the future .  
We really enjoyed our stay there , and as we live in Australind, we would like to come again with friends and stay a couple of days .

We travelled on to York and stayed at the free R.V park.. we went to the Chinese restaurant for lunch \$35.00..filled up with fuel \$ 63.00 and also spent \$ 28.00 in the Supermarket ..

Next time we come your way, we will support your local shops and fuel outlets .. this time we did not come through Cuballing , but on our trip home we will call in and leave some money in your town ..thank you once again for replying to my mail

Regards Moira

Sent from my iPad

On 26 Apr 2018, at 8:39 am, Gary Sherry <[ceo@cuballing.wa.gov.au](mailto:ceo@cuballing.wa.gov.au)> wrote:

Good morning Moira and John

Thank you for your email.

The Yornaning Dam site has never been fully endorsed by Shire of Cuballing as a camp site. For many years the Shire has allowed short term camping like you have just completed, without ever fully endorsing it.

The Shire of Cuballing are now going through a public consultation process to consider camping on all Shire reserves, including Yornaning Dam, and how, if at all, camping should be permitted and controlled. This process will be finalised in May.

After finalising our position, I expect that if camping is approved, some of the suggestions you have made will be implemented.

Thank you for taking the time to email and hopefully you will return to the Shire of Cuballing in the future.

**Gary Sherry**  
Chief Executive Officer

-----Original Message-----

From: Moira Frizzell <frizzellmoira@icloud.com>

Sent: Wednesday, 25 April 2018 11:45 AM

To: Shire of Cuballing Enquiries <enquiries@cuballing.wa.gov.au>

Subject: Yornaning

To who this may concern

We stayed one night at this beautiful camp spot .

On sitting out enjoying the area here this morning , a motor home came in and we had a chat to the people. They informed us that this is now only a day area, which we did not know .

We are not the only people who do not have Wiki Camps ( we are aged 83 and 80 ) we rely on camp books .Our camp book is camp 7 which states this as a camp area .

We would have liked to stay another night, but once we were informed of no camping , we moved on We are fully self contained, and we never leave any trace behind when we leave , in actual fact, I picked up a lot of tissues and bits and pieces when we arrived here .

As pensioners we try to stay in free camps as much as we can ...we try to always leave money behind in the towns which provide us with free and low cost camping .

One suggestion we have for you ...why not place a donation facility for people like us to leave a donation ?

I read your sign this morning which states it is not an authorised camp facility ..

Maybe a sign in big print stating no camping would be a better idea or change back to maybe 24 hour or 48 hour camping ,as a lot of camp spots in W.A allow Please do not take offence from this letter .We are happy campers and love to find beautiful places like this

Regards Moira and John Frizzell Sent from my iPad

## 7.9 Camping on Council Property

Policy Statement:

### Camping on Council Property Without a Permit

~~Council will allow camping without a permit in the following areas:~~

- ~~1. An area of the railway reserve in the Popanyinning townsite bounded by the public toilets, water standpipe, residence at 145 Francis Street and Railway line.~~
- ~~2. The car park area of the railway reserve in the Cuballing townsite bounded by the old machinery display shed, railway, recreational vehicle sewerage disposal point and water pipeline.~~

~~Camping in these areas, without a permit is conditional upon:~~

- ~~1. Camping is only permitted in the defined area;~~
- ~~2. Camping is only permitted for a one consecutive night;~~
- ~~3. Camping is only permitted between the hours of 4pm and 9am;~~
- ~~4. Camping is only permitted in a self-contained, camping trailer, caravan or motor home, manufactured for the purpose of camping. Self-contained means having adequate toilet facilities built into the camping trailer, caravan or motor home.~~
- ~~5. No camp fires of any type are permitted at any time.~~

~~Council will not charge a fee for this Camping on Council Property Without a Permit.~~

### Camping at Yornaning Dam With a Permit

Council will allow camping with a permit at Yornaning Dam Reserve.

Camping in this area, with a permit, is conditional upon:

1. Obtaining a permit prior to establishing a campsite;
2. Camping can only be permitted for up to 3 consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month;
3. Camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;
4. Camp fires strictly prohibited from 1 November to 1 March.
5. Camp fires permitted with a permit to burn from Shire of Cuballing Bush Fire Brigade from 1 October to 31 October and from 2 March to 19 April.
6. Council may close campsite when weather conditions require;
7. Payment of the Council fee for camping on Shire of Cuballing property.
8. Mobile power generators external to the vehicle should only be used up to two hours to top-up internal batteries and not operating before 7am or after 9pm.
9. Externally strung washing lines are not permitted.
10. If dogs accompany campers the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies.

Council staff are encouraged to include additional conditions on each permit to camp on Shire property that addresses factors unique to each location such as:

- Rubbish disposal or waste management;
- Times when noise should be minimised;
- Limiting numbers to the environmental capacity of the site

Council will charge a fee for Camping on Council Property With a Permit. Council will consider an appropriate fee annually as part of adopting Fees and Charges in the Shire Cuballing Annual Budget process.

Camping on Council Property With a Permit

Council will permit camping with a permit on selected Council properties:

1. for activities conducted by local community based non-profit community groups; or
2. as part of a local event or activity.

Council will allow camping with a permit in the following areas:

1. Cuballing Recreation Ground;
2. Popanyinning Recreation Ground;
3. Popanyinning School Site;
4. Cuballing Hall;
5. Popanyinning Hall;
6. Cuballing Golf Club;
7. Cuballing Rifle Club;

Council may consider applications for camping on other Shire of Cuballing property on an individual basis, with prior notice of at least a month

Camping in these areas, with a permit, is conditional upon:

1. Obtaining a permit a week prior to establishing a campsite;
2. Camping can only be permitted for up to 3 ~~six~~ consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month;
3. Camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;
4. Camp fires may be permitted with specific approval. Applications should indicate the request for approval of a camp fire with the permit application. Shire staff may seek the opinion of Shire of Cuballing Bush Fire Brigade volunteers in considering a request for a camp fire;
5. Payment of the Council fee for camping on Shire of Cuballing property.
6. Mobile power generators external to the vehicle should only be used up to two hours to top-up internal batteries and not operating before 7am or after 9pm.
7. Externally strung washing lines are not permitted.
8. If dogs accompany campers the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies.

Council staff are encouraged to include additional conditions on each permit to camp on Shire property that addresses factors unique to each location such as:

- Rubbish disposal or waste management;
- Parking or driving on areas of the property;
- Times when noise should be minimised;
- Use of the Shire buildings or facilities on the property.

Council will charge a fee for Camping on Council Property With a Permit. Council will consider an appropriate fee annually as part of adopting Fees and Charges in the Shire Cuballing Annual Budget process.

Resolution No:

Resolution Date:

## 7.9 Camping on Council Property

Policy Statement:

### Camping on Council Property Without a Permit

Council will allow camping without a permit in the following areas:

1. ~~An area of the railway reserve in the Popanyinning townsite bounded by the public toilets, water standpipe, residence at 145 Francis Street and Railway line.~~
2. ~~The car park area of the railway reserve in the Cuballing townsite bounded by the old machinery display shed, railway, recreational vehicle sewerage disposal point and water pipeline.~~

Camping in these areas, without a permit is conditional upon:

1. ~~Camping is only permitted in the defined area;~~
2. ~~Camping is only permitted for a one consecutive night;~~
3. ~~Camping is only permitted between the hours of 4pm and 9am;~~
4. ~~Camping is only permitted in a self-contained, camping trailer, caravan or motor home, manufactured for the purpose of camping. Self-contained means having adequate toilet facilities built into the camping trailer, caravan or motor home.~~
5. ~~No camp fires of any type are permitted at any time.~~

Council will not charge a fee for this ~~Camping on Council Property Without a Permit.~~

### Camping at Yornaning Dam With a Permit

Council will allow camping with a permit at Yornaning Dam Reserve.

Camping in this area, with a permit, is conditional upon:

1. ~~Obtaining a permit prior to establishing a campsite;~~
2. ~~Camping can only be permitted for up to 3 consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month;~~
3. ~~Camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;~~
4. ~~Camp fires strictly prohibited from 1 November to 1 March.~~
5. ~~Camp fires permitted with a permit to burn from Shire of Cuballing Bush Fire Brigade from 1 October to 31 October and from 2 March to 19 April.~~
6. ~~Council may close campsite when weather conditions require;~~
7. ~~Payment of the Council fee for camping on Shire of Cuballing property.~~
8. ~~Mobile power generators external to the vehicle should only be used up to two hours to top-up internal batteries and not operating before 7am or after 9pm.~~
9. ~~Externally strung washing lines are not permitted.~~
10. ~~If dogs accompany campers the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies.~~

Council staff are encouraged to include additional conditions on each permit to camp on Shire property that addresses factors unique to each location such as:

- ~~Rubbish disposal or waste management;~~
- ~~Times when noise should be minimised;~~
- ~~Limiting numbers to the environmental capacity of the site~~

Council will charge a fee for ~~Camping on Council Property With a Permit.~~ Council will consider an appropriate fee annually as part of adopting Fees and Charges in the Shire Cuballing Annual Budget process.



Camping on Council Property With a Permit

Council will permit camping with a permit on selected Council properties:

1. for activities conducted by local community based non-profit community groups; or
2. as part of a local event or activity.

Council will permit camping with a permit in the following areas:

1. Cuballing Recreation Ground;
2. Popanyinning Recreation Ground;
3. Popanyinning School Site;
4. Cuballing Hall;
5. Popanyinning Hall;
6. Cuballing Golf Club;
7. Cuballing Rifle Club;

Council may consider applications for camping on other Shire of Cuballing property on an individual basis, with prior notice of at least a month

Camping in these areas, with a permit, is conditional upon:

1. Obtaining a permit a week prior to establishing a campsite;
2. Camping can only be permitted for up to 3 ~~six~~ consecutive nights. Council may consider applications for extended periods on an individual basis, with prior notice of at least a month;
3. Camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;
4. Camp fires may be permitted with specific approval. Applications should indicate the request for approval of a camp fire with the permit application. Shire staff may seek the opinion of Shire of Cuballing Bush Fire Brigade volunteers in considering a request for a camp fire;
5. Payment of the Council fee for camping on Shire of Cuballing property.
6. Mobile power generators external to the vehicle should only be used up to two hours to top-up internal batteries and not operating before 7am or after 9pm.
7. Externally strung washing lines are not permitted.
8. If dogs accompany campers the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies.

Council staff are encouraged to include additional conditions on each permit to camp on Shire property that addresses factors unique to each location such as:

- Rubbish disposal or waste management;
- Parking or driving on areas of the property;
- Times when noise should be minimised;
- Use of the Shire buildings or facilities on the property.

Council will charge a fee for Camping on Council Property With a Permit. Council will consider an appropriate fee annually as part of adopting Fees and Charges in the Shire Cuballing Annual Budget process.

Resolution No:

Resolution Date:

## 9.2.2 Permission to Camp – A Rowland & C Parisella

Applicant: Adriana Rowland and Carlo Parisella  
File Ref. No: A147  
Disclosure of Interest: Nil  
Date: 8<sup>th</sup> May 2018  
Author: Gary Sherry  
Attachments: 9.2.2A Letter of Application

### **Summary**

**Council is to consider permission to camp on Shire property in central Cuballing for a significant, one off, personal celebration.**

### **Background**

Council has recently adopted Shire of Cuballing Local Government Property Local Law 2018. This local law requires Council permission to camp on Shire of Cuballing Property and has a penalty of \$125 for camping without a permit.

### **Comment**

The Shire of Cuballing has been advised that Ms Adriana Rowland and Mr Carlo Parisella intend to be married at their property at 89 Alton Street Cuballing on Saturday 16<sup>th</sup> June 2018. A location of the Ms Rowland and Mr Parisella residence and the adjoining Shire land is included at Attachment 9.2.2A.

As part of their wedding celebration Ms Rowland and Mr Parisella have requested permission for up to 30 people to camp on the adjoining Shire property at 192 Campbell Street Cuballing for this event only. Ms Rowland and Mr Parisella intend that the people camping will use the services and facilities on their property.

Staff are aware of incidents of noise complaints in the recent past arising from this residence, however the Officer's Recommendation notes the event does involve a wedding celebration. The recommendation refers to the permission being just for this event and not an ongoing permission.

Ms Rowland and Mr Parisella have separately advised their intention to operate a club house from their property. Part of the Shire of Cuballing Town Planning Scheme No.2 definition includes 'persons united by common interest'. A club premise is possible in all areas of the Shire and a Development Application is required. Ms Rowland and Mr Parisella have been advised of this requirement. It would be expected that an application to consider such an application would include the opportunity for neighbours to comment.

### **Strategic Implications – Nil**

### **Statutory Environment**

Shire of Cuballing Local Government Property Local Law 2018

#### Definitions

- 1.2 In this local law unless the context otherwise requires -  
*local government property* means anything except a thoroughfare –
- (c) which belongs to the local government;
  - (d) of which the local government is the management body under the *Land Administration Act 1997*; or
  - (c) which is an 'otherwise unvested facility' within section 3.53 of the Act;

Permit required to camp outside a facility

- 3.13 (1) In this clause –  
*facility* has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.
- (2) This clause does not apply to a facility operated by the local government.
- (3) A person shall not without a permit –
- (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property; or
  - (b) erect any tent, camp, hut or similar structure on local government property other than a beach shade or windbreak erected for use during the hours of daylight and which is dismantled during those hours on the same day.
- (4) The maximum period for which the local government may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

#### SCHEDULE 1 – PRESCRIBED OFFENCES

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$
3.13(3)	Failure to obtain permit to camp outside a facility	125

#### Policy Implications

Council is considering a policy position for camping on Shire of Cuballing properties, but the 192 Campbell Street Cuballing property is not addressed by this policy.

Because Council policy does not deal with this request, a Council decision is required.

#### Financial Implications

There are no financial implications for this request.

#### Economic Implication – Nil

#### Social Implication

Ms Rowland and Mr Parisella have been advised to discuss this event with neighbours. Traditionally neighbours are accommodating of such one off requests.

#### Environmental Considerations

In Western Australia, noise is controlled by the *Environmental Protection (Noise) Regulations 1997*. The regulations set decibel levels for different times of the day and week that should not be exceeded at the property boundary.

The levels vary during the day to reflect the changes in sensitivity to noise in residential areas. The levels are lower in the evenings, 7pm to 10pm, and on weekends and public holidays. Between the hours of 10pm and 7am the following morning the levels are very low to allow undisturbed sleep.

Council cannot provide an exemption to compliance with the Environmental Protection (Noise) Regulations 1997 and it is likely that this event will contravene the permitted noise levels. Ms Rowland and Mr Parisella have been advised of examples of good neighbour relations in advising neighbours in advance of this event.

## Consultation

No formal consultation by Council of neighbours has been completed.

## Options

Council may resolve:

1. the Officer's Recommendation;
2. a resolution granting permission to camp that includes additional or less conditions for this permit; or
3. to not permit camping at 192 Campbell Street Cuballing on 16<sup>th</sup> June 2018.

## Voting Requirements – Simple Majority

### OFFICER'S RECOMMENDATION:

That Council permit camping by up to 30 wedding guests of Ms Adriana Rowland and Mr Carlo Parisella at 192 Campbell Street Cuballing on 16<sup>th</sup> June 2018 conditional upon:

1. camping is strictly permitted for only for this event on Saturday 16<sup>th</sup> June and Sunday 17<sup>th</sup> June 2018;
2. permission to camp ceases at 10am on Sunday 17<sup>th</sup> June 2018;
3. camping is only permitted in a swag, tent, camping trailer, caravan or motor home, manufactured for the purpose of camping;
4. no camp fires are permitted on the Council property;
5. any mobile power generators external to a vehicle may not should only be used after 9pm or before 7am;
6. if dogs accompany campers, the Dog Act 1976 and the Shire of Cuballing Dog Local Law applies;
7. all rubbish must be collected for disposal; and
8. noise at the site of camping at 192 Campbell Street Cuballing should be minimised between 11pm and 8am.

### **COUNCIL DECISION – 2018/45:**

**That Council not permit camping by up to 30 wedding guests of Ms Adriana Rowland and Mr Carlo Parisella at 192 Campbell Street Cuballing on 16<sup>th</sup> June 2018.**

**Moved: Cr Ballantyne**

**Seconded: Cr Haslam**

**Carried 6/0**

**Council did not resolve the Officer's Recommendation because of:**

1. recent noise complaints received by Council; and
2. inflammatory comments made on Facebook about abiding by noise regulations.





## 9.2.3 Fees and Charges 2018/2019 – Building Services

Applicant: N/A  
 File Ref. No: ADM250  
 Disclosure of Interest: N/A  
 Date: 9<sup>th</sup> May 2018  
 Author: Gary Sherry  
 Attachments: Nil

### Summary

**Council is to consider adopting the Fees and Charges relating to the provision of building services for the 2018/19 financial year in advance of the 2018/19 Budget adoption, to allow local government clients to include increased charges into their own 2018/19 budgets.**

### Background

In preparation for the 2018/19 budget period the attached fees and charges are submitted for Council adoption. By adopting the fees and charges prior to the budget any applicable advertising can be undertaken and the new charges can be incorporated into the draft budget workings.

Council currently provides regular Building Services to the Shires of Katanning, Broomehill Tambellup and Gnowangerup.

### Comment

Council's fees for Building Services have not increased since the 2016/17 financial year. An increase in labour charges in 2018/19 is both appropriate and required to ensure ongoing financial stability of this service. An increase is not required for vehicle charges.

BUILDING		CURRENT			PROPOSED		
		Rate	GST	Total	Rate	GST	Total
<b>BUILDING SURVEYOR FEES</b>							
Building Surveyor Time	Per hour or part thereof	\$100	Yes	\$110	\$110	Yes	\$121
Building Surveyor Travel	Per km	\$0.86	Yes	\$0.95	\$0.86	Yes	\$0.95
<b>BUSHFIRE ATTACK LEVEL ASSESSMENT</b>							
Assessment Fee – Ratepayer, residence in Shire		\$300	Yes	\$330	\$330	Yes	\$363
Assessment Fee – all other		\$600	Yes	\$660	\$660	Yes	\$726
Building Surveyor Travel (outside Shire only)	Per hour or part thereof	\$100	Yes	\$110	\$110	Yes	\$121
	Per km	\$0.86	Yes	\$0.95	\$0.86	Yes	\$0.95

The Officer's Recommendation is to increase the Builder Services fees and charges by 10% to ensure continued recovery of labour charges.

Council currently recovers all the vehicle costs associated with Building Services.

A decision by Council will allow staff to advise local government clients of charges to included in their 2017/18 budget calculations and ensure that Staff use accurate pricing when complete quotations for work to be completed in 2018/19.

Strategic Implications – Nil

Statutory Environment

6.16. Imposition of fees and charges Local Government Act (1995)

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* Absolute majority required.

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

\* Absolute majority required.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation

Some fees and charges are set by external statutory bodies.

Options

Council may resolve:

1. the Officer's Recommendation;
2. not resolve the Officer's Recommendation and review Fees and Charges as part of Budget deliberations.

Voting Requirements – Absolute Majority

**COUNCIL DECISION – 2018/46:**

That Council adopt the Fees and Charges for Building Services for the 2018/2019 financial year effective as of 1st July 2018 of:

<b>BUILDING SERVICES</b>	<b>Rate</b>	<b>GST</b>	<b>Total</b>
<b>BUILDING SURVEYOR FEES</b>			
Building Surveyor Time – Per hour or part thereof	\$110	Yes	\$121
Building Surveyor Travel – Per km	\$0.86	Yes	\$0.95
<b>BUSHFIRE ATTACK LEVEL ASSESSMENT</b>			
Assessment Fee – Ratepayer, residence in Shire	\$330	Yes	\$363
Assessment Fee – all other	\$660	Yes	\$726
Building Surveyor Travel – Per hour or part thereof (outside Shire only)	\$110	Yes	\$121
Building Surveyor Travel – Per km	\$0.86	YES	\$0.95

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried 6/0



## 9.3 MANAGER OF WORKS AND SERVICES:

### 9.3.1 10 Year Road Construction Program – 2018 – 2029

Applicant:	N/A
File Ref. No:	ADM096
Disclosure of Interest:	Nil
Date:	7 <sup>th</sup> May 2018
Author:	Bruce Brennan/Gary Sherry
Attachment:	9.3.1A Draft 10 Year Road Program

#### Summary

**Council is to consider an updated draft 10 Year Road Construction Program.**

#### Background

Council's largest area of operations is the Works Program and in particular the road works program.

In 2018/19 it is expected that Council will complete \$1,254,600 of road construction works. To complete this work Council will receive \$989,733 in tied grants from the State and Federal governments. This is an increase from 2017/18 when Council budgeted to complete \$871,500 of road construction and receive \$656,833 in tied grants.

Planning for future years road construction programs have very long lead times. A 10 Year Road Construction Program gives staff direction on Council's intended program and this information will form the basis of grant applications. For example Council needs to submit completed applications for the 2019/20 state government funded program by 30<sup>th</sup> August 2018.

It is envisaged that Council will reconfirm their 10 Year Road Construction Program at about this time annually. This will provide opportunity for the program to respond to changes in Council and community priority and grant funding opportunities.

#### Comment

A draft 10 Year Road Construction Program is included at Attachment 9.3.1A.

The draft 10 Year Road Construction Program includes:

- Completing widening works on the Wandering Narrogin Road to completion over the next 4 years. The Wandering Narrogin Road is the busiest of all of Council's regionally significant roads and has priority for this funding.
- Continue the widening program on Stratherne Road in 2018/19 year. Stratherne Road is currently a road of regional significance and eligible for State Roads Funding through the Regional Road group. This may change in future and therefore widening works should commence as soon as possible. Applications for funding are a lesser priority than the Wandering Narrogin Road and therefore the scope of works able to be completed will be dictated by the maximum grant available to Council. This amount is currently estimated to be \$149,000.
- Upon completion of the widening program on the Wandering Narrogin Road, Council will commence a construct and seal program on the Congelin Narrogin Road in 2023/24.

This road is still seen as a greater priority than Stratherne road and a larger amount of grant funding will be sought.

- Upgrading of the single lane Bunmulling Road Bridge in Popanyinning. This bridge is one of the older bridges in the state and is scheduled for replacement in 2020/21. Council will receive funding through the WA Local Government Grants Commission (WALGGC) to replace the bridge, but only to the current single lane standard. The current estimate for the bridge replacement is \$2,500,000 although designs are still being developed in conjunction with Main Roads WA.

In addition to the bridge replacement, additional changes to the road network are anticipated. A different site for the bridge has been located upstream of the current bridge. At this point the river is narrower and reduce the size of the new bridge. Not requiring demolition of the old bridge prior to construction of the new bridge also reduces cost. This will require an extension to the Popanyinning East Road to the new bridge and the termination of the Bunmulling Road at the intersection with the Popanyinning East Road. The existing bridge can remain as a pedestrian bridge.

The draft program identifies funding for the project of \$1,550,000 through the WALGGC, unidentified funding of and Council loan funds of \$800,000. All of these funding sources and amounts will change with further work on the cost of the project.

It is anticipated that Council will be able to source some level of additional funds to assist in completing the new bridge and associated road works. However at this time this level of funding is included but not identified.

The draft program outlines that the upgrading of this bridge is a significant community investment that will provide service for at least 50 years. It will provide ongoing benefit by reducing road safety, making the Popanyinning Road network simpler and easier to use and will allow the upgrading of the RAV rating of the surrounding roads.

- Bridgeworks have been programmed for the two of the three bridges on Wardering Road. Bridge 4864 is programmed for a concrete overlay in 2018/19 and Bridge 4865 in 2022/23.

Council will receive funding through the WA Local Government Grants Commission (WALGGC) to replace the bridge, but only to the current single lane standard.

In doing this work, Council has the opportunity to consider widening the bridges from their current 7.2 metres to 8.1 metres. Such a widening will allow for future upgrading of the roads heavy haulage permits as well as make the road safer.

Such a widening need to occur in conjunction with the concrete overlay works. If done separately Council would be responsible for both the cost of widening and for the cost of a replacement overlay and.

While the bridges haven't been assessed for such widening, it is proposed that if the bridges can be widened for up to \$40,000 this will occur. If the bridge widening is not s are not able to be achieved for this amount, it would not occur. the \$40,000 is an additional contribution in the 2018/19 and 2022/23 years.

- A significant upgrade of the Wandering Narrogin Road near the intersections of Nebrikinning and Springhill Roads in 2019/20. This project will be significant because of the requirement works in both the Shire of Cuballing and the new Shire of Narrogin, constructing nearly 1 kilometre of new road, land acquisition from multiple land owners

to allow realignment of the road, construction of a new creek crossing and possible relocation of power services to local residents.

Given the size of the project it will require completion of an engineer's design and may require staging over a number of years. The engineers design and blackspot funding application will need to be completed prior to receipt of grant funding. This cost will need to be met by Council and then recovered in grant funding received when the project commences.

- Ongoing funding of State Road Funding and the Federal Roads to Recovery at current levels. 2018/19 is the last year of the current Federal Roads to Recovery Program. This level of funding available under this program going forward may change. In the past government has boosted funding and this has allowed Council to bring forward road projects.

Strategic Implications

Shire of Cuballing Community Strategic Plan

ECONOMY – Our Economy, Infrastructure, Systems and Services.

Goals

- Community infrastructure and services delivered in a timely manner, are well utilised, effective and meet the expectations of the community.
- Transport systems that are functional, efficient, economical and safe, coupled with continuous improvement to meet the safety and amenity needs of the community.
- Managing community assets in a whole of life and economically sustainable manner.
- Promoting sustainable and diverse economic development opportunities that make the Shire of Cuballing an attractive place to live, work and visit.

	<b>Strategy</b>	<b>Outcome</b>
3.1	Deliver a diverse range of affordable services and infrastructure across the Shire.	A range of services, facilities and programs that the broadest community can access.
3.2	Ensure essential services and infrastructure are aligned to community needs now and in the future.	Services and infrastructure which meets the needs of the broadest community and responds to changing priorities.
3.3	Deliver and advocate for a diverse and safe transport system which is efficient and meets the needs of all users.	A diverse and safe transport system that balances the needs of all users including pedestrians, cyclists, private vehicles, public transport and freight.
3.4	Create and strengthen partnerships to advocate for and deliver community facilities, and services and major infrastructure.	The community has access to a range of education, health, cultural, recreational and transport opportunities to maximise their potential.

	<b>Strategy</b>	<b>Outcome</b>
3.5	Maintain a robust asset management practices and maintenance programs.	Assets which meet the expectations of the community.

Statutory Environment – Nil

Policy Implications – Nil

#### Financial Implications

There are no direct financial implications at this time.

The draft 10 Year Road Construction Program provides for a Council sourced contribution to road construction of projects of \$167,667 per annum in 7 of the 10 years of the program. Exceptions to this level of funding occur in the 2018/19, 2019/20 and 2022/23 financial years when respective contributions of \$264,867, \$111,667 and 206,667 are required.

#### Economic Implications

Ensuring that Council's roads are maintained and improved provides economic benefit to local industry utilising these roads.

#### Social Implications

In such a geographically dispersed population, ensuring that Council's roads are maintained and improved provides considerable social benefit. Ensuring appropriate road safety infrastructure also has significant social impact.

Environmental Considerations – Nil at this time

#### Consultation

Main Roads WA  
Shire of Narrogin

#### Options

The Council can resolve:

1. the Officer's Recommendation;
2. to adopt an amended road program;
3. to authorise projects for 2017/18 and direct staff to make amendments to the draft 10 Year Road Construction Program that will be considered at a future meeting of Council.

Voting Requirements – Simple Majority

#### **COUNCIL DECISION – 2018/47:**

**That Council adopt the draft 10 Year Road Construction Program included at Attachment 9.3.1A.**

**Moved: Cr Ballantyne**

**Seconded: Cr Dowling**

**Carried 6/0**

														Expenditure	
Road	Source Funds	2017/18 Budget	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	Explanation	
Cuballing East Road	Res	5,000												Concrete Stablise – SLK 1.94/2.21 and 10.82/10.90, Final Seal	
Wandering Narrogin Road	RRG	140,000												15.72 to 17–72 Install Headwalls and guard rails to triple barrel culvert extension	
Wandering Narrogin Road	RRG	325,000	195,000											27.76 to 29.37 Clear Widen primer seal, final seal 32.41 to 30.78	
Wandering Narrogin Road	RRG		210,600											Southern Boundary for approx 1.63 Klm, 32.41 to 30.78, Clear widen, primer seal; Final Seal 13.32 to 15.72	
Wandering Narrogin Road	RRG			400,000										17.72–19.72 shoulder widening stabilise, Final seal	
Wandering Narrogin Road	RRG				350,000									19.72 to 22.70	
Wandering Narrogin Road	RRG					350,000	50,000							widen shoulders, stabilise & seal, final seal	
Stratherne Road	RRG	149,000	149,000	100,000	150,000	150,000	450,000	150,000	150,000	150,000	150,000	150,000	150,000	Widen, seal shoulders through narrow sections. Final seal on previous years work	
Congelin Narrogin Rd	RRG							350,000	350,000	350,000	350,000	350,000	350,000	Drainage and Primerseal. Final Seal on previous years work	
Popanyinning East Rd	R2R							75,000			140,000	100,000		Widen, edge repairs and Seal	
Popanyinning East Rd	R2R									28,000		50,000	28,000	Reseals	
Popanyinning East Rd	R2R					100,000		48,000						Widen and Seal 1.8 Kms to 7 metres seal continue widen works, Reseal/Final Seal	
Popanyinning West Rd	R2R	40,500												Stage 1 Realignment – Survey, Land Resumption, Drainage, Pavement, Final Seal	
Popanyinning West Rd	R2R		168,000	9,000										Reinstatement failure – 2 layer stabilisation with sub–soil drainage. Final Seal	
Popanyinning West Rd	R2R	170,000		141,000		50,000								Basecourse and Primerseal. Final Seal	
Popanyinning West Rd	R2R													Reseals	
Popanyinning West Rd	R2R				150,000		42,000							Widening and Reseal Popanyinning West Works	
Popanyinning West Rd	R2R		13,000											Lime and Cement Stabilisation	
Reeds Rd	R2R		10,000											Gravel Sheet SLK0.0 to SLK1.0	
Yornaning West Rd	R2R	7,000												Concrete Stablise – SLK 16.17/15.93 and 17.29/17.396, Final Seal	
Yornaning West Rd	BSpot	8,000												Seal inner curve and realign, Final Seal	
Hart Street	R2R						108,000	20,000						Construct and Seal, Final Seal	
Victoria Rd	R2R	12,000												Construct and Seal, Final Seal	
Alexandra Rd	R2R						82,000	75,000						Construct and Drain, Primer Seal, Final Seal	
Clifford Street	R2R									122,000	10,000		122,000	Construct and Seal	
Wandering Narrogin Road	BSpot	15,000	40,000	785,000										Springhill/Nebrikinning Road Intersection realignment including land resumption	
Wardering Road – Bridge 4864	Bridge		469,000											Reinforced Concrete Overlay, Widen to 8.2 metres	
Wardering Road - Bridge 4865	Bridge						410,000							Reinforced Concrete Overlay, Widen to 8.2 metres	
Bunmulling Road - Bridge 3179	Bridge				3,276,000									New Bridge & Realignment of Road	
		871,500	1,254,600	1,435,000	3,926,000	650,000	1,060,000	650,000	650,000	650,000	650,000	650,000	650,000		
														Grant Income	
Source	Source Funds	2017/18 Budget	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	Explanation	
Regional Road Group	RRG	409,333	369,733	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333		
Roads To Recovery	R2R	242,500	191,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000		
Black Spot	Bspot		-	840,000	-	-	-	-	-	-	-	-	-		
Reserve Transfers	Res	5,000	-	-	-	-	-	-	-	-	-	-	-		
Un sourced Funding	Bridge			-	926,000	-	-	-	-	-	-	-	-		
Loan Funds	Bridge	-		-	800,000	-	-	-	-	-	-	-	-		
Bridge Funding	Bridge	-	429,000		1,550,000	-	370,000	-	-	-	-	-	-		
		656,833	989,733	1,323,333	3,759,333	483,333	853,333	483,333	483,333	483,333	483,333	483,333	483,333		
Council own source Revenue	Source Funds	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	Explanation	
		214,667	264,867	111,667	166,667	166,667	206,667	166,667	166,667	166,667	166,667	166,667	166,667		

**10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

Nil

**11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:**

Nil

**12. CONFIDENTIAL MATTERS:**

Nil

**13. NEXT MEETING**

Ordinary Council Meeting, 2.00pm, Thursday 21<sup>st</sup> June 2018 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

**14. CLOSURE OF MEETING:**

There being no further business, the Shire President, Cr Conley, closed the meeting at 4:40pm.