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with access to modern services and infrastructure,
in a unique part of the world*

MINUTES

of the

Ordinary Meeting of Council

to be held

2PM, THURSDAY 19th APRIL 2018

Shire of Cuballing
Council Chambers
Campbell Street, Cuballing

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1. DECLARATION OF OPENING:

The Shire President, Cr Conley, declared the meeting open at 2.04pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr Mark Conley	President
Cr Scott Ballantyne	
Cr Roger Newman	
Cr Tim Haslam	
Cr Dawson Bradford	
Mr Gary Sherry	Chief Executive Officer
Mr Richard Pares	Deputy Chief Executive Officer
Mr Bruce Brennan	Manager of Works & Services
Mr Barry Wood	
Mr John Robertson	
Mr Michael Harries	(From 2:51pm to 3.30pm)

2.1.2 Apologies

Nil

2.1.3 Leave of Absence

Cr Eliza Dowling	Deputy President
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3. STANDING ORDERS:

COUNCIL DECISION – 2018/30

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Ballantyne

Seconded: Cr Bradford

Carried 6/0

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

4.3.1 Yornaning Dam

Mr Robertson noted Council's plans for refurbishing the Yornaning Dam public space and construction of fences, gates and bollards. Mr Robertson is concerned about these construction features being sterile and not native. Mr Robertson would like Council to use natural objects, such as tree trunks to control access.

The Shire President, Cr Conley, noted these concerns.

4.3.2 Draft Camping Policy

Mr Robertson noted Council was seeking community comment on a draft policy for dealing with camping. Mr Robertson expressed his concern of the impact of illegal camping on an existing local business.

The Shire President, Cr Conley, noted these concerns.

4.3.3 Cuballing Golf Club

Mr Robertson noted that as part of Council seeking community comment on a draft policy for dealing with camping, Council had included the Cuballing Golf Club in the draft policy. Mr Robertson noted that the Cuballing Golf Club was a very proactive group who over their 60 years had developed the golf course, managed the reserve area, built the facilities including the club house building, completed all the building maintenance and paid all the utilities costs. Mr Robertson believed that the Golf Club should control camping on the golf club reserve.

The Chief Executive Officer, Mr Sherry, noted that under the recently adopted local law permission was required by Council to camp on Shire of Cuballing property, including the Cuballing Golf Club Reserve. The draft policy was the process that allowed Council to provide such permission.

Further Mr Sherry advised that he had recently held preliminary discussions with the Cuballing Golf Club representative over initiating a lease agreement over the Golf Club reserve. Such a lease agreement would allow the Cuballing Golf to control camping at the Golf Club reserve and solve concerns over the Council's insurance coverage of the Club House. In general Council was very happy with Golf Club's management of the reserve and any lease agreement would look to reflect current practice.

4.3.4 Offer of Purchase of 74 Austral Street Cuballing

Mr Robertson noted the previous decision of Council to make an offer of \$150,000 to purchase 74 Austral Street Cuballing. Mr Robertson raised concerns over:

1. The potential industrial use of this site by Council and the dust, noise and visual amenity impacts on neighbouring properties by the use of the property by the Shire. Mr Robertson noted that the Shire had shifted these operations previously from behind houses on Campbell Street because of such impacts. Mr Robertson noted that Council had not completed an community consultation with owners;
2. that Council would forgo rate income from any property purchased. This would have a negative financial impact to the Shire from the loss of rates from the 6 rateable blocks; and
3. the Shire overriding the Council Town Planning Scheme to allow such an industrial use in the town of Cuballing. Mr Robertson believed that the Shire should have purchased and developed the Yornaning rural land identified for industrial purposes in the Local Planning Strategy back in 2003. Such a site would be an excellent site for the Shire's purposes, being close to sand and gravel sources and well away from a residential property.

The Shire President, Cr Conley, noted these concerns and advised that Council was again considering a confidential report relating to this matter later in the meeting. Cr Conley advised the Shire response in this meeting would be limited by the confidential nature of the matter.

The Chief Executive Officer, Mr Sherry, advised that should Council purchase 74 Austral Street Cuballing:

1. any Council operation at 74 Austral Street would be the same as currently operating from the former Dryandra Timber Products yard at 58 Austral Street. The Shire has been formally advised by the owner of the Dryandra Timber Products yard that the owner wishes to end the Council lease on 30th June 2018.

Mr Sherry acknowledged the potential for noise and dust issues arising from the Shire's operation but the 74 Austral Street property adjoins the Timber Products yard, so has a similar location. Should the Shire shift immediately next door, any increase in noise and dust from the current operations were likely to be minimal.

Mr Sherry acknowledged that Council had not conducted any community consultation to this point. However such consultation could only occur after the Shire had a reasonable belief that the Shire operation could move. Council has always planned to consult.

2. the Shire would lose minimal rate income from the purchase of 74 Austral Street. This loss of rate income would be similar to the rate payment made by the Shire for their commercial lease of the former Dryandra Timber Products Yard. The 6 individual lots of 74 Austral Street are contiguously rated and rates are charged as if the property is one lot; and
3. Council currently does not have an industrial zoning available in the Shire of Cuballing Town Planning Scheme. The Rural Towncentre zoning that includes most of the Cuballing and Popanyinning town centres is flexible and currently allows for
 - Residential uses;
 - Commercial type uses such as the Cuballing Roadhouse, Cuballing Tavern and Popanyinning Shop; and
 - Industrial type uses including McDougall Engineering and Bird Silos.

The area in Yornaning adjacent to CBH and Blagrove's Seedworks that was identified for industrial uses the Shire of Cuballing Local Planning Strategy in 2004 remains relevant

today. The updated draft Shire of Cuballing Local Planning Strategy still includes this area for potential industrial development.

Given that the lease will expire on 30 June 2018, the Shire staff had sought to identify alternative sites in and around Cuballing suitable for the Shire operations to move to. However there were not readily available sites. Sites distant from Cuballing, such as Yornaning, were not considered because:

- of the distances involved from the Shire depot to Yornaning. Shire staff wanting to obtain sand for a purpose in Cuballing would have to drive to Yornaning and return; and
- the lack of security at a distant site. A site in Cuballing can be monitored easily.

4.3.5 Private Works Policy

Mr Robertson noted the Private Works Policy included on Council's Agenda for this meeting. Mr Robertson supported the proposed changes to the policy and identified his past support for such a measure to reduce the sense of entitlement that he believes Shire staff can have.

The Shire President, Cr Conley, noted this support.

4.3.6 Private Works Policy

Mr Wood noted the Private Works Policy included on Council's Agenda for this meeting. Mr Wood supported the proposed changes to the policy

The Shire President, Cr Conley, noted this support.

4.3.7 Draft Camping Policy

Mr Wood noted Council was seeking community comment on a draft policy for dealing with camping. Mr Robertson expressed concern over fire safety involved with unsupervised camping. Mr Wood believes that there are areas in Popanyinning where fire is a significant hazard and these areas need to be cleared of such hazards.

The Shire President, Cr Conley, noted these concerns.

4.3.7 Popanyinning Recreation Ground

Mr Wood believes that there is a safety hazard from the soft blue metal aggregate in the car park area of the Popanyinning Recreation Ground. This area is the site of the Popanyinning Progress Association's annual Popanyinning Bonfire event. Mr Wood advised that at the August 2017 event two people tripped in the very soft surface and one person sustained a broken collarbone.

The Shire President, Cr Conley, thank Mr Wood for bringing this matter to Council's attention and the Manager Works and Services will respond.

4.3.7 Popanyinning East Road

Mr Wood believes that the condition of the Popanyinning East Road was being impacted by heavy vehicles using the road. In particular the edges of the narrow sealed sections are being broken away from vehicles moving on and off the road. Mr Wood asked about Council's plans to improve the road and widen the narrow sections.

Cr Conley advised that the draft 10 year Road Construction Program that was being considered by Council and the widening of the narrow section of the Popanyinning East Road leaving Popanyinning townsite is scheduled for widening to commence in 2021/22 financial year.

4.3.7 Drainage in East Popanyinning

Mr Wood asked if there were any developments by the Shire in dealing with the flooding of east Popanyinning around Victoria, Alexandra and Daylesford Roads. Mr Wood recalled the flooding in 2017 and Mr Wood believes that such flooding will occur again.

The Chief Executive Officer, Mr Sherry, advised that there were no new developments in drainage to the east Popanyinning area. Mr Sherry recounted how this area is particularly flat and actually drains to the east, away from the Hotham River. Linking new drainage infrastructure to the Hotham River would be expensive because it would have to be very deep to allow for fall in the drainage infrastructure.

4.3.7 Contiguous Rating of Properties

Mr Robertson asked how 6 townsite blocks could be be rated as a singular, contiguously used property. Mr Robertson believed that such action reduced the holding costs of such property and stifled development. Mr Robertson believed that each lot or location should be rated individually.

The Chief Executive Officer, Mr Sherry, advised that the contiguous valuing of properties was a regular occurrence and occurred across many properties in the Shire of Cuballing.

Mr Wood and Mr Robertson left the meeting at 2:43pm.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Thursday 15th March 2018

COUNCIL DECISION – 2018/31:

That the minutes of the Ordinary Meeting of Council held on Thursday 15th March 2018 be confirmed as a true record of proceedings.

Moved: Cr Newman

Seconded: Cr Bradford

Carried 6/0

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS/
SUBMISSIONS:**

7.1.1 Michael Harries – Rural Financial Counselling Service WA

Mr Michael Harries DipCommServ(FinCouns) ExecCertAgBus FCAWA Acc will make a presentation on the service provided to the Shire of Cuballing and rural Western Australia by the Rural Financial Counselling Service WA.

Cr Conley advised that Mr Harries would be attending the Council meeting later than originally scheduled.

8. DISCLOSURE OF FINANCIAL INTEREST:

Nil

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Accounts Submitted for Council Approval and Payment – March 2018

File Ref. No:	NA
Disclosure of Interest:	Nil
Date:	5 th April 2018
Author:	Nichole Gould
Attachments:	9.1.1A List of March 2018 Trust Accounts 9.1.1B List of March 2018 Municipal Accounts

Summary

Council is to consider the March 2018 List of Accounts.

Background – Nil

Comment

Council is provided at Attachments 9.1.1A and 9.1.1B with a list of payments made from each of Council's bank accounts during the month of March 2018.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

COUNCIL DECISION – 2018/32:

That Council receives the List Of Accounts for March 2018 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 payments including payments from Council's:

- 1. Trust Fund in March 2018 totalling \$30,451.50 included at Attachment 9.1.1A; and**
- 2. Municipal Fund in March 2018 totalling \$122,838.88 included at Attachment 9.1.1B.**

Moved: Cr Haslam

Seconded: Cr Newman

Carried 6/0

**LIST OF TRUST FUND ACCOUNTS DUE AND SUBMITTED TO COUNCIL
MARCH 2018**

Chq/EFT	Name	Description	Amount
20180301	Licensing Payments	Police Licensing Payments	1,129.70
20180315	Licensing Payments	Police Licensing Payments	99.30
20180316	Licensing Payments	Police Licensing Payments	1,935.10
20180319	Licensing Payments	Police Licensing Payments	1,719.30
20180320	Licensing Payments	Police Licensing Payments	2,945.70
20180321	Licensing Payments	Police Licensing Payments	517.30
20180322	Licensing Payments	Police Licensing Payments	482.10
20180323	Licensing Payments	Police Licensing Payments	202.70
20180326	Licensing Payments	Police Licensing Payments	257.60
20180327	Licensing Payments	Police Licensing Payments	1,999.10
20180328	Licensing Payments	Police Licensing Payments	3,014.80
20180302	Licensing Payments	Police Licensing Payments	801.00
20180329	Licensing Payments	Police Licensing Payments	451.60
20180306	Licensing Payments	Police Licensing Payments	3,735.85
20180307	Licensing Payments	Police Licensing Payments	571.00
20180308	Licensing Payments	Police Licensing Payments	6,069.60
20180309	Licensing Payments	Police Licensing Payments	343.10
20180312	Licensing Payments	Police Licensing Payments	1,450.50
20180313	Licensing Payments	Police Licensing Payments	1,233.00
20180314	Licensing Payments	Police Licensing Payments	1,493.15
			\$30,451.50

**LIST OF MUNICIPAL FUND ACCOUNTS DUE AND SUBMITTED TO COUNCIL
MARCH 2018**

Chq/EFT	Name	Description	Amount
20180321	Rent for Grader Driver House	Rent For Grader Driver House	360.00
20180307	Rent for Grader Driver House	Rent For Grader Driver House	360.00
20180307	Interest on Graders	Interest On Graders	599.66
20180307	Loan Repayment No. 63 Graders	Loan Repayment No. 63 Graders	3,114.62
EFT3405	Hotham Cruisers Motorcycle Club Inc	Reimbursement of Donation Refer to receipt no 4427 25/09/13	500.00
EFT3406	AAA Metal Recycling Australia Pty Ltd	Reimbursement of Deposit Incorrectly paid to us on the 6/03/18 refer to Bank Statement	4,851.99
EFT3407	Ampac Debt Recovery	Legal Fees - Statement of Claim Filing Fees, Service Fees, Travel Fees, Professional Fees, Price Sierakowski General Professional Fees	1,976.60
EFT3408	Ash Nardini-the Sound Guy	Cuballing Music Festival 2018 - As per Quote	4,000.00
EFT3409	Builders Registration Board Building Commission	February 2018 Building Forms	401.73
EFT3410	Filters Plus	1 x Service kit for Cat loader as per Quote	213.84
EFT3411	JR & A Hersey P/L	1 x pair steel cap boots, 5 x long sleeve shirts - Daniel Christensen	571.89
EFT3412	Knightline Computers	TV amplifier/Booster VHF - LTD3251	119.00
EFT3413	Mechanical And Diesel Services	2 x Brake line air fittings	33.00
EFT3414	Narrogin Auto Electrics	1x Compressor & Fit new dryer receiver and re-gas	2,372.99
EFT3415	Narrogin Embroidery	Embroidery of shire logo and D.C	70.00
EFT3416	SOS Office Equipment	Photocopier Monthly Meter Reading Fuji Xerox DCVC4475 - 24/01/18 to 26/02/2018	631.91
EFT3417	Southern Lock And Security	2 x Number 4 padlocks with number 1 and master to override	271.12
EFT3418	Toll Ipec (Courier Australia)	Freight Charges - FP Filters Plus	13.11
EFT3419	Air Liquide Pty Ltd	Monthly Gas Bottle Rental Cylinder Size G & E	134.78
EFT3420	Asphalt In A Bag	1 X Pallet of Asphalt	1,718.75

Chq/EFT	Name	Description	Amount
EFT3421	Beaurepaires	Change 2 x Grader tyres Komatsu Grader	408.00
EFT3422	Bill & Bens Hot Bread Shop	Morning Tea for Seniors Expo	279.27
EFT3423	Bitutek	Supply and Spray Prima Seal as per Quote Stratherne Road widening Purchased through WALGA Preferred Supplier	11,298.54
EFT3424	Bruce Brennan	50% Reimbursement Synergy - B Brennan	91.23
EFT3425	Ballards Of Narrogin	2 x 45 kg gas bottles	230.00
EFT3426	Busselton Advanced Driver Training	HC Drivers licence test and Training for Sheriden Bean	995.00
EFT3427	C&D Cutri	Install 10 New Scupper plates on bridge 4864	1,100.00
EFT3428	Corsign (WA) Pty Ltd	2 x Corner Signs 2 x road narrow signs 10 x B4 - 6	997.26
EFT3429	Cuby Roadhouse	Postage & Freight	797.27
EFT3430	E Fire and Safety	6 Monthly Service Fire Equipment	772.20
EFT3431	Edwards Motors Pty Ltd	Service Holden Colorado ute CN 027 90,000	806.35
EFT3432	Edge Planning & Property	Interim Invoice - February 2018	1,581.25
EFT3433	Fairway Carriers	Pick up Pipes and Headwalls RCPA Deliver to Shire Yard	792.40
EFT3434	Farmworks Narrogin	1 x pallet of post crete	752.00
EFT3435	Great Southern Fuel Supplies	6000 - 7000 Litres of Diesel Shire Depot	11,825.32
EFT3436	Great Southern Waste Disposal	Rubbish Removal - Household Service x 256	6,099.14
EFT3437	Geoff Perkins Farm Machinery Centre	Hydraulic Hose 40mm Tank to Pump	133.85
EFT3438	Komatsu Australia Pty Limited	Supply 2 x 17.5 R25 Michelin Grader Tyres - As per Bruce Brennan - Shire of Cuballing	8,872.37
EFT3439	LMW Hegney South West	Valuation of 74 Austral Street Cuballing. 6 Lots in total	1,320.00
EFT3440	Makit Narrogin Hardware	Monthly Materials Account - Ladder	504.90
EFT3441	Metrocount	12 x Battery packs for road counters	463.10
EFT3442	Market Creations	Backup in the Cloud	588.12
EFT3443	McDougall Weldments	2 x lengths of rod 54 x bolts	100.26
EFT3444	Moore Stephens (WA) Pty Ltd	WALGA FBT Workshop 2018	660.00
EFT3445	Murray House Resource Centre	HSR Course Pingelly 19-23 March 2018 - A Mort	400.00
EFT3446	Narrogin Agricultural Repairs	Howard mower blades x 2 sets	206.00

Chq/EFT	Name	Description	Amount
EFT3447	Narrogin Auto Electrics	1 X battery flor Float Trailer	169.60
EFT3448	Narrogin Earthmoving and Concrete	Hire of Bomag Roller for Stratherne road Stabilizing	880.00
EFT3449	Narrogin Smash Repairs	Excess on vehicle insurance claim	1,000.00
EFT3450	Narrogin Toyota & Mazda	20k Service CN039 - Corolla	282.05
EFT3451	Narrogin Country Fresh Meats	12 x Scotch Fillet Steak & 12 Kebabs	127.17
EFT3452	Narrogin Packaging	3 x boxes toilet rolls 2 x boxes hand towels	681.70
EFT3453	Pingelly Tyre Service	8 x 11r 22.5 Drive Tyres for UD Truck	3,440.00
EFT3454	Pressure Masters	1 x New Pressure Cleaner with Honda motor,20 metre hose and foaming gun As per quote	4,279.00
EFT3455	R J Smith Engineering	Mandrill - for the marquee.	99.00
EFT3456	Radio and Broadcast Services	Aerials for future maintenance of two ways on various vehicles	2,117.25
EFT3457	S W Young Farming Co	2000cm3 of Gravel @ \$2.00 a cubic metre for Stratherne Shoulder Widenings	5,420.80
EFT3458	Shire Of Narrogin	CATS annual contribution - 2017/18	1,559.75
EFT3459	Southern Lock And Security	2 x Number 7 Padlocks plus master plus number 1 key 4 x Number 7 Keys	198.81
EFT3460	Shire Of Broomehill - Tambellup	Certificate of Building Compliance	386.65
EFT3461	Toll Ipec (Courier Australia)	Freight Charges - Corsign Pty Ltd	55.62
EFT3462	Total Undercar	4 x 265/60/18 Cooper Tyres 1 x Wheel Alignment 4 x Tyre disposal	1,678.50
EFT3463	Tutt Bryant Equipment	1x Drier Receiver Plus Freight	172.48
EFT3464	Water Wise Water Trucks Australia Pty Ltd	3 X Magnum Spray repair kits	192.86
EFT3465	Whitford Fertilisers Narrogin	Cost of weighing waste transferred to Shire of Narrogin Waste Disposal Site - January & February 2018	99.00
EFT3466	Winc Australia Pty Limited	Boxes A4 Copier Paper	283.03
14619	Commonwealth Bank	MWS Credit Card - Paint Supplies	767.06
14620	Building & Construction Industry Training	BCITF Forms February 2018	140.25
14621	Shire of Cuballing	Building Services - Labour 19.75hrs @ \$110.00 & Travel 200kms @ \$0.95 per kms	2,362.50
14622	Water Corporation	Water Charges - Standpipe Cuballing East Rd	42.86

Chq/EFT	Name	Description	Amount
14623	Shire of Cuballing	Groceries	487.86
14624	Australia Post	Post office box renewal from 1st April 2018 to 31 March 2019 (24.93% in 2018 FY)	81.00
14625	Cuby Tavern	1x Potato Bake, 2x Salad	217.00
14626	Department Of Transport	Vehicle Registration 3 months	1,499.00
14627	Synergy	Electricity Charge - U 3 22 Campbell St Cuballing	3,881.45
14628	Shire of Cuballing	Bushfire Attach Levy	489.35
14629	Telstra	Service Charge - Shire Office	804.99
14630	Water Corporation	Water Charge - Toilets Francis St Popanyinning	90.85
DD1532.1	Hostplus Super	Superannuation contributions	216.77
DD1532.2	WA Local Government Super Plan	Payroll deductions	4,648.34
DD1532.3	Australian Super	Superannuation contributions	422.01
DD1532.4	Westscheme Superannuation	Superannuation contributions	422.64
DD1532.5	Matrix Superannuation	Superannuation contributions	76.58
DD1532.6	DJ Superannuation	Superannuation contributions	186.47
DD1532.7	Jarneve Superannuation	Superannuation contributions	328.85
DD1539.1	IINET Limited	Monthly NBN Wireless Limitless Boost Internet Inc LNM Calls	89.99
DD1539.2	Bigair Cloud Managed Services Pty Ltd	Monthly Internet Service	144.07
DD1541.1	Hostplus Super	Superannuation contributions	216.77
DD1541.2	WA Local Government Super Plan	Payroll deductions	4,601.93
DD1541.3	Australian Super	Superannuation contributions	422.01
DD1541.4	Westscheme Superannuation	Superannuation contributions	344.00
DD1541.5	Matrix Superannuation	Superannuation contributions	85.59
DD1541.6	DJ Superannuation	Superannuation contributions	186.47
DD1541.7	Jarneve Superannuation	Superannuation contributions	377.63
DD1549.1	Commonwealth Bank	MWS Credit Card - Re Galvanize Entry Statement Horse South End	1,692.50
			\$122,838.88

9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	12th April 2018
Author:	Rick Pares, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity 9.1.2A

Summary

Council is to consider the Statement of Financial Activity for March 2017.

Background

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment

Governance

Permanent difference due to an incorrectly paid account that was reimbursed for \$2,659.80 and Regional Resource Sharing funds not budgeted for of \$2,962.59. Profit on asset disposal has gone here for a DFES Trade that will have no net impact.

Council Election costs will be permanently under budget (no election run) as advised last month.

Law, Order & Public Safety

An advance was paid in June for the Quarter 1 payment of the Emergency Services Levy Grant (\$6,875). Fortunately, there has been limited fire activity meaning less costs. Vehicle maintenance costs lower than budgeted to 31 March.

Community Amenities

Local Planning Strategy and Town Planning have limited expenditure recorded against them with costs to be incurred later as per budget. Household Hygiene and Cemetery costs are both over budget.

Recreation and Culture

Recreation complex income is slightly under budget.

Halls, Dryandra Equestrian Centre, Cuballing Recreation Centre and Oval maintenance are all slightly over budget.

Transport

Permanent difference due to changes in Main Roads Direct Grant from budgeted \$99,902 to \$57,535. Permanent difference as FAGS Road Grant will be under budget.

Road maintenance is over budget due to delays in the Capital Works program. Road depreciation is higher than budgeted. Note some offset in material and contracts fees.

Economic Services

Tourism expenses less than budgeted (signs not expended). Standpipe expenses under budget, with expenses expected in coming months. Building expenses less than budgeted.

Other Property and Services

Workers compensation claims are also higher than budgeted, balanced by reimbursement by LGIS.

Capital Expenditure

Capital Roads Program has been delayed due to road clearing permit difficulties. Resources allocated to maintenance type work.

Permanent difference on roller changeover as it came in under budget.

Detailed breakdown of all variances provided in Note 2 of the Statement of Financial Activity.

Administration Allocations done to March 2018.

Depreciation expenses calculated to March 2018.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

Michael Harries entered the Council Chamber at 2:51pm.

COUNCIL DECISION – 2018/33:

That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 31st March 2018 be received.

Moved: Cr Ballantyne

Seconded: Cr Newman

Carried 6/0

SHIRE OF CUBALLING

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Cuballing
Information Summary
For the Period Ended 31 March 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 March 2018 of \$787,010.

Items of Significance

The material variance adopted by the Shire of Cuballing for the 2016/17 year is \$5,000 or 10% whichever is the greater. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Land and Buildings	▲	\$ 22,202	Cuballing Transfer Station
Infrastructure - Roads	▼	-\$ 311,128	Capital works program has
Plant and Equipment	▲	\$ 10,000	Saving in total cost of Roller

Capital Revenue

Grants, Subsidies and Contributions	▼	(\$188,018)	Roads to Recovery expected
Proceeds from Disposal of Assets	▲	\$35,000	No material variance.

	Collected / Complete	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
DREC Weather Shelter	107%	\$ 21,182	\$ 21,182	\$ 22,744
Cuballing Transfer Station	86%	\$ 28,711	\$ 28,711	\$ 24,613
RRG - Wandering Narrogin Road 16/17	79%	\$ 140,072	\$ 60,031	\$ 110,702
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	67%	\$ 588,375	\$ 653,063	\$ 392,694
Non-operating Grants, Subsidies and Contributions:	56%	\$ 686,271	\$ 130,816	\$ 382,446
	61%	\$ 1,274,646	\$ 783,880	\$ 775,140
Rates Levied	100%	\$ 1,070,995	\$ 1,070,994	\$ 1,066,714

% Compares current ytd actuals to annual budget

Financial Position

		Prior Year	Current Year
Adjusted Net Current Assets	96%	\$ 822,315	\$ 787,010
Cash and Equivalent - Unrestricted	98%	\$ 731,005	\$ 714,294
Cash and Equivalent - Restricted	99%	\$ 1,327,232	\$ 1,309,014
Receivables - Rates	103%	\$ 78,418	\$ 80,471
Receivables - Other	256%	\$ 12,412	\$ 31,784
Payables	168%	\$ 36,712	\$ 61,837

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of

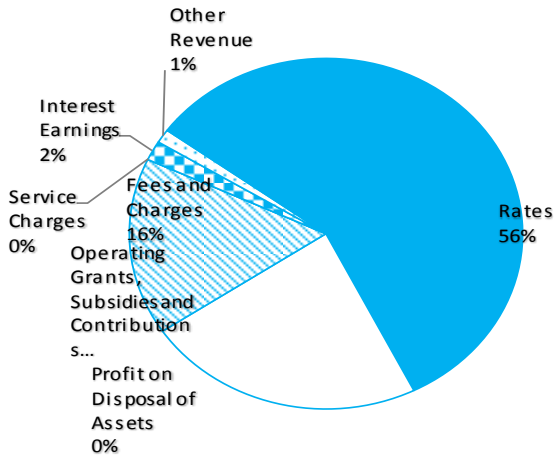
Preparation

Prepared by: Richard Pares, DCEO

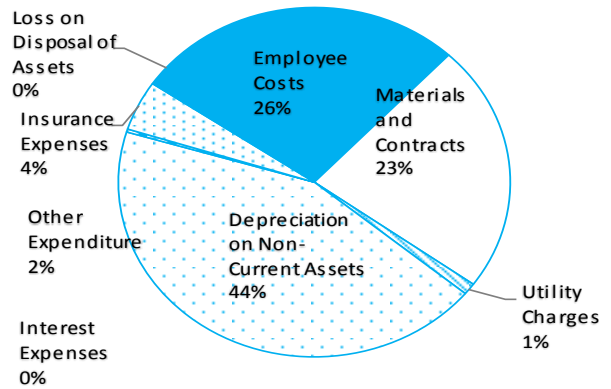
Reviewed by: Gary Sherry, CEO

Shire of Cuballing
Information Summary
For the Period Ended 31 March 2018

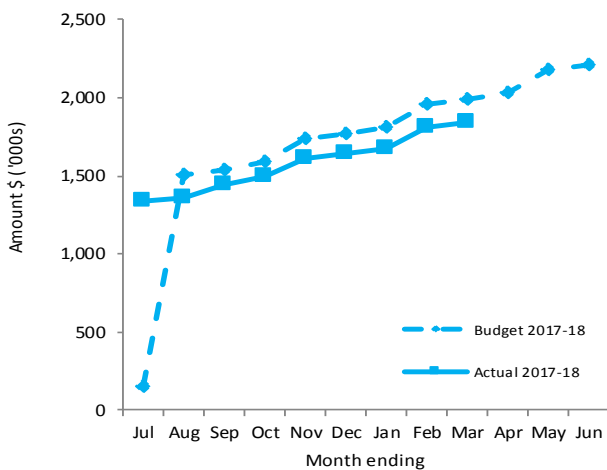
Operating Revenue



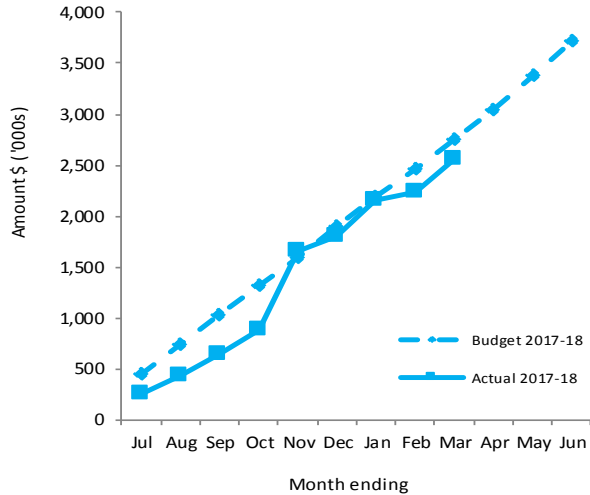
Operating Expenditure



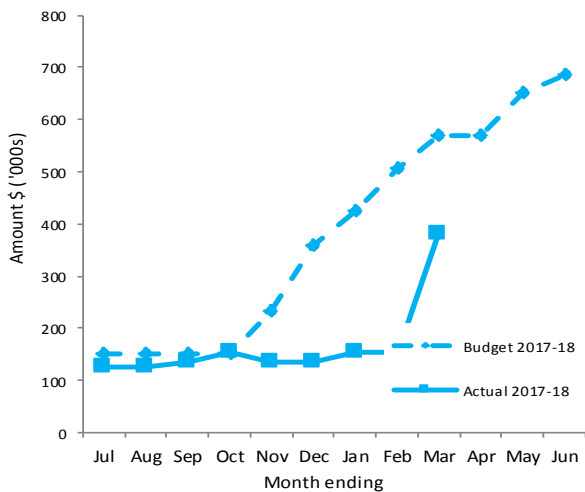
Budget Operating Revenues -v- Actual (Refer Note 2)



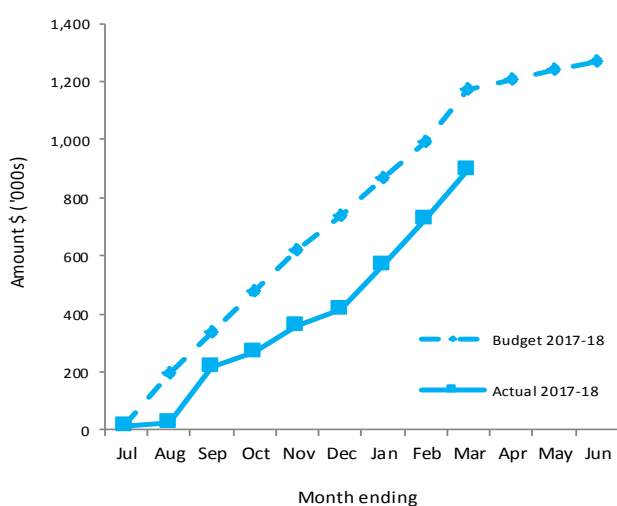
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2018

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	\$ 916,109	\$ 916,109	\$ 907,906	\$ (8,203)	(1%)	
Revenue from operating activities							
Governance		1,845	1,782	(11,670)	(13,453)	(755%)	▼
General Purpose Funding	9	1,397,106	1,316,183	1,300,732	(15,452)	(1%)	
Law, Order and Public Safety		35,000	28,125	27,591	(534)	(2%)	
Health		1,200	900	1,048	148	16%	
Education and Welfare		0	0	1,164	1,164		
Housing		4,680	3,510	3,420	(90)	(3%)	
Community Amenities		59,100	59,063	61,921	2,858	5%	
Recreation and Culture		8,795	8,795	7,451	(1,345)	(15%)	
Transport		282,561	236,895	179,313	(57,582)	(24%)	▼
Economic Services		47,500	36,125	34,312	(1,814)	(5%)	
Other Property and Services		309,757	223,420	240,574	17,154	8%	
		2,147,545	1,914,799	1,845,855			
Expenditure from operating activities							
Governance		(134,068)	(87,744)	(102,174)	(14,430)	(16%)	▼
General Purpose Funding		(70,759)	(48,307)	(36,996)	11,310	23%	▲
Law, Order and Public Safety		(128,909)	(103,066)	(97,928)	5,138	5%	
Health		(48,935)	(36,826)	(26,443)	10,383	28%	▲
Education and Welfare		(53,073)	(9,930)	(11,102)	(1,172)	(12%)	
Housing		(55,115)	(41,336)	(36,461)	4,875	12%	▲
Community Amenities		(316,955)	(233,967)	(213,024)	20,942	9%	
Recreation and Culture		(278,481)	(205,111)	(206,022)	(911)	(0%)	
Transport		(2,219,575)	(1,664,307)	(1,598,661)	65,645	4%	
Economic Services		(167,639)	(125,758)	(110,768)	14,990	12%	▲
Other Property and Services		(251,711)	(196,808)	(121,126)	75,681	38%	▲
		(3,725,220)	(2,753,158)	(2,560,707)			
Operating activities excluded from budget							
Add back Depreciation		1,429,950	1,072,462	1,117,474	45,011	4%	
Adjust (Profit)/Loss on Asset Disposal	8	(11,863)	(11,863)	25,652	37,515	(316%)	
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		(159,587)	222,241	428,274			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	686,271	570,464	382,446	(188,018)	(33%)	▼
Proceeds from Disposal of Assets	8	32,000	0	35,000	35,000		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(241,131)	(80,967)	(58,765)	22,202	27%	▲
Infrastructure Assets	13	(864,211)	(367,224)	(678,352)	(311,128)	(85%)	▼
Plant and Equipment	13	(170,000)	(170,000)	(160,000)	10,000	6%	
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(557,071)	(47,727)	(479,671)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	152,210	152,210	0	(152,210)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(71,146)	(52,993)	(52,993)	0	0%	
Transfer to Reserves	7	(280,515)	(16,506)	(16,506)	0	0%	
Amount attributable to financing activities		(199,451)	82,711	(69,499)			
Closing Funding Surplus(Deficit)	3	0	1,173,334	787,010			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Balance to Net Current Funding Surplus (Note 3)

-0

-0

Budget opening surplus adjusted to reflect budget - EOFY changes for Actu

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2018

	Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	916,109	916,109	907,906	(8,203)	(1%)	
Revenue from operating activities							
Rates	9	1,070,995	1,070,994	1,066,714	(4,280)	(0%)	
Operating Grants, Subsidies and Contributions	11	611,525	485,518	436,361	(49,157)	(10%)	▼
Fees and Charges		394,161	313,537	309,975	(3,562)	(1%)	
Service Charges		0	0	0	0		
Interest Earnings		31,000	23,500	34,226	10,726	46%	▲
Other Revenue		28,000	21,250	24,231	2,981	14%	
Profit on Disposal of Assets	8	11,863	11,863	(25,652)			
		2,147,544	1,926,662	1,845,855			
Expenditure from operating activities							
Employee Costs		(902,102)	(662,917)	(656,480)	6,437	1%	
Materials and Contracts		(1,150,360)	(824,621)	(586,629)	237,992	29%	▲
Utility Charges		(40,508)	(30,431)	(27,386)	3,045	10%	▲
Depreciation on Non-Current Assets		(1,429,950)	(1,072,462)	(1,117,474)	(45,011)	(4%)	
Interest Expenses		(8,968)	(6,726)	(7,103)	(377)	(6%)	
Insurance Expenses		(118,762)	(113,153)	(118,384)	(5,230)	(5%)	
Other Expenditure		(74,570)	(42,847)	(47,251)	(4,404)	(10%)	
Loss on Disposal of Assets	8	0	0	0			
		(3,725,219)	(2,753,158)	(2,560,707)			
Operating activities excluded from budget							
Add back Depreciation		1,429,950	1,072,462	1,117,474	45,011	4%	
Adjust (Profit)/Loss on Asset Disposal	8	(11,863)	(11,863)	25,652	37,515	(316%)	
Amount attributable to operating activities		(159,588)	234,103	428,274			
Investing activities							
Grants, Subsidies and Contributions	11	686,271	570,464	382,446	(188,018)	(33%)	▼
Proceeds from Disposal of Assets	8	32,000	0	35,000	35,000		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(241,131)	(80,967)	(58,765)	22,202	27%	▲
Infrastructure Assets	13	(864,211)	(367,224)	(678,352)	(311,128)	(85%)	▼
Plant and Equipment	13	(170,000)	(170,000)	(160,000)	10,000	6%	
Furniture and Equipment	13	0	0	0	0		
Amount attributable to investing activities		(557,071)	(47,727)	(479,671)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	152,210	152,210	0	(152,210)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(71,146)	(52,993)	(52,993)	0	0%	
Transfer to Reserves	7	(280,515)	(16,506)	(16,506)	0	0%	
Amount attributable to financing activities		(199,451)	82,711	(69,499)			
Closing Funding Surplus (Deficit)	3	(0)	1,173,334	787,010	(386,324)	(33%)	▼

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

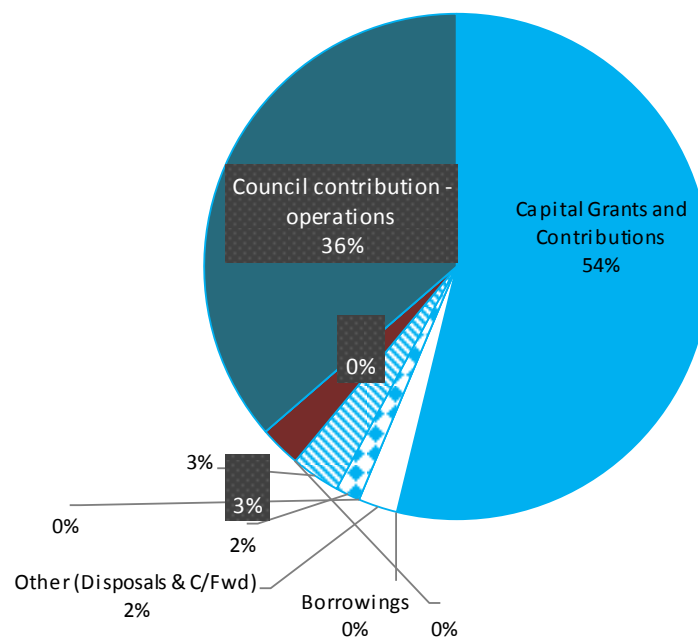
SHIRE OF CUBALLING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	0	0	80,967	241,131	58,765	(22,202)
Infrastructure Assets	13	0	0	367,224	864,211	678,352	311,128
Plant and Equipment	13	0	0	170,000	170,000	160,000	(10,000)
Capital Expenditure Totals		0	0	618,191	1,275,342	897,117	278,926

Capital acquisitions funded by:

Capital Grants and Contributions				130,816	686,271	382,446	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				0	32,000	35,000	
Council contribution - Cash Backed Reserves				0	93,695	0	
Plant and Equipment Reserve				0	0	0	
Administration Building and Office Equipment Reserve				0	19,985	0	
Housing Reserve				0	40,000	0	
Recreation and Community Facility Reserve				0	0	0	
Refuse Site Reserve				0	33,710	0	
Grain Freight Reserve				0	0	0	
Equestrian Reserve				0	0	0	
Council contribution - operations				487,375	463,376	479,671	
Capital Funding Total				618,191	1,275,342	897,117	

Budgeted Capital Acquisitions Funding

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 1: Significant Accounting Policies**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short-term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories*General*

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<i>ASSET</i>	<i>YEARS</i>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	formation pavement
	not depreciated
	50 years
	seal - bituminous seals
	20 years
	seal - asphalt surfaces
	25 years
Gravel Roads	formation
	not depreciated
	pavement
	50 years
	gravel sheet
	12 years
Formed roads	formation
	not depreciated
	pavement
	50 years
Footpaths - slab	
	20 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in

the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(p) Nature or Type Classifications**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses,

rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

- Objective:** To provide a decision-making process for the efficient allocation of scarce resources.
- Activities:** Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

- Objective:** To collect revenue to allow for the provision of services.
- Activities:** Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

- Objective:** To provide services to help ensure a safer and environmentally conscious community.
- Activities:** Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

- Objective:** To provide an operational framework for environmental and community health.
- Activities:** Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective: To provide services to disadvantaged persons, the elderly, children and youth.

Activities: Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective: To provide and maintain elderly residents housing.

Activities: Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective: To provide services required by the community.

Activities: Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective: To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Activities: Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective: To provide safe, effective and efficient transport services to the community.

Activities: Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective: To help promote the shire and its economic wellbeing.

Activities: Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective: To monitor and control City/Town/Shire overheads operating accounts.

Activities: Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	V	Timing/ Permane	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	(15,452)	(1%)			No material variance.
Governance	(13,453)	(755%)	▼	Timing	Profit on asset disposal runs through this account, there is a current impact from a DFES Trade that will be moved (\$18,000). Permanent difference due to an incorrectly paid account that was reimbursed for \$2,659.80 and Regional Resource Sharing funds not budgeted for of \$2,962.59.
Law, Order and Public Safety	(534)	(2%)		Timing	Advance on ESL Grant for Quarter 1 was paid in June (\$6,871).
Health	148	16%			Additional septic tank licences received.
Housing	(90)	(3%)			No material variance.
Community Amenities	2,858	5%			Rubbish collections and cemetery fees higher than budgeted
Recreation and Culture	(1,345)	(15%)			Recreation complex income slightly under budget.
Transport	(57,582)	(24%)	▼		Permanent difference due to changes in Main Roads Direct Grant from budgetd \$99,902 to \$57,535 (variance of \$42,367). Permanent difference as FAGS Road Grant allocation will be less than budgeted in financial year.
Economic Services	(1,814)	(5%)		Permanent	Standpipe charges lower than anticipated
Other Property and Services	17,154	8%		Timing	Private Works income slightly over Budget for Building. Workers compensation claims over budget, net off by expense. Building Cert fees slightly higher.
Operating Expense					
General Purpose Funding	11,310	23%	▲	Timing	Timing Difference as valuation costs yet to be incurred
Governance	(14,430)	(16%)		Timing	Computer upgrades budgeted and not yet completed - holding off on all assoc. payments until works completed - still not finalised. Council Election cost permanently difference. Member costs lower overall, as are admin cost allocation.
Law, Order and Public Safety	5,138	5%		Timing	Vehicle maintenance and insurance costs under budget. No fire costs
Health	10,383	28%	▲		EHO Salary under budget.
Education & Welfare	(1,172)	(12%)			Service maint Costs behind budget. Material & Contracts for Aged & Disables citizens lower
Housing	4,875	12%	▲	Timing	Maintenance work and utilities at CEO house under budget.
Community Amenities	20,942	9%		Timing	Tip Maintenance costs under budget. Household Hygiene costs overbudget (\$4,529), Cemetary maint over budget by (\$1,443).
Recreation and Culture	(911)	(0%)		Timing	Hall Maintenance over budget (\$2442), Parks Maintenance and Recreation Oval maintenance slightly over budget. Dryandra Equestrian Centre costs over budget (\$5,798)
Transport	65,645	4%		Timing	Road Maintenance is over budget , due to delays in Capital Works program. Road depreciation is slightly higher than budgeted. Note some offset in Materials & Contracts
Economic Services	14,990	12%	▲	Timing	Tourism expenses over budget and event signs have not as yet gone ahead. Community Functions slightly over budget. Standpipe expenses - water utility cost under budget (matching lower receipts), with further expenses expected in coming months.

Other Property and Services	75,681	38%	▲	Timing	Private Works expenditure (Works and Building) slightly under budget, plant costs under budget with further expenditure expected in the coming months. Building Surveyor costs lower than budgeted.
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Capital Revenues

Grants, Subsidies and Contributions	(188,018)	(33%)	▼	Timing	Roads to Recovery expected to receive funds, this has been delayed - Please see Note 11.
Proceeds from Disposal of Assets	35,000		▲		No material variance.

Capital Expenses

Land and Buildings	22,202	27%	▲	Timing	Cuballing Transfer Station Fence is completed. Waste Oil Facility has been delayed, possibly for this financial year.
Infrastructure - Roads	(311,128)	(85%)	▼		Capital works program has been delayed by the road clearing permits. Work is expected to be completed in coming months. Please see Note 13. Shire will ensure the Roads to recovery funds aquittal amount will be adhered to.
Plant and Equipment	10,000	6%		Permanent	Saving in total cost of Roller replacement.
Furniture and Equipment	0				No material variance

Financing

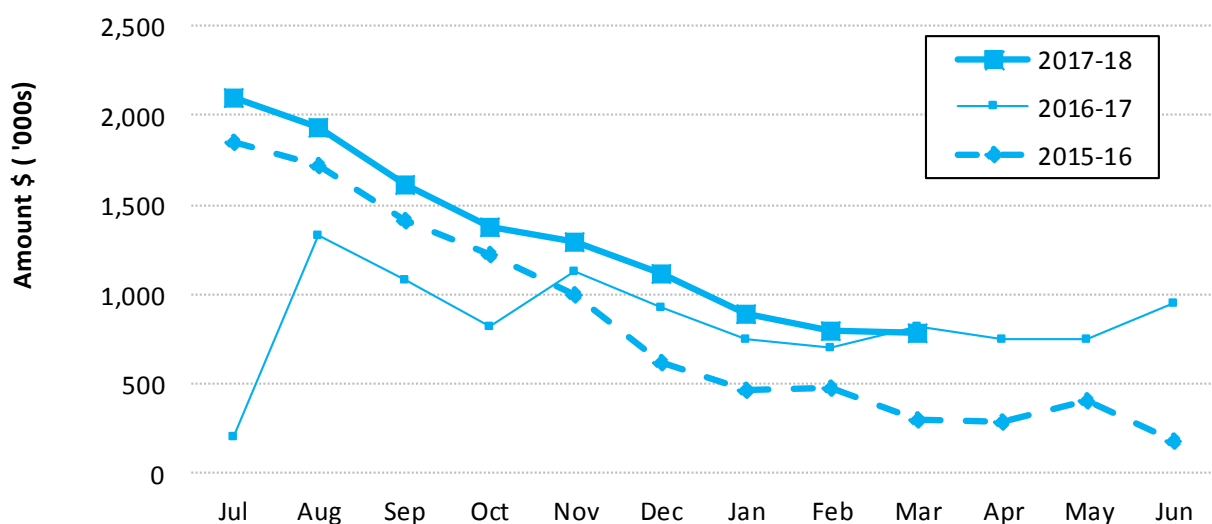
Loan Principal	0	0%			No material variance
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SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	30 Mar 2017	31 Mar 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	814,001	731,005	714,294
Cash Restricted	11	0	0	0
Cash Reserves	4	1,292,509	1,327,232	1,309,014
Receivables - Rates	6	65,448	78,418	80,471
Receivables - Other	6	57,907	12,412	31,784
Interest / ATO Receivable/Trust		0	4,806	15,036
Inventories		7,262	3,619	7,262
		2,237,126	2,157,492	2,157,861
Less: Current Liabilities				
Payables and Provisions		(36,712)	(7,945)	(61,837)
		(36,712)	(7,945)	(61,837)
Less: Cash Reserves	7	(1,292,509)	(1,327,232)	(1,309,014)
Net Current Funding Position		907,906	822,315	787,010

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

FAGS Allocation in 16/17 is paid in quarterly installments, in 15/16 there was an advance.

FAGS Allocation in 16/17 there was a 50% Advance of 17/18 payments in June 2017

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	156,267			156,267	CBA	0.00%	At Call
Investment Account	557,328			557,328	CBA	1.25%	At Call
Trust Bank Account			20,701	20,701	CBA	0.00%	At Call
Cash On Hand	700			700	N/A	Nil	On Hand
Reserves Account		2,904		2,904	CBA	0.00%	At Call
(b) Term Deposits							
Reserves Term Deposit 1		436,070		436,070	CBA	2.08%	05-Mar-18
Reserves Term Deposit 2		435,017		435,017	CBA	1.18%	03-Apr-18
Reserves Term Deposit 3		435,024		435,024	CBA	1.18%	03-Apr-18
Total	714,294	1,309,014	20,701	2,044,009			

Comments/Notes - Investments

Reserve Funds are on a rolling maturity schedule to maximise interest, linked to a Reserve transaction account.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption						0
	Permanent Changes						0
							0
	Changes Due to Timing						0
							0
				0	0	0	

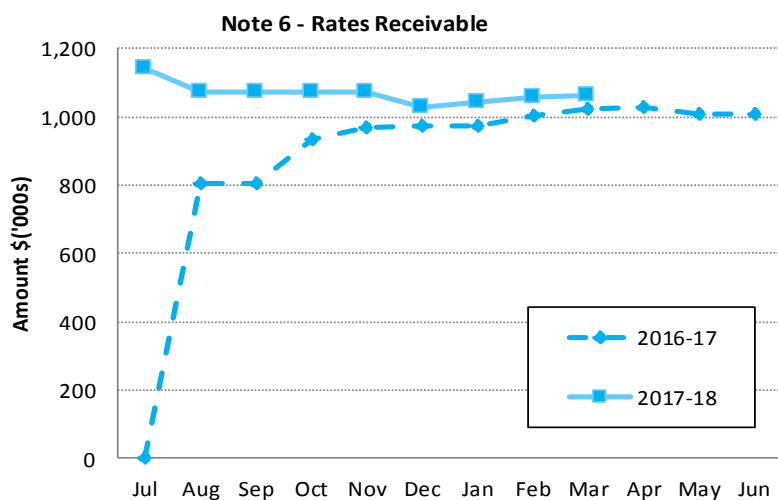
SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 6: Receivables

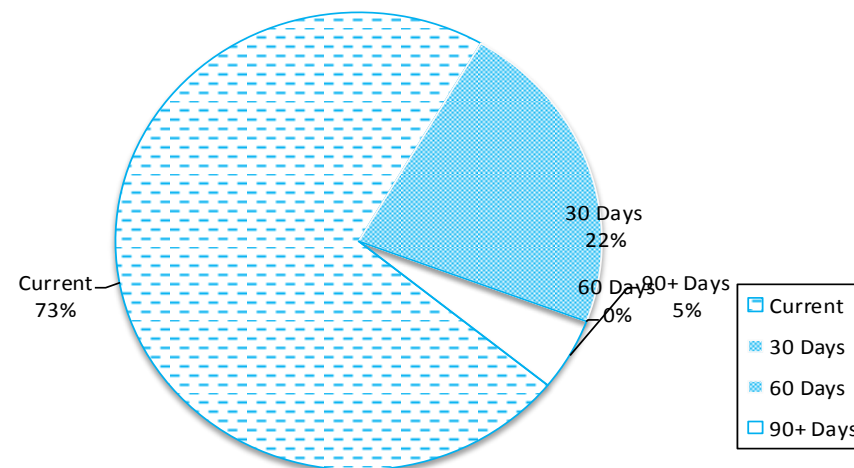
Receivables - Rates Receivable	31 Mar 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	70,590	47,139
Levied this year	1,066,714	1,031,115
Less Collections to date	(1,064,023)	(1,007,664)
Equals Current Outstanding	73,281	70,590
Net Rates Collectable	73,281	70,590
% Collected	93.56%	93.45%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	23,057	7,094	0	1,633	31,784
Balance per Trial Balance					
Sundry Debtors					31,784
Receivables - Other					15,036
Total Receivables General Outstanding					46,819

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

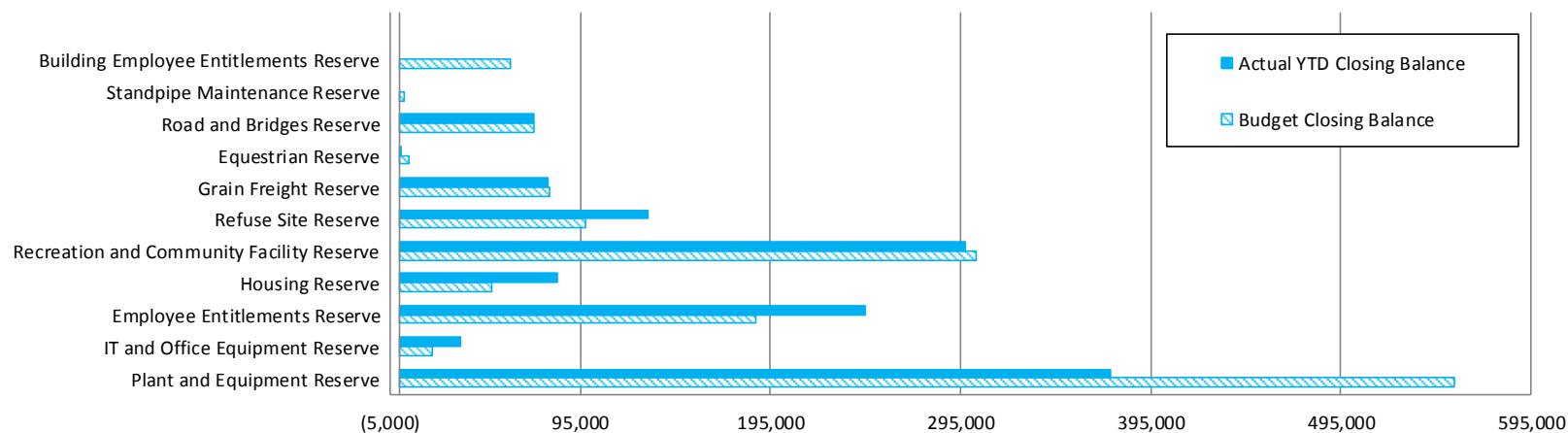
Rates Issue Date - 4 August 2016
 Discount Period Ends - 25 August 2016
 Rates Due - 8 September 2016

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment Reserve	368,717	5,719	4,711	180,000	0	0	0	554,436	373,429
IT and Office Equipment Reserve	31,339	486	400	5,000	0	(19,985)	0	16,840	31,740
Employee Entitlements Reserve	241,665	3,750	3,079	0	0	(58,515)	0	186,900	244,744
Housing Reserve	81,720	1,267	1,044	5,000	0	(40,000)	0	47,987	82,765
Recreation and Community Facility Reserve	293,306	4,548	3,748	5,000	0	0	0	302,854	297,054
Refuse Site Reserve	129,255	1,952	1,652	0	0	(33,710)	0	97,497	130,906
Grain Freight Reserve	77,219	1,196	987	0	0	0	0	78,415	78,206
Equestrian Reserve	26	8	0	5,000	0	0	0	5,034	26
Road and Bridges Reserve	69,261	1,074	885	0	0	0	0	70,335	70,146
Standpipe Maintenance Reserve	0	0	0	2,000	0	0	0	2,000	0
Building Employee Entitlements Reserve	0	0	0	58,515	0	0	0	58,515	0
	1,292,509	20,000	16,506	260,515	0	(152,210)	0	1,420,814	1,309,014

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
10,054	CN151 Multipac Mutli Tyre Roller	47,254	35,000		(12,254)	20,137	32,000	11,863	
11007	1CFP607 Isuzu Fire Truck	0	0						
11001	1DPW118 Toyota Landcruiser Fire	0	0						
		47,254	35,000	0	(12,254)	20,137	32,000	11,863	0

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	7.0866	166	2,138,942	151,578	0	0	151,578	151,578	0	0	151,578
UV	0.7142	186	103,070,000	736,126	992	0	737,118	736,126	0	0	736,126
Sub-Totals		352	105,208,942	887,704	992	0	888,696	887,704	0	0	887,704
Minimum Payment	\$										
GRV	690.00	161	805,991	111,090	0	0	111,090	111,090	0	0	111,090
UV	900.00	158	14,017,700	142,200	0	0	142,200	142,200	0	0	142,200
Sub-Totals		319	14,823,691	253,290	0	0	253,290	253,290	0	0	253,290
		671	120,032,633	1,140,994	992	0	1,141,986	1,140,994	0	0	1,140,994
Discount							(69,001)				(70,000)
Write Off							(6,696)				0
Amount from General Rates							1,066,289				1,070,994
Ex-Gratia Rates							425				0
Specified Area Rates							0				0
Totals							1,066,714				1,070,994

Comments - Rating Information

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/18 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	Loan Date	Years	Principal at 1/07/2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
					\$	\$	\$	\$	\$	\$
Transport										
Loan 62 - Loader	11/08/2008	10	34,109		25,369	34,109	8,740	0	1,288	1,434
Loan 63 - Graders	7/02/2014	8	187,681		27,625	37,037	160,056	150,644	5,804	7,534
			221,790	0	52,993	71,146	168,797	150,644	7,092	8,968

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening	Budget		YTD	Annual	Post	Expected	YTD Actual	
			Balance	Operating	Capital	Budget	Budget	Variations			
			(a)				(d)	(e)	(d)+(e)		
				\$	\$	\$				\$	
General Purpose Funding											
	Grants Commission - General	WALGGC	Operating	0	292,191	0	219,143	292,191	292,191	195,027	
	Grants Commission - Roads	WALGGC	Operating	0	174,657	0	381,926	174,657	174,657	110,744	
Law, Order and Public Safety											
	DFES Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	20,625	0	24,625	20,625	20,625	23,388	
Recreation and Culture											
	Grants - Kidsport	Dept. of Communities	Operating	0	0	0	0	0	0	0	
	DREC Weather Shelter	R4R, Lotterywest, Contributions	Non-operating	0	0	26,369	26,369	26,369	26,369	26,369	
	Yornaning Dam Upgrades		Non-operating	0	0	34,723	0	34,723	34,723	0	
Transport											
	Direct Grant - Main Roads	Main Roads WA	Operating	0	99,902	0	26,369	99,902	99,902	57,535	
	Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	243,253	99,902	243,253	243,253	229,802	
	RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	381,926	4,545	381,926	381,926	126,275	
Economic Services											
	Youth Day Grant	Dept. of Communities	Operating	0	1,000	0	0	1,000	1,000	1,500	
	Volunteer Day Grant	Dept. of Communities	Operating	0	1,000	0	1,000	1,000	1,000	1,000	
	Kid's Day Go for 2&5	Healthways	Operating	0	0	0	0	0	0	2,500	
	Seniors Day Grant	Dept. of Communities	Operating	0	0	0	0	0	0	1,000	
TOTALS				0	0	686,271	783,880	1,275,646	0	1,275,646	775,140
SUMMARY											
	Operating	Operating Grants, Subsidies and Contributions		0	588,375	0	653,063	589,375	0	589,375	392,694
											43,667
											436,361
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0
	Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	686,271	130,816	686,271	0	686,271	382,446
TOTALS				0	588,375	686,271	783,880	1,275,646	0	1,275,646	818,807

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 12: Trust Fund

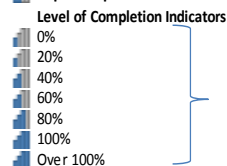
Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 31 Mar 2018
	\$	\$	\$	\$
Bonds - Building	6,889	7,500	-8,000	6,389
Bonds - Hall Hire	1,150	0	0	1,150
Badmington Club	20	0	0	20
Commodine Tennis Club	2,990	0	0	2,990
Cuballing Country Festival	1,099	0	0	1,099
Cuballing Cricket Club	200	0	0	200
Yornaning Dam	0	0	0	0
Cuballing Football Association	566	0	0	566
Environment and Townscape Trust Fund	6,362	0	0	6,362
Police Licensing	1,573	154,005	(155,578)	(0)
Swipe Cards	1,605	0	0	1,605
Reimbursements	320	0	0	320
	22,774	161,505	(163,578)	20,701

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Land & Buildings								
Recreation And Culture								
	Building Renewal - Cuballing Town Hall	11048	0	0	(10,190)	0	0	C162
	Building Renewal - Cuballing CWA Hall	11048	0	0	(6,090)	0	0	C164
	Cuballing Fire Station - Toilet Block	110517		(1,082)				
	Building Renewal - Cuballing Memorial Park	11230	0	0	(52,948)	0	0	C176
	Building Renewal - Cuballing Recreation Centre	11230	0	(7,282)	(9,985)	0	(7,282)	C165
	Building Renewal - Yornaning Dam	11230	0	(3,044)	(80,951)	0	(3,044)	C187
	DREC Weather Shelter	11310	(22,744)	0	(22,744)	(21,182)	(1,562)	Final works from 2016/17
	Recreation And Culture Total		(22,744)	0	(34,152)	(181,346)	(21,182)	(11,888)
Community Amenities								
	Cuballing Transfer Station	10742	(28,711)	0	(24,613)	(28,711)	(28,711)	4,098 J601 - Fence
	Cuballing Transfer Station	10742	(31,074)	0	0	(31,074)	(31,074)	31,074 C158 - Waste Oil Facility
	Community Amenities Total		(59,785)	0	(24,613)	(59,785)	(59,785)	35,172
	Land & Buildings Total		(82,529)	0	(58,765)	(241,131)	(80,967)	23,284
Other Infrastructure								
Economic Services								
	Standpipe Upgrades	13605	0	0	(8,453)	(7,356)	0	(8,453)
	Economic Services Total		0	0	(8,453)	(7,356)	0	(8,453)
	Other Infrastructure Total		0	0	(8,453)	(7,356)	0	(8,453)
Plant , Equip. & Vehicles								
Transport								
	Multipac Roller	12405	(170,000)	0	(160,000)	(170,000)	(170,000)	10,000 Budget - purchase Aug
	Transport Total		(170,000)	0	(160,000)	(170,000)	(170,000)	10,000
	Plant , Equip. & Vehicles Total		(170,000)	0	(160,000)	(170,000)	(170,000)	10,000
Roads								
Transport								
	RRG - Wandering Narrogin Road 16/17	12115	(60,031)	0	(110,702)	(140,072)	(60,031)	(50,671) J600
	RRG - Wandering Narrogin Road	12115	(139,228)	0	(150,317)	(324,865)	(139,228)	(11,089) R129
	RRG - Stratherne Road	12115	(63,713)	0	(137,015)	(148,664)	(63,713)	(73,301) R001
	RRG - Grain Freight	12115		(15)	0			J149
	R2R - Popanyinning West Road Widening	12120	(72,738)	0	(19,576)	(169,721)	(72,738)	53,162 R002
	R2R - Popanyinning West Road Reseal	12120	0	(17,322)	(39,772)	(40,418)	(17,322)	(22,450) R002C
	R2R - Yornaning West Road Reseal	12120	0	(6,531)	(14,291)	(15,239)	(6,531)	(7,760) R005A
	R2R - Popanyinning East - Cement Stabilising	12120		(125,929)	0			R004A
	R2R - Popantinning East - Gravel Sheeting	12120		(57,786)	0			R004B
	R2R - Cuballing East Road Reseals	12120	0	(2,177)	(3,245)	(5,080)	(2,177)	(1,068) R006
	R2R - Victoria Road Reseal	12120	0	(5,484)	(11,252)	(12,796)	(5,484)	(5,768) R122
	Transport Total		(335,710)	(31,514)	(669,899)	(856,855)	(367,224)	(118,946)
	Roads Total		(335,710)	(31,514)	(669,899)	(856,855)	(367,224)	(118,946)
	Capital Expenditure Total		(588,239)	(31,514)	(897,117)	(1,275,342)	(618,191)	(94,115)



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

7.1.1 Michael Harries – Rural Financial Counselling Service WA

Mr Michael Harries DipCommServ(FinCouns) ExecCertAgBus FCAWA Acc presented to Council on the service provided to the Shire of Cuballing and rural Western Australia by the Rural Financial Counselling Service WA (RFCS).

Mr Harries has worked for 30 years in the finance industry for 30 years including 5 years in Narrogin. Mr Harries has been with the RFCS for the last 4 years.

The RFCS commenced operation in the late 1980's. The RFCS is largely funded by the Federal Government, but now has a component of State Government funding which has allowed the RFCS to extend from just servicing farmers to including rural small business. In Mr Harries experience in those times when farmers in a community are struggling financially, the other small businesses in the community are in similar financial positions.

The RFCS work individually with their clients to develop plans to restructure or gracefully exit. The business planning framework looks to identify individual strengths and weaknesses of each business and develop a unique plan for each business. Importantly the business needs to own the plan. The RFCS has access to professional assistance, such as lawyers and accountants, to assist in implementing the plan.

The RFCS defines success as functioning in the community after the implementation of a plan. This may or may not mean operating the business. A graceful exit can be viewed as success.

Mr Harries believes that businesses financial stress are often in decline for some time before an external shock – climatic event, market shift, business succession – leads to financial failure.

In recognising business's in financial trouble, often failure to pay Council's rates are the first sign. Neighbours and friends may also notice someone withdrawing from their normal activities as a sign of financial stress. Mr Harries believes that it is important that Council staff and friends and associates are empathetic and concerned. Continuing to ask on multiple occasions if people are OK is important.

**Mr Michael Harries left the Council Chamber at Council Chamber at 3:30pm.
The Meeting adjourned at 3:30pm.**

The Meeting resumed at 3:40pm.

9.2 CHIEF EXECUTIVE OFFICER:

9.2.1 Private Works Policy

Applicant:	N/A
File Ref. No:	ADM118
Disclosure of Interest:	Nil
Date:	12th April 2018
Author:	Gary Sherry
Attachments:	9.2.1A Draft Policy 4.5

Summary

Council is to consider adoption of a revised Private Works Policy.

Background

Policies set guiding direction for Council staff to manage the operations of the Shire on a daily basis without the need to present matters to Council for consideration.

Council completed a comprehensive review of Council policies in April 2016. This was first comprehensive review for some considerable time. Council has completed individual additions and amendments for specific purposes to the Policy Manual since April 2016.

Council completed an annual review of all policies in November 2017.

Comment

Policy 5.4 Private Works sets out requirements for the completion of private works by the Shire of Cuballing.

The policy includes conditions for discounted use of Council's large plant outside of normal working times by off duty Shire staff for private purposes. In such cases, because the Shire did not have the normal staff labour cost component associated with the private works, a reduced hire rate can be charged to the Staff member.

This policy does not refer to smaller shire equipment that the Shire does not normally hire out and that Council has not adopted private works hire charges.

The Shire administration received notice of a staff member not complying the section of Policy 5.4 Private Works relating to use of Council gardening equipment by the staff member. The notice was substantiated and disciplinary action undertaken. This matter will be reported as required by state legislation.

As part of the investigation a number of other examples of staff use of minor nature of Council equipment outside of Policy 5.4 was identified. These identified minor uses included use of:

- a Shire Chainsaw on one occasion to cut fire wood for use in a shire rented house. This use was conducted by a person trained and authorised to use a chain saw;
- the Shire Depot pressure cleaner to wash Shire staff members private vehicles. This use occurs outside of normal working hours; and
- use of a Shire trailer to transport goods and firewood on a small number of occasions. This use occurred outside of normal hours and did not impact on Shire operations in any way.

The identified uses are minor, with little identified cost to Council, but clearly outside of the terms of Council's policy.

In part the non-compliant use of Shire equipment has arisen because of the ambiguity in the Council policy and that the policy allows use of the larger, more expensive plant but is silent on use of small and relatively inexpensive equipment.

Two copies of a revised, draft policy is included at Attachment 9.2.1A. The first has the original policy with changes over written. The second is the new draft policy recommended.

The revised draft policy included in the Officer's Recommendation:

1. Does not allow any discounted use of larger Shire plant. This requires any private works completed at the property of an employee to be done during normal operating hours, incurring a labour cost to Council;

This component of the policy is not exercised often but does have value to staff. For the staff who use that benefit, the draft policy is a reduction in earnings. Staff may seek to have wages increase to offset that the loss of that benefit.

2. not permitting any use of minor plant and equipment at Council rental or owned residential properties. Gardening and other works at such properties, that require the use of Shire plant or equipment, will now be completed by Shire staff during normal operating hours. This work will be now done by suitably trained Council staff and not the resident of the property. Council will incur a labour cost for this work.

The draft policy is consistent with the Policy in most other local governments.

Strategic Implications

Shire of Cuballing – Strategic Community Plan 2017–2027
GOVERNANCE & ORGANISATION – Our Council, Services, Policies and Engagement

	Strategy	Outcome
4.1	Councillors provide strong and visionary leadership.	A clear direction for the future.

Statutory Environment

Local Government Act (1995)

2.7. Role of council

- (1) The council —
 - (a) governs the local government’s affairs; and
 - (b) is responsible for the performance of the local government’s functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government’s finances and resources; and
 - (b) determine the local government’s policies.

Policy Implications

Council is setting policy for future application.

Financial Implications

This policy will restrict the cost to Council of use of equipment and plant for private purposes. The cost savings are anticipated to be relatively small and have no significant, direct impact on Council’s financial position.

This policy will increase costs associated with provision of residential accommodation to Shire employees. Small gardening and maintenance jobs, completed by the shire staff residing in this accommodation outside of normal work hours using Shire gardening equipment, will now be completed by Shire’s works staff during normal hours. Again the increased costs are anticipated to be relatively small and likely to have no significant impact on Council’s financial position.

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation;
2. resolve to adopt the attached Draft Private Works Policy with amendment or in part; or
3. defer and seek additional information

Voting Requirements – Simple Majority

COUNCIL DECISION – 2018/34:

That Council adopt the draft Private Works Policy included at Attachment 9.2.1A.

Moved: Cr Newman

Seconded: Cr Haslam

Carried 6/0

Draft Policy with Identified Changes

5.4 Private Works

Policy Statement:

Council will only undertake private works as approved by the Chief Executive Officer or Manager Works and Services in the following circumstances:

1. for ratepayers where the value of works billed is likely to be under \$2,000 and does not detract from Councils normal works programming;:-
2. Direct requests from developers/individuals when local contractors either have not accepted the contract or are unable to do so;:-
3. For sporting and local non-profit organisations;:- and
4. Direct requests from Government Departments;:-.

~~5. Council employees are permitted to hire Councils Plant & Equipment for works on their own property or minor private tasks subject to it not involving commercial profit or gain. In these circumstances only duly trained personnel shall operate the hired machinery and all cost of hire is to be charged at normal adopted rates unless the hirer is also the trained operator. In such cases the charge to apply will be the adopted Council hire fee less the operator's hourly wage rate and overhead calculation.~~

Council staff ~~are not be~~ permitted private to use of Council's plant or gardening equipment that is not available for hire. ~~This includes use of such plant or equipment on Council owned or rented residential property. without charge — provided that prior approval has been obtained from the Chief Executive Officer. The Chief Executive Officer must obtain prior approval from the Shire President if he/she wishes to utilise equipment.~~

Guidelines:

Where private works are to be carried out:

1. the estimated cost of the works requested, shall be pre-assessed and provided to the resident, ratepayer or business ordering the private works; and
2. the resident, ratepayer or business will acknowledge their acceptance of that estimated cost in writing prior to the works commencing.

Resolution No:

Resolution Date:

Draft Policy

5.4 Private Works

Policy Statement:

Council will only undertake private works as approved by the Chief Executive Officer or Manager Works and Services in the following circumstances:

1. for ratepayers where the value of works billed is likely to be under \$2,000 and does not detract from Councils normal works programming;
2. direct requests from developers/individuals when local contractors either have not accepted the contract or are unable to do so'
3. for sporting and local non-profit organisations; and
4. direct requests from Government Departments.

Council employees are permitted to hire Councils Plant & Equipment. In these circumstances all cost of hire is to be charged at normal adopted rates.

Council staff are not permitted private use of Council's plant or equipment that is not available for hire. This includes use of such plant or equipment on Council owned or rented residential property.

Guidelines:

Where private works are to be carried out,

1. the estimated cost of the works requested, shall be pre-assessed and provided to the resident, ratepayer or business ordering the private works; and
2. the resident, ratepayer or business will acknowledge their acceptance of that estimated cost in writing prior to the works commencing.

Resolution No:

Resolution Date:

9.2.2 Sale of Property – Outstanding Rates

Applicant: N/A
File Ref. No: ADM132
Disclosure of Interest: Nil
Date: 12th April 2018
Author: Leanne Shields, Rates Officer
Gary Sherry, Chief Executive Officer
Attachments: Nil

Summary

Council is to consider the sale of property to recover the costs for unpaid Rates and recovery fees that have been outstanding for more than three years.

Background

Rates for A944 have not been paid in full since September 2010.

Payments of \$488.62 in September 2011 and \$500 in August 2015 are the only payments made since the property was purchased.

Every year the Shire has issued the Rate Notice, Overdue Notice, Final Notice, a Notice of Intent Letter (demand letter) to the last known address, completed countless telephone calls and messages and completed a Summons and Court Judgement. The notices and letters haven't been returned to the Shire Office.

The listed owner of Lot 38 Carton Street, Cuballing (Vacant Land) has been located residing in Waroona. Through contact with AMPAC Debt Collection the owner has claimed financial hardship as he has lost his FIFO job and is unemployed. The owner has recently made contact with the Shire and offered to give the block of land to the Shire in order to clear the total debt outstanding. Further investigation and costs would be incurred to find out if the land was worth the debt against it.

Total outstanding as at 12 April 2018 is \$14,613.35. This amount is made up of:

Rates 2017/18	\$690.00
Rates Previous Years	\$2,940.94
ESL Current	\$75.00
ESL Arrears	\$139.00
ESL Interest Current	\$16.39
ESL Interest Arrears	\$39.93
Penalty Interest	\$2,623.19
Legal Fees	\$8,088.90

A summary account of the recent collection activities on record over this property includes:

22 nd May 2015	Issued Summons
6 th November 2015	Proceed with Judgement
29 th January 2016	Bailiff unable to seize property
11 th April 2016	Investigation into Property Sale or Seize Order (PSSO) on the Land
20 th October 2016	Council resolved to pursue Land PSSO
21 st February 2017	Land PSSO issued
16 th January 2018	Advice that there was insufficient equity in the property to complete an auction.

Council has previously resolved in October 2016 to utilise section 6.64(1)(b) of the Local Government Act 1995 to proceed to a public auction for the property located at Lot 38 Carton Street, Cuballing. This report to Council restates this decision and ensure that legal requirements to allow this decision to be fully implemented.

Comment

The sale of any property to recover unpaid rates and service charges is a course of action that the Shire normally wishes not to pursue. However, other legal proceedings haven't been successful in this case. Ample opportunity will continue to exist for the ratepayer to pay outstanding in full or offered a suitable payment plan to stop the sale of land.

With adoption of the Officer's Recommendation, the Shire's Rates Officer will be handling all matters in relation to the sale of the properties in conjunction with oversight and approval of the Chief Executive Officer.

Costs to sell the properties will be incurred and recoverable under section 6.56 of LGA. These funds will be received when the sale of the property has occurred, but is expected to be an additional \$3,000 per property.

Shire staff do not believe that the sale of this property will recover all the outstanding debt on the property. However, if Council does not seize the property and assess other options for at least recovering some of the debt it will continue to accrue further debt.

Strategic Implications – Nil

Statutory Environment

Local Government Act 1995

Section 6.55 – Recovery of rates and service charges

- (1) Subject to subsection (2) and the Rates and Charges (Rebates and Deferments) Act 1992 rates and service charges on land are recoverable by a local government from —
 - (i) the owner at the time of the compilation of the rate record; or
 - (ii) a person who whilst the rates or service charges are unpaid becomes the owner of the land.
- (2) A person who, by virtue of an Act relating to bankruptcy or insolvency or to the winding up of companies, has become the owner of land in the capacity of a trustee or liquidator, is not on that account personally liable to pay, out of the person's own money, rates or service charges which are already due on, or become due on that land while that person is the owner in that capacity.

* Absolute majority required.

Section 6.56 – Rates or service charges recoverable in court

- (1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.
- (2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.

Section 6.64 – Actions to be taken

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
 - (a) from time to time lease the land; or
 - (b) sell the land; or
 - (c) cause the land to be transferred to the Crown; or
 - (d) cause the land to be transferred to itself.
 - (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
 - (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.
- * Absolute majority required.

Section 6.68 – Exercise of power to sell land

- (1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.
- (2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —
 - (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or
 - (b) having made reasonable efforts to locate the owner of the property is unable to do so.
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.

Section 6.69 – Right to pay rates, service charges and costs, and stay proceedings

- (1) Up to 7 days prior to the time of the actual sale of any land for non payment of rates or service charges a person having an estate or interest in the land may pay the rates or service charges and the costs and expenses incurred to that time in proceedings relating to the proposed sale.
- (2) At any time after the 7 days referred to in subsection (1) but prior to the time of the actual sale of any land the local government may, upon such terms and conditions as are agreed between the parties, accept payment of the outstanding rates or service charges.
- (3) On payment being made under subsection (1) or (2) the proceedings relating to the proposed sale are stayed and the local government is required to make such notifications and take such measures as are prescribed in relation to the payment and the cancellation of the proposed sale.

Policy Implications – Nil

Financial Implications

The successful sale of this property would settle debts owed to the Shire for outstanding Rates and recovery processes. Any costs incurred as a result of this process can be claimed back through the land sale, if applicable.

Economic Implication – Nil

Environmental Considerations – Nil

Consultation

AMPAC Debt Recovery

Options

Council may resolve:

1. the Officer's Recommendation; or
2. defer this matter and seek further information.

Voting Requirements – Absolute Majority

COUNCIL DECISION – 2018/35:

That Council:

1 because:

- a. rates or service charges which are due to Council in respect of any Assessment A944 have been unpaid for at least 3 years;
- b. Council has at least once attempted under section 6.56 of the Local Government Act 1995 to recover rates or service charges which are due to Council in respect of any Assessment A944;

exercise the power of sale under section 6.64(1)(b) of the Local Government Act 1995 on Rates Assessment A944 at Lot 38 Carton Street, Cuballing; and

2. delegate Council authority to the Chief Executive Officer to finalise this transaction.

Moved: Cr Ballantyne

Seconded: Cr Haslam

Carried 6/0

9.2.3 Local Government Property Local Law 2018

Applicant: N/A
File Ref. No: ADM81
Disclosure of Interest: Nil
Date: 12th April 2018
Author: Gary Sherry
Attachments: Nil

Summary

Council is to consider making an undertaking to the state parliament's Joint Standing Committee on Delegated Legislation regarding 2 drafting errors in the Shire of Cuballing Local Government Property Local Law 2018.

Background

At the Ordinary Council Meeting held on 21st September 2017 Council resolved:

COUNCIL DECISION – 2017/94:

That Council:

1. adopt the proposed Shire of Cuballing Local Government Property Local Law 2017 included at Attachment 9.2.5B for the purpose of advertising; and
2. pursuant to s.3.12 of the Local Government Act 1995, give local and state-wide public notice of its intention to make the Shire of Cuballing Local Government Property Local Law 2017 and within that notice advise of the following purpose and effect:

Purpose: To regulate the care, control and management of all property of the local government except thoroughfares.

Effect: To control the use of local government property. Some activities are permitted only under a permit or under a determination and some activities are restricted or prohibited. Offences are created for inappropriate behaviour in or on local government property.

Moved: Cr Bradford Seconded: Cr Ballantyne

Carried 6/0

Council gave state-wide public notice by advertising in The West Australian newspaper on Wednesday 11th October 2017.

Council gave local notice by advertising on Facebook, on the Shire of Cuballing website and on notices at the office of the Shire of Cuballing and notices on community notice boards in Cuballing and Popanyinning. Copies of the draft Local Government Property Local Law 2017 were made available on the Shire's website and at the Shire Administration Centre.

Copies of the draft Local Government Property Local Law were sent the Minister for Minister for Local Government; Heritage; Culture and The Arts.

At the Ordinary Council Meeting held on 21st December 2017 Council resolved:

COUNCIL DECISION – 2017/134:

That Council:

1. adopts the Shire of Cuballing Local Government Property Local Law 2018, included at Attachment 9.2.2B, incorporating the changes recommended by the Department of Local Government, Sport and Cultural Industries;
2. publishes the Shire of Cuballing Local Government Property Local Law 2018 in the Government Gazette;

3. authorises the Shire President and Chief Executive Officer to sign and affix the Common Seal to the Shire of Cuballing Local Government Property Local Law 2018;
4. pursuant to section 3.12(6) of the Local Government Act 1995, give statewide public notice of the Shire of Cuballing Local Government Property Local Law 2018:
 - a. stating the title of the Shire of Cuballing Local Government Property Local Law 2018; and
 - b. summarising the purpose and effect of the Shire of Cuballing Local Government Property Local Law 2018 and specifying the day on which it comes into operation; and
 - c. advising that copies of the Shire of Cuballing Local Government Property Local Law 2018 may be inspected or obtained from the Shire of Cuballing Administration Centre.

Moved: Cr Dowling Seconded: Cr Ballantyne

Carried 6/0

Comment

On 12th April 2018 the Joint Standing Committee on Delegated Legislation advised Council that following their meeting on 11th April 2018, the Committee had identified two drafting errors in the Shire of Cuballing Local Government Property Local Law 2018.

The drafting errors include:

1. Clause 3.7(b) contains a cross-referencing error. The clause refers to clause 3.12 in the context of the cancellation of a permit, but clause 3.12 relates to activities which require a permit. The correct cross-reference is to clause 3.11, which deals with the cancellation of permits.
2. The definition of 'local law' at Schedule 2, clause 1.1 includes:

local law means the Local Government Property Local Law 2018 made by the local government;

The reference to the title of the local law in this definition is incorrect. The correct reference is 'Shire of Cuballing Local Government Property Local Law 2018'.

Given these two errors the Committee has requested that provide undertakings that:

1. when the Local Law is next reviewed, the Shire will:
 - a. amend clause 3.7(b) by deleting '3.12' and replacing it with '3.11'; and
 - b. amend Schedule 2, clause 1.1 by inserting 'Shire of Cuballing' immediately before the phrase 'Local Government Property Local Law 2018'.
2. until the Local Law is amended in accordance with undertaking 1, the Shire will:
 - a. not enforce the Local Law in a manner contrary to undertaking 1; and
 - b. where the Local Law is made publicly available, whether in hard copy or electronic form (including on the Shire's website), ensure that it is accompanied by a copy of these undertakings.

The Committee has requested that the undertaking be provided by Friday 4th May 2018.

It is possible for Council to commence a review of the Shire of Cuballing Local Government Property Local Law 2018 but the process will take several months to implement. A cost similar to that involved in completing the Local Law should be anticipated.

Strategic Implications

Implementation of clear governance around the use of local government property will enhance the security of the community and encourage the access and use of Council recreational and leisure opportunities within the Shire of Cuballing.

Statutory Environment

Local Government Act 1995

3.12. Procedure for making local laws

- (1) In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.
- (2A) Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.
- (2) At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.
- (3) The local government is to —
 - (a) give Statewide public notice stating that —
 - (i) the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and
 - (ii) a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
 - and
 - (b) as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
 - (c) provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.
- (3a) A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.
- (4) After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.

* Absolute majority required.

- (5) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.
- (6) After the local law has been published in the Gazette the local government is to give local public notice —
 - (a) stating the title of the local law; and
 - (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
 - (c) advising that copies of the local law may be inspected or obtained from the local government's office.
- (7) The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.

- (8) In this section —
making in relation to a local law, includes making a local law to amend the text of, or
repeal, a local law.

Policy Implications – Nil

Financial Implications

Council has budgeted \$7,500 for the adoption of Local Laws in 2017/18. To date \$1,763 has been expended.

Economic Implication – Nil

Environmental Considerations – Nil

Social Implication

The adoption of Local Government Property Local Law will allow Council to enforce aspects of use of local government property. One identified contentious use of Shire property is the practice of camping at Yornaning Dam reserve.

Consultation

Joint Standing Committee on Delegated Legislation

Options

Council may resolve:

1. the Officer's Recommendation; or
2. advise the state parliament's Committee on Delegated Legislation that Council is not willing to make the undertaking. This will most likely result in the striking down the Shire of Cuballing Local Government Property Local Law 2018 and the entire process of making a local law will need to be completed.

Voting Requirements – Simple Majority

COUNCIL DECISION – 2018/36:

That Council undertakes that:

- 1. when the Shire of Cuballing Local Government Property Local Law 2018 is next reviewed, Council will:**
 - a. amend clause 3.7(b) by deleting '3.12' and replacing it with '3.11';**
 - b. amend Schedule 2, clause 1.1 by inserting 'Shire of Cuballing' immediately before the phrase 'Local Government Property Local Law 2018'; and**
- 2. until the Shire of Cuballing Local Government Property Local Law 2018 is amended in accordance with undertaking 1, Council will:**
 - a. not enforce the Local Law in a manner contrary to undertaking 1; and**
 - b. where the Local Law is made publicly available, whether in hard copy or electronic form (including on the Shire's website), ensure that it is accompanied by a copy of these undertakings.**

Moved: Cr Ballantyne

Seconded: Cr Bradford

Carried 6/0

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

Nil

12. CONFIDENTIAL MATTERS:

12.1.1 Offer of Purchase of 74 Austral Street Cuballing

COUNCIL DECISION – 2018/37:

That Council make a formal offer of purchase of 74 Austral Street in the 2018/19 financial year to Mr Vaurn Cornish conditional upon:

- 1. A purchase price of \$160,000 for all six lots;**
- 2. a settlement date of 31st August 2018. This date may be brought forward if suitable to both parties;**
- 3. Obtaining access to 74 Austral Street prior to purchase to undertake works and prepare development approval investigations for a fee of \$120 per week;**
- 4. Access to lot 74 Austral Street prior to purchase to commence at a time suitable to Council and continue through to settlement. Council will give Mr Cornish 2 weeks notice prior to commencement of access; and**
- 5. Any development approval requiring Mr Cornish's approval will not be unreasonably withheld.**

Moved: Cr Newman

Seconded: Cr Bradford

Carried 6/0

13. NEXT MEETING

Ordinary Council Meeting, 2.00pm, Thursday 17th May 2018 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

14. CLOSURE OF MEETING:

There being no further business, the Shire President, Cr Conley, closed the meeting at 4.10pm.