

*A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world*

MINUTES

for the

Ordinary Meeting of Council

held on

THURSDAY 19th NOVEMBER 2015

Shire of Cuballing
Council Chambers
Campbell Street, Cuballing

These minutes were confirmed at the Ordinary Meeting held on Thursday 17th December 2015.

Signed.....

Cr Mark Conley, Shire President

Thursday 17th December 2015

DISCLAIMER

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1. DECLARATION OF OPENING:

The Shire President, Cr Conley, declared the meeting open at 3.05 pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr Mark Conley
Cr Eliza Dowling
Cr Scott Ballantyne
Cr Dawson Bradford
Cr Tim Haslam
Cr Roger Newman

President
Deputy President

Mr Gary Sherry
Ms Tonya Williams
Mr Bruce Brennan

Chief Executive Officer
Deputy Chief Executive Officer
Works Supervisor

Mr C Hawksley

2.1.2 Apologies

Nil

2.1.3 Leave of Absence

Nil

3. STANDING ORDERS:

COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Newman

Seconded: Cr Dowling

Carried 6/0

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

Nil

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

4.3.1 Proposed Regional Waste Disposal Site

Mr Hawksley asked about the status of the Proposed Regional Waste Disposal Site and if the proposal was still alive. Mr Hawksley expressed concern over the time that the Council consideration of the proposal was taking and that it was impacting business decisions of his enterprises.

Cr Conley advised that Council still had the Planning Application before them and had been advised that until the Council decided the application or the application was withdrawn by the proponents, the application was a valid application.

Cr Conley advised that an inquiry by the Environmental Protection Authority (EPA) would be required for the proposal and that until that was favourably completed, and such a decision was appealable, Council would not be in a position to make a decision on the application. Cr Conley did advise that this process could be short circuited by the applicant withdrawing the application or the owner of the property withdrawing their support for the application.

4.3.2 Proposed Regional Waste Disposal Site

Mr Hawksley asked if Council was aware of the amended Department of Environment Regulation (DER) guidelines for waste disposal sites and the increased compliance measures and associated costs that this would place on Council. Mr Hawksley argued that the revised guidelines would not allow the Proposed Regional Waste Disposal Site to proceed in the current location.

Cr Conley advised that he was aware of the DER revising guidelines for waste disposal sites. Cr Conley advised that he was acutely aware that the ever increasing compliance measures would make the operation of waste disposal sites more expensive and this was the driving reason for the Shire of Cuballing to be a member of the Great Southern Regional Waste Group (GSRWG) to share these costs.

With regard to the impact of new guidelines on the siting of the Proposed Regional Waste Disposal Site, Cr Conley advised that until the GSRWG decided to complete the EPA inquiry, any DER guidelines were a moot point.

4.3.3 Proposed Regional Waste Disposal Site

Mr Hawksley asked why the Nebrikinning Action Group (NAG) or other interested local residents were not invited to attend a recent meeting of the GSRWG with the Chairman of the EPA. Mr Hawksley believed that it would have been an opportunity for the NAG to argue their case with the EPA. Mr Hawksley expressed concern that Council were not listening and adopting a negative approach to NAG and to local residents over this issue. Mr Hawksley believe that Council should be taking a proactive approach.

Cr Conley advised that the EPA requested to meet with the members of the GSRWG to discuss the Minister of the Environment's upholding of the appeal to the EPA's first decision, the impact of the Minister's decision on the GSRWG and the EPA's requirements and processes moving forward for the GSRWG. This meeting was not an opportunity for the GSRWG or NAG to put forward an argument for or against the proposal.

With regard to the attitude towards the NAG and local residents interested in this proposal, Cr Conley disputed that Council's attitude was negative. Council had extensively consulted with the local community over the issue, had invited Mr Hawksley and Ms Filipa Walmsley to attend a Council visit to another regional waste site and had committed to visiting all the nearby landowners prior to making a decision on the proposed Regional Waste Site. Cr Conley believed that this showed Council had a positive attitude to dealing with NAG and local residents.

With regard to NAG members attending meetings of the GSRWG or making a presentation to the GSRWG, Cr Conley advised that not permitting such was a majority decision of the whole group and not a decision of the Shire of Cuballing or the members of the Shire of Cuballing on that committee. Cr Conley did advise that members of NAG and Mr Hawksley have had the opportunity to ask a large number questions of Council and to state their case at multiple Council meetings during this process.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil at this time

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Thursday 15th October 2015

COUNCIL DECISION:

That the minutes of the Ordinary Meeting of Council held on Thursday 15th October 2015 be confirmed as a true record of proceedings.

Moved: Cr Dowling

Seconded: Cr Newman

Carried 6/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Cr Dowling declared an Impartiality Interest in Agenda item 9.2.3 given that she is the Councillor to be nominated.

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1	List of Accounts Submitted for Council Approval and Payment – October 2015
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File Ref. No: NA
Disclosure of Interest: Nil
Date: 9th November 2015
Author: Nichole Gould
Attachments: 9.1.1A List of October Accounts

Summary

Council is to consider the October 2015 List of Accounts.

Background - Nil

Comment

Council is provided at Attachment 9.1.1A with a list of payments made from each of Council's bank accounts during the month of October 2015.

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council notes the Chief Executive Officer's List Of Accounts for October 2015 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 included at Attachment 9.1.1A including payments from:

1. the Municipal fund totalling \$353,773.51; and
2. the Trust Fund totalling \$22,189.75

Moved: Cr Dowling

Seconded: Cr Ballantyne

Carried 6/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL

Chq/EFT	Creditor	Name	Trust	Muni	Credit Card	Total
1102015	Police Licensing	Police Licensing Payments	1,141.50			1,141.50
20102015	Police Licensing	Police Licensing Payments	1,771.80			1,771.80
21102015	Police Licensing	Police Licensing Payments	4,612.95			4,612.95
22102015	Police Licensing	Police Licensing Payments	5,640.10			5,640.10
23102015	Police Licensing	Police Licensing Payments	550.85			550.85
27102015	Police Licensing	Police Licensing Payments	71.80			71.80
28102015	Police Licensing	Police Licensing Payments	2,422.30			2,422.30
29102015	Police Licensing	Police Licensing Payments	704.00			704.00
30102015	Police Licensing	Police Licensing Payments	87.70			87.70
2102015	Police Licensing	Police Licensing Payments	56.80			56.80
5102015	Police Licensing	Police Licensing Payments	883.40			883.40
6102015	Police Licensing	Police Licensing Payments	553.65			553.65
7102015	Police Licensing	Police Licensing Payments	17.00			17.00
9102015	Police Licensing	Police Licensing Payments	1,529.30			1,529.30
12102015	Police Licensing	Police Licensing Payments	1,449.60			1,449.60
13102015	Police Licensing	Police Licensing Payments	443.55			443.55
14102015	Police Licensing	Police Licensing Payments	253.45			253.45
EFT1688	Commander	Handset For Connect System		169.40		169.40
EFT1689	Lennys Commercial Kitchens	30% Payment-Blueseal LPG 900mm Oven Range With 300mm Griddle & 4 X Burners		2,004.09		2,004.09
EFT1690	Australian Super	Superannuation contrib		369.45		369.45
EFT1691	Hostplus Super	Superannuation contrib		386.98		386.98
EFT1692	Prime Super	Superannuation contrib		347.18		347.18
EFT1693	WA Local Government Super Plan	Superannuation contribs		9,992.33		9,992.33
EFT1694	Westscheme Superannuation	Payroll deductions		12.12		12.12
EFT1695	Shawn Squire	Supply & Deliver Riversand For Horse Arena-1/3 Payment		9,333.33		9,333.33
EFT1696	Air Liquide Pty Ltd	1 Migshield Gas Bottle, G Cylinder		435.85		435.85
EFT1697	Allan's Bobcat & Truck Hire	Grave Digging-Cunningham		275.00		275.00
EFT1698	Avon Waste	Bulk Bin Service & Rent X 4		1,328.67		1,328.67
EFT1699	Beaurepaires	2 X New Tyres, Remove Front Tyres & Put Spares On		1,735.40		1,735.40
EFT1700	Builders Registration Board Building Commission	September Building		1,292.40		1,292.40
EFT1701	Burgess Rawson (WA) Pty Ltd	Water Usage-10/8/15-09/10/15		54.63		54.63
EFT1702	Blue Diamond Machinery	Longspan Shelving		1,280.40		1,280.40
EFT1703	Butler Settineri	Interim Audit Fees Y/E 30/06/2015 \$2800.00, Disbursements \$288.60		3,397.46		3,397.46
EFT1704	Cannon Hygiene Australia Pty Ltd	Sanitary Unit Service-Bi Annual Invoice		411.24		411.24
EFT1705	Country Paint Supplies	4 Litres Of Fish Oil		67.71		67.71
EFT1706	Covs	Adaptor		41.51		41.51
EFT1707	Cuby Roadhouse	September Account-		1,148.16		1,148.16

Chq/EFT	Creditor	Name	Trust	Muni	Credit Card	Total
EFT1708	Castledex	Label Sheets, Files, Clips		697.75		697.75
EFT1709	Commander	Supply & Install 760/40 Handset		385.00		385.00
EFT1710	Dews Mini Excavations	Excavate For New Pipes, Clean Out Drains 7 Pipes-Francis Rd Intersection		2,310.00		2,310.00
EFT1711	Darryle Baxter	Reimb For Bushfire Attack Course-Meals 07/10/15		264.35		264.35
EFT1712	Department Fire and Emergency Services	2015/2016 ESL Levy		1,088.00		1,088.00
EFT1713	E & H Staphorst	4 X New Tyres		1,219.90		1,219.90
EFT1714	Earl Street Surgery	Pre-Employment Medical-Ashley Hathaway		132.00		132.00
EFT1715	Edge Planning & Property	Review Planning & Environmental Framework On Piggeries & Drafting Agenda Item On Dent Rd Piggery		2,147.20		2,147.20
EFT1716	Farmworks Ruralco	3 X Roundup Ultra Max		2,032.80		2,032.80
EFT1717	Frank Weston & Co	Floor Guides, Brackets, Long Pin Carriage, Heavy Door Track		564.24		564.24
EFT1718	Fairway Carriers	Cartage Of Outdoor Setting To Yornaning Dam Public Area		111.32		111.32
EFT1719	Filters Plus	Oil, Fuel, Air & Hydraulic Filters		680.24		680.24
EFT1720	Gordon Suckling	Install Network Antenna At Works & Main Office		1,207.00		1,207.00
EFT1721	Great Southern Fuel Supplies	September Account-Bulk Fuel		9,081.81		9,081.81
EFT1722	Hancocks Home Hardware	15L Spreader Fertilizer		82.00		82.00
EFT1723	Haulmore Trailer Sales	Service Of Side Tipper & 1 Pogo Stick To Suit Hydraulic Lines		869.00		869.00
EFT1724	JR & A Hersey P/L	Rigger Gloves, Batteries, Window Cleaner, Goggles, Magic Trees		977.24		977.24
EFT1725	Komatsu	Right Hand Door Glass		1,661.00		1,661.00
EFT1726	Landgate	Rural UV'S Chargeable Schedule R2015/8		118.50		118.50
EFT1727	LGIS Insurance	Workers Compensation Cover-30/06/15-30/06/2016		38,321.63		38,321.63
EFT1728	Local Government Managers Australia	Annual State Conference 2015-G Sherry-28/10/15-30/10/15		1,535.00		1,535.00
EFT1729	Makit Narrogin Hardware	September Account-Screws, Grinding Discs, Nuts		34.50		34.50
EFT1730	Market Creations	Wireless Bridge		833.25		833.25
EFT1731	Marketforce	Advertising-Plant Operator/Grader Operator 24/09/15		243.47		243.47
EFT1732	McDougall Weldments	50 x 50 x 2.5mm Galvanised SHS		875.07		875.07
EFT1733	Mulgrew Automotive	Inspect Lights On Trailer		229.90		229.90
EFT1734	Narrogin Agricultural Repairs	Ride On Tractor Model TS242, Grass Catcher, Victa Corvette		5,059.00		5,059.00
EFT1735	Narrogin Auto Electrics	Replaced Batteries & Tested		1,644.78		1,644.78

Chq/EFT	Creditor	Name	Trust	Muni	Credit Card	Total
EFT1736	Narrogin Bearing Services	2 X Led Lights & Supa Glue		81.59		81.59
EFT1737	Narrogin Carpets And Curtains	Supply & Install Forbo Loose Lay Plank To Equestrian Clubrooms		3,058.00		3,058.00
EFT1738	Narrogin Embroidery	Embroidery Of Work Clothes		780.00		780.00
EFT1739	Narrogin Hire Service And Reticulation	1 X Retic Controller		1,025.00		1,025.00
EFT1740	Narrogin Pumps Solar and Spraying	Hose, Clamps, Brass Nut & Tail		200.09		200.09
EFT1741	Page Truck Hire	Bobcat & Loader Hire To Push Up Rubbish At Popanyinning Tip		1,320.00		1,320.00
EFT1742	Phill Watts Bulldozing	5000M ³ Gravel For Showjumping Arena		7,500.00		7,500.00
EFT1743	Popanyinning General Store	Catering-Fire Control Officer Course 07/09/15		550.00		550.00
EFT1744	Quickfit Windscreens And Narrogin Glass	Replace Door Window		721.77		721.77
EFT1745	Road Signs Australia	2 X Stop Here On Red Signal Signs		121.00		121.00
EFT1746	Records Archives Historical Management	Records Implementation-9.5hrs Preparation		1,045.00		1,045.00
EFT1747	SOS Office Equipment	Meter Readings For DCVC4475-31/08/15-27/09/15		551.16		551.16
EFT1748	Security Man Pty Ltd	Quarterly Monitoring Account For Security System		110.00		110.00
EFT1749	Seek	Grader/Plant Operator Advert		289.30		289.30
EFT1750	Shire of Narrogin	Supply Of 5mm Metal and 2500L Of Emulsion For Various Jobs		13,873.75		13,873.75
EFT1751	Toll Ipec	Courier Fees-Komatsu		89.08		89.08
EFT1752	Town Of Narrogin	Reimbursement-LG Week Group Dinner		825.20		825.20
EFT1753	Twinkarri Tree Pruning Services	Tree Pruning & Mulching-Narrogin Wandering Rd		13,860.00		13,860.00
EFT1754	The Workwear Group Pty Ltd	Protective Clothing-S Venables		880.20		880.20
EFT1755	WA Local Government Association	Initial Pocket RAMM Device		2,568.71		2,568.71
EFT1756	Westrac	Spider Brg, Spacer, Washer, Bolt		135.54		135.54
EFT1757	Water Wise Water Trucks Australia	2 X Stainless Steel Spray Valves		1,213.94		1,213.94
757	Interest On Graders	Interest On Graders		913.97		913.97
757	Loan Repayment No. 63 Graders	Loan Repayment No. 63 Graders		2,800.31		2,800.31
757	ATO Clearing Account BAS	ATO Clearing Account BAS		1,872.00		1,872.00
757	Big Air Cloud Management	Big Air Cloud Management		116.49		116.49
757	Rent On Forrest Street	Rent On Forrest Street		600.00		600.00
757	Rent For Venables	Rent For Venables		360.00		360.00

Chq/EFT	Creditor	Name	Trust	Muni	Credit Card	Total
757	Transfers To And From Investment Accounts	Transfers To And From Investment Accounts		30,000.00		30,000.00
757	Transfers To And From Investment Accounts	Transfers To And From Investment Accounts		140,000.00		140,000.00
757	Rent On Forrest Street	Rent On Forrest Street		600.00		600.00
757	Rent For Venables	Rent For Venables		360.00		360.00
EFT1758	Bruce Brennan	Reimbursement-Microsoft Lumia & Telstra Sim		169.00		169.00
14746	Mercer Superannuation	Superannuation contributions		275.11		275.11
14747	Shire of Cuballing	Reimbursement Of Coles Card		946.82		946.82
14748	Building & Construction Industry Training	September Forms		313.50		313.50
14749	Synergy	Streetlights-25/08/15-24/09/15		604.10		604.10
14750	Telstra	Cuballing Fire Station Mobile Antenna		2,759.84		2,759.84
14751	Water Corporation	Water Charges-Standpipe At Ridley St		1,100.04		1,100.04
14752	Graham Maddison	5,000m ³ Gravel		10,000.00		10,000.00
27102015	Commonwealth Bank	Credit Card Charges – Oct			693.74	693.74
			22,189.75	353,079.77	693.74	375,963.26

9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	ADM214
Disclosure of Interest:	Nil
Date:	3 rd November 2015
Author:	Tonya Williams, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity 9.1.2A

Summary

Council is to consider the Statement of Financial Activity for October 2015.

Background

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment

Governance

The LGIS Dividend has been received earlier than expected. Timing difference as Staff Training expenses have not been utilised. Council election costs were less than budgeted.

Law, Order and Public Safety

Income and expenditure have a permanent difference as a grant was received and expended to install mobile reception boosters at the Fire Stations in Cuballing and Popanyinning. This was not budgeted for.

Health

Additional septic licence fees have been received.

Education and Welfare

The Age Friendly Audit was expected to be completed in August, this has created a timing difference as spending on the Aged Housing Project is expected later in the financial year.

Housing

Timing difference, maintenance costs are lower than budgeted. Permanent difference, rent contribution by salary sacrifice not budgeted for.

Community Amenities

Timing difference as cemetery fees have been received. Tip and Cemetery maintenance costs are lower than budgeted. Town Planning fees are also lower than budgeted, with costs expected in coming months.

Recreation and Culture

Income has a timing difference as budget expected an instalment payment of the CSRFF Grant that has not been received. Income will have a permanent difference as Kidsport funding was received and not budgeted for, Council will now manage these funds. Timing difference, maintenance costs are lower than expected.

Transport

Some costs were expected to be paid on Bridge Maintenance, however this was not expended. Allocated funds are expected to be spent on Bridge Maintenance in coming months.

Economic Services

Additional Building Licenses have been received. Timing difference, expected to pay the Dryandra Country Visitors Centre contribution invoice in August but this has not yet been received.

Other Property and Services

Expenditure on the Depot Internet upgrade has been delayed and Private Works has cost less than expected to date. Private Works for Building is also invoiced at the start of the new month and has created a timing difference for invoicing.

Capital Expenditure

It was budgeted to spend the remaining funding for the Equestrian Clubrooms evenly over the first three months of this financial year, works are moving along and these funds are expected to be expended over the coming months.

Costs allocated to be spent for the preparation of the Roads Capital Works programs are less than expected, with orders currently being placed this figure is expected to rise in the coming months.

Purchase of new Ute was less than budgeted. Purchase of a new mower was under the capitalisation threshold and further spending will be delayed until the new financial year.

Detailed breakdown of all variances provided in Note 2 of the Statement of Financial Activity.

Administration Allocations done to October 2015.

Depreciation expenses will not be calculated until after the approval of the 2014/15 Financial Statements.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for the period ending 31st October 2015 be received

Moved: Cr Ballantyne

Seconded: Cr Bradford

Carried 6/0

SHIRE OF CUBALLING
MONTHLY FINANCIAL REPORT
For the Period Ended 31 October 2015

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Cuballing
Compilation Report
For the Period Ended 31 October 2015

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2015 of \$1,222,267.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

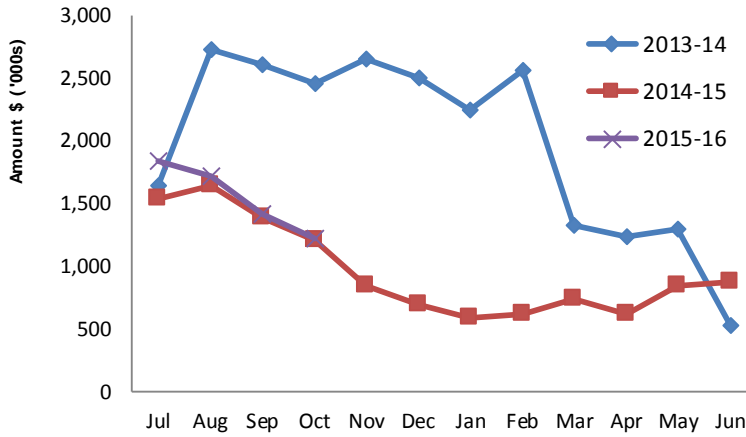
Prepared by: Tonya Williams, Deputy Chief Executive Officer

Reviewed by:

Date prepared: 2nd November 2015

Shire of Cuballing
Monthly Summary Information
 For the Period Ended 31 October 2015

Liquidity Over the Year (Refer Note 3)



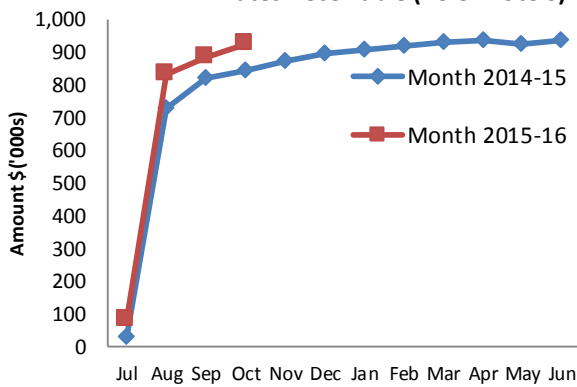
Cash and Cash Equivalents as at period end

Unrestricted	\$ 1,130,177
Restricted	\$ 1,276,330
	\$ 2,406,507

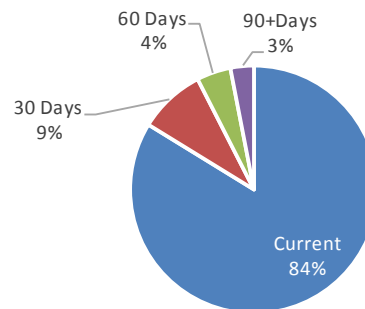
Receivables

Rates	\$ 110,114
Other	\$ 28,893
	\$ 139,007

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates) (Refer Note 6)



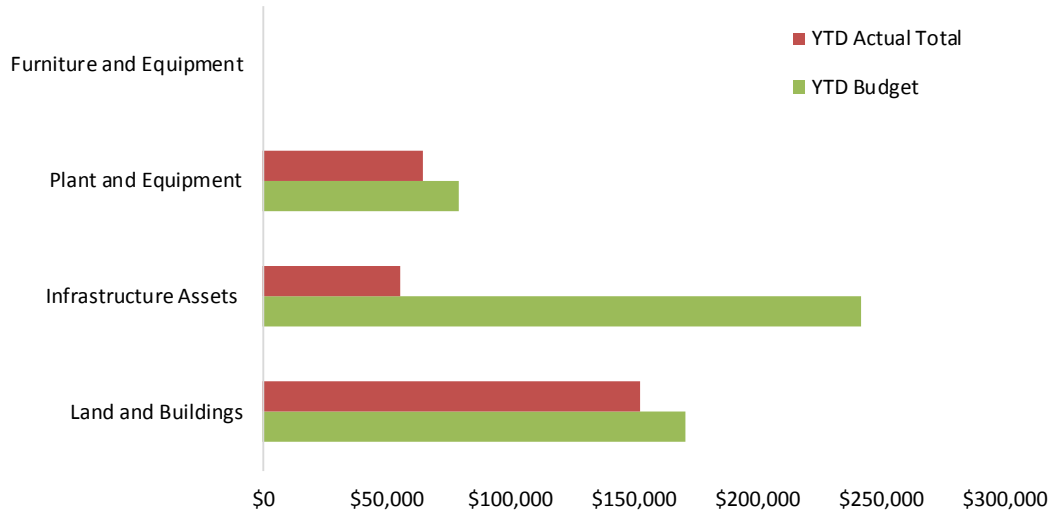
Comments

Early Discount - 14th August 2015
 Rates Due - 28th August 2015
 47 on installments

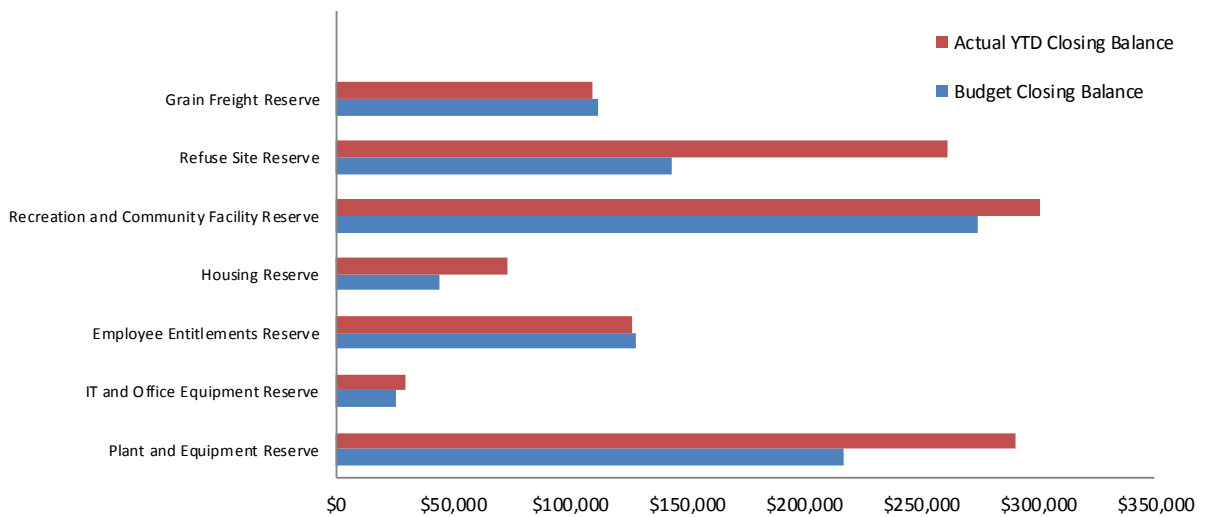
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Cuballing
 Monthly Summary Information
 For the Period Ended 31 October 2015

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)



Comments

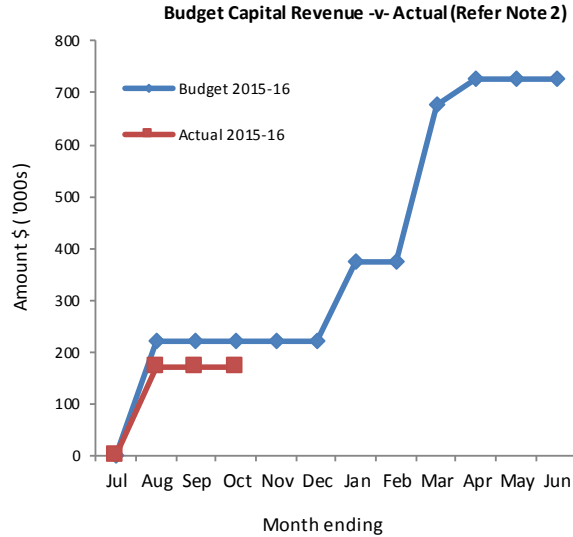
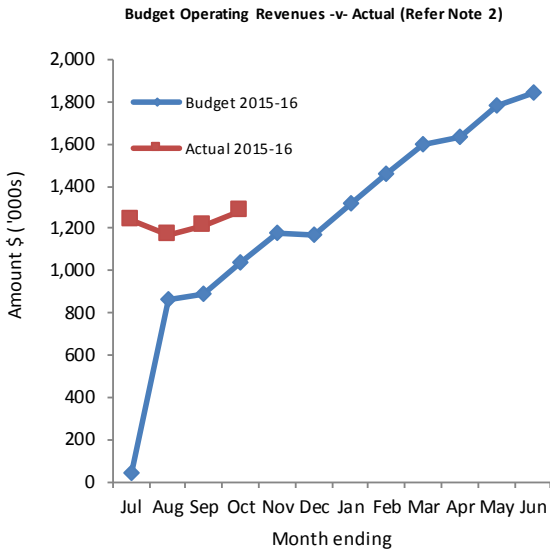
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Cuballing

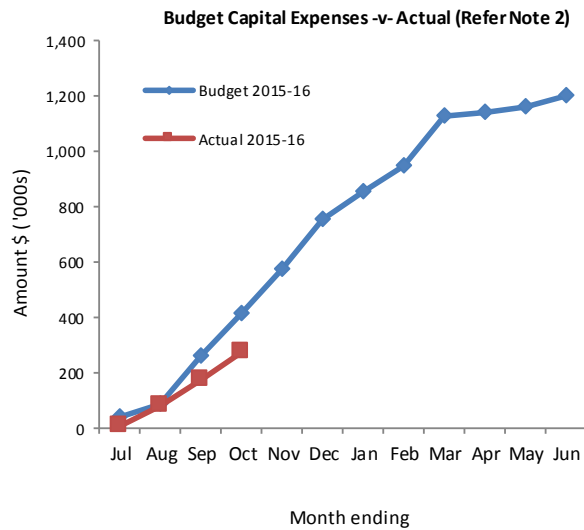
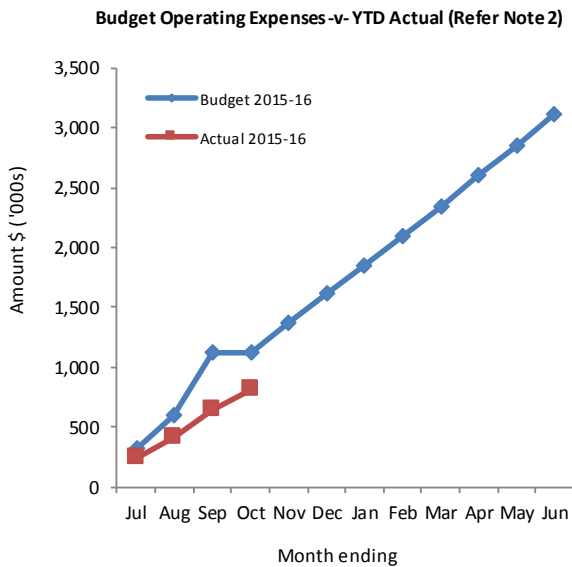
Monthly Summary Information

For the Period Ended 31 October 2015

Revenues



Expenditure



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2015

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		2,500	164	5,699	5,535	3374.85%	▲
General Purpose Funding		1,316,565	865,135	1,074,413	209,278	24.19%	▲
Law, Order and Public Safety		20,063	8,688	21,404	12,717	146.38%	▲
Health		1,500	464	762	298	64.22%	
Education and Welfare		0	0	0	0		
Housing		0	0	1,260	1,260		
Community Amenities		1,350	468	913	445	95.14%	
Recreation and Culture		13,750	8,282	8,623	341	4.11%	
Transport		158,287	40,322	40,479	157	0.39%	
Economic Services		32,300	9,850	34,342	24,492	248.65%	▲
Other Property and Services		333,600	102,852	95,197	(7,655)	(7.44%)	
Total Operating Revenue		1,879,915	1,036,225	1,283,092	246,867		
Operating Expense							
Governance		(123,858)	(72,308)	(62,947)	9,361	12.95%	▲
General Purpose Funding		(57,098)	(17,149)	(15,068)	2,081	12.13%	▲
Law, Order and Public Safety		(114,049)	(40,805)	(27,585)	13,220	32.40%	▲
Health		(39,543)	(13,434)	(10,619)	2,815	20.96%	▲
Education and Welfare		(75,022)	(7,040)	(3,444)	3,596	51.08%	▲
Housing		(48,751)	(18,707)	(13,226)	5,481	29.30%	▲
Community Amenities		(235,141)	(66,061)	(53,145)	12,916	19.55%	▲
Recreation and Culture		(254,827)	(92,657)	(70,720)	21,937	23.68%	▲
Transport		(1,746,746)	(582,732)	(362,770)	219,962	37.75%	▲
Economic Services		(170,518)	(57,402)	(42,495)	14,907	25.97%	
Other Property and Services		(298,939)	(148,596)	(144,435)	4,160	2.80%	
Total Operating Expenditure		(3,164,492)	(1,116,891)	(806,454)	310,438		
Funding Balance Adjustments							
Add back Depreciation		923,700	262,224	0	(262,224)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	59,974	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		(300,904)	181,557	476,638	295,081		
Capital Revenues							
Grants, Subsidies and Contributions	11	756,871	221,345	170,681	(50,664)	(22.89%)	▼
Proceeds from Disposal of Assets	8	95,634	0	0	0		
Total Capital Revenues		852,505	221,345	170,681	(50,664)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(462,523)	(170,978)	(152,247)	18,731	10.96%	▲
Infrastructure - Roads & Footpaths	13	(729,155)	(242,243)	(55,082)	187,161	77.26%	▲
Plant and Equipment	13	(407,690)	(79,190)	(64,490)	14,700	18.56%	▲
Furniture and Equipment	13	0	0	0	0		
Total Capital Expenditure		(1,599,368)	(492,411)	(271,819)	220,592		
Net Cash from Capital Activities		(746,863)	(271,066)	(101,138)	169,928		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	451,505	191,315	191,315	0	0.00%	
Transfer from Restricted Cash		70,275	70,275	64,851	(5,424)	(7.72%)	
Transfer to Restricted Cash		0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(66,420)	(21,048)	(21,048)	0	0.00%	
Transfer to Reserves	7	(213,464)	(192,814)	(198,736)	(5,922)	(3.07%)	
Net Cash from Financing Activities		241,896	47,728	36,382	(11,346)		
Net Operations, Capital and Financing		(805,870)	(41,780)	411,882	453,662		
Opening Funding Surplus(Deficit)	3	811,820	811,820	810,385	(1,435)	(0.18%)	
Closing Funding Surplus(Deficit)	3	5,950	770,040	1,222,267	452,227		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2015

	Note	Adopted Annual Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	994,120	781,178	994,641	213,463	27.33%	▲
Operating Grants, Subsidies and Contributions	11	454,895	118,271	154,018	35,747	30.22%	▲
Fees and Charges		374,900	129,207	110,126	(19,081)	(14.77%)	▼
Service Charges		0	0	0	0		
Interest Earnings		38,000	13,221	14,923	1,702	12.87%	
Other Revenue		18,000	4,500	9,384	4,884	108.54%	
Profit on Disposal of Assets	8	0	0	0			
Total Operating Revenue		1,879,915	1,046,377	1,283,092	236,715		
Operating Expense							
Employee Costs		(1,030,464)	(337,096)	(333,729)	3,367	1.00%	
Materials and Contracts		(922,721)	(306,963)	(319,055)	(12,091)	(3.94%)	
Utility Charges		(33,000)	(10,641)	(10,408)	233	2.19%	
Depreciation on Non-Current Assets		(923,700)	(307,892)	0	307,892	100.00%	▲
Interest Expenses		(16,356)	(5,136)	(5,354)	(218)	(4.24%)	
Insurance Expenses		(116,177)	(114,713)	(109,650)	5,063	4.41%	
Other Expenditure		(62,100)	(34,450)	(28,258)	6,192	17.97%	▲
Loss on Disposal of Assets	8	(59,974)	(10,152)	0			
Total Operating Expenditure		(3,164,492)	(1,127,043)	(806,454)	310,438		
Funding Balance Adjustments							
Add back Depreciation		923,700	307,892	0	(307,892)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	59,974	0	0	0		
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		(300,903)	227,225	476,638	239,261		
Capital Revenues							
Grants, Subsidies and Contributions	11	756,871	221,345	170,681	(50,664)	(22.89%)	▼
Proceeds from Disposal of Assets	8	95,634	0	0	0		
Total Capital Revenues		852,505	221,345	170,681	(50,664)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(462,523)	(170,978)	(152,247)	18,731	10.96%	▲
Infrastructure - Roads & Footpaths	13	(729,155)	(242,243)	(55,082)	187,161	77.26%	▲
Plant and Equipment	13	(407,690)	(79,190)	(64,490)	14,700	18.56%	▲
Furniture and Equipment	13	0	0	0	0		
Total Capital Expenditure		(1,599,368)	(492,411)	(271,819)	220,592		
Net Cash from Capital Activities		(746,863)	(271,066)	(101,138)	169,928		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	451,505	191,315	191,315	0	0.00%	
Transfer from Restricted Cash		70,275	70,275	64,851			
Transfer to Restricted Cash		0	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(66,420)	(21,048)	(21,048)	0	0.00%	
Transfer to Reserves	7	(213,464)	(192,814)	(198,736)	(5,922)	(3.07%)	
Net Cash from Financing Activities		241,896	47,728	36,382	(5,922)		
Net Operations, Capital and Financing		(805,870)	3,888	411,882	403,266		
Opening Funding Surplus(Deficit)	3	811,820	811,820	810,385	(1,435)	(0.18%)	
Closing Funding Surplus(Deficit)	3	5,950	815,708	1,222,267	401,831		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF CUBALLING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2015

YTD 31 10 2015					
Capital Acquisitions By Class	Note	YTD Actual Total (a)	YTD Budget (b)	Annual Budget	Variance (b) - (a)
		\$	\$	\$	\$
Land and Buildings	13	152,247	170,978	468,473	(18,731)
Infrastructure Assets	13	55,082	242,243	729,155	(187,161)
Plant and Equipment	13	64,490	79,190	407,690	(14,700)
Furniture and Equipment	13	0	0	0	0
Capital Expenditure Totals		271,819	492,411	1,605,318	(220,592)

YTD 31 10 2015					
Capital Acquisitions By Program	Note	YTD Actual Total (a)	YTD Budget (b)	Annual Budget	Variance (b) - (a)
		\$	\$	\$	\$
Governance	13	381	0	5,950	381
Community Amenities	13	0	33,320	180,000	(33,320)
Recreation and Culture	13	140,213	122,658	262,523	17,555
Transport	13	131,225	336,433	1,156,845	(205,208)
Capital Expenditure Totals		271,819	492,411	1,605,318	(220,592)

Funded By:

Capital Grants and Contributions	170,681	221,345	0	50,664
Borrowings	0	0	0	0
Other (Disposals & C/Fwd)	12,134	0	0	12,134
Own Source Funding - Cash Backed Reserves				
Plant and Equipment Reserve	0	0	76,190	
Administration Building and Office Equipment Reserve	0	0	5,000	
Housing Reserve	0	0	30,000	
Recreation and Community Facility Reserve	0	0	29,000	
Refuse Site Reserve	0	0	120,000	
Grain Freight Reserve	66,000	66,000	66,000	
General Purpose Reserve	125,315	125,315	125,315	
Total Own Source Funding - Cash Backed Reserves	-191,315	191,315	451,505	382,630
Own Source Funding - Operations	89,004	(111,564)	702,308	200,568
Capital Funding Total	271,819	492,411	1,605,318	(220,592)

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: A strong, resilient and balanced economy.

Environment: Our unique natural and built environment is protected and enhanced.

Social: Our community enjoys a high quality of life.

Civic Leadership: A collaborative and engaged community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, Shark Bay World Heritage Discovery and Visitor Centre, boat ramps, foreshore, public halls and Shark Bay Recreation Centre.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

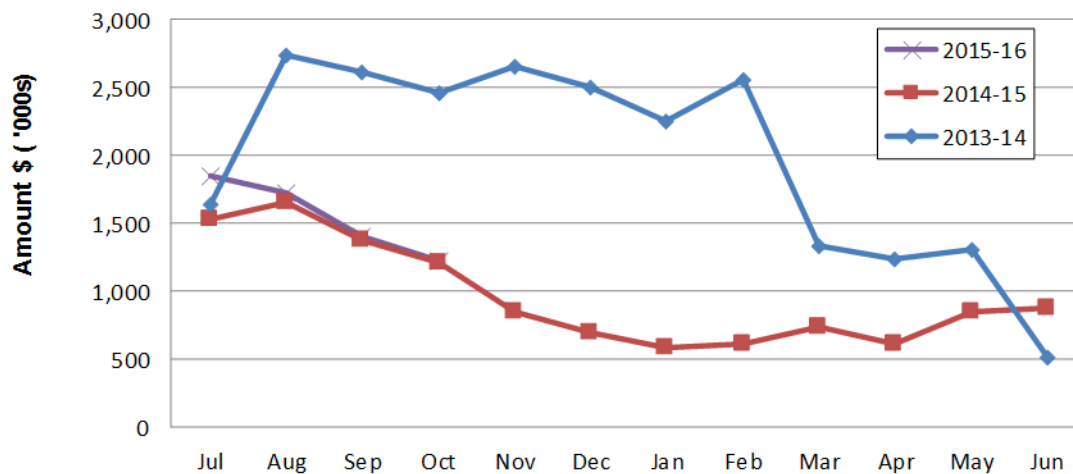
Note 2: EXPLANATION OF MATERIAL VARIANCES

Reporting Program	Var. \$	Var. %	V	Timing/ Permane	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	209,278	24.19%	▲	Timing	Less on Rates installments than budgeted.
Governance	5,535	3374.85%	▲	Permanent	Water Corp Refund received, was expected in June 15. LGIS Dividend paid earlier than expected.
Law, Order and Public Safety	12,717	146.38%	▲	Permanent	Volunteer Bushfire Association Grant received
Health	298	64.22%		Timing	Additional Septic Tank Licences received
Education and Welfare	0				No material variance
Housing	1,260			Permanent	Rent contribution, salary sacrifice
Community Amenities	445	95.14%		Timing	Cemetery fees received
Recreation and Culture	341	4.11%		Permanent	Equestrian Centre lease fee, GST included in budget. Kidsport Grant Money received not budgeted
Transport	157	0.39%			No material variance
Economic Services	24,492	248.65%	▲	Timing	Additional Building Licenses received
Other Property and Services	(7,655)	(7.44%)		Timing	Private Works Building - invoiced start of new month
Operating Expense					
General Purpose Funding	2,081	12.13%	▲	Timing	Administration Allocation less than budgeted
Governance	9,361	12.95%	▲	Timing	Timing difference on Training expenses. Audit invoice not yet received.
Law, Order and Public Safety	13,220	32.40%	▲	Permanent	Council Election costs less than expected.
Health	2,815	20.96%	▲	Timing	Mobile Reception at Fire Stations (Grant) Spending, Timing for insurance 1 lump sum not 2
Education and Welfare	3,596	51.08%	▲	Timing	Admin allocation higher than budget
Housing	5,481	29.30%	▲	Timing	Age Friendly Audit not completed yet
Community Amenities	12,916	19.55%	▲	Timing	Housing Maintenance costs lower than expected
Recreation and Culture	21,937	23.68%	▲	Timing	Tip and Cemetery Maintenance costs lower than budget, Town Planning Fees lower
Transport	219,962	37.75%	▲	Timing	Maintenance costs lower than expected
Economic Services	14,907	25.97%		Timing	Bridge Maintenance costs lower than expected
Other Property and Services	4,160	2.80%		Timing	Tourism expenses down (Dryandra Visitor Centre invoice not received)
Capital Revenues					
Grants, Subsidies and Contributions	(50,664)	(22.89%)	▼		Private Works less than budgeted.
Proceeds from Disposal of Assets	0				CSRFF Grant instalment expected, not received
Capital Expenses					
Land and Buildings	18,731	10.96%	▲	Timing	No material variance
Infrastructure - Roads	187,161	77.26%	▲	Timing	Equestrian Clubrooms expenditure delayed, Depot Upgrade under budget.
Plant and Equipment	14,700	18.56%	▲	Permanent	Transfer Station development not yet started.
Furniture and Equipment	0				Expenditure delayed - pre Capital works program start
Financing					
Loan Principal	0	0.00%			Cost of new vehicle less than budgeted. Mowers purchased under threshold, permanent difference to expenditure for next year.
					No material variance

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31 Oct 2015	30th June 2015	YTD 31 Oct 2014
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,130,177	774,608	1,085,859
Cash Restricted - Reserves	4	1,263,998	1,256,586	1,030,185
Cash Restricted Cash	6	12,332	64,851	0
Receivables	6	151,035	78,409	173,734
Inventories		7,197	7,197	11,032
		2,564,739	2,181,651	2,300,810
Less: Current Liabilities				
Payables and Provisions		(66,138)	(49,834)	(61,890)
		(66,138)	(49,834)	(61,890)
Less: Cash Reserves Restricted	7	(1,263,998)	(1,256,586)	(1,030,185)
Less: Cash - Restricted Municipal		(12,332)	(64,851)	0
Net Current Funding Position		1,222,271	810,385	1,208,735

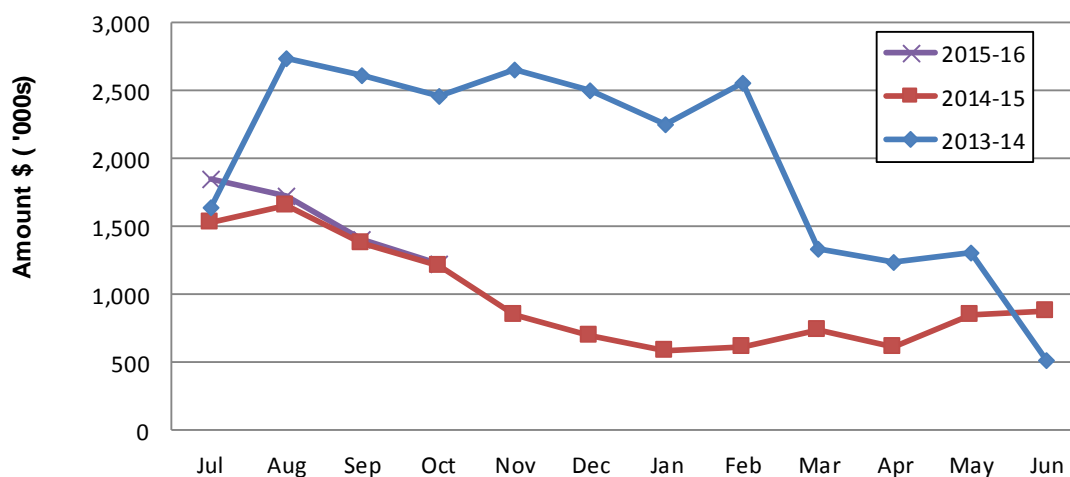
Note 3 - Liquidity Over the Year

Comments - Net Current Funding Position

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Oct 2015	30th June 2015	YTD 31 Oct 2014
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,130,177	774,608	461,842
Cash Restricted - Reserves	4	1,263,998	1,256,586	1,026,811
Cash Restricted Cash	6	12,332	64,851	298,338
Receivables	6	151,035	78,409	83,276
Inventories		7,197	7,197	4,728
		2,564,739	2,181,651	1,874,995
Less: Current Liabilities				
Payables and Provisions		(66,138)	(49,834)	(25,047)
		(66,138)	(49,834)	(25,047)
Less: Cash Reserves Restricted	7	(1,263,998)	(1,256,586)	(1,026,811)
Less: Cash - Restricted Municipal		(12,332)	(64,851)	(298,338)
Net Current Funding Position		1,222,271	810,385	524,799

Note 3 - Liquidity Over the Year**Comments - Net Current Funding Position**

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	44,591	12,332		56,924	Commonwealth	At Call
Online Saver	1.75%	770,553			770,553	Commonwealth	At Call
Cash Deposit Account	1.75%	300,000			300,000	Commonwealth	At Call
Police Licensing Account	0.00%	2,000			2,000	Commonwealth	At Call
Trust Bank Account	0.00%			24,241	24,241	Commonwealth	At Call
Cash On Hand	Nil	700			700	N/A	On Hand
Reserves	1.75%		1,263,998		1,263,998	Commonwealth	At Call
(b) Term Deposits							
Total							
		1,117,845	1,276,330	24,241	2,418,415		

Comments/Notes - Investments

Muni Account Restricted Cash - remaining CLGF funds

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

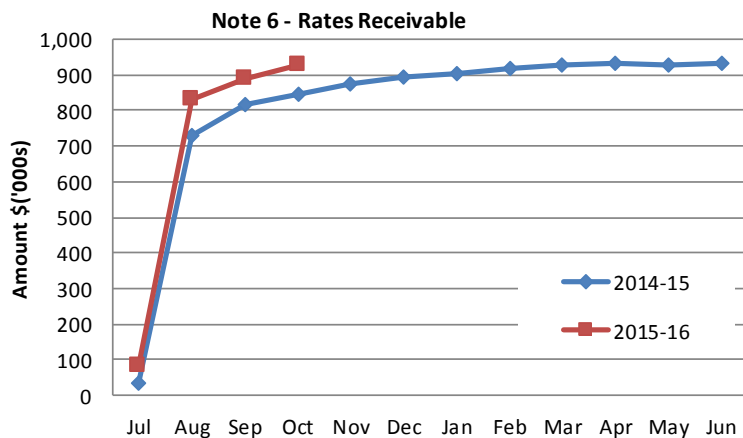
GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption		Opening Surplus	\$	\$	\$	\$
	Permanent Changes						0
	Changes Due to Timing						0
				0	0	0	

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 6: RECEIVABLES

Receivables - Rates Receivable

	YTD 31 Oct 2015	30 June 2015
Opening Arrears Previous Years	\$ 39,377	\$ 28,976
Levied this year	997,010	944,371
Less Collections to date	(926,272)	(933,970)
Equals Current Outstanding	110,114	39,376
Net Rates Collectable	110,114	39,376
% Collected	89.38%	95.95%



Comments/Notes - Receivables Rates

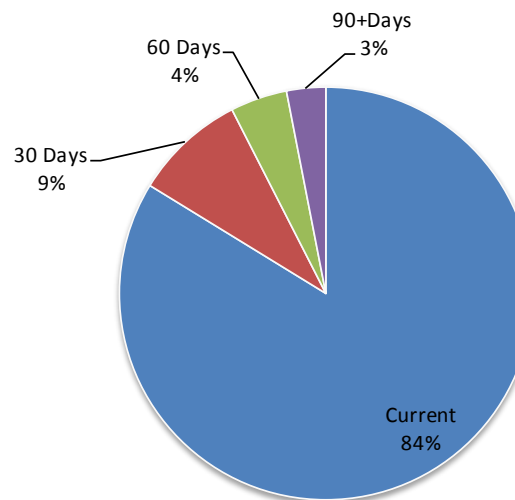
Early Discount - 14th August 2015
 Rates Due - 28th August 2015

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 24,201	\$ 2,521	\$ 1,286	\$ 885
Total Receivables General Outstanding				28,893

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



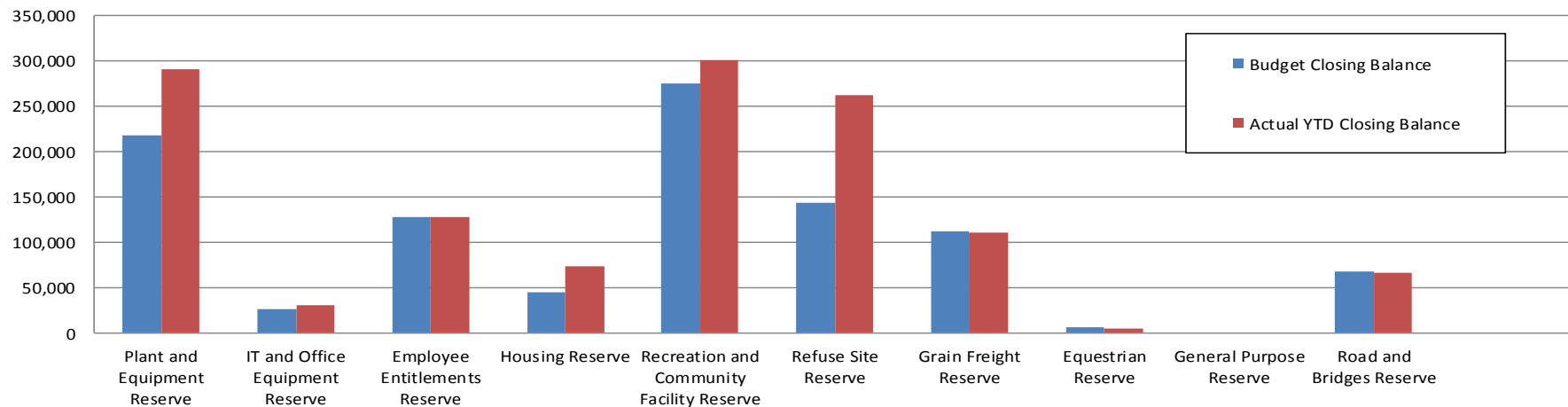
Comments/Notes - Receivables General

30 days invoices - queried invoice, payment processed in November

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 7: Cash Backed Reserve

2015-16										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Plant and Equipment Reserve	289,119	4,372	1,708	0	0	(76,190)	0		217,301	290,827
IT and Office Equipment Reserve	29,864	452	176	0	0	(5,000)	0		25,316	30,040
Employee Entitlements Reserve	126,014	1,906	744	0	0	0	0		127,920	126,758
Housing Reserve	7,791	1,106	432	65,327	65,315	(30,000)	0		44,224	73,538
Recreation and Community Facility Reserve	299,160	4,524	1,766	0	0	(29,000)	0		274,684	300,926
Refuse Site Reserve	199,867	3,930	1,535	60,000	60,000	(120,000)	0		143,797	261,402
Grain Freight Reserve	175,256	2,650	645	0	0	(66,000)	(66,000)		111,906	109,901
Equestrian Reserve	4,191	200	25	2,000	0	0	0		6,391	4,216
General Purpose Reserve	125,315	0	0	0	0	(125,315)	(125,315)		0	0
Road and Bridges Reserve	0	998	390	66,000	66,000	0	0		66,998	66,390
	1,256,577	20,138	7,421	193,327	191,315	(451,505)	(191,315)		1,018,537	1,263,998

Note 7 - Year To Date Reserve Balance to End of Year Estimate

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 31 10 2015			
					Amended Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$		
				Plant and Equipment				
26,000	(5,200)	12,134	(8,666)	Colorado Utility - Crew Vehicle	(10,152)	(8,666)	1,486	
				CAT 930G - Loader	(49,822)	0	49,822	
						0	0	
						0	0	
						0	0	
26,000	(5,200)	12,134	(8,666)		(59,974)	(8,666)	51,308	

Comments - Capital Disposal/Replacements

Colorado Utility traded in September - \$12,134.40

CAT Loader no longer to be traded, as per September Council Meeting Resolution

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 9: RATING INFORMATION	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
RATE TYPE											
General Rates											
GRV	0.0663	170	2,168,114	143,724	0	0	143,724	143,724	0	0	143,724
UV	0.0071	216	99,824,000	705,556	0	0	705,556	705,556	0	0	705,556
Sub-Totals		386	101,992,114	849,280	0	0	849,280	849,280	0	0	849,280
Minimum Payment											
Minimum \$											
GRV	620.00	162	741,460	100,440	0	0	100,440	100,440	0	0	100,440
UV	800.00	128	10,469,225	102,400	0	0	102,400	102,400	0	0	102,400
Sub-Totals		290	11,210,685	202,840	0	0	202,840	202,840	0	0	202,840
Ex-Gratia Rates							1,052,120				1,052,120
Specified Area Rates							0				0
Amount from General Rates							1,052,120				1,052,120
Discounts							(55,111)				(58,000)
Totals							997,010				994,120

Comments - Rating Information

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Loan Date	Years	Principal 1-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
RECREATION AND CULTURE										
Loan 61 - Change Rooms	31/10/2005	10	2,622		2,622	2,622	-	-	37	40
TRANSPORT										
Loan 62 - Loader	11/08/2008	10	95,916		7,286	29,882	88,630	66,034	1,599	5,660
Loan 63 - Graders	7/02/2014	8	257,040		11,140	33,916	245,900	223,124	3,717	10,655
	120,004	28	355,578	0	21,048	66,420	334,530	289,158	5,354	16,356

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status	
							Received	Not Received
		(Y/N)	\$	\$	\$	\$	\$	\$
GENERAL PURPOSE FUNDING								
Grants Commission - General	WALGGC	Y	281,045	0	281,045	0	63,050	217,995
Grants Commission - Roads	WALGGC	Y	149,287	0	149,287	0	36,368	112,920
LAW, ORDER, PUBLIC SAFETY								
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Services	Y	15,563	0	15,563	0	17,247	(1,684)
Smartboxes at Firestations	Volunteer Bushfire Association	Y	0	0	2,891	0	2,891	0
COMMUNITY AMENITIES								
Regional Landfill Transfer Station Infrastructure Development Grant	Waste Authority	Y	30,000	0	0	30,000	0	30,000
RECREATION AND CULTURE								
CSRFF Grant - Equestrian Show Jumping Arena	CSRFF	Y	60,419	0	0	60,419	0	60,419
Community Group Contribution to Equestrian Show Jumping Arena	DREA, DPA	Y	40,909	0	0	40,909	0	40,909
Kidsport Funding	Dept. of Sport & Recreation	Y	0	0	1,100	0	1,000	100
TRANSPORT								
Direct Grant	Main Roads	Y	69,700	0	0	69,700	69,700	0
Roads To Recovery Grant - Capital	Roads to Recovery	Y	303,390	0	0	303,390	0	303,390
RRG Grants - Capital Projects	Regional Road Group	Y	252,453	0	0	252,453	100,981	151,472
Licensing Commission	Dept. of Transport	Y	9,000	0	9,000	0	4,111	4,889
TOTALS			1,211,766	0	458,885	756,871	295,348	920,409
Operating	Operating		458,885				124,666	
Non-Operating	Non-operating		726,871				170,681	
			<u>1,185,756</u>				<u>295,348</u>	

SHIRE OF CUBALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2015

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-Oct-15
	\$	\$	\$	\$
Bonds - Building	14,389	0	0	14,389
Bonds - Hall Hire	1,050	200	(200)	1,050
Commodine Tennis Club	3,090	0	0	3,090
Cuballing Country Festival	1,099	0	0	1,099
Cuballing Cricket Club	200	0	0	200
Popo Plates	0	0	0	0
Cuballing Football Association	566	0	0	566
Environment and Townscape Trust Fund	5,713	0	0	5,713
Police Licensing	5,148	98,990	(98,096)	6,042
Swipe cards	1,545	0	0	1,545
Reimbursements	0	320	0	320
	32,800	99,510	(98,296)	34,014

9.1.3 Annual Report 2014/2015

Applicant:	Audit Committee
File Ref. No:	ADM108
Disclosure of Interest:	Nil
Date:	7 th October 2015
Author:	Tonya Williams
Attachments:	9.1.3A 2014/15 Management Report 9.1.3B 2014/15 Audit Report 9.1.3C 2014/15 Annual Report (included separately)

Summary

Council is to consider the recommendations of the Audit Committee from their meeting to be held on Thursday 19th November 2015 at 1pm.

Background

The Audit has been conducted in accordance with the Australian Audit Standards to ensure that during the reporting period the Shire of Cuballing complied with all statutory requirements, including the Local Government Act 1995 and associated Regulations.

Butler Settineri completed their final Audit of Council's functions and operations for the 2014/2015 Financial Year in October 2015.

Council's auditor, Mr Marius van der Merwe, attended the Audit Committee Meeting held on Thursday 15th October 2015

Comment

At the time of publication the 2014 Management Report, the 2014/15 Audit Report and the 2014/15 Annual Report are being finalised and will be provided to Councillors as they become available.

The Annual Report has been compiled and is provided for adoption by Council.

The 2014/15 Audit Report noted that in the Auditor's opinion, the financial statements of the Shire of Cuballing are properly drawn up:

- a) So as to give a true and fair view of the state of affairs of the Shire as at 30 June 2015 and the results of its operations and cash flows for the year then ended;
- b) In accordance with the requirements of the Local Government Act 1995; and
- c) In Accordance with Applicable Australian Accounting Standards.

Strategic Implications - Nil

Statutory Environment

Local Government Act 1995

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.

- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

5.29. Convening electors' meetings

- (1) The CEO is to convene an electors' meeting by giving —
- (a) at least 14 days' local public notice; and
 - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
- (a) a report from the mayor or president;
 - (b) a report from the CEO;
 - [(c), (d) deleted]*
 - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
 - (f) the financial report for the financial year;
 - (g) such information as may be prescribed in relation to the payments made to employees;
 - (h) the auditor's report for the financial year;
 - (h(a)) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
 - (h(b)) details of entries made under section 5.121 during the financial year in the register of complaints, including —
 - (i) the number of complaints recorded in the register of complaints;
 - (ii) how the recorded complaints were dealt with; and
 - (iii) any other details that the regulations may require; and
 - (i) such other information as may be prescribed.

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

[Section 5.54 amended by No. 49 of 2004 s. 49.]

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Policy Implications - Nil
Financial Implications - Nil
Economic Implication - Nil
Environmental Considerations - Nil
Consultation - Nil

Options

At this time, it is anticipated that the Audit Committee will adopt the Officer's Recommendation. Any changes in this recommendation will be provided to Council.

The Officer's Recommendation to the Audit Committee allows for Council to:

1. Accept the 2014/2015 Management Report
2. Accept the 2014/2015 Audit Report;
3. Accept the 2014/2015 Annual Report;
4. Hold the Annual Electors Meeting on Thursday 17th December 2015 at 6.30pm in the Shire of Cuballing Council Chambers.

Voting Requirements – Absolute Majority

COUNCIL DECISION:

That Council:

1. **Accept the Management Report for the financial year ended 30th June 2015 as included at Attachment 9.1.4A;**
2. **Accept the Audit Report for the financial year ended 30th June 2015 as included at Attachment 9.1.4B;**
3. **Accept the Annual Report for the financial year ended 30th June 2015 as included at Attachment 9.1.4C; and**
4. **Hold the Annual Electors Meeting on Thursday 17th December 2018 November 2015 at 6.30pm in the Shire of Cuballing Council Chambers.**

Moved: Cr Haslam

Seconded: Cr Newman

Carried 6/0

9.2 CHIEF EXECUTIVE OFFICER:

9.2.1 Over Height Outbuilding at 54 Carton Street, Cuballing

Applicant:	Mr R Sinclair
File Ref. No:	A807
Disclosure of Interest:	Nil
Date:	9 th November 2015
Author:	Gary Sherry
Attachments:	9.2.1A Location Plan 9.2.1B Planning Application

Summary

Conditional Planning Approval is recommended for an oversized outbuilding at 54 Carton Street, Cuballing.

Background

1. The application site

The site is located on the east side of Cuballing (see Attachment 9.2.1A). The property is 5,438m² in area and is largely cleared.

The property has an existing outbuilding located adjacent to the dwelling. While the lot is largely cleared, some large vegetation remains on the property.

2. The application

A new outbuilding of 12 metres x 7 metres (84m²) is proposed to be constructed to the north of the existing dwelling and outbuilding in the north-west section of the property. The proposed outbuilding has a wall height of 3.6 metres.

The outbuilding is proposed to be constructed in Colourbond for walls, roof gutters and flashing.

The Planning Application is included at Attachment 9.2.1B.

3. Public consultation and submissions

The Shire Administration sent letters out to 6 adjoining/nearby landowners seeking comment on the proposed outbuilding.

The Shire received no submissions from neighbouring property owners, with one contacting the Shire to confirm that the Outbuilding was not for a commercial or industrial purpose. The neighbour raised no other issues with the outbuilding.

4. Planning context

The site is zoned "Rural Townsite" in the *Shire of Cuballing Town Planning Scheme No. 2*.

Local Planning Policy - Outbuildings (LPPO) in part states planning approval may be granted where:

- (b) that for properties in the Rural Townsite Zone, where the lot size is over 1,500m²;
- (i) Zincalume construction, where the total outbuilding does not exceed 85m² in total floor area;
 - (ii) Colourbond construction, where the total outbuilding does not exceed 120m² in total floor area;
 - (iii) Masonry construction and/or where the total outbuilding has walls constructed of the same materials and appearance as the house and does not exceed 170m² in total floor area.
- (c) Wall height of any outbuildings not to exceed 3 metres. In the case of gable floor construction, the maximum height is not to exceed 4 metres.
- (f) Any application for planning approval which does not comply with the above shall be referred to Council for consideration.

The proposed height for this outbuilding is 3.6 metres. Because this height exceeds the maximum height set out by LPPO for an outbuilding/s in the Rural Townsite Zone, the Planning Application is being referred to Council for determination.

Comment

The key planning considerations are suggested to be:

- the application is inconsistent with Council's Local Planning Policy – Outbuildings in relation to the floor area. The proposed outbuilding, when combined with the existing outbuilding, will have a total wall height of 3.6 metres which is over the 3 metre limit as set out in the policy;
- precedent implications relating to the floor area exceeding LPPO; and
- visual impact, through glare, on surrounding properties due to the proposed colour of the outbuilding.

While noting that the proposed outbuilding is inconsistent with LPPO in relation to the total area of outbuildings on the property, it is recommended that the Council approve the Planning Application subject to conditions.

This follows assessment against the Shire of Cuballing Town Planning Scheme No. 2, Council policy, information provided by the applicant, the submissions relating to the Planning Application and the site characteristics. Conditional approval is recommended given:

- the height of the building at 3.6m to the wall height is also greater than LPPO of 3 metres. Given the that some tall remnant vegetation is retained on the lot and that the lot size remains large, it suggested that this lot could accommodate a greater development height without appearing imposing on neighbouring properties;
- the Shire Administration wrote to 6 adjoining/nearby landowners and only one enquiry was received without raising issues. Accordingly, it can only be assumed that the other landowners have no objections to the Planning Application; and
- that other than the wall height, the Planning Application is consistent with the remainder of LPPO. This includes in relation to the colour and use of the outbuilding.

It is highlighted that should the Council approve the Planning Application it will set a precedent. While a precedent is likely to be set, the precedent is not expected to be widespread given any future applicant will need to demonstrate that their Planning Application similarly addresses relevant matters including lot size, setbacks from boundaries visibility from surrounding roads and properties and there is appropriate external cladding. As required by Town Planning Scheme No.2, each future Planning Application needs to be assessed on its merits.

The applicant is not seeking approval to operate a home occupation or home business. If the use of the outbuilding were to change to that of a home occupation or home business rather than for storage of vehicles and property, the applicant is required to apply for Planning Approval and meet the requirements of a home occupation or home business as set by LPS2. Should such an application be received, the Shire would again invite comment from neighbours.

Strategic Implications - Nil

Statutory Environment

Shire of Cuballing Town Planning Scheme No. 2

Policy Implications

Local Planning Policy – Outbuildings

Local Planning Policies are non-statutory documents which provide guidance to assist the Council in its decision making. Accordingly, the Council is not bound by LPPO, but is required to have regard to the policy in determining the Planning Application.

Financial Implications - Nil at this time

Social Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation

Adjoining/nearby landowners were invited to make comment on the Planning Application. One neighbour telephoned to query the use of the outbuilding but made no negative comment on the construction.

Options

The Council can:

1. approve the Planning Application with no conditions;
2. approve the Planning Application with conditions;
3. refuse the Planning Application (providing reasons); or
4. defer and seek additional information.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council approve the Planning Application for an outbuilding of 84m² in area, with a wall height of 3.6 metres at 54 Carton Street, Cuballing subject to the following conditions:

- 1. this approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by Council. Where the Planning Approval has lapsed, no further development is to be carried out;**
- 2. the development hereby approved must be carried out in accordance with the plans and specifications submitted with the application (addressing all conditions) or otherwise amended by the Council and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the Council;**
- 3. the provision of details with the Building Permit as to how stormwater will be addressed for the proposed development to the satisfaction of Shire. The Shire will require that all stormwater from the outbuilding shall be collected, detained and suitably treated on site to the satisfaction of the Shire prior to occupation. The stormwater facilities provided in accordance with this condition shall be permanently maintained in an operative condition to the satisfaction of the Council;**
- 4. the outbuilding is used for storage and is not used for commercial, industrial or habitable purposes or for accommodating livestock; and**
- 5. the building is clad in colourbond colours on external walls and roof.**

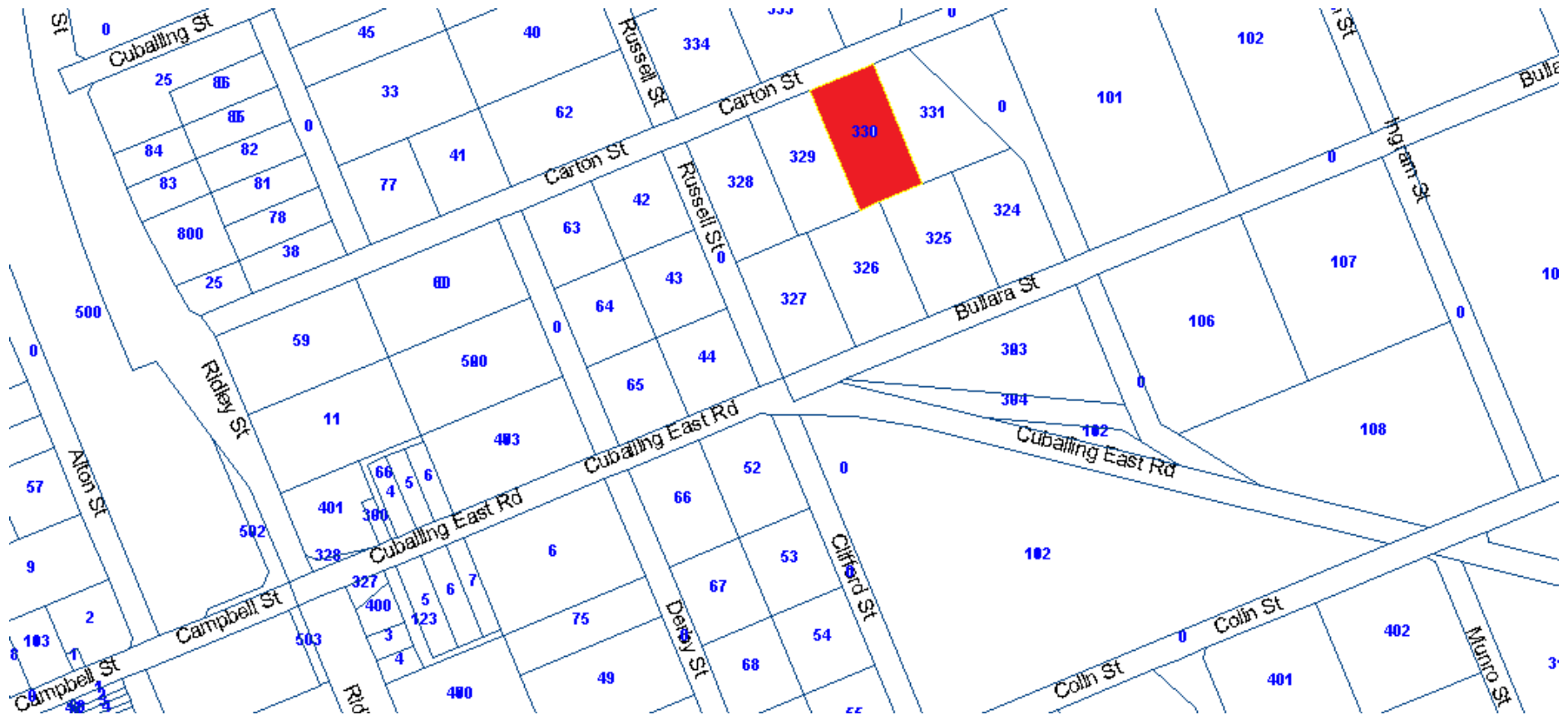
Advice

- A) In relation to Condition 3, stormwater from the proposed outbuilding is to be suitably detained on site (e.g. rainwater tanks, soakwells). Further, the proponent should in general, effectively manage run-off onto the adjoining properties.**
- B) The outbuilding should be constructed with a low sheen surface to reduce glare.**
- C) The proponent is advised that this Planning Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.**
- D) Part 14 of the Planning and Development Act 2005 provides the right to apply to the State Administrative Tribunal for review of some planning decisions and you may wish to take professional advice to determine whether or not such a right exists in the present instance. The State Administrative Tribunal Rules 2004 require that any such applications for review be lodged with the Tribunal within 28 days of the date on which notice of the decision is given.**

Moved: Cr Newman

Seconded: Cr Dowling

Carried 6/0



SCHEDULE SIX - FORM OF APPLICATION FOR PLANNING APPROVAL

Shire of Cuballing
Town Planning Scheme No. 2

Application for Planning Approval

Owner details:		
Name: <i>Robert Sinclair</i>		
Address: <i>54 Canton Street Cuballing WA</i>		Postcode: <i>6311</i>
Phone:		FAX:
Home:	Work:	Email:
Mobile: <i>0427660727</i>		
Contact Person: <i>Robert Sinclair</i>		
Signature: <i>[Signature]</i>	Date: <i>29/9/2015</i>	
Signature:	Date:	
The signature of the owner(s) is required on all applications. This application will not proceed without that signature.		

Applicant details:		
Name: <i>Robert Sinclair</i>		
Address: <i>54 Canton Street Cuballing WA</i>		Postcode: <i>6311</i>
Phone:		FAX:
Home:	Work:	Email:
Mobile: <i>0427660727</i>		
Contact Person for Correspondence: <i>Robert Sinclair.</i>		
Signature: <i>[Signature]</i>	Date: <i>29/9/2015</i>	



Scale: 1:750

Description

Map Projection: GDA 94 (Lat/Long)

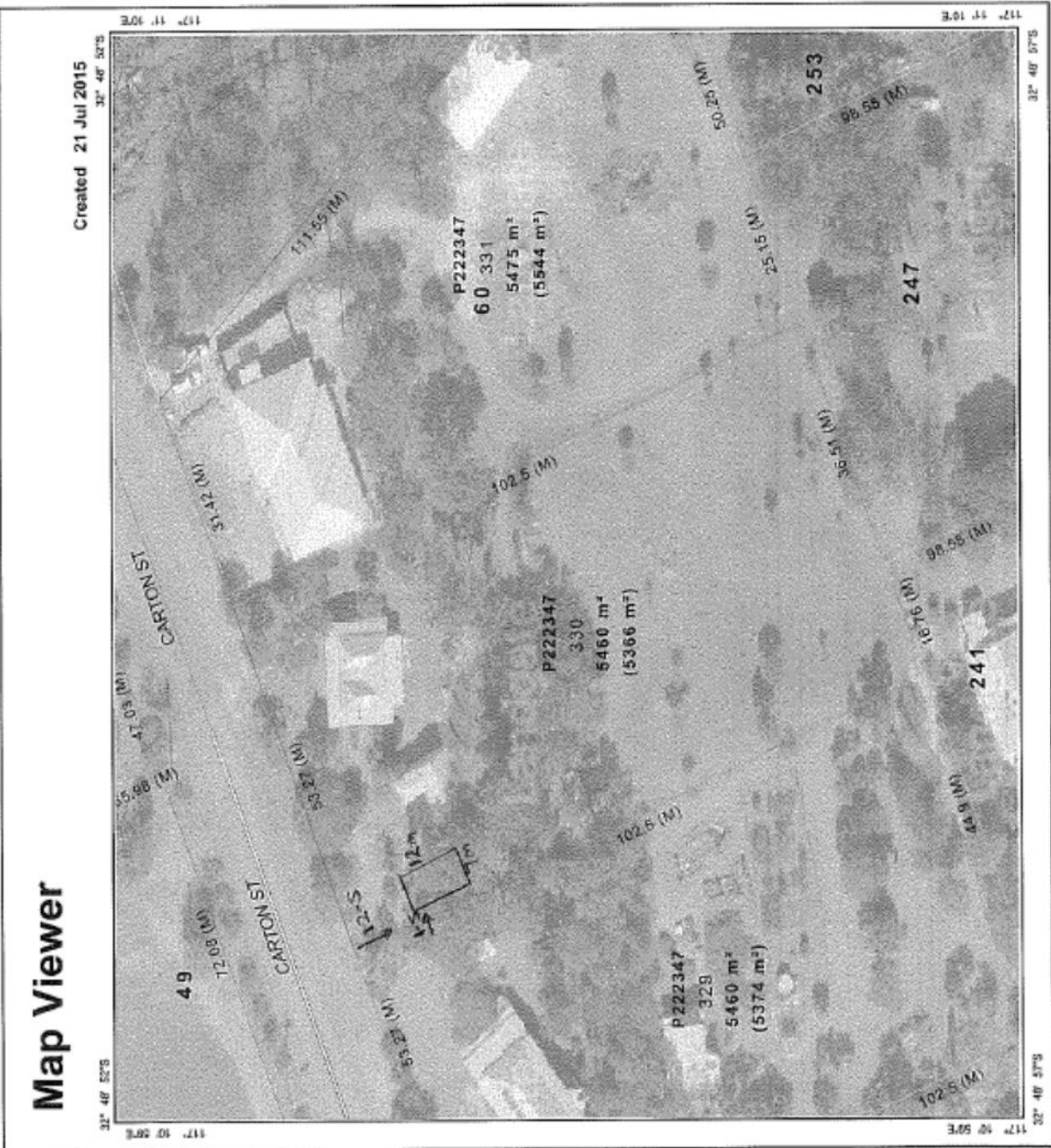
Datum: Geocentric Datum of Australia
1994

1 Midland Square
Midland WA 6056
(08) 9273 7341
customerservice@landgate.wa.gov.au
www.landgate.wa.gov.au



Landgate

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ECLIPSE | CONSULTING ENGINEERS

Ref.: BONLB30005-001-sdc

24 September 2015

Attention: Graeme O'Malley

Fielders Australia
PO Box 378
MELROSE PARK SA 5039

Dear Graeme,

**Engineering Certification of Structural Adequacy
Proposed 12.0m Span x 7.0m Long x 3.6m High Garage
For Elspeth Grazing at 54 Carlton St, Cuballing, WA
For Region A Terrain Category 2 Importance Level 2**

As requested, the structural design of the above building was carried out by ECLIPSE Consulting Engineers Pty Ltd, as detailed in the following documentation:

- Eclipse drawings: 4880 - S01/D to S06/D dated May 2011
12.0m Span Premier Garage

The structure has been designed in accordance with the following Australian Standards:

- AS/NZS 1170.0 - Structural Design Actions - Part 0 : General principles
- AS/NZS 1170.1 - Structural Design Actions - Part 1 : Permanent, imposed and other actions
- AS/NZS 1170.2 - Structural Design Actions - Part 2 : Wind action
- AS 1170.4 - Structural Design Actions - Part 4 : Earthquake actions in Australia
- AS 3600 - Concrete Structures
- AS 4100 - Steel Structures
- AS/NZS 4600 - Cold-Formed Steel Structures
- AS/NZS 1252 - High Strength Bolts

The following parameters have been used for the design of the building:

- Wind Category: Region A, Terrain Category 2, Importance Level 2
- Internal Pressures: Cpi = +0.2, -0.3
- Wind Speed Multipliers : $M_{r,cat} = 0.91$, $M_s = 1.0$, $M_t = 1.0$
- Wind Speed (V_R^*): $V_R^* = 45$ m/s, $V_{AS} = 37$ m/s
- Earthquake Hazard Factor (z): 0.14
- Site Soil Classification: A, S & M

The design was found to be structurally adequate incorporating the following amendments:

- The shed shall be specified as per 12.0m Span, 3.5m Bays, 3.6m High, Rigid Base specifications with following amendments :
 - Wall Bracing (WB1) to two bays on one side only.

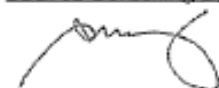
All other member sizes, details, etc. shall be in accordance with the above documentation.

I hereby certify, for & on behalf of ECLIPSE Consulting Engineers Pty Ltd, that the structural design of the above buildings has been carried out in accordance with the Building Code of Australia. I certify that the above referenced building will be structurally adequate for its intended purpose when constructed in accordance with the above nominated documents incorporating the nominated changes and adopting good construction practices.

I certify that I am a fully qualified and practising structural engineer in accordance with the requirements of the Building Code of Australia and The Institution of Engineers, Australia.

Yours faithfully,

ECLIPSE Consulting Engineers Pty Ltd



Stephen Healey
BE(Hons) MIEAust CPEng
PRINCIPAL

Eclipse Consulting Engineers Pty Ltd
304/12 Century Cct,
Norwest Central,
BAULKHAM HILLS NSW 2153

Phone : (02) 9894 8500
Fax : (02) 8850 0212
info@eclipse-consulting.com.au
www.eclipse-consulting.com.au

9.2.2 Proposed Demolition of Popanyinning School

Applicant:	NA
File Ref. No:	ADM 076
Disclosure of Interest:	Nil
Date:	12 th November 2015
Author:	Gary Sherry
Attachments:	9.2.2A 2012 Report on Popanyinning School 9.2.2B Quote for Repair Works 9.2.2C Public Submissions

Summary

Council is to further consider the proposed demolition of the Popanyinning School.

Background

The former Popanyinning School building is situated on Crown Reserve No. 47419 which is vested, with power to lease, to the Shire of Cuballing for "Community Purposes". At the time of vesting the building was used by the Country Women's Association.

Council subsequently agreed to lease the site to the Popanyinning Progress Association in 2004, to be used as a museum. Formal permission from the relevant Minister of Lands was not formally sought or received rendering the lease invalid. This did not impact on the operation of the lease as both parties appear to have amicably complied with the terms of the lease.

In 2012 the Popanyinning Progress Association vacated the School building to use the restored Railway Building in Popanyinning.

Being responsible for the care and maintenance of the site, Council had Mr Allan Ramsay (Environmental Health Officer/Building Surveyor) complete an inspection of the Popanyinning School building in July 2012. The report identifies a number of minor issues but does specifically reports that:

1. The building has extensive amounts of asbestos throughout the building;
2. The building's switchboard does not meet contemporary standards of safety; and
3. The building doesn't meet the requirements for a public building including exit signs, egress locks and kitchen requirements.

The report of this inspection is included at Attachment 9.2.2A.

Council was approached to provide a lease of the Popanyinning School building to the local Christian Community for the purposes of meetings. The Christian Community used the Popanyinning Hall for weekly meetings at that time.

In considering this lease, Council acknowledged that no Council budget provision had been made to make necessary works to the school building identified by Mr Ramsay's Report. Mr Sam Maughan indicated that the Christian Community group had many skilled (and licensed) tradesmen who could carry out the required repairs and upgrades.

At the August 2012 Ordinary Council Meeting the following was decided:

COUNCIL DECISION:

That the Popanyinning Christian Community be offered a three year peppercorn lease for use of the Popanyinning School Building, with an option to renew the lease at the expiry of the three year period, subject to the following conditions:

1. The building renovations be in character with the age of the building;

2. Renovations be of a standard that would ensure compliance with standards required for public buildings;
3. The lessees maintain the building during the lease period; and
4. Council's Environmental Health/Building Surveyor be provided access to the building twice per year in order to inspect the building as per Council's proposed Asset Management Plan

Moved: Cr Conley Seconded: Cr Haslam
 Carried By Absolute Majority 6/0

In retrospect, given the quantity of work envisaged by Mr Ramsay's report on the Popanyinning School, completing the capital improvements required was always going to be beyond the resources of such a small community group as the Popanyinning Christian Community. It is the Officer's opinion that if Council was serious about preserving the building, Council would have completed such preservation and upgrade works.

Again a number of issues resulted in the proposed peppercorn lease not being formally completed although the Popanyinning Christian Community used the building until late 2014.

In late 2014 Mr Maughan of the Popanyinning Christian Community advised staff of termite damage to the entry of the Popanyinning School. The termite damage at the School was subsequently inspected by Shire staff and found to be more extensive than just the entry. A termite eradication program was completed.

Local builder, Mr John Robertson was approached to inspect the School and assess the termite damage and provide an estimate of the cost of repairs. Mr Robertson's estimate and report is included at Attachment 9.2.2B. In the opinion of Mr Robertson the main damage to the building was caused by the soil that covered the metal stump caps on the west wall. The timber entry frame to the classroom abuts the bitumen hardstand providing ready access for termites to attach the entry timber floor and wall frame.

Shire staff closed the building to the public use in early 2015 and currently the Popanyinning Christian Community meet elsewhere in Popanyinning. A recent large meeting was held at the Popanyinning Hall.

Council has allocated funding in Council's 2015/16 Budget to complete the repairs envisaged by Mr Robertson. However additional building work, electrical and asbestos removal will be required to solve termite issues and to meet contemporary standards for a public building. This is likely to at least double the budgeted cost of \$25,000. Ongoing maintenance will still be required.

Given the anticipated cost to return the building to a public building standard, the cost of ongoing maintenance and the small amount of community use currently at the August 2015 Ordinary Meeting, Council decided to conduct a public information campaign regarding the future of the Popanyinning School. Council's decision was:

COUNCIL DECISION:

That Council:

1. consider at a future meeting of Council the demolition of the Popanyinning School:
 - a. the Popanyinning School building requires:
 - i expensive works to repair the latest termite damage;
 - ii considerable works to upgrade to meet the current standards for a public buildings; and
 - iii considerable ongoing maintenance; and
 - b. the current community use of the Popanyinning School does not provide enough benefit to the community as to make such expenditure worthwhile;

2. conduct a wide spread public information campaign that:
 - a. advises of Council's intention to consider the demolition of the Popanyinning School;
 - b. advises of the opportunity to provide comment to Council before Council makes any decision; and
 - c. encourages new and alternative community uses for the Popanyinning School that would make the renovation of the Popanyinning School a beneficial activity for Council.
 - d. investigates the possibility of private purchase of the School site for a private purchase.

Moved: Cr Dowling Seconded: Cr Haslam
Carried 6/0

At the time of publication Council received ten submissions from members of the public. These submissions are included at Attachment 9.2.2C.

The public submissions highlighted

- nine of the ten submissions received favoured retaining the School;
- seven submissions in suggesting retaining the building identified that the School was a heritage building in Popanyinning. Several submissions identified that the author had attended the school;
- five of the submissions believed that the cost was reasonable or was a worthwhile investment;
- six of the ten submissions didn't identify an alternative use for the School on the current site. One submission identified using the building as a Church.
- three submitters identified that demolishing the building was an option. All were looking to reinvest any funds from demolition into Popanyinning. Children's playgrounds were the preferred activity.
- two submitters suggested private sale with relocation of the building would be an option. The relocation of the School to the railway reserve in the Popanyinning main street would provide another tourist attraction;
- two submitters requested that Council continue to liaise with the community over this matter. The Popanyinning Progress Association requested that a public meeting be held to discuss the Popanyinning School with the broader community.

Council then held a community meeting on Wednesday 11th November 2015 at the Popanyinning Hall attended by 23 people. That meeting considered five options for the future of the Popanyinning School including:

1 Demolish the Popanyinning School building

Council would still incur the cost of demolition under this option. This cost would be significant because of the asbestos content of the building.

This option received 1 vote.

2 Sale of the Popanyinning School building to a third party.

Although Council would in such a sale process prefer a buyer who would renovate and retain the building, under this option Council loses control of the building upon the sale being finalised. After the sale Council cannot guarantee the retention of the building or even the type of refurbishment and use of the building.

This option received 10 votes

3 Minor refurbishment of the Popanyinning School building

This option would seek Council completing only minimal work to maintain the structural integrity of the building and ensure that the building is retained. Additional works would be completed to ensure that the building meets basic safety requirements. This option would not see the building upgraded to meeting public building requirements. This option may not have the building being used.

This option received 13 votes

4 Upgrading the building to a public building standard.

This option would seek Council completing significant building renovation works for the building to comply with public building requirements. These upgrades would include works to repair termite damage, electrical upgrade work, asbestos removal and construction of ablution facilities.

This option received 0 votes

5 Relocate the building to another site

This option would seek Council relocating the building to a new location and completing significant building renovation works for the building to comply with public building requirements. These upgrades would include works to repair termite damage, electrical upgrade work, asbestos removal and construction of ablution facilities. The relocated site was not identified, but the railway reserve in Popanyinning was mentioned as a possible site.

This option received 7 votes

Comment

Public sentiment remains negative to the demolishing of the Popanyinning School. The Popanyinning School is a heritage building with significant local interest in the building's past.

The sentiment is also relatively negative to Council completing extensive renovations to upgrade the building to a standard that allows and encourages extensive public use. I believe that the current need for public space in Popanyinning is being adequately met through other buildings in Popanyinning. I believe that it is fair to suggest that there is no current public use or need for a refurbished Popanyinning School.

In the public submissions provided and in the public meeting there have been no suggestions for uses of the building. At the public meeting there was considerable sentiment for retaining the building without any current use but completing the required works at some future time when there is a demand for use of the building that warrants the investment in the renovation.

While not the most preferred option, there is considerable favourable community sentiment for Council to consider sale of the Popanyinning School building, if the sale would retain the buildings on the site and in the same style. This option remained a popular choice at the community meeting, even though it was clearly pointed out that after a sale of the property Council does not retain any guarantees that the purchaser will complete their original plans.

In retaining the building in what ever standard, Council will need to complete ongoing maintenance. This maintenance will include termite treatment and inspections, building maintenance to ensure structural integrity, utility costs on insurance.

In recommending a course of action, the Officer has selected the option that retains the building but provides the lowest cost to Council. Without the upgrade to the standard of a public building, the only amenity the building can provide the community will be a visual reminder of education of the pre-1970's. It is recommended that Council allocate the majority of its building resources to other projects that provide greater amenity to the community.

Strategic Implications

There is no strategic implications regarding the Popanyinning School.

Statutory Environment

The Popanyinning School is included on the Shire of Cuballing Municipal Heritage Register. There are no statutory impediments to Council demolishing or refurbishing the Popanyinning School arising from the Municipal Heritage Register.

Policy Implications - Nil

Financial Implications

Council has budgeted \$25,000 to complete repairs of the Popanyinning School.

At this time the cost or income possible from of alternative actions to refurbishing the Popanyinning School have not been investigated, however given comments in the Shire Officer's report included at Attachment 9.2.2A, it is anticipated that the scale of the work required will be greater than the quoted repairs and a cost greater than that budgeted will be required.

Social Implications

The Popanyinning School is an important heritage building in Popanyinning. As a school it has sentimental value to many local residents and former pupils.

Should Council eventually decide to sell or demolish the building, given the community's value of the heritage of the site, Council may consider in the future to at least erect a permanent memorial on the site.

Economic Implication - Nil

Environmental Considerations - Nil

Consultation

To advise the community about the future of the Popanyinning School the Shire has:

1. prepared a two page information sheet that was:
 - a. direct mailed all every mail recipient at the Cuballing and Popanyinning Post Offices;
 - b. mailed to all ratepayers with a post code outside of the Shire of Cuballing;
2. included a summarised version of the mail out in the Cuballing News;
3. had staff attend meetings of the Popanyinning Progress Association
4. held a public meeting on Wednesday 11th November 2015.

Options

The Council can resolve:

1. the Officer's Recommendation;
2. to complete the demolition of the Popanyinning School building;
3. to complete the original scope of works in renovating the Popanyinning School building as included on the quotation provided by Mr Robertson at Attachment 9.2.2B; or
4. defer and seek additional information.

Voting Requirements

Simple Majority

COUNCIL DECISION:

That Council:

- 1. complete only those renovations to the Popanyinning School building that ensure the structural integrity of the building. Work that would not be completed would include asbestos replacement and insulation installation. It is expected that this work would be completed for less cost than the original quotation included at Attachment 9.2.2B;**
- 2. not permit public use of the Popanyinning School building once renovations have been completed;**
- 3. make the Popanyinning School building safe. This work would include either disconnecting the electrical supply or completing works to have the electrical services compliant with current standards;**
- 4. plan and complete necessary ongoing maintenance expenditure including insurance, termite inspection and minor building repairs as required and;**
- 5. will consider approaches from private entities seeking to purchase the Popanyinning School building. In considering such approaches Council would be aiming for the Popanyinning School building to be renovated in the current style and remain on the current site. Council will not actively seek potential purchasers.**

Moved: Cr Haslam

Seconded: Cr Dowling

Carried 6/0

To: Chief Executive Officer Eva Haydon

From: Environmental Health Officer/Building Surveyor Allan Ramsay

Date: 2nd August 2012

File #: 3B

Subject: Popanyinning School Building

I made an inspection of the old Popanyinning School Building on the 26th July 2012. The purpose of the inspection was to inspect its structural integrity, maintenance requirements and any requirement necessary to bring it up to a standard that complies with today's legislative requirements for use as a public building.

Toilets

1. Require a good clean;
2. Whilst I am unaware of the condition of the septic tanks and drains, I flushed one of the toilets and the water flushed quickly. However, this could be different after heavy use when the septic tank is full; and
3. Structurally they are in good condition.

Outdoor Lunchroom

1. Three timber weatherboards to the south wall and one on the north wall require replacing;
2. The roof battens and roof sheeting have recently been replaced. The roof is well supported by triple grips and does not pose any structural issues;
3. The bench seats are in good condition;
4. The cladding to the three sides has been replaced with Hardieflex which does not contain asbestos; and
5. The exterior timber work is in need of painting. Care will need to be taken prior to painting to ensure that the old paint work is not lead based. It will need to be tested for lead and if found to be lead based appropriated preparation will need to be undertaken prior to painting.

School Building

1. The entry step needs replacing as there is extensive termite damage to it;
2. The exterior of the building is clad in asbestos from 1500mm to the wall plate. The condition of the asbestos appeared satisfactory;
3. The timber windows are in need of repair and painting. Care will need to be taken in case the paint work contains lead. It will need to be tested for lead content and prepared appropriately if found to contain lead;
4. The entry and kitchen walls contain asbestos. One panel of the asbestos wall to the right of the kitchen sink was damaged and needs

- to be replaced. Care will need to be taken when removing it by wearing appropriate face mask and overalls for asbestos removal. It will need to be wrapped in black plastic and taken to a registered waste disposal site for depositing of asbestos;
5. The black membrane under the kitchen sink drainer contains asbestos. Any future lessee of the building will need to be made aware of this;
 6. The school room black board panels have extensive termite damage and need to be replaced;
 7. The school room interior walls are timber clad to 1500mm high and some form of masonite cladding from the timber cladding to the wall plate;
 8. The ceiling lining is asbestos. It is in reasonable condition; however, any work such as painting preparation can not involve any sanding;
 9. The flooring is tongue & groove in reasonable condition;
 10. The floor stumps, bearers and floor joists are in good condition;
 11. An electrician will need to inspect the wiring and switch board to ensure that it complies. The switch board will require residual current devices for the lights and power points. If the building is going to be used at night an exit sign will be required;
 12. The entry door will need to have a door handle fitted that will enable opening with one action. It will also need to be made to open from the inside without the use of a key. There are locks available that can achieve this requirements;
 13. If the kitchen is going to be used cooking there needs to be a fire blanket installed and service every 6 months. A fire extinguisher is required in an accessible location and serviced every 6 months; and
 14. A licensed Pest Control Officer to provide a report on the condition of the roof structure and if possible the wall framing to ensure that there is no termite activity or any old termite damage.



Allan Ramsay
Environmental Health Officer/Building Surveyor
Registered Builder #10347

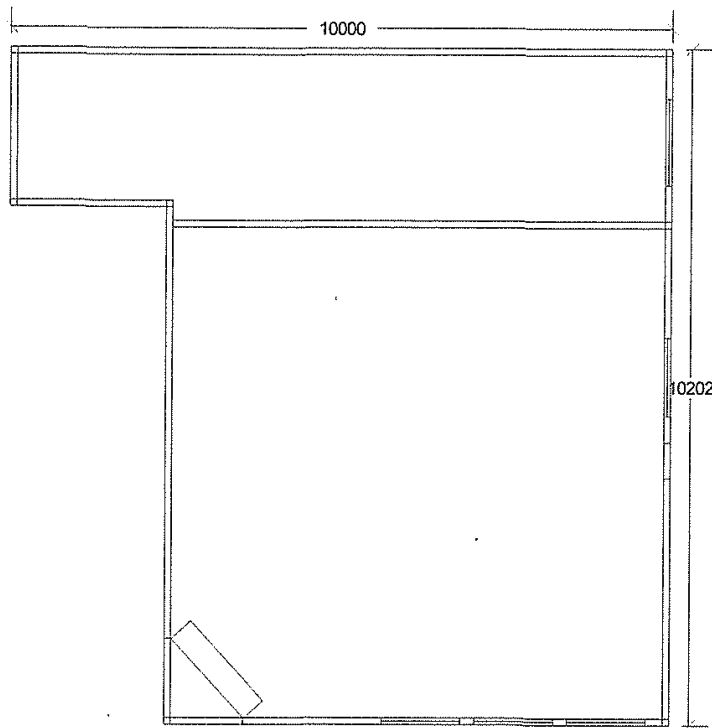
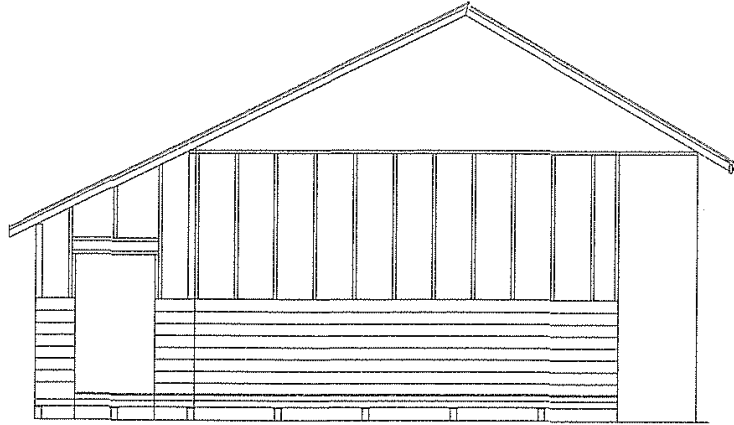
Cuballing Shire Council
 Popanyinning School Room
 POPANYINNING WA 6309
 Class Entry Canopy/West Wall/Classroom.

270615

Ind	Description	Plan/Len	Rate	T/Cost
ADM	Council Fees			0.00
ADM	Freight	1.00	500.00	500.00
ADM	Hire Plant Scaffold	1.00	500.00	500.00
Asbestos Removal	Asbestos Removal external walls (115M ²) Labour 12 Hrs	12.00	110.00	1320.00
Asbestos Removal	Black Plastic Wrap 4*50*200um 2 Only	2.00	95.00	190.00
Asbestos Removal	Duct Tape Roll 50mm 2 Only	2.00	7.50	15.00
Asbestos Removal	Plant Hire	1.00	250.00	250.00
Asbestos Removal	Freight to Narrogin Waste Disposal	1.00	250.00	250.00
Black Board	90*22Jarrah Arch bevel Match Blackboard 4/1.2 4/3.9	20.40	10.90	222.36
Black Board	80*30Jarrah Chaulk Groove Shelf 2/3.9	7.80	15.00	117.00
Black Board	30 Jarrah Scotia 2/3.9	7.80	8.75	68.25
Ext Clad	Hardiflex1.2*6mm west wall 13/2.4	37.44	12.80	479.23
Ext Clad	Hardiflex1.2*6mm north wall 4/3.0	12.00	12.80	153.60
Ext Clad	Hardiflex1.2*6mm east wall 13/2.4	37.44	12.80	479.23
Ext Clad	Hardiflex1.2*6mm south wall 8/2.4	23.04	12.80	294.91
Har	Bolts 120*M10 Galv Cuphead with Washer 20	20.00	1.25	25.00
Har	Boustead Self Emb Screws YZP 8g*45mm Box 1000 1 Only	1.00	21.50	21.50
Har	Structafloor Adheasive Tubes 2 Only	2	9.50	19.00
Har	Nails 25 Soft Sheet 3Kg	3.00	10.00	30.00
Har	Nails 50 BH Galv 2Kg	2.00	13.68	27.36
Har	Nails 75 BH Bright Steel Box 1 Only	1.00	59.00	59.00
Har	Nails Tripple Multi Box 1 Only	1.00	7.80	7.80
Har	Teck Screws timber fixing 65mm 200 Only	200.00	0.16	32.00
Har	10 Pop Rivets 1/8 Pack 1 Only	1.00	5.32	5.32
Har	Clear Mastic Adheasive Gutter 1 Only	1.00	9.50	9.50
Har	Boustead Self Emb Screws YZP 8g*40mm Box 1000 1 Only	1.00	35.00	35.00
Har	Nails Galv Fibre/cement 40*2.8 3Kg	3.00	12.50	37.50
Insulat	R1.5 Wall batts 1170+580 12M2 cover 9 Only	9.00	52.00	468.00
Int Fix	Versilux 1.2*6mm 6/2.4	14.40	12.75	183.60
Int:Fix	40*12 DAR Jarrah 10/2.4 Wall Batten	24.00	9.25	222.00
Structafloor	Structafloor 3.6*0.9*19 T/T blackboard backing. 2 Only	2.00	62.30	124.60
TimBas	100*100 Jarrah Stumps 10/2.4	24.00	13.50	324.00
TimBas	100*75 Jarrah Bearers 3/3.6	10.80	10.20	110.16
TimBas	150*50 Jarrah Sole Plates 10/1.5	7.50	7.28	54.60
TimBas	150*45 D/D Jarrah Entry Sill/Head 21/1.8	3.60	21.62	77.83
TimBas	85*19 Jarrah Entry Floor Boards 6/1.8	10.80	9.84	106.27
TimBas	100*50 Jarrah floor Joists Entry 5/2.4	12.00	7.95	95.40
Wall Frame	100*100 Jarrah Corner Post 1/4.2	4.20	13.50	56.70
Wall Frame	Jarrah Feather Edge Sawn Weatherboards 30/2.4	72.00	12.68	912.96
Wall Frame	100*50 Jarrah Wall Plates 4/2.4 10/3.6	45.60	9.81	447.34
Wall Frame	100*50 Jarrah Wall studs 10/3.6	36.00	7.95	286.20
Wall Frame	120*19 Jarrah Matched Lining Boards (Dado) 5/0.9 5/1.5	14.70	15.26	224.32
Wall Frame	200*38 Jarrah R/S Entry Head 1/1.8	1.80	9.50	17.10
Wall Frame	140*30 Jarrah Entry Arch Head 1/1.8	1.80	9.50	17.10
				8842.55
				884.25
				9726.80
			Labour	11672.16
	Est Labour/Material cost			21398.97
Ind	Material/Size	Plan/Len	Rate	T/Cost

This estimage does not include
 Electrical
 Plumbing
 Painting
 Stormwater Drainage
 Retaining Walls
 Metal Work

D:\CUBALLING COUN



Drafting Neill Robertson
PO Box 23
CUBALLING WA 6311
988 36 366

Work needed to rectify the damage caused by the Termites.

At the time of the inspection it was noted that:-

1. The main damage to the building was caused by the soil that covered the metal stump caps on the west wall.
2. The timber entry frame to the classroom abuts the bitumen hardstand providing ready access for Termites to attack the entry timber floor and wall frame.

Recommendation.

Demolition/Earthworks

Entry/West Wall

1. Remove the existing concrete step/slab that is higher than the Entry floor.
 - a. Replace the existing concrete step/slab with Lysaght Gridmesh plate or similar to allow for the stormwater to discharge into the existing spoon drain at the entry to the building.
 - b. This action will also allow safer able and disabled access to the building.
2. Remove part of the existing timber entry floor frame to allow for the soil under the entry floor to be removed.
3. Retain undamaged timber framing where possible.
4. Council to construct a retaining wall in front of the classroom Entry to provide support to the existing bitumen hardstand and give the building sufficient clearance from the retaining wall to prevent Termite penetration.
5. Retain the north side wall of the entry framework where possible.
6. Replace all damaged stumps with metal caps and treat the timber stumps and sole plates with anti Termite chemicals
 - a. Remove the gravel/soil away from the west classroom wall by at least 600mm and ensure that the soil is at least 200mm below the classroom floor bearer.
- b. Provide a batter at approximately 36degrees from the existing spoon drains to the new ground level at the west wall.
- c. The excavation/batter to be graded so that the stormwater does not discharge under the building.
7. Remove all Asbestos cement sheets from the external wall of the building.

Reconstruction External

1. Replace all damaged Jarrah timber in the buildings floor frame and west wall.
2. Reclad the west wall of the building with Jarrah splayed/dressed weatherboards and replace damaged weatherboards.
3. Reclad all external walls of the building with 6mm Hardiflex sheet.

Internal Reconstruction.

Classroom Floor

1. The inspection revealed that the floor boards at the classroom door are loose and will require further investigation to find the cause of the problem.

West wall Blackboard.

1. Remove damaged Jarrah backing board and replace with Termite treated Structafloor sheet.
2. Reinstall the Timpson Plate Blackboard sheet on the west wall of the classroom and replace the damaged timber Blackboard surrounds and chalk rail.
3. Council to consider whether to retain the interior wall cladding on the interior walls of the building, that appears to have Canite, adhered to Asbestos wall cladding above the Jarrah timber dado.
4. The Classroom Ceiling also appears to have Asbestos cladding.

Recess Shed

1. Replace damaged and missing weatherboards.

Refer to the list of materials and labour sheet for the extent of work allowed for to rectify the damage to the building.

Proposed Repair/Replace/Works For: Cuballing Shire Council
Street: Forrest Street
POPANYINNING WA 6309
Date: 180615
Sheet No 1

Gary Sherry

From: Shire of Cuballing Enquiries
Sent: Thursday, 17 September 2015 12:50 PM
To: Gary Sherry
Subject: FW: FUTURE OF THE POPANYINNING SCHOOL

From: FERGUSON Dianne [PO82339] [mailto:dianne.ferguson@police.wa.gov.au]
Sent: Thursday, 17 September 2015 12:36 PM
To: Shire of Cuballing Enquiries <enquiries@cuballing.wa.gov.au>
Subject: FUTURE OF THE POPANYINNING SCHOOL

To whom it may concern

Thankyou for your correspondence in regards to the above.

The Popanyinning School is an important heritage building in our Shire, and although I am not a former pupil of the school, I still feel that if there is an opportunity, that can be carried out to restore and keep the school, as it would be an "unique prize" building, to have for the future history of our town.

My reasons are herewith:

1 Schools of that age and style – are very few and far. Do we see them? no.

I lived in Dryandra Forest Village, for most of my younger days, and there was a little primary school on the side of the road – the Wandering Road, but now there is a "Rock" to state and show for it. Can you imagine if it was still standing there in its glory? I think it would have made a nice "picnic area, a casual stop over to relieve fatigue driving or even possible, a nice area for the caravans to pull in and observe the flora and fauna in the area.

2 Although the cost of restoration is expensive, (quote \$21,399.00) but is it? Our local craftsman, Mir Robertson, is the best to do the job.

Going by Mr Robertson's opinion, the termite damage can be rectified, and also the removal of the asbestos. The school building, can be then kept for our town, as it is classed as a "heritage" building.

3 As I am an active member of the Popanyinning Progress Association, I will bring up the matter to other members, at our next monthly meeting. Possible ideas, may be achieved, (abit of brain storming may help), in what we can/could use the school for the town, within the future.

Just look at our Railway Station, with thanks to us few members of the PPA, it is now holding the history of the school, along with the CWA history. All this established and accomplished, Popanyinning has a great little gem for Tourists. A spot for travellers to "stretch their legs" when coming into Popanyinning, for a lunch stop and using the public conveniences. The school may be available to use in other avenues later on in the future.

4 And apart from the Popanyinning Hall, and the Railway Station, that is all we have from the "good ole days".

Thankyou for making the time to read my comments on the Popanyinning School.

Regards

: 1 OCT 2015

3 Francis Street
Popanyinning
30/9/15

Shire of Cuballing
PO Box 13
Cuballing WA 6311

Dear Sir/Madam, Comment on the
future of Popanyinning School.

I am in favour of restoring
the school as its an important
heritage building in Pops.

I will be retiring early next
year, if I can give any assistance
to help with the restoration, I'll put
my hand up.



Yours Sincerely
Phil Leveitt

21 SEP 2015

Robert Dowling

Beerling Spring

Popanyinning WA 6309

17th September 2015

To: The Shire of Cuballing

PO Box 13

Cuballing WA 6311

Dear Councillors

Re: The Future of the Popanyinning School

Due to the changing dynamics in the rural landscape, that is the declining population in small country towns, we have seen much of our rural heritage lost or destroyed. I think it is very important to remember many thousands of lives have been moulded in little bush schools like Popanyinning that were scattered all over the country. Only very few remain.

There is a strong personal attachment from our family; I attended the school from 1948 to 1954, as did my sister (a little later); both my parents were schooled there together with several aunts and uncles, two of which were original pupils. Therefore I think that for the little cost involved, the community has a responsibility to save this part of our local history.

I am sure that, with the continuing growth of Popanyinning in recent times, there will be community groups that would be able to use the School for their activities.

Yours sincerely



Robert Dowling

2 OCT 2015

POPANYINNING PROGRESS ASSOCIATION INC

C/- Post Office
POPANYINNING WA 6309

1st October 2015

The Shire of Cuballing
PO Box 13
Cuballing WA 6311

Dear Councillors

Last night we had our monthly Popanyinning Progress Association meeting, and a main agenda item was the Popanyinning School. The committee had a long discussion about the options for the Popanyinning School and would like to make their position known to the Shire Council.

Our preference is for the School to be retained as a public building for use by the Popanyinning community or other local groups. We would like to see it restored to a useable condition, realising the likely costs of restoration and upgrading the electricity may be up to \$35,000 in the first two years. We would like to retain the heritage value of the School. The Popanyinning Progress Association will encourage hire and use of the building by the community, including that of the current church group and explore alternative, complimentary uses which might partially offset ongoing costs.

The committee was divided in its opinion regarding the future of the school and in all probability this reflects that of the wider public. We would therefore like to have a public meeting in the very near future to discuss the Popanyinning School with the broader community.

Yours sincerely



Kevin Lansdell

President

POPANYINNING PROGRESS ASSOCIATION INC

Gary Sherry

From: Shire of Cuballing Enquiries
Sent: Thursday, 1 October 2015 2:21 PM
To: Gary Sherry
Subject: FW: The Future of the Pop any Inning School

FYI

Kind Regards

Lisa Williams
Administration Officer

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From: atkinsontanialee [mailto:atkinsontanialee@hotmail.com]
Sent: Thursday, 1 October 2015 2:01 PM
To: Shire of Cuballing Enquiries <enquiries@cuballing.wa.gov.au>
Subject: The Future of the Pop any Inning School

We support Mr Robertsons opinion, \$21,399 is a very small amount of money to preserve this historical building. It should be preserved for current and future generations to enjoy and benefit. With the required works it would become a useful and unique building once again.

Scott & Tania Atkinson.

Scn 6v6n Samsung Mobile

Gary Sherry

From: Jo Sankey <jsankey@activ8.net.au>
Sent: Thursday, 1 October 2015 9:51 PM
To: Gary Sherry; Nichole Gould
Subject: Popo School

The CEO
Shire of Cuballing
PO Box 13, Cuballing 6311

Thursday 1 October 2015

Dear Mr Sherry

We would like to put forward our views on the future of Popo School Building.

It would be nice to think that the building could be saved, as it holds a significant position in the minds and memories of the population of Popanyinning.

However, to be realistic, the cost of retaining and maintaining the building is significant enough to make its retention difficult.

- One solution could be to sell the property, with the building remaining in situ and hoping that a buyer could incorporate the building into the overall plan for the site. Even if the price set by council was quite low, it would be offset by the savings in not having to demolish the building.
- Another solution could be to demolish the building and to replace it with a proper children's playground, instead of further developing McGarrigal Park. Monies saved in ongoing maintenance and care of the School Building could be put into the provision of playground equipment, the toilet on site could be used by the children and save them having to cross the often busy Great Southern Highway, and then McGarrigal Park could be left as a planted and treed site for sitting and as a meeting place for local residents.
- A third solution could be to demolish the building and the monies be spent on upgrading McGarrigal Park, with a plaque on site (of both the school site and McGarrigal Park) indicating the significance of the playground and its included infrastructure.

We understand that the final decision will be a difficult one, but the people of Popanyinning need to be kept fully informed with any future plans, by the Shire of Cuballing, for the school building and the block upon which it is built. Without their agreement and inclusion in any further discussions, there will always be a simmering resentment about the council's decision to "knock our school down".

Thank you for listening to our concerns.

Yours sincerely
Kevin and Jo Sankey
1 Forrest Road, Popanyinning 6309

Gary Sherry

From: Shire of Cuballing Enquiries
Sent: Friday, 25 September 2015 3:59 PM
To: Gary Sherry
Subject: FW: Popanyinning School

FYI

Kind Regards

Lisa Williams
Administration Officer

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From: Dunnollie [mailto:dunnollie@bigpond.com]
Sent: Friday, 25 September 2015 3:00 PM
To: Shire of Cuballing Enquiries <enquiries@cuballing.wa.gov.au>
Subject: Popanyinning School

I would like to have the opportunity to submit my comments regarding "Future of the Popanyinning School".

1. Council or Popanyinning Progress Association apply for a Lotteries Commission Grant to move the School to where the Railway Building is.

Before doing the application to the Lotteries Commission maybe an approach to the owner of the derelict " Station Master House" could be made with

an option to purchase it. With this in mind you could then go about the costing of removal and transfer of the School plus purchase of the Station Master House, what a great entry statement for Popanyinning.

2. Add to this maybe you could sell the block of land that the School is presently on.

3. Tenders are to called for all repairs and upgrades. As with previous experience the price that had been quoted for the repairs to the railway station continually

kept on increasing,as there was no contract Council had no option but to pay.

4. If this suggestion was successful what a great opportunity for the local community to have something to work for and encourage the tourist to stop at Popanyinning.

This could then create a roll on effect for the local store.

Thankyou for taking the time to read my comments.

Carol McDougall

5 OCT 2015

Lisa Williams

From: John Francis <vnjxpopo@gmail.com>
Sent: Saturday, 3 October 2015 8:26 PM
To: Shire of Cuballing Enquiries
Subject: Popanyinning School

The secretary , Cuballing Shire

dear Sir/Madam,

In response to your circular regarding the school building at Popanyinning . I did attend that school early in my school days, at that time a Mr Lennox was the sole teacher. I have many memories of the school, the big pine tree between the school and house which we were allowed to climb and enjoyed it. There was also a croquet court behind the shelter shed that was used regularly , also a bit behind that and to the south a little were air raid shelters in which we practiced in the summer but not in winter, as they were full of water.

Further behind that and to the south and to my recollection , out of the school ground on the edge of the bush there were long trenches to which some of us emptied the school toilets.(probably the naughty boys).I personally would like to see the old building retained and made safe for the occupation by some group or someone. The quote for the restoration of the building is quite reasonable .when I see and hear of money being spent elsewhere.

I don't know whether the councillors of today understand as I am told of the importance of Popanyinning in the past. I am told by former older residences of Popo going back to the late 1800s.

Popanyinning was originally known as Popanning Pool and was selected to be the centre of W A G R workshops and branch lines to all the out lying areas that was serviced by Narragin ,but you see nothing has changed in politics , in the last 100 or so years because at the end of the 1800s a different person was elected to parliament and it all went to Narragin . I believe Popo was the longest station on the Great Southern line to Albany.

There were town blocks allocated and streets named right out to the cemetery that which is still being used today .(there was another cemetery along side the river. Popo was staffed with a night station master and a day station master(former Cuballing resident Ron Moralee was one).

It had ticket offices and cloak rooms and lit at night by kerosene lights. Popo was also a major depot for sandlewood that was bought in from the eastern districts. There was also a town water supply pumped from the river from between where Peter Smith and George Turbon lived,it was pumped to storage and to a trough in front of the Popo hall. When people used horse and cart could water their horses. At this time the hall was lit with Acetylene lights . I hope this little bit of history is of interest to you.

Regards S.J.(John) Francis.

Sent from my iPad

The CEO
Shire of Cuballing
PO Box 13
Cuballing 6311

Friday 2 October 2015

Dear Mr Sherry

We wish to express an opinion re the future of the Popanyinning School Building.

We consider that the demolition of an icon building for the people of Popanyinning would not be the best solution.

We understand that the cost of renovation of the building appears to be prohibitive, but could we suggest that there may be another solution.

Could Council call for expressions of interest from local residents to relocate the building to another site. This could be a local farm, or to a local reserve that perhaps has a clearing where the building could be relocated.

Council would have to foot the bill for the removal and disposal of the asbestos, as we believe that the council bylaws state that no building containing asbestos can be moved into and through the locality.

Any costs related to the relocation would be borne by the successful EO1.

Then the site of the school building could become the playground for children, and instead of any new equipment being installed in the current McGarrigal Park, it could be installed at the school site. This would then eradicate the problem of children having to use the toilets on the other side of Francis Street from McGarrigal Park, by being able to use the toilet on the school site. This makes for a much safer park environment than what is currently mooted as the children's playground in McGarrigal Park.

Council has a difficult decision to make in relation to the proposed demolition of the Old School Building, but we do believe that there are other solutions to the problem.

The local population must be kept informed about any future decisions and the reasons why they are made, so they are made to feel part of the solution as well as part of the problem.

Thank you for patience

Yours sincerely

Deb and Barry Wood
Lot 2 Popanyinning East Road
Popanyinning 6309

9.2.3	Nomination for Local Government Representation (Inland) - Peel Harvey Catchment Council
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Applicant: NA
File Ref. No: ADM 066
Disclosure of Interest: Nil
Date: 13th November 2015
Author: Gary Sherry
Attachments: Nil

Summary

Council is consider endorsement of Cr Dowling's nomination to the Peel-Harvey Catchment Council.

Background

The Peel-Harvey Catchment Council (PHCC) is an incorporated, not-for-profit, community based Natural Resource Management organisation that promotes an integrated approach to catchment management and the way we protect and restore the environment within the Peel-Harvey catchment.

With a strong emphasis on partnerships, the PHCC works with landholders, community groups, industry, the Australian Government, Government of Western Australia and local governments to affect change 'on-ground' and in the way we manage our environment.

The PHCC completes activities that address sustainable natural resource management (NRM) including climate change, river and wetland restoration, biodiversity protection, sustainable agriculture and building community capacity. The past ecological collapse of the Peel-Harvey Estuarine System demands a continued emphasis on water quality issues.

The PHCC board membership is comprised of 10 community members, 2 local government representatives and representatives of the Departments of Agriculture and Food, Environment and Conservation, Water and the Peel Development Commission. The PHCC board is skills based, with members selected by an independent panel based on their experience and understanding of Natural Resource Management.

The objectives of the PHCC, as defined in their constitution, are to:

- Inform, inspire and involve people in sustainable natural resource management (NRM) within the catchment.
- Provide strategic direction for NRM within the catchment by facilitating an integrated, iterative NRM planning process.
- Provide leadership on NRM matters within the catchment and facilitate partnerships with the State and Australian Governments to promote the sharing of responsibility for NRM with all levels of government.
- Actively seek and promote support for the integrated NRM planning process and the integrated NRM Plan at all levels of government, community and industry.
- Identify and seek resource opportunities for environmental improvement of the catchment and for organisations who undertake this role.
- Coordinate the efficient allocation of resources for NRM across the catchment and assist agencies to target their actions to be compatible with catchment priorities.
- Encourage institutional reform to achieve sustainable outcomes.

- Support communication and information sharing to improve the coordination of NRM activities within the catchment.
- Actively assist with implementation of any relevant regional NRM strategy.

The board of the PHCC currently includes:

Name	Affiliation/location	Membership Expiry
Andy Gulliver Chairman	Community Member	October 2017
Jan Star AM - Deputy Chairman	Community Member	October 2017
Marilyn Gray - Treasurer	Community Member	October 2017
Paddi Creevey OAM - Secretary	Community Member	October 2018
Bob Pond	Department of Water	Nominated by agency, confirmed at AGM
Dr Peter Hick	Community Member	October 2018
Howard Mitchell	Community Member	October 2019
Michael Schultz	Community Member	October 2018
Darralyn Ebsary	Community Member	October 2018
Cr John Allert	Shire of Boddington	December 2015
Cr Caroline Knight	City of Mandurah	December 2015
Cr Keith Ellis	Shire of Serpentine Jarrahdale	December 2015
Dr Rob Summers	Department of Agriculture and Food	Nominated by agency, confirmed at AGM
Craig Olejnik	Department of Parks and Wildlife	Nominated by agency, confirmed at AGM
Leon Brouwer	Department of Water, Regional Manager	Nominated by agency, confirmed at AGM
Norman Baker	Peel Development Commission	Nominated by agency, confirmed at AGM
Chris Ryan	Department of Environment Regulation	Nominated by agency, confirmed at AGM
Scott Haine	Department of Planning Peel	Nominated by agency, confirmed at AGM

After the completion of the October Local Government elections, the PHCC has invited regional local governments to nominate an Elected Member to be a Member or Deputy Member of the PHCC. The successful applicant will become the Local Government Member (or Deputy), representing all inland local governments within the Peel-Harvey Catchment.

The PHCC hold formal meetings a minimum of six times a year with travel costs for these meetings being reimbursed by the PHCC. Members are expected to be active ambassadors and contribute beyond general meeting attendance, on behalf of all inland Councils. The successful applicant will be provided clarity as to these expectations via an induction process and mentoring.

The selection will be made via a recommendation from an independent panel to the 17th December 2015 meeting of the PHCC.

Applications are requested in writing, with endorsement from Council, outlining the applicant's reasons for nominating and the knowledge and experience in relation to natural resource management, local government, board governance, strategic planning and/or any other relevant skills that they can bring to the PHCC.

Comment

Cr Dowling has indicated an interest in nominating for the PHCC and has requested Council's endorsement.

Cr Dowling has extensive experience in NRM in the Wheatbelt area of the Peel Harvey Catchment. In addition she would bring to the role employment experience of with the Department of Agriculture and personal experience of farming in the region.

Strategic Implications

The current board of the PHCC has scarce rural and even less Wheatbelt membership. Cr Dowling's successful nomination would provide benefit to Council and the region in assisting in a slight shift in PHCC focus to the eastern region of the Peel Harvey Catchment.

Statutory Environment - Nil

Policy Implications - Nil

Financial Implications - Nil

Economic Implications - Nil

Social Implications

The PHCC provides financial and technical assistance to community environmental groups through the Peel Harvey Catchment.

Environmental Considerations - Nil

Consultation

Cr Dowling

Options

The Council can resolve:

5. the Officer's Recommendation; or
6. to not endorse Cr Dowling's nomination to the PHCC.

Voting Requirements

Simple Majority

COUNCIL DECISION:

That Council endorse the application of Cr Dowling to the Peel Harvey Catchment Council.

Moved: Cr Haslam

Seconded: Cr Ballantyne

Carried 6/0

9.3 MANAGER WORKS & SERVICES REPORT:

Nil

9.4 ENVIRONMENTAL HEALTH OFFICER:

Nil

9.5 BUILDING OFFICER:

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

11.1.1 Urgent Business – Disposal of Gardening Equipment

Applicant:	N/A
File Ref. No:	Agenda
Disclosure of Interest:	Nil
Date:	15 th July 2015
Author:	Gary Sherry
Attachments:	Nil

Summary

Council is to consider reviewing urgent business relating to the proposed disposal of gardening equipment to Mr Ian and Mrs Helen Grainger.

Background - Nil

Comment

Staff are attempting to have the Agenda prepared at least a week before each Council Meeting. In completing this schedule, business of an urgent nature will arise from time to time in particular where commercial activities within the district would be delayed by Council not considering the item.

Statutory Environment

Shire of Cuballing – Standing Orders Local Law 1999 – Section 3.10:

3.10 Urgent Business Approved By the Person Presiding or by Decision

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

Strategic Implications - Nil

Policy Implications

Financial Implications - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation;
2. to not consider the urgent business.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council consider the urgent business relating to the proposed disposal of gardening equipment to Mr Ian and Mrs Helen Grainger

Moved: Cr Newman

Seconded: Cr Haslam

Carried 6/0

11.1.2 Disposal of Gardening Equipment

Applicant: NA
File Ref. No: ADM061
Disclosure of Interest: Nil
Date: 18th November 2015
Author: Gary Sherry
Attachments: Nil

Summary

Council is to consider the disposal of gardening equipment to Mr Ian and Mrs Helen Grainger.

Background

Mr Ian and Mrs Helen Grainger have been strong members and often organisers of various community groups and events in Cuballing for an extended period.

Mr and Mrs Grainger are now moving to York and from December will be spending more time in York and travelling to Cuballing once a fortnight to keep their properties in saleable condition.

Mr and Mrs Grainger have arranged for the Men's Shed yesterday continue the oiling of the Ploughman and dog plus the other pieces of vintage machinery around town. Mr and Mrs Grainger did approach other volunteers to arrange the 2015 Trash and Treasure but no one stepped forward.

Comment

About ten years ago Mr and Mrs Grainger obtained a small equipment grant to purchase a trailer, slasher, whipper/snipper and blower to assist in volunteering around town. While the Shire took back the trailer some time ago for Shire use, Mr and Mrs Grainger have used the other pieces as needed.

Mr and Mrs Grainger advise that they have grown "attached" to the equipment and would like to buy them at an agreed value.

Given the extensive community work completed by Mr and Mrs Grainger over an extended period and that the equipment now has negligible value and no identified Shire purpose, it is proposed that Council gift the equipment to the Mr and Mrs Grainger rather than sell it.

Strategic Implications - Nil

Statutory Environment

The CEO has delegated authority to sell surplus or obsolete equipment worth less than \$2,000 by any fair means. This proposed disposal is not open to any other party and is therefore not by "fair means".

Policy Implications – Nil

Financial Implications

Ten year old used gardening equipment would have more significantly more sentimental than financial value.

Economic Implications - Nil

Social Implications

Mr and Mrs Grainger have made a significant volunteer contribution to Cuballing and their move away from the community will be felt.

Environmental Considerations - Nil

Consultation

Cr Conley

Options

The Council can resolve:

7. the Officer's Recommendation;
8. an amended Officer's Recommendation that includes an additional gift or reward;
9. to not gift the gardening equipment to Mr and Mrs Grainger.

Voting Requirements - Simple Majority

COUNCIL DECISION:

That Council gift the used gardening equipment by Mr Ian and Mrs Helen Grainger to Mr and Mrs Grainger in recognition of their contribution to the Cuballing community over an extended period.

Moved: Cr Newman

Seconded: Cr Bradford

Carried 6/0

12. CONFIDENTIAL ITEM:

Nil

13. NEXT MEETING

3pm, Thursday 17th December 2015 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

14. CLOSURE OF MEETING:

There being no further business, the Shire President, Cr Conley, closed the meeting at 4:15pm.