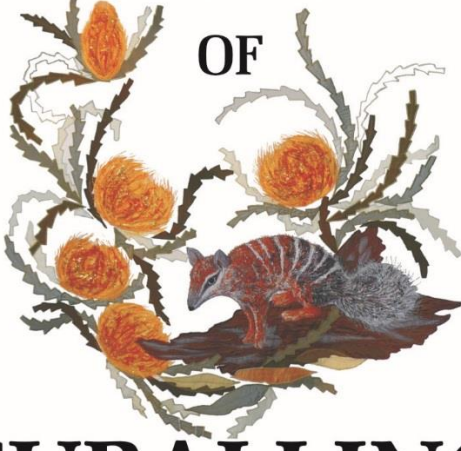


SHIRE OF CUBALLING



*A progressive, diverse and caring community,
with access to modern services and infrastructure,
in a unique part of the world*

MINUTES

for the

Ordinary Meeting of Council

held at

3PM, THURSDAY 18th JUNE 2015

Shire of Cuballing
Council Chambers
Campbell Street, Cuballing

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1. DECLARATION OF OPENING:

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

2.1.1 Attendance

Cr Mark Conley	President
Cr Roger Newman	Deputy President
Cr Tim Haslam	
Cr Scott Ballantyne	
Cr Eliza Dowling	
Cr Dawson Bradford	
Mr Garry Sherry	Chief Executive Officer
Ms Tonya Williams	Deputy Chief Executive Officer
Mr Bruce Brennan	Works Supervisor

Ms Glenda Vukomanovic
Ms Filipa Walmsley

2.1.2 Apologies

Nil

2.1.3 Leave of Absence

Nil

3. STANDING ORDERS:

COUNCIL DECISION:

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Dowling

Seconded: Cr Newman

Carried 6/0

4. PUBLIC QUESTION TIME:

4.1 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE:

4.1.1 Questions Taken On Notice - Ms Glenda Vukomanovic – Proposed Regional Waste Disposal Site

- 1 As we need to URGENTLY complete a business proposal in the next week in which our farm block is an integral part of the deal and requires that our farm NOT be opposite a Regional Rubbish Dump what level of compensation will the Cuballing Shire provide if the Dump Proposal goes ahead and we are required to breach the agreement? Will the Shire cover the total costs of this?

If you need to complete a business proposal, I would advise that you seek professional advice over your position. This response is only general in nature.

At this time the Shire of Cuballing is not legally able to make on decisions on the planning application. This includes not being able to decide to refuse the application. It is likely that this situation will continue for some time.

At this time the proposed Regional Waste Disposal Site is a proposal and has not been implemented. There is no guarantee that the proposal will proceed at all.

Should the proposed Regional Waste Disposal site proceed, I would anticipate that the approvals process will significantly limit any negative impacts on neighbouring properties.

Therefore I believe it unlikely that there is a need for compensation and the Shire of Cuballing does not envisage a requirement for compensation for any party in the future.

- 2 As this deal provides a substantially increased income for years to come and we need this income to make progress as a family will the Shire guarantee us against any losses should we be successful with this deal and then incur a huge expense in relocation?

At this time the proposed Regional Waste Disposal Site is a proposal and has not been implemented. There is no guarantee that the proposal will proceed at all.

Should the proposed Regional Waste Disposal site proceed, I would anticipate that the approvals process will significantly limit any negative impacts on neighbouring properties.

Therefore I believe it unlikely that there is a need for compensation and the Shire of Cuballing does not envisage a future requirement for compensation for any party.

- 3 If we make no effort to complete this deal due to either the certainty of the Regional Refuse Site going ahead or the uncertainty of the Site going ahead will the Shire likewise fully compensate us for our losses?

It is a legal right of property owners to seek permission to conduct activities on their property. The owners of the property on which the Proposed Regional Waste Disposal Site is proposed are exercising that legal right. The impacts of seeking permission for an activity I would doubt are grounds for the payment of compensation.

- 4 As we had no reasonable expectation when we bought this property that a Regional Rubbish Dump would ever be proposed here, or enthusiastically supported by the Cuballing Shire and no expectation that the Shire would only notify us after they had

signed a MOU, which again in our view was not complied with, is it not totally reasonable the Shire compensate us for our losses?

At this time the proposed Regional Waste Disposal Site is a proposal and has not been implemented. There is no guarantee that the proposal will proceed at all.

Should the proposed Regional Waste Disposal site proceed, I would anticipate that the approvals process will significantly limit any negative impacts on neighbouring properties.

Therefore I believe it unlikely that there is a need for compensation and the Shire of Cuballing does not envisage a requirement for compensation for any party in the future.

- 5 As the Shire of Cuballing is delaying and preventing us from using our land for the purposes for which we purchased it and this is causing us loss of business, health and suffering family, what recompense does the Shire propose in the interim?

The Shire of Cuballing is not delaying the outcome of the planning application for the proposed Regional Waste Disposal Site and is therefore not responsible for the delay. Because of the appeals to the decision of the Environmental Protection Authority (EPA) to not require assessment of the proposed Regional Waste Disposal Site, the Shire of Cuballing is currently not able to make any decisions on the planning application for the proposed Regional Waste Disposal Site. This includes not being able to decide to refuse the application.

It is likely that this situation will continue for some months.

- 6 As in the future we may want to build a second house on the farm (as has occurred on other farms) will the Proposed Regional Dump prevent us from this option due to it being inside DER Residential buffer zone?

I strongly recommend that you discuss with the Shire of Narrogin any proposal to construct a second residence on your property. There may be restrictions in the Shire of Narrogin Town Planning Scheme which restrict the number of residences on a single property.

The EPA Guidance Statement No. 3 Separation Distances between Industrial and Sensitive Land Uses recommends a generic buffer distance of 500 metres from "sensitive" uses (e.g. subdivisions), 150 metres from single residences and an internal buffer of 35 metres from boundaries.

Given the zoning of the area is "General Agriculture" or "Farming" and there are no residential or rural residential subdivisions, the appropriate generic buffer distance is considered to be 150 metres, with a buffer of at least 130 metres to be provided on the application site.

Therefore the entirety of your property remains outside the Environmental Protection Authority (EPA) recommended buffer limits from the proposed Regional Waste Disposal Site.

- 7 Our neighbour has indicated he would like the option of subdividing his land at the back of us (given the life of proposed Dump is 60-70years and agriculture may change its dynamics), there could be 6 homes on our side of road even though these would still be relatively large acreages, but possibly prevented because they would be within the present DER Residential Buffer. What level of compensation are we to receive now as this restricts opportunities forever and the property value will drastically decline with the event of a Regional Dump?

The entirety of your property remains outside the EPA set buffer limits. I would expect that the entirety of your neighbours property is also remains outside the EPA recommended buffer limits.

Therefore at this time I believe it unlikely that there is a need for compensation at this time and the Shire of Cuballing does not envisage a future requirement for compensation for any party.

- 8 We have protected and preserved the environment on our farm with the aim of flora and fauna preservation and enhancement. We particularly all looked forward to enhance this aspect by living on the property and ensuring its progress. As I see landholders destroy and clear their remnant native bush especially through the use of fire, do you not feel it is imperative to encourage those few residents who are willing to forgo some profit and preserve and enhance what precious little that remains seeing it diminishes in my area each year?

The Shire of Cuballing supports the preservation and regeneration of natural habitats in the local environment.

- 9 With such an obviously controversial Site Proposal why was there not a commitment by Shire of Cuballing to keep affected property owners informed from the outset?

The Shire of Cuballing has met and exceeded the statutory requirements for notification of property owners nearby to the site of the proposed Regional Waste Disposal Site.

The Shire of Cuballing, to the regret of the Councillors, did not complete the requirement of Council to advise local residents when Council agreed to enter into the second MOU relating to the proposed Regional Waste Disposal Site in April 2014.

- 10 I believe this duty of care and disclosure to nearby landholders should have been shown from the beginning before vast sums of Public Funds was expended, to allow input by ratepayers. Do you agree?

The Shire of Cuballing has an ongoing requirement to ensure the implementation of an appropriate waste management strategy for the Shire of Cuballing.

As part of that appropriate waste management, the Shire, as part of the Great Southern Regional Waste Group, has investigated:

1. The possibility of moving to a more efficient waste disposal site that will meet the increasing environmental compliance requirements for the longer term. This is most cost effectively done on a regional basis; and
2. One possible location for establishing such a regional waste disposal site.

I anticipate that even if a Regional Waste Disposal Site does not proceed on the proposed location, the work completed by the Shire of Cuballing, as part of the Great Southern Regional Waste Group, will be implemented in delivering a waste management strategy into the future.

- 11 Where you aware that if this Proposal goes ahead it will be sandwiched between four properties and another just a few metres over the road on a 45 degree angle?

The Shire of Cuballing is aware of the location of the proposed Regional Waste Disposal Site.

- 12 How can we confidence in the Cuballing Shire given they are unable to locate the diagram to which I refer, despite having significant public funded resources to which I am not privileged to avail?

In questions taken on notice at the April 2015 Ordinary Meeting of Council you sought comment on *“Wagin Group Regional Landfill Draft Works Application of Jan 2015 Part2, Map Fig 2 showing Potential Future Landfill Area on south side of hill with slope and aspect facing directly into our planned front yard”*.

I am happy to provide comment, but was unable to establish what part of the very large draft document you were referring to.

- 13 Do the Cuballing Shire Councillors and President care what is happening to our family's health and wellbeing?

The Shire of Cuballing is sympathetic to people's health and wellbeing.

- 14 I have already consulted with a medical doctor who understands why I am not sleeping well, feeling tired and mentally drained, which he attributes to the energy expended by having this Regional Dump Proposal consuming my energy. What resources can the Shire provide to the most severely impacted family by this Proposal?

While the Shire of Cuballing is sympathetic to your family's health and wellbeing, I would restate that the Shire of Cuballing has a requirement to consider proposals from land owners. The Shire of Cuballing was attempting to decide this matter in as quick and efficient manner as possible in order to reduce the impact on all involved however at this time the Shire of Cuballing is unable to decide on the matter because of the appeals of the decision of the EPA.

- 15 What help and assurances can the Shire give my 5 year old son who keeps asking to move to the farm house without a Regional Refuse Dump in front of his house, at his front gate, the front gate of Regional Refuse Dump being opposite each other, and at his school bus stop? It is affecting him badly as this is always his thoughts to live in his house at the farm.

The Shire of Cuballing can only advise that the Shire is attempting to decide this matter in as quick and efficient manner as possible in order to reduce the impact on all. However at this time the Shire of Cuballing is unable to decide on the matter because of the appeals of the decision of the EPA.

- 16 Are the Shire President or the Shire Councillors willing to have this Regional Rubbish Dump at your front gate outside your family residence? What would be your objection? (please note I just refer to this Regional Rubbish Tip and not to existing local tips)

At this time there are no other proposals to locate a waste disposal site in the Shire of Cuballing.

I don't believe it is insignificant that currently Shire of Cuballing residents live very near to the existing waste disposal sites in the Shire of Cuballing. In relation to the existing Cuballing waste disposal site;

- The nearest residents are much closer than at the Proposed Regional Waste Disposal Site;
- there a numerous residences inside the EPA buffer; and
- Until very recently the public road accessing the site was gravel surface with considerable local traffic accessing the disposal site creating dust issues.

17 What Duty of Care do the President and Councillors accept for the most severely negatively impacted landholders?

The Shire of Cuballing, including the President and Councillors, take seriously their responsibilities. The Shire is particularly aware that the legal rights of some ratepayers have the potential to negatively impact others.

At this time the Shire have completed public consultation greater than the statutory requirement and the current Councillors sought, even if not implemented by staff, to advise local residents when there was no legal requirement to do so.

18 As I understand it landholders have a duty of disclosure to any buyer to inform them of any event that may adversely affect a property they are selling. Where is the Duty of Disclosure of Shire of Cuballing to to inform affected property owners of any event that may adversely us?

The Shire of Cuballing has legislative requirements from the Planning & Development Act to notify neighbouring land holders of planning applications such as the proposed Regional Waste Disposal Site that may impact either positively or negatively on those land holders. The Shire of Cuballing has exceeded those requirements by providing significantly more notice and a greater period to provide comment.

4.1.2	Questions Taken On Notice - Ms Filipa Walmsley – Proposed Regional Waste Disposal Site
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1. Why were the Cuballing and Narrogin Shire Landowners/Rate payers adjacent to and in the vicinity of the proposed regional tip site on Nebrikinning Road not advised as soon as the decision was made to actively consider the site (portion of Lot 23, Wandering-Narrogin Road, Cuballing) instead of finding out in mid-December 2014?

To Quote from Lindsay Stephens your WVGC consultant/adviser

"The choice of the site was very constrained as other sites were selected and even drilled, but had to be abandoned following sustained community pressure on the individual landholders involved.

Each time a site was found the adjoining and nearby landholders, in summary thought a regional landfill was a good idea, but would not accept it in their location/shire.

This site chosen has been found to be highly suitable for the proposed landfill and meets all Government Guidelines.

The Local Governments involved are highly respectable and caring representatives of their community and strive very hard to protect all aspects of the community and

the wider factors such as lifestyle, biodiversity, conservation, water resources. The selection of Lot 23 represents near seven years of work and compromise to find a suitable regional landfill site."

In August 2014 at your OCM Mr Gary Sherry represented previous motions to council including the motion about notifying nearby landholders. The same six councillors that are sitting now were all involved at that and previous meetings. Supposedly the failure to notify nearby land owners was not found until November 2014. What minutes were councillors reading and did not one councillor think it strange that there had been no community input or contact from nearby landowners in all that time and that they personally had not received notification from the Shire of Cuballing as post office box holders in Cuballing and representatives of community groups etc...

As previously stated on several occasions, given the recent turnover of senior staff, the reason behind the Shire failing to complete Council's decision to advise nearby landholders in May 2014 is not known.

I would also restate that with regard to public notice for local residents required under statute, Council has met all legal requirements to give public notice and has exceeded this requirement in most cases.

With regard to Council's consideration of the draft Memorandum of Understanding at the August 2014 Ordinary Council Meeting and your suggestion that Council should have been aware that local residents had not been informed I would comment that:

- In the Officer's Report to the August 2014 Ordinary Council Meeting the new Chief Executive Officer's focus was on the content of the Memorandum of Understanding and ensuring that the Memorandum of Understanding was actually meeting Council's needs. The background information about previous decisions of Council to which you refer was only 1 page in a 10 page report to Council;
- In preparing the Report to Council the new Chief Executive Officer investigated previous decisions of Council and did not investigate whether any of the past decisions had been implemented. Therefore the report to Councillors was silent over the failure to implement Council's decision of May 2014;
- Only one Councillor could be considered a nearby property owner and given that the public notice requested by Council was not a statutory requirement, it would have been very reasonable for that Councillor to consider that since he attended the meeting where the matter was discussed, it was not necessary for the Shire to incur the expense to notify him again; and
- Between May and August 2014 was a particularly busy time for Council with other significant Council business being completed. This included the preparation and adoption of the first Council budget for half of the Councillors, the employment process of the new Chief Executive Officer, the employment of new Building Surveyor as part of new work unit and restructure of the Works Department.

2 What experience and qualifications does Lindsay Stephens have in the design and site selection of landfill sites?

Mr Lindsay Stephens of Landform Research has extensive experience in environmental consulting. Lindsay has qualifications in science including BSc (Geology) and a MSc (Plant Ecology).

Landform Research completed the site selection for the Bending Regional Waste Site at Kondinin. Landform Research has considerable experience with other tasks associated with waste disposal site approvals including waste facilities at Newdegate, Opal Vale, Bullsbrook, Brookton and Bedforddale. Landform Research has completed environmental work as part of the approvals process for other activities.

- 3 How was Lindsay Stephens engaged to consult on the landfill and design. Is he on the WA Local Govt Association list of preferred suppliers for services list or was it put to an open tender process?

Landform Research was formally appointed by the Shire of Wagin. The key factor in selecting Landform Research was believed to be their work associated with the Bending Regional Site at Kondinin. I am not aware that WALGA maintains a list of preferred environmental consultants with experience in waste management.

- 4 How much is Lindsay Stephens being paid and who holds the funds as we cannot find any record of a legal registered entity called either the "Wagin Voluntary Group of Councils" or "Great Southern Regional Waste Group"?

As stated previously on a number of occasions, the Great Southern Regional Waste Group is not a legal entity. The Group is a collective of likeminded Councils who choose to participate individually. As such members of the Great Southern Regional Waste Group participate as individuals and make individual decisions on matters such as the Memorandum of Understanding with the property owners.

The Shire of Wagin has been the legal entity for the receipt of grant funds for the Great Southern Regional Waste Group. The Shire of Wagin is responsible for authorising and making payments.

Since 1st July 2010 the Shire of Wagin has paid Landform Research \$39,216.60 for work associated with the Great Southern Regional Waste Group. Given the time frames I expect, although I am not sure, that his payment includes site selection work for proposed sites considered in the Shire of Wagin and Shire of Narrogin as well as the Shire of Cuballing. Further details of contracts with the Landform Research would normally be considered commercial-in-confidence.

- 5 Why can't Lindsay Stephens agree with himself on which stages and what order they are going to progress in?

Letter to Office of Appeals Convenor..

Two separate envelopes / cells are proposed to accommodate the new regional 'Waste Disposal Facility' which will developed in four (4) separate stages. Stage 1 will be developed in Envelope / Cell 1 which is located in the eastern portion of the site and will comprise a total area of approximately 6.6 hectares. Envelope / Cell 2 is located in the western portion of the site. It contains proposed Stages 2 to 6 of the facility and will comprise a total area of approximately 3.6 hectares

While I haven't sighted Mr Stephen's letter to the Office of Appeals Convenor, I do believe that the quotation you include contains has a typographical error. Certainly Stage 1 is to the west of the proposed site and Stage 2 to the east.

- 6 Have the Shire of Cuballing contemplated what it will mean should the GSRWG appeal their decision?

The Shire of Cuballing have not contemplated what it will mean should the GSRWG appeal any decision made on the planning application for the proposed Regional Waste Site.

4.2 WRITTEN QUESTIONS PROVIDED IN ADVANCE:

Nil

4.3 PUBLIC QUESTIONS FROM THE GALLERY:

Prior to commencing Public Question Time, Shire President Cr Mark Conley updated Council and particularly those interested members of the public gallery on developments of the proposed Regional Disposal Site.

Cr Conley met with the Appeals Coordinator who is completing the appeal to the Environmental Protection Authority's decision to not investigate the proposed Regional Waste Disposal Site. The Appeals Coordinator met at the Shire of Cuballing on 27th May 2015 with Cr Conley and the Chief Executive, then with the Great Southern Regional Waste Group representatives and then completed a site visit. The Appeals Coordinator advised that if the appeal investigation was completed in normal time frames, an outcome should be expected in July 2015.

Cr Conley, the Chief Executive Officer and representatives of the Great Southern Regional Waste Group met with staff of the Federal Government's Department of Environment this morning. This meeting discussed the proposed Regional Waste Disposal Site and the potential impacts on the proposal of the Environmental Protection and Biodiversity Conservation Act and completed a site visit. The Department representatives advised that they would respond by correspondence in the next week.

4.3.1 Ms Filipa Walmsley – Proposed Regional Waste Disposal Site

Ms Walmsley explained that the Nebrikinning Action Group had

- approached other Great Southern Regional Waste Group Councils;
- has requested to attend the next Great Southern Regional Waste Group and make a presentation on behalf of the members of the Nebrikinning Action Group; and
- had sought costings for the construction of the Regional Waste Disposal Site.

Ms Walmsley asked if the Great Southern Regional Waste Group would appeal a decision of the Shire of Cuballing to the State Administrative Tribunal?

Shire President, Cr Mark Conley, acknowledged that at previous meeting of the Great Southern Regional Waste Group that the consensus of Great Southern Regional Waste Group members was that the Great Southern Regional Waste Group would not appeal a decision of the Shire of Cuballing to the State Administrative Tribunal. However in Cr Conley's opinion, that since that time there has been a shift in the members thinking and at present the Great Southern Regional Waste Group more committed to finalising issue and not written of option of appeal to State Administrative Tribunal.

Therefore given this shift in thinking, there was more reason for the Shire of Cuballing to ensure that the Council gave the proposal full and proper consideration to the Regional Waste Disposal

Site development application to ensure that Council's final decision, whatever that decision was, was robust to withstand an appeal to the State Administrative Tribunal.

Cr Conley thought that until the conditions of any approval by the Shire of Cuballing and the Department of Environment were known, the estimate of any construction costs were very difficult to prepare and probably wouldn't be very reliable.

4.3.2 Ms Filipa Walmsley – Proposed Regional Waste Disposal Site

Ms Walmsley asked about the representation and role of the Great Southern Regional Waste Group.

Shire President, Cr Mark Conley, advised that the GSWRG was not a legal entity, rather a group of like minded Council's participating in the activities of the GSWRG as individual entities.

4.3.3 Ms Glenda Vukomanovic – Proposed Regional Waste Disposal Site

Ms Glenda Vukomanovic provided the following questions:

1. We have been advised by a Town Planner that if we were to subdivide our block in half at Nebrikinning Road, opposite the Proposed Regional Rubbish Dump, this would constitute a subdivision in terms of the Buffer Zone and would preclude the building of homes in our subdivision.

What guarantee can the Shire give that our options for building on our land would not be adversely affected, including the prohibiting of building, by the proposed regional dump?

2. As the proposed Tip would itself require a subdivision of land for purposes not originally intended would it be reasonable to compensate us fully for not being able at any time to subdivide and build on our subdivision?
3. It was reported on ABC radio today of an overflow of waste water including sewerage into the Wilson Inlet near Denmark due to a pump station malfunction. Swimming, fishing activities have been banned until testing shows levels of contamination have lowered to acceptable levels.

Andrew Kneebone the regional manager said he can not ever assure it will not happen again. A member of the public alerted water authorities and not any system that was installed to "safeguard" the operation.

Given that disasters do occur even with the best planning and intent how can the Cuballing Shire guarantee that they will not occur?

Given the gravity of slope in all directions it really is a question of when this will occur.

Bear in mind contamination overflowing the site, all downhill from a significant height, would significantly impact adjoining landholders who all rely on ground water and tank water for human consumption as well as stock drinking and egg farm production.

The pollution upon overflowing the site or leaching through even lining membranes perhaps due to severe earth movement or even a failed liner, could not be flushed and diluted by the ocean, but would remain as a long term consequence in the ground.

4. From aerial photography yesterday (my color printer is having problems, but I will endeavour to forward Photos as soon as possible) shows considerable remnant vegetation on the proposed site that would need to be cleared on and around the hilltop to accommodate emergency bunds around the hilltop 360 degrees.

As even these will not guarantee against likely disasters why would the Shire contemplate clearing significant vegetation that also is currently controlling erosion on such a hilly site?

The Shire President, Cr Conley, took these questions on notice.

Ms Walmsley and Ms Vukomanovic left the meeting at 3.35pm.

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Cr Bradford requested a Leave of Absence for the July 2015 Ordinary Meeting of Council.

COUNCIL DECISION:

That Cr Bradford be granted Leave of Absence for the July 2015 Ordinary Meeting of Council to be held on Thursday 16th July 2015.

Moved: Cr Haslam

Seconded: Cr Dowling

Carried 6/0

6. CONFIRMATION OF MINUTES:

6.1.1 Ordinary Meeting of Council held on Thursday 21st May 2015

COUNCIL DECISION:

That the minutes of the Ordinary Meeting of Council held on Thursday 21st May 2015 be confirmed as a true record of proceedings.

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried 6/0

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/ SUBMISSIONS:

Nil

8. DISCLOSURE OF FINANCIAL INTEREST:

DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

Nil at this time.

9. REPORTS OF OFFICERS AND COMMITTEES:

9.1 DEPUTY CHIEF EXECUTIVE OFFICER:

9.1.1 List of Accounts Submitted for Council Approval and Payment – May 2015

File Ref. No: Finance 11
Disclosure of Interest: Nil
Date: 8th June 2015
Author: Nichole Gould
Attachments: 9.1.1A List of May Accounts

Summary

Council is to consider the May 2015 List of Accounts.

Background - Nil

Comment

Council is provided at Attachment 9.1.1A with a list of payments made from each of Council's bank accounts during the month of May 2015.

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not note the list of accounts.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council notes the Chief Executive Officer's List Of Accounts for May 2015 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 included at Attachment 9.1.1A including payments from:

- 1. the Municipal fund totalling \$85,223.72; and**
- 2. the Trust Fund totalling \$80,469.60**

Moved: Cr Dowling

Seconded: Cr Ballantyne

Carried 6/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL						
Chq/EFT	Name	Description	Trust	Credit Card	Muni	Total
01052015	4 - Police Licensing Payments	Police Licensing Payments	-7928.70			-7928.70
14052015	4 - Police Licensing Payments	Police Licensing Payments	-283.95			-283.95
15052015	4 - Police Licensing Payments	Police Licensing Payments	-61.15			-61.15
18052015	4 - Police Licensing Payments	Police Licensing Payments	-927.20			-927.20
19052015	4 - Police Licensing Payments	Police Licensing Payments	-2419.95			-2419.95
20052015	4 - Police Licensing Payments	Police Licensing Payments	-128.00			-128.00
21052015	4 - Police Licensing Payments	Police Licensing Payments	-19071.05			-19071.05
25052015	4 - Police Licensing Payments	Police Licensing Payments	-32.00			-32.00
26052015	4 - Police Licensing Payments	Police Licensing Payments	-2506.75			-2506.75
27052015	4 - Police Licensing Payments	Police Licensing Payments	-2194.45			-2194.45
28052015	4 - Police Licensing Payments	Police Licensing Payments	-2060.35			-2060.35
04052015	4 - Police Licensing Payments	Police Licensing Payments	-4541.20			-4541.20
29052015	4 - Police Licensing Payments	Police Licensing Payments	-28017.70			-28017.70
05052015	4 - Police Licensing Payments	Police Licensing Payments	-2865.95			-2865.95
06052015	4 - Police Licensing Payments	Police Licensing Payments	-475.65			-475.65
07052015	4 - Police Licensing Payments	Police Licensing Payments	-66.80			-66.80
08052015	4 - Police Licensing Payments	Police Licensing Payments	-4791.15			-4791.15
11052015	4 - Police Licensing Payments	Police Licensing Payments	-1098.20			-1098.20
12052015	4 - Police Licensing Payments	Police Licensing Payments	-870.70			-870.70
13052015	4 - Police Licensing Payments	Police Licensing Payments	-128.70			-128.70
EFT1396	Stephen Venables	Reimbursement for relocation costs for S. Venables (Works)			-1500.00	-1500.00
EFT1397	Air & Power	Air Receiver Inspection, Reporting Service and Registration			-802.67	-802.67
EFT1398	Air Liquide Pty Ltd	1x Oxy Bottle, gas and delivery			-321.92	-321.92
EFT1399	Avon Waste	Bulk bin service and rent x 4			-1310.33	-1310.33
EFT1400	BKS Electrical	Install logger and log office for 1 month to plan for generator changeover instal - logger hire and install			-423.50	-423.50
EFT1401	Builders Registration Board Building Commission	April Building Forms			-106.50	-106.50

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL

Chq/EFT	Name	Description	Trust	Credit Card	Muni	Total
EFT1402	Butler Settineri	Butler Settineri - Interim Audit Fees for year ending 30/06/2015, Audit \$2800, Disbursements \$336.73			-3450.40	-3450.40
EFT1403	Child Support Agency	Payroll deductions			-302.66	-302.66
EFT1404	Cuby Roadhouse	April Account - CEO Fuel			-659.01	-659.01
EFT1405	Derbahl	Pump out septic tank at office			-311.40	-311.40
EFT1406	Edwards Motors Pty Ltd	Cn0 Service for 160,000km			-696.40	-696.40
EFT1407	Earl Street Surgery	Flue Vax - Terry Clarke			-22.00	-22.00
EFT1408	El Caballo Motel	B Brennan Accommodation 2 nights for Works Supervisors Conference			-300.00	-300.00
EFT1409	Farmworks Ruralco	Pallet of GP cement			-1004.30	-1004.30
EFT1410	Great Southern Fuel Supplies	April Fuel - Bulk			-7712.91	-7712.91
EFT1411	Haines Norton (WA) Pty Ltd	Training - Financial and Management Reporting Workshops - Tonya Williams			-1980.00	-1980.00
EFT1412	Knightline Computers	Brother TN2150 Laser Toner			-99.00	-99.00
EFT1413	Kununoppin Medical Practice	Pre-Employment Medical - Stephen Venables			-143.00	-143.00
EFT1414	Landgate	Rural UV General Revaluation 2014/2015			-6201.88	-6201.88
EFT1415	Lisa Williams	Reimbursement for Pre-Employment Police Clearance			-54.45	-54.45
EFT1416	LR Sims & Co	New kitchen cupboards and tiling to kitchen area			-18185.35	-18185.35
EFT1417	Makit Narrogin Hardware	Sinaflex black, utility knife and blades			-153.30	-153.30
EFT1418	Mechanical and Diesel Services	Hino Truck - service and check over			-256.30	-256.30
EFT1419	McDougall Weldments	Repair Rake			-342.10	-342.10
EFT1420	Melchiorre Plumbing and Gas	Labour to fix leak at cricket pavillion, travel, materials			-161.90	-161.90
EFT1421	Narrogin Auto Electrics	Battery Bosch 12V x2			-340.00	-340.00
EFT1422	Narrogin Bearing Services	Bow shackle, Torx wrench set, Adj wrench, 9pc tamper proof torx set			-228.59	-228.59
EFT1423	Narrogin Earthmoving and Concrete	Float Hire			-297.00	-297.00
EFT1424	Narrogin Gardening Services	Professional Services - Roads to Recovery			-510.00	-510.00
EFT1425	Page Truck Hire	Bobcat and loader hire for push up of Popo tip April 2015			-1980.00	-1980.00
EFT1426	Parry's Narrogin	Steel Blue Boots - Tim Bradford			-161.45	-161.45
EFT1427	Road Signs Australia	W3-2-C, w8-5-C			-455.40	-455.40
EFT1428	SAI Global	NCC + Standards (Online) Subscription			-2416.70	-2416.70

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL						
Chq/EFT	Name	Description	Trust	Credit Card	Muni	Total
EFT1429	SOS Office Equipment	Meter Readings for Xerox DCVC4475 31 March - 30 April			-239.14	-239.14
EFT1430	Shire of Wagin	Regional Refuse Group Project Contribution			-5500.00	-5500.00
EFT1431	Staples Australia Pty Ltd	Staples order - fastner tube clips, lead pencils, file copy stamp, binding covers, spiral notebook, A3 paper A4 paper			-545.62	-545.62
EFT1432	Toll Ipec (Courier Australia)	Freight - Staples			-88.87	-88.87
EFT1433	Twinkarri Tree Pruning Services	Tree mulching on Wandering Narrogin Road			-4976.40	-4976.40
EFT1434	Ted's Carpet Cleaning Service	Carpet Cleaning - Shire Council Chambers, 42m @ \$1.80, travel \$15			-90.60	-90.60
EFT1435	Tonya Williams	Pre-Employment Training Course, UHY Nuts and Bolts Course - DCEO			-1616.87	-1616.87
EFT1436	WA Local Government Association	Roman II RAMM 101 Training - Bruce Brennan			-1180.00	-1180.00
EFT1437	Waterman Irrigation	WI-SP-Support Option 1, 19 per month for Sim card usage on standpipe			-627.00	-627.00
EFT1438	Westrac	New window for Loader - 107-6146 LH, 161-8042			-455.47	-455.47
752	14 - Rent on Forrest Street	Rent on Forrest Street			-600.00	-600.00
752	11 - Interest On Graders	Interest On Graders			-964.87	-964.87
752	12 - Loan Repayment No. 63 Graders	Loan Repayment No. 63 Graders			-2749.41	-2749.41
752	10 - Big Air Cloud Management	Big Air Cloud Management			-116.49	-116.49
752	14 - Rent On Forrest Street	Rent On Forrest Street			-600.00	-600.00
14700	Darling Range Pty Ltd	Rates refund for assessment A2526 Lot E70/03487 Cuballing WA 6311			-351.34	-351.34
14701	Shire of Cuballing	petty cash reconciliation			-513.70	-513.70
14703	John Parry Medical Centre	Pre-Employment Medical - Lisa Williams			-126.00	-126.00
14704	Synergy	Power			-2948.50	-2948.50
14705	Shire of Cuballing	Building Services February - Time 41.25 @ 99, Travel 194 @ 0.95			-6148.70	-6148.70
14706	Telstra	Phone Charges - April Account			-1209.49	-1209.49
14707	Water Corporation	Water Charges - Standpipe at Francis St Narrogin			-684.83	-684.83
			-80469.60	0	-85223.72	-165693.32

9.1.2 Statement of Financial Activity

Applicant:	N/A
File Ref. No:	CMR1
Disclosure of Interest:	Nil
Date:	4 th June 2015
Author:	Tonya Williams, Deputy Chief Executive Officer
Attachments:	9.1.2A Statement of Financial Activity 9.1.2A

Summary

Council is to consider the Statement of Financial Activity for May 2015.

Background

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d), for that month with the following detail

- The annual budget estimates,
- The operating revenue, operating income, and all other income and expenses,
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the relevant reporting period,
- Identify any significant areas where activities are not in accordance with budget estimates for the relevant reporting period,
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result,
- Include an operating statement, and
- Any other required supporting notes.

Comment

General Purpose Funding

An amount of \$1,002,487 has been raised in rates for the year. \$58,809.73 was given as a discount on rates. At the end of May rate debtors were \$47,013.88, final instalments were due 3rd March. Included in rates debtors are two back rate accounts and new interims. The discount has increased slightly due to some rate notices being sent out later due to new valuations received for several properties after the initial rate run.

Expenditure is lower than budgeted as the GRV Revaluation invoice has not been received from Landgate.

Governance

Contributions and Reimbursements includes the reimbursement from the Shire of Mt Marshall for Mrs Eva Haydon's LSL contribution of \$12,932. Higher than budgeted Workers Compensation claims (paid out).

Relocation costs are lower than budgeted. However, costs for Office Maintenance will increase in June for email migration costs (invoice).

Health

Environmental Health Services are costing less than budgeted.

Housing

Expenditure is lower than budgeted as less money spent on Deputy CEO housing to date, due to a December start date.

Community Amenities

A Transfer Station Grant for \$20,000 was budgeted for and may not be received this financial year. This is likely to be used and claimed in the 2015/2016 Budget year.

Recreation and Culture

Income is down as no funds received for the Equestrian Centre lease (\$6,000).

Halls maintenance costs are also down, with an invoice for rewiring expected in June.

Transport

Transport income is higher than budgeted due to additional grant funds received. Maintenance costs are lower than expected, as the focus is now on maintenance for streets and roads with all major capital projects completed this figure is expected to rise in coming months.

Economic Services

Building Wages and Other Costs includes the cost and Darryle's wages and associated costs such as training, publications, superannuation etc.

Schedule 13 Economic Services contains only work carried out for the Shire of Cuballing for Building Services.

Other Property and Services

The main Expenditure under PWO Other is the subscription to Roman for an amount of \$5,311 and the LGIS Regional Risk Co-ordination program for \$4,132.

To date \$82,617.78 has been spent on parts and repairs, this now includes the \$10,000 bill for the Isuzu.

Internal Repair wages now includes the servicing of vehicles carried out by the outside staff which previously went under parts and repairs.

Income from Building Services is also recorded under Other Property and Services and was not budgeted for.

Administration Allocations done to June 2015.

Strategic Implications – Nil

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations – Nil

Consultation – Nil

Options

Council may resolve:

1. the Officer's Recommendation; or
2. to not to receive the Statement of Financial Activity.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That the Statement of Financial Activity, as included at Attachment 9.1.2A for the Shire of Cuballing for period ending 30th June 2015 be received..

Moved: Cr Ballantyne

Seconded: Cr Bradford

Carried 6/0

Bank Reconciliation for the month of May 2015

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	\$554,817.70	\$40,662.60	\$1,045,275.47
Income	\$402,372.85	\$68,638.55	-
Add interest	\$621.34	-	\$1,713.50
Adjustment	\$0.00	-	
Expenditure	-\$147,251.00	-\$80,469.60	
Closing balance	\$810,560.89	\$28,831.55	\$1,046,988.97
Bank account	\$411,097.09	\$6,651.10	\$2,893.89
Investments	\$395,638.09	0.00	\$1,044,095.08
Plus O/S deposits	\$3,825.71	22,180.45	
Less O/S cheques	\$0.00	\$0.00	
Closing balance	\$810,560.89	\$28,831.55	\$1,046,988.97

Investments 30 April 2015

Account Number	Maturity Date	Interest Rate	Fund/Account		
			Municipal	Trust	Reserve
3445506	Cash Deposit	2.25%	-		1,044,095.08
34681402	Cash Deposit	2.25%	300,000.00		
	Online account	2.50%	95,638.09		
Total			395,638.09	0	1,044,095.08

SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

NOTE	31-May 2015 Actual	31-May 2015 Y-T-D Budget	2014/2015 Budget	Variances Budget to Actual Y-T-D
	\$	\$	\$	%
Operating Revenues				
Governance	18,268	16,606	16,637	(10.01%)
General Purpose Funding	446,380	595,924	598,900	25.09%
Law, Order, Public Safety	24,022	21,625	26,500	(11.08%)
Health	2,234	1,500	1,500	(48.93%)
Education and Welfare	-	-	-	
Housing	-	-	-	
Community Amenities	2,825	21,837	22,350	87.06%
Recreation and Culture	3,765	8,963	9,100	57.99%
Transport	1,041,042	837,985	838,860	(24.23%)
Economic Services	140,435	57,847	64,200	(142.77%)
Other Property and Services	234,187	135,289	143,713	(73.10%)
Total (ex Rates)	1,913,157	1,697,576	1,721,760	
Operating Expenses				
Governance	(102,248)	(118,768)	(129,030)	13.91%
General Purpose Funding	(48,617)	(65,188)	(69,477)	25.42%
Law, Order, Public Safety	(99,944)	(132,064)	(142,488)	24.32%
Health	(20,118)	(40,160)	(43,712)	49.91%
Education and Welfare	(10,824)	(12,686)	(13,606)	14.68%
Housing	(31,497)	(37,809)	(41,555)	16.70%
Community Amenities	(159,422)	(188,501)	(203,262)	15.43%
Recreation & Culture	(215,742)	(243,358)	(262,980)	11.35%
Transport	(1,382,114)	(1,811,142)	(1,974,307)	23.69%
Economic Services	(204,599)	(99,586)	(107,528)	(105.45%)
Other Property and Services	(57,737)	(75,332)	(92,106)	23.36%
Total	(2,332,861)	(2,824,594)	(3,080,051)	
Funding Balance Adjustment				
(Profit)/Loss on Asset Disposals	9,854	(27,500)	(27,500)	
Depreciation on Assets	841,655	877,679	957,491	
Movement current leave entitlements	-	-	-	
Net Operating (Ex Rates)	431,804	(276,839)	(428,300)	
Capital Revenue and (Expenditure)				
Purchase Land Held for Resale	-	-	-	
Purchase Land and Buildings	(83,788)	(231,156)	(231,156)	
Purchase Infrastructure Assets - Roads & Footpaths, Other	(840,521)	(879,614)	(879,641)	
Other	-	-	-	
Purchase Plant and Equipment	(400,334)	(369,000)	(369,000)	
Purchase Furniture and Equipment	-	-	-	
Proceeds from Disposal of Assets	86,388	57,500	57,500	
Repayment of Debentures	(28,345)	(70,551)	(70,551)	
Repayment of Debentures	(29,696)	-	-	
Proceeds from New Debentures	-	-	-	
Transfers to Reserves (Restricted Assets)	(20,180)	(79,000)	(79,000)	
Transfer to/from Reserves	-	-	-	
Transfer to restricted assets	-	-	-	
Transfers from Reserves (Restricted Assets)	-	259,000	259,000	
Transfer from Restricted Cash	297,044	298,338	298,338	
Net Capital	(1,019,432)	(1,014,483)	(1,014,510)	
Net Operating + Capital	(587,628)	(1,291,322)	(1,442,810)	
ADD Net Current Assets July 1 B/Fwd	498,339	496,502	496,502	
LESS Net Current Assets Year to Date	(855,130)			
Amount Raised from Rates	(944,418)	(794,820)	(946,308)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2009.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015**

1. **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

(q) Reporting of Monthly Financial Variances

That the Shire of Cuballing adopts a material variance of +-10% with a minimum dollar value of \$5,000 from the base figure for the financial year 2010/2011, and report variances by way of supporting note in the Monthly Statement of Financial Activity.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific activities.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services

HEALTH

Food control.

EDUCATION AND WELFARE

Support of school activities.

HOUSING

Provision and maintenance of housing.

COMMUNITY AMENITIES

Operation of refuse site, noise control and administration of the Town Planning Scheme.

RECREATION AND CULTURE

Maintenance of halls, recreation centre and various reserves. Support library services in Narrogin.

TRANSPORT

Construction and maintenance of streets, roads, bridges, footpaths, drainage works, parking facilities, traffic signs and bus shelters. Depot maintenance.

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operation costs.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

		31-May	30-Jun
		Actual	Budget
		\$	\$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance		58,610	55,000
Community Amenities		-	140,000
Recreation and Culture		92,788	91,156
Transport		1,139,609	1,151,641
Economic Services		33,636	42,000
	Total	1,324,643	1,479,797
<u>By Class</u>			
Land and Buildings		83,788	231,156
Infrastructure Assets		840,521	879,641
Plant and Equipment		400,334	369,000
Furniture and fittings		-	-
	Total	1,324,643	1,479,797

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

4. DISPOSALS OF ASSETS

	Net Book Value	Sale Proceeds	Profit (Loss)
	31-Jan 2015 Actual	31-Jan 2015 Actual	31-Jan 2015 Actual
	\$	\$	\$
By Program			
Transport			
Toyota Hilux CN157	6,000	2,364	(3,636)
Vermeer Woodchipper	8,500	8,636	136
Holden Berlina	14,922	10,909	(4,013)
Isuzu Tip Truck CN272	43,000	44,091	1,091
Holden Colorado (Insurance)	23,820	20,388	(3,432)
Total	96,242	86,388	(9,854)

	Net Book Value	Sale Proceeds	Profit (Loss)
	30-Jun 2014 Actual	30-Jun 2014 Actual	30-Jun 2014 Actual
	\$	\$	\$
By Class			
Plant and Equipment			
Toyota Hilux CN157	6,000	2,364	(3,636)
Vermeer Woodchipper	8,500	8,636	136
Holden Berlina	14,922	10,909	(4,013)
Isuzu Tip Truck CN272	43,000	44,091	1,091
Holden Colorado (Insurance)	23,820.00	20,388	(3,432)
-	-	-	-
-	-	-	-
Total	96,242	86,388	(9,854)

	30-Jun 2015 Actual
	\$
Summary	
Profit on Asset Disposals	1,227
Loss on Asset Disposals	(11,081)
Total	(9,854)

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Loan Date	Years	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual	Budget	Actual	Budget	Actual	Budget
					\$	\$	\$	\$	\$	\$
Recreation & Culture										
Loan #61 Change Rooms	31/10/2005	10	12,749		7,543	10,127	5,206	2,623	434	505
Transport										
Loan #62 - Loader	11/08/2008	10	123,885		20,802	27,969	103,083	95,916	5,854	9,362
Loan#63 - Graders	7/02/2014	8	289,495	-	29,696	32,455	259,799	257,040	11,161	12,116
			426,129	-	58,041	70,551	368,088	355,579	17,449	21,983

All debenture repayments were financed by general purpose revenue.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	31-May 2015 Actual	2014/15 Budget
	\$	\$
6. RESERVES		
Cash Backed Reserves		
(a) Plant and Equipment Reserve		
Opening Balance	283,089	283,088
Amount Set Aside / Transfer to Reserve	5,589	44,157
Amount Used / Transfer from Reserve	-	(254,000)
	288,678	73,245
(b) IT and Office Equipment Reserve		
Opening Balance	29,246	29,245
Amount Set Aside / Transfer to Reserve	573	20,194
Amount Used / Transfer from Reserve	-	-
	29,819	49,439
(c) Employee Entitlements Reserve		
Opening Balance	123,397	123,389
Amount Set Aside / Transfer to Reserve	2,425	2,489
Amount Used / Transfer from Reserve	-	-
	125,822	125,878
(d) Housing Reserve		
Opening Balance	7,631	7,629
Amount Set Aside / Transfer to Reserve	150	160
Amount Used / Transfer from Reserve	-	-
	7,781	7,789
(e) Recreation and Community Facility Res		
Opening Balance	292,959	292,950
Amount Set Aside / Transfer to Reserve	5,756	6,123
Amount Used / Transfer from Reserve	-	(5,000)
	298,715	294,073
(f) Refuse Site Reserve		
Opening Balance	58,624	58,624
Amount Set Aside / Transfer to Reserve	1,152	1,225
Amount Used / Transfer from Reserve	-	-
	59,776	59,849
(g) Grain Freight Reserve		
Opening Balance	106,989	106,989
Amount Set Aside / Transfer to Reserve	2,102	564
Amount Used / Transfer from Reserve	-	-
	109,091	107,553
(h) Equestrian Reserve		
Opening Balance	2,000	2,000
Amount Set Aside / Transfer to Reserve	175	2,042
Amount Used / Transfer from Reserve	-	-
	2,175	4,042

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

6. RESERVES	31-May 2015 Actual	2014/15 Budget
Cash Backed Reserves continued	\$	\$
(i) General Purpose Reserve		
Opening Balance	122,888	122,888
Amount Set Aside / Transfer to Reserve	2,252	2,046
Amount Used / Transfer from Reserve	-	-
	125,140	124,934
Total Cash Backed Reserves	1,046,997	846,802

All of the above reserve accounts are supported by money held in financial institutions.

6. RESERVES (Continued)	31-May 2015 Actual	2014/15 Budget
	\$	\$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant and Equipment Reserve	5,589	44,157
Office Equipment Reserve	573	20,194
Employee Entitlement Reserve	2,425	2,489
Housing Reserve	150	160
Recreation and Community Facility Reserve	5,756	6,123
Refuse Site Reserve	1,152	1,225
Grain Freight Reserve	2,102	564
Equestrian Reserve	175	2,042
General Purpose Reserve	2,252	2,046
	20,173	79,000
Transfers from Reserves		
Plant and Equipment Reserve	-	(254,000)
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	(5,000)
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
Equestrian Reserve	-	-
General Purpose Reserve	-	-
	-	(259,000)
Total Transfer to/(from) Reserves	20,173	(180,000)

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

- to be used to maintain the grain freight route through the district.

Equestrian Reserve

- to be used for the maintenance and upkeep of the equestrian centre.

General Purpose Reserve

- to be used to maintain/fund various facilities throughout the district.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

	31-May 2015 Actual	Brought Forward 1-Jul
	\$	\$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	813,252	488,032
Cash - Restricted Reserves	1,046,997	1,026,811
Cash - Restricted Cash	-	297,044
Receivables	80,681	74,675
Inventories	11,032	11,032
	1,951,962	1,897,594
LESS: CURRENT LIABILITIES		
Payables and Provisions	(49,835)	(75,400)
NET CURRENT ASSET POSITION	1,902,127	1,822,194
Less: Cash - Reserves - Restricted	(1,046,997)	(1,026,811)
Less: Cash - Restricted Municipal	-	(297,044)
NET CURRENT ASSET POSITION	855,130	498,339

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

8. RATING INFORMATION

RATE TYPE	Rate in	Number of Properties	Rateable Value	2014/2015 Rate Revenue	2014/2015 Interim Rates	2014/2015 Back Rates	2014/2015 Total Revenue	2014/2015 Budget
	\$	#	\$	\$	\$	\$	\$	\$
General Rate								
UV - Cuballing	0.006733	224	100,116,000	674,081	-	-	674,081	674,081
GRV Cuballing	0.072742	176	1,848,542	134,467	(5,281)	-	129,186	134,467
Sub-Totals		400	101,964,542	808,548	(5,281)	-	803,267	808,548
Minimum Rates								
	Minimum \$							
UV - Cuballing	760	128	10,366,627	97,280	-	-	97,280	97,280
GRV Cuballing	620	154	702,131	95,480	-	-	95,480	95,480
					-	-	-	
Sub-Totals		282	11,068,758	192,760	-	-	192,760	192,760
Ex gratia rates							996,027	1,001,308
Specified Area Rates							-	-
							-	-
Discounts							996,027	1,001,308
							(58,850)	(55,000)
Totals							937,177	946,308

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MAY 2015

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-14	Amounts Received	Amounts Paid	Balance
	\$	\$	\$	\$
Bonds - Building	14,389			14,389
Bonds - Hall Hire	1,050			1,050
Commodine Tennis Club	3,090			3,090
Cuballing Country Festival	1,099	-	-	1,099
Cuballing Cricket Club	200			200
Popo Plates	0	2,400	(2,400)	-
Cuballing Football Asson	566			566
Environment and Townscape Trust Fund	5,713	648		6,361
Police Licensing	5,148	386,210	(390,830)	528
Swipe cards	1,545	15	(15)	1,545
	32,800			28,829

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

9.2 CHIEF EXECUTIVE OFFICER:

9.2.1 Appointment of Fire Control Officers

Applicant:	N/A
File Ref. No:	BC1
Disclosure of Interest:	Nil
Date:	4 th June 2015
Author:	Gary Sherry
Attachments:	9.2.1A Bush Fire Advisory Committee Meeting – Unconfirmed Minutes – Meeting 8th April 2015

Summary

Council is to consider the recommendations of the Bushfire Advisory Committee to:

- 1. appoint a Chief Bush Fire Control Officer (CBFCO);**
- 2. appoint a Deputy Chief Bush Fire Control Officer (DCBFCO);**
- 3. appoint Fire Control Officers for the 2015/16 season.**

Background

The Shire of Cuballing considers annually the appointment of Fire Control Officers recommended by the Bush Fire Advisory Committee.

Comment

The Shire of Cuballing's Bushfire Advisory Committee held a meeting on Wednesday 8th April 2015. Unconfirmed minutes of that meeting are included at Attachment 9.2.1A. The meeting decided to recommend the following appointments:

1. Anthony Mort as Chief Bushfire Control Officer (CBFCO).
Mr Mort was elected into the role of CBFCO in 2011, and has been involved with the Cuballing Town Volunteer Bush Fire Brigade for a number of years.
2. Graeme Dent as Deputy Chief Bushfire Control Officer (DCBFCO).
Mr Dent was elected to the role of DCBFCO in 2011 and has been involved with the Yornaning area for many years.
3. The meeting recommended the following persons be appointed as Fire Control Officers for the Shire of Cuballing for the 2014/15 bush fire season:

Popanyinning East:	Justin Page
Popanyinning Town:	Wayne Bird
Popanyinning West:	Craig Cousins
Cuballing East:	Mike Burges and Rob Harris
Cuballing West:	Nelson Young
Shire of Cuballing:	Gary Sherry & Bruce Brennan

4. The meeting also recommended that Council seek to have the neighbouring Council's appoint the following persons as Dual Fire Control Officers for the 2014/15 bush fire season with the authority to act in fire situations that cross or are located just across the Shire boundary.

Shire of Narrogin:	Rob Harris
Shire of Wickepin:	Mike Burges

Shire of Pingelly:	Graeme Dent
Shire of Wandering:	Craig Cousins
Shires of Williams:	Nelson Young

Strategic Implications - Nil

Statutory Environment

Bush Fires Act 1954

S 38. Local government may appoint Bush Fire Control Officer

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2)
 - (a) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
 - (b) *[deleted]*
 - (c) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the Authority may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
 - (d) Where a local government that has been served with a notice pursuant to paragraph (c) fails or neglects to comply with the requirements of that notice, the Authority may appoint a person to the vacant office.
 - (e) A bushfire control officer appointed under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the Authority, by the Authority.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bushfire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for
 - (a) carrying out normal brigade activities;
 - (b) *[deleted]*
 - (c) *[deleted]*
 - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
 - (e) procuring the due observance by all persons of the provision of Part III.
- (5)
 - (a) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins

of, streets, roads, and ways, under the care, control and management of the local government.

- (b) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions so issued carry out the directions but subject to the provisions of this Act.
- (c) The provisions of this subsection are not in derogation of those of subsection (4).

Bush Fire Regulations 1954

Policy Implications - Nil

Financial Implications – Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

- 1. the Officer's Recommendation;
- 2. an amended resolution with different appointments.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council:

- 1. **adopt the Shire of Cuballing Bushfire Advisory Committee's Recommendations to appoint:**

- a. **Anthony Mort as Chief Bush Fire Control Officer for 2014/15; and**
- b. **Graeme Dent as Deputy Chief Bush Fire Control Officer for 2014/15;**

- 2. **appoint the following persons as Fire Control Officers for the Shire of Cuballing for the 2014/15 bush fire season:**

CBFCO	Anthony Mort
DCBFCO	Graeme Dent
Popanyinning East:	Justin Page
Popanyinning Town:	Wayne Bird
Popanyinning West:	Craig Cousins
Cuballing East:	Mike Burges and Rob Harris
Cuballing West:	Nelson Young
Shire of Cuballing:	Gary Sherry and Bruce Brennan

- 3. **seek to have neighbouring Council's appoint the following persons as Dual Fire Control Officers for the 2014/15 bush fire season:**

Shire of Narrogin:	Rob Harris
Shire of Wickopin:	Mike Burges
Shire of Pingelly:	Graeme Dent
Shire of Wandering:	Craig Cousins
Shire of Williams:	Nelson Young

- 4. adopt the Shire of Cuballing Bushfire Advisory Committee's Recommendations to appoint Anthony Mort and Gary Sherry as Clover Burning Permit Officers.**

Moved: Cr Haslam

Seconded: Cr

Carried 6/0

**SHIRE OF CUBALLING
BUSH FIRE ADVISORY COMMITTEE
Annual General Meeting
Cuballing Shire Administration Office
Wednesday 8th April 2015, commencing at 7.00pm**

Minutes

1. OPENING

The meeting commenced at 7:07pm

2. ATTENDANCE AND APOLOGIES

Anthony Mort	Chief Bush Fire Control Officer	
Gary Sherry	Chief	Executive Officer
Cr Dawson Bradford		
Graeme Dent		
Craig Cousins		
Wayne Bird		
Rob Harris		

Apologies

Paul Blechynden	Department of Fire and Emergency Services	
Chris Stuart	Department of Parks and Wildlife	
Cr	Tim	Haslam
Justin Page		
Clayton Reid		
Mike Burges		

3. CONFIRMATION OF MINUTES – 24TH SEPTEMBER 2014

Moved: G Dent	Seconded: A Mort
That the minutes of the BFAC meeting held on 24th September 2014 are a true and correct record.	
Carried	

BUSINESS ARISING

4.1 Maps

CBFCO Anthony Mort explained that the maps of the Shire are nearing completion and will be distributed when they are.

4.2 Keys for standpipes

CBFCO Anthony Mort noted that the distribution of standpipe keys to FCO's had not occurred yet.

4.3 Fire radio's

The meeting discussed fire radios and the new requirements for the maintenance. It may also be possible for private landowners to buy a WAERN type radio with set links to local fire channels.

4. REPORTS

4.1 Chief Bush Fire Control Officer

The start of the fire season 26th October 2014 began with deliberate fire lightings in two different spots on road reserves in the shire. Quick response by witnesses stopped these fires spreading. The Cuballing Town Bush Fire Brigade was in attendance.

The 3rd of November was another suspicious fire that was spotted by a Shire Worker doing their rounds. The fire was lit on some saw dust in a gravel pit that had lots of timber stacked up, the potential was at its greatest being in a bush reserve. The Shire worker had 40 litres of water on board that was enough to suppress the fire.

Two weeks before Xmas had a Harvesting operations fire at Dixons .The harvester stated the fire by clipping a rock, the harvest was well under way and there was lots of help from neighbours. The fire burnt about 70 acres and some crop.

The Cuballing Shire then had one of our biggest incidents we have seen in a long time. A harvester threw a chaff rotor and started a fire in the crop which took off into the neighbours at a rate of knots burning 150ha of bush and stubble. G Dent then lost 117 sheep 10km fence lines and 300 straw bales .It was a mild day, but the wind was at 30km .With over 100 fire fighters in attendance we were lucky to flank the fire down to a manageable size. The mop up was intense with graders, loaders and hrs of man power over the week. Flare ups were constantly happening with willy willy's and tree stumps and roots exposing themselves to the unaffected areas. The back burning became bigger by the day and finally there was nothing left to burn. Christmas was here and all was quiet.

The New Year was good with no problems until the smoke to the west was spotted BODDINGTON. Cuballing sent a truck of three crew members two weekends in a row. The crew members on these shifts got some good knowledge of a real bush fire and will take this experience with them to other fires.

On Saturday the 21st of February we got a 000 call for a fire that turned out to be in Wickepin Shire at Tarling Well. This fire was a deliberate act or smoke butt, luckily, there were farmers close by and suppressed the fire quickly before the town brigades got there.

On the 21st of February the Shire had a small storm that on one side of the Shire had 30 --- 40mm rain but on the east side dry lightning which sparked two fire on the same hill but two different properties. We were lucky again that farmers and people were coming home and response was quick with fires only being of small size.

Other incidents were of older generation seeing what they thought was smoke but turned out to be dust storms or willy willy's. Thank goodness that the public are looking out with the best intentions for the community they live in I believe that education has worked through the media and in the face ads and radio announcements.

I would like to make a note that most times I have been out to an incident PHONE coverage has been appalling ,come on Telstra wake up and get the small towns up with service because it makes things hard to get crews together at a good response time, and one day Brigades may turn up to late to help.

The Bush fire season has been a bit tiring for the brigades due to hot weather and constant call outs. I am hoping for some rain and cool days. Well done to all members involved with any call outs and have a safe year.

4.2 Deputy Chief Bush Fire Control Officer

Fires at Dents were significant events – very good response from all

4.3 Fire Control Officers

R Harris - Cuby East

No significant fires, fortunate outcomes
Shire Wickepin send SMS to give direction
Good response at Dent Fire

C Cousins - Popanyinning West

2 lightening started fires on same night

W Bird - Popanyinning Town

Very quiet
I am looking to share the role of Popanyinning Town chief amongst others in Brigade.

4.4 Department of Fire and Emergency Services - Nil

4.5 Department of Parks & Wildlife - Nil

5. ELECTION OF OFFICERS

CHIEF BUSH FCO - Anthony Mort

<p>Anthony Mort Nominated: W Bird No Further Nominations</p>	<p>Seconded: Dent</p>	<p>Accepted</p>
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DEPUTY CHIEF BUSH FCO - Graham Dent

<p>Graham Dent Nominated: A Mort No Further Nominations</p>	<p>Seconded: C Cousins</p>	<p>Accepted</p>
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FCO's FOR SHIRE OF CUBALLING

<p>Rob Harris Mike Burges</p>	<p>Cuballing East Chief Cuballing East Deputy</p>
--	--

Nelson Young Cuballing West Chief Wayne Bird Popanyinning Town Chief Justin Page Popanyinning East Chief Craig Cousins Popanyinning West Chief Nominated: G Dent	Seconded: W Bird	Accepted
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DUAL FIRE CONTROL OFFICERS

Shires of Cuballing/Narrogin:	R Harris
Shires of Cuballing/Wickepin:	M Burges
Shires of Cuballing/Pingelly:	G Dent
Shires of Cuballing/Wandering:	C Cousins
Shires of Cuballing/Williams:	N Young

Agreed that all remain the same.

CLOVER BURN PERMIT OFFICERS - Chief Bush FCO and Shire CEO

Agreed that all remain the same.

6. GENERAL BUSINESS

6.1 DFES Upper Great Southern District Operations Advisory Committee Meeting

Review of Boddington Fire Issues was carried out of two meetings. Sorted out at debrief

6.2 Equipment

New truck for Cuballing in 2015/16

6.3 Restricted Burning Period – Response after recent rain

Given the recent wet weather the meeting discussed the ongoing requirements for permits to burn.

The end of the Restricted Period is 19th April 2015. The Shire can move the end/start dates of restricted burning period by up to 14 days at a time.

That because of the recent wet weather the Restricted Burning Period cease as soon as possible.

Agreed

6.4 Restricted Burning – Burning Permits over Easter

Because a number of FCO's would be absent during Easter, the FCO's discussed providing permits over Easter in the week before. It was decided at that time that permits wouldn't be provided because people and therefore resources to respond to an incident would be reduced. At that time the weather forecasts were significantly different to what eventuated.

Dawson Bradford believed that the decision to provide permits was wrong because farmers who could meet conditions should have been able to burn.

Graham Dent believed that flexibility was required by FCO's in providing permits. When weather conditions change significantly decisions need to be altered.

The responsibility to write permits that ensure that burning occurs safely sits with the appointed FCO's. It would have been possible for FCO's to write permits if they thought that it was possible to burn safely over Easter. This was the case with the weather that occurred.

6.5 Restricted Burning – Permits in different sectors

CBFCO Anthony Mort addressed an issue that arose during the restricted period where a permit was written by one FCO for a property outside the boundary.

6.6 Camp Fires and commercial Fire Pit/Drum

CBFCO Anthony Mort advised of a product that is being sold in camping stores that advise that it is permitted to be able to be li anywhere at any time.

6.7 Protective Burns

The meeting discussed the potential advantages to Protective Burns around assets that are valuable and activities that are potentially significant fire risks.

The FCO's will consider Protective Burns during the prohibited period at the next BFAC Meeting.

7. NEXT MEETING

Wednesday 2nd September 2015

8. CLOSE

There being no further business, the meeting closed at 8.55pm

Applicant: N/A
File Ref. No: C&A8
Disclosure of Interest: Nil
Date: 8th June 2015
Author: Gary Sherry
Attachments: Nil

Summary

Council is to appoint delegates to the WALGA Annual General Meeting.

Background

Member Councils, such as the Shire of Cuballing, are entitled to be represented by two voting delegates at the Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA).

In the event that a voting delegate is unable to attend, provision can be made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of member Council's Delegates may be elected members or serving officers.

Comment

The 2015 AGM of WALGA will be held at 1.30pm on Wednesday 5th August 2015 at the Perth Convention and Exhibition Centre, 21 Mounts Bay Road, Perth.

It is expected that Cr Conley, Cr Bradford and the Chief Executive Officer will be attending the AGM of WALGA. Other Councillors are welcome to attend and there is not cost for attendance of the AGM.

Strategic Implications – Nil

Statutory Environment

The WALGA AGM is conducted under the rules of WALGA.

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation;
2. to select alternative delegates to the WALGA AGM.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council appoint:

- 1. Cr Conley and Cr Bradford as voting delegates at the 2015 Annual General Meeting of the Western Australian Local Government Association; and**
- 2. Mr Gary Sherry as the proxy delegate for both Cr Conley and Cr Bradford to the 2015 Annual General Meeting of the Western Australian Local Government Association.**

Moved: Cr Ballantyne

Seconded: Cr Haslam

Carried 6/0

9.2.3 2015 Draft Budget Meeting – Special Meeting

Applicant: N/A
File Ref. No: CMR1
Disclosure of Interest: Nil
Date: 8th June 2015
Author: Gary Sherry
Attachments: Nil

Summary

Council is to consider a dates, locations and starting time for a Special Council Meeting to consider the 2015 Draft Council Budget.

Background

It is a legislative requirement for the public in general to be advised in advance of all meeting dates, place and starting times to facilitate attendance or participation in Council Meetings. Unforeseen circumstances may dictate a change to this schedule and local advertising will inform Electors accordingly.

Council decided their meeting schedule for 2015 at the December 2014 Ordinary Meeting of Council. At that meeting Council decided on the following meeting schedule below.

Thursday 19 February 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 19 March 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 16 April 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 21 May 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 18 June 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 16 July 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 20 August 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 17 September 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 15 October 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 19 November 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 17 December 2015	Ordinary Meeting	3:00 PM	Council Chambers
Thursday 17 December 2015	Annual Electors Meeting	6:00 PM	Council Chambers

Comment

It is proposed that Council hold a Special Meeting to consider the 2015 Draft Budget on Thursday 25th June 2015 at the Shire of Cuballing Council Chambers commencing at 1pm.

At this meeting Council will review the Officer's Report that includes a draft 2015 Council Budget and set priorities for consideration by staff.

It is anticipated that Council would then consider adoption of the 2015 Budget at the Ordinary meeting of Council to be held on Thursday 16th July 2015.

Staff will give local public notice of the date, time, place and purpose of the special meeting. It is anticipated that this notice in the Narrogin Observer will cost about \$120. In future, staff will suggest a proposed date for this Special Meeting with the annual notice of all Council's meetings.

Strategic Implications – Nil

Statutory Environment

Local Government (Administration) Regulations 1996

12. Public notice of council or committee meetings — s. 5.25(1)(g)

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Policy Implications - Nil

Financial Implications

Council will incur adverting cost.

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation;
2. an amended date or time or venue to hold a Special Meeting to consider the 2015 Draft Budget; or
3. to not hold a Special Meeting to consider the 2015 Draft Budget.

Voting Requirements – Simple Majority

OFFICER RECOMMENDATION:

That Council hold a Special Meeting to consider the 2015 Draft Budget on Thursday 25th June 2015 at the Shire of Cuballing Council Chambers commencing at 1pm.

COUNCIL DECISION:

That Council hold a Special Meeting to consider the 2015/16 Draft Budget on Tuesday 30th June 2015 at the Shire of Cuballing Council Chambers commencing at 10.00am.

Moved: Cr Haslam

Seconded: Cr Dowling

Carried 6/0

9.2.4 Cuballing LCDC – Proposed Winding Up

Applicant: N/A
File Ref. No: Community Organisations 1
Disclosure of Interest: Nil
Date: 8th June 2015
Author: Gary Sherry
Attachments: Nil

Summary

Council is to consider supporting the proposed winding up of the Cuballing LCDC.

Background

The Cuballing Land Conservation District Committee was a statutory committee established under Sections 22 and 23 of the Soil and Land Conservation Act 1945 to manage activities in the Cuballing Land Conservation District that was proclaimed by the Governor in 1990.

Comment

When the members' term of appointment expired 31st July 2004, the Cuballing LCDC ceased to exist. Since that time the Cuballing LCDC has had no authority to operate. As it is apparent that there is now a lack of interest in continuing the Cuballing LCDC, the Commissioner of Soil and Land Conservation must move to have it wound up.

Before presenting the recommendation to the Minister, the Commissioner needs to obtain support for the proposal from the local governments within a district.

As the Cuballing Land Conservation District is within the Shire of Cuballing, the Commissioner has accordingly requested Council support for the proposal.

Strategic Implications - Nil

Whilst the Cuballing LCDC has completed valuable work in the past, given that the committee has not met for seven years, there appears no reason for Council to not support the proposal to wind up the Committee.

Statutory Environment – Nil

Policy Implications – Nil

Financial Implications – Nil

Economic Implication – Nil

Environmental Considerations

Whilst the Cuballing LCDC has completed valuable environmental work in the past, local land owners are now completing soil conservation of their properties via other methods.

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation;
2. to seek to re-establish the Cuballing LCDC including locating local members to participate and request the Soil Commissioner to reappoint representatives.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council support the recommendation of the Commissioner of Soil and Land Conservation to wind up the Cuballing Land Conservation District Committee.

Moved: Cr Bradford

Seconded: Cr Haslam

Carried 6/0

9.2.5 Revised Strategic Community Plan

Applicant:	N/A
File Ref. No:	CD 6
Disclosure of Interest:	Nil
Date:	9 th June 2015
Author:	Gary Sherry
Attachments:	9.2.5A Revised Strategic Community Plan

Summary

Council is to consider adoption of a revised Shire of Cuballing 2014 - 2024 Strategic Community Plan.

Background

The State Government's Local Government Reform Program requires local governments in Western Australia to introduce an Integrated Planning and Reporting Framework (IPRF).

The IPRF is designed to ensure more effective delivery of the local government's strategic intentions, and to provide a process to:

- Ensure community input is explicitly and reliably generated;
- Provide the capacity for location specific planning where appropriate;
- Inform the long term objectives of the local government with these inputs;
- Identify the resourcing required to deliver against the long term objectives; and
- Clearly articulate long term financial implications and strategies

The IPRF will deliver:

- A long term strategic plan that clearly links the community's aspirations with the Council's vision and long term strategy;
- A corporate business plan that integrates resourcing plans and specific Council plans with the strategic plan; and
- A clearly stated vision for the future of the local government area.

Officers are concurrently working on the other aspects of the IPRF including the Corporate Business Plan and Asset Management Plans. Staff will also review components including Workforce Plan, the Long Term Financial Plan over time.

Comment

The Strategic Community Plan is a strategy and planning document that has been developed to show the community vision, our strategic direction, and priorities for action over the next 10 years. It clearly links the community's aspirations with the Council's vision and long term strategy

At the July 2014 Ordinary Meeting, Council considered the Strategic Community Plan and resolved

That:

The attached amended Strategic Community Plan for 2014-2024 be adopted

Moved: Cr Ballantyne

Seconded: Cr Newman

Carried by Absolute Majority 5/0

The amended draft Strategic Community Plan, included at Attachment 9.2.5A, has an additional ninth objective of Environmental Stewardship with a goal of protecting and managing the Shire's natural resources.

Strategic Implications

The Strategic Community Plan will be the foundation strategic document for Shire of Cuballing that articulates community long term vision, values, and aspirations. It will establish the community's vision for the Shire's future, and its aspirations and service expectations. It will drive the development of other informing strategies such as workforce, asset management, operations and service plans and supporting strategies.

Statutory Environment

Shire of Cuballing is required to implement the IPRF pursuant to S5.56 of the Local Government Act 1995. Regulation 19C of the Local Government Administration Regulations 1996 requires that "A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30th June 2013."

Policy Implications – Nil at this time

Financial Implications

Formal adoption of the Strategic Community Plan will be the basis from which the Corporate Business Plan and the Long Term Financial Plan are developed, and from which the annual budget will be derived.

Social Implications

The Strategic Community Plan establishes the community's vision for the Shire of Cuballing's future and articulate community aspirations and service expectations.

Economic Implications

The Strategic Community Plan establishes the community's vision for the Shire of Cuballing's economic future

Environmental Considerations

The Strategic Community Plan establishes the community's vision for the Shire of Cuballing's role in preserving and protection the local environment.

Consultation

Council facilitated a Community consultation meeting in February 2014 and a new Strategic Community Plan was compiled taking into account the issues the attendees raised.

The original draft plan was posted to all ratepayers in the Shire and made available to residents when requested. The closing date for return of the feedback form, dealing with a range of services, was 16th June 2014. The forms were collected from the drop off venues and summarised for Council information.

Additional comments submitted with forms were as follows:

- Cars speeding through Popanyinning
- Mobile phone reception
- Too many large trucks

“Factory farming” and other comments relating to environmental issues

Of the 502 forms distributed, 31 were returned.

Options

Council may resolve:

1. the Officer’s Recommendation;
2. the Officer’s Recommendation with an amendment to the Shire of Cuballing 2014 - 2024 Strategic Community Plan included Attachment 9.2.5A ; or
3. not adopt the revised Shire of Cuballing 2014 - 2024 Strategic Community Plan and set prepare an improved revised plan.

Voting Requirements – Absolute Majority

OFFICER RECOMMENDATION:

That Council adopts the revised Shire of Cuballing 2014 - 2024 Strategic Community Plan, included at Attachment 9.2.5A

COUNCIL DECISION:

1. **That Council adopts the revised Shire of Cuballing 2014 - 2024 Strategic Community Plan, included at Attachment 9.2.5A**
2. **Delegate authority to the Chief Executive Officer to review the photographs used in the document with a view to include more local photography of the Shire of Cuballing.**

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried by Absolute Majority 6/0

Shire of Cuballing
Strategic Community Plan
2014-2024



Our vision for the Shire of Cuballing

A progressive, diverse and caring community, with access to modern services and infrastructure, in a unique part of the world



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024**Contents**

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Message from the Shire President

Welcome to our 2014 Strategic Community Plan for the Shire of Cuballing. Due to recent changes in government legislation, all Western Australian local governments are required to develop a Strategic Community Plan for at least 10 years, based on input from the community. The Shire must also provide a range of services which are required under state laws such as health inspections, waste management, building approvals and emergency management etc. These services are non negotiable but our community has identified additional objectives and services they believe will sustain and grow our community for the next decade.

After taking a fresh approach to community engagement we are now able to articulate the community's ambitions based on widespread community feedback in the Strategic Community Plan.

We are also developing our corporate business plan, an internal working document that shows how the Shire of Cuballing will deliver on the community vision ensuring our priorities and resources are aligned to the Strategic Community Plan.

Our community must be congratulated on their enthusiastic contributions through workshop input, comment and discussion. We now look forward to the implementation phase with the same unity and enthusiasm.

Cr Mark Conley
Shire President

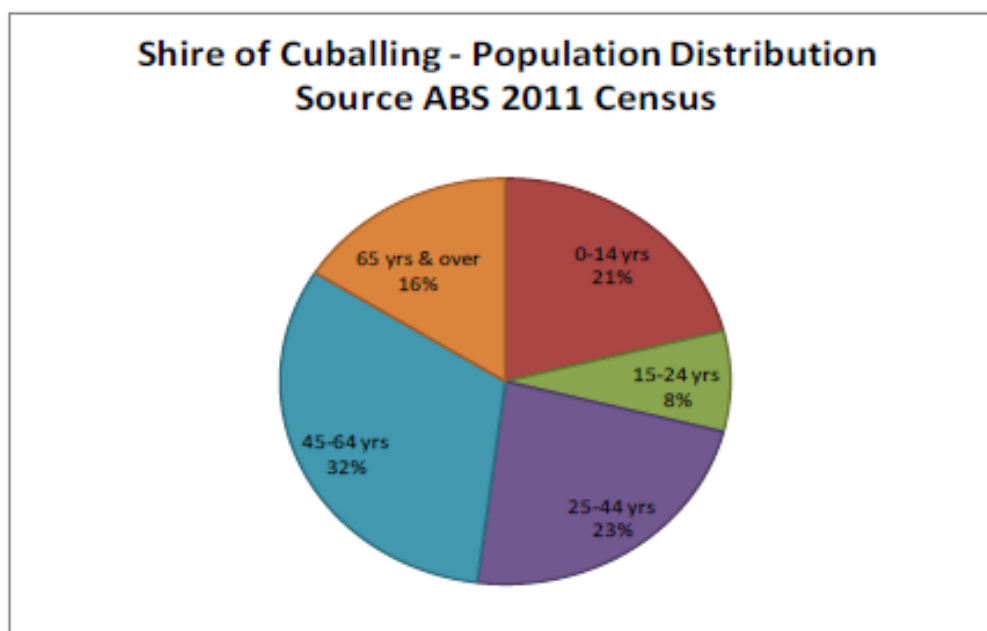
Shire of Cuballing
PO Box 13
Cuballing WA 6311
Ph: 08 9883 6031
Fax: 08 9883 6174
Email: enquiries@cuballing.wa.gov.au
Web: www.cuballing.wa.gov.au



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024*About our Shire****The Cuballing Community***

The Shire of Cuballing, with a population of around 890, is located 190 kms south east of Perth on the Great Southern Highway. Cuballing is primarily an agricultural shire, situated between the Shires of Pingelly, Wandering, Williams, Narrogin and Wickiepin, and includes the two towns of Cuballing and Popanyinning. The Shire of Cuballing differs from most of the wheatbelt in that it has a growing population (22% in the last decade) as an increasing number of people seek the benefits that a small, friendly community like the towns of Cuballing and Popanyinning offer.

The Shire of Cuballing has a 110 year history. It is currently represented by six councillors and incorporates the town sites of Popanyinning, Cuballing and Yormaning. Shire administration is located in Cuballing, which has a population of about 350. Popanyinning has a smaller population of about 250. The population embraces a broad demographic from young families through to retirees. It is predominantly a farming population with a number of skilled workers, tradesmen and professional people. Living in Cuballing, there is access to a comprehensive suite of sporting facilities, community service organisations and amenities. The larger centres of Narrogin, to the south, and Pingelly, to the north, provide schools, shopping, banking and medical facilities.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024***Our natural landscape***

The Shire of Cuballing is in the Hotham Catchment. The Hotham River starts at the southern and eastern boundaries of the shire and provides its northern boundary. The Hotham joins the Williams River to form the Murray River which flows into the Peel Harvey Inlet. The catchment is managed by the Peel-Harvey Catchment Council. A major funding initiative for Cuballing was the Hotham-Williams Western Power Greening Challenge which saw over 4 million trees planted by volunteers in the area.

Of the 28,000 ha of Dryandra State Forest, 17,500 ha is in the Shire of Cuballing (the majority of the remainder being in the Shires of Williams and Wandering). The Dryandra State Forest is a rare remnant of the open eucalyptus woodlands that covered the area before clearing for agriculture. The Lions Village at Dryandra provides a great place for groups and families to explore the woodland and learn more about the unique wildlife of the area, with the endangered animals breeding centre at Barna Mia providing a great experience. The parcels of remnants that make up the Dryandra State Forest are linked through roadside vegetation and wildlife corridors on private property. It is linked to the Shire of Cuballing's Yornaning Dam, a unique freshwater dam built to supply the steam engines with fresh water in the early 1900's. The Yornaning Dam is home to a large amount of bird life and has a recreation area, toilet and nature trails.

***Our Economy***

There are a number of industries within the Cuballing Shire. These are strongly based around the agricultural industry. The main employers in the Shire of Cuballing are Birds Silos and Shelters, McDougall Weldments, Whitfords Fertilisers, the Shire of Cuballing, and Whangagin Grains as well as the more intensive agricultural enterprises, cattle feedlots and piggeries. The CBH bin at Yornaning provides seasonal employment.

The close proximity of the towns of Narrogin and Pingelly allow people to work in the larger towns and enjoy the semi-rural lifestyle of the two towns of Cuballing and Popanyinning. Cuballing is also home to the Cuballing Tavern and the Cuballing Road House. Popanyinning has a general store and café.

SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

The potential for economic growth in Cuballing is good. Tourism is also a growing industry in Cuballing with the Dryandra State Forest and the Dryandra Regional Equestrian Centre as major draw cards. Nature trails and heritage trails in Popanyinning provide an avenue for tourists to get to know the area and enjoy the wildflowers. Tourist accommodation includes Lazeaway Holiday Park, the Cuballing Tavern, the Lions Dryandra Village and farm stay options.

Recreational and sporting facilities



The major sporting venue in the Shire of Cuballing is the Dryandra Regional Equestrian Centre which is home to the local Pony Club, Dryandra Regional Equestrian Association and Adult Riders. The venue attracts large numbers of riders from around the state to its regular equestrian events.

Additionally, the Shire of Cuballing has a number of active sporting clubs with excellent facilities. These include the Cuballing Cricket Club which has worked with the shire to upgrade its facilities to the best in the region, the Cuballing Tennis Club which has five tennis courts and floodlighting and the Cuballing Golf Club which has an 18 hole golf course and licensed club rooms. Other active clubs in Cuballing include the Cuballing Darts Club, the Cuballing Rifle Club, the Cuballing Pool Club, the Cuballing Netball Club, the Cuballing K9 Dog club and the Cuballing Belly dancers.

Other recreational resources include the Popanyinning Tennis Courts, the Cuballing Skateboard Park and playgrounds. There are a number of heritage and walk trails in Popanyinning, Yornaning and Cuballing. New recreational activities in Popanyinning include a motorcross park and the Popanyinning Riding School.

SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Community Engagement

As part of the Local Government Integrated Planning and Reporting Framework and Guidelines, all local governments must develop a Strategic Community Plan through a community engagement process aimed at identifying long term community aspirations, visions and objectives.

On the 25th February 2014, the Shire facilitated a workshop in Cuballing for all the Shire residents to discuss how to make their shire economically sustainable. All residents of the Shire were invited through notices, advertising and telephone calls. More than 50 residents participated in the workshop. The results of the workshop were sent out to all participants for comment and published on the Shire website and in the local publication, the Cuby Calling.

As well as hard copy distribution of the results of the workshop and the draft plan, a media campaign was conducted by the Shire and included:

- Advertisement and editorial articles in the Cuby Calling
- Radio interviews
- Information on the Shire website.

A Guide to this Plan

The Shire of Cuballing's Strategic Community Plan reflects a vision for the future and is the principal strategic guide for future planning and activities.

Based on the community engagement, we have set out a vision for the Shire's future and captured the community's aspirations and values. A strategic objective has been developed for each of the identified key areas of community interest. Desired outcomes have been determined to achieve each of the objectives after considering the Shire's current and future resources.

For each strategic objective, the following is provided:

- A summary of the major issues highlighted by the community
- The opportunities available to the Shire
- How the Shire will know it is achieving the strategic objectives;
- Strategies to achieve each desired outcome; and
- Key partners identified to assist with each strategy.

SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Aspirations and Values

Community Aspirations and Values

Vision: A progressive, strong and caring community, with modern services and infrastructure, in a unique part of the world.

In 20 years' time, the Shire of Cuballing will;

- Be diverse and thriving
- Encompass the good values that we look for in a community
- Have expanded its facilities and be making the most of what it has
- Be a great 'stop-off' for visitors, a unique area
- Be a caring community with a strong community spirit
- Be forward thinking and modern
- Attract professional people and families, with sports facilities and amenities to match
- Have good mobile phone coverage with high speed internet/NBN
- Be a unique and individual community
- Have good employment and business opportunities
- Have modern roads and structures



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Communications

Objective 1: For Cuballing residents and businesses to have fast internet access and mobile phone coverage

What the community said

- We need mobile phone coverage for business, residential and emergency purposes.
- A good communication network will mean that people will be able to develop and run small businesses from home. It will encourage businesses to relocate or start up in the Shire of Cuballing.

“We need good phone and internet services if we want to attract people to Cuballing— to live or to set up new businesses.”

How will we get there?

The following strategies have been identified as contributing to the achievement of each outcome.

Outcomes

Council will accelerate building approvals for proposed NBN towers along the Great Southern Highway.

Council will lobby mobile phone service providers (Telstra, Optus) to expedite infrastructure in the shire and use towers for transceivers.

Council has installed an antenna in Cuballing to extend mobile coverage for its emergency base in Cuballing. It will advise the community of other options such as Telstra outdoor antenna installations for small businesses and residences.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Promotion of Cuballing

Objective 2

To promote the Shire of Cuballing as a place for people to live, work and play and to encourage visitors to see Cuballing for the unique place it is.

What the community said

- Promote Dryandra further as an ecotourism facility.
- We should link up ecotourism with local business and land-holdings.
- We need to attract visitors and new residents.
- We should make the most of our natural environment—clean up the Hotham River and promote the Yomaning Dam.
- We need to further promote sporting events.
- We should develop an icon for Cuballing.

“Cuballing is a unique place, with Dryandra State Forest all around us. We should use that to help us grow.”

Outcomes:

Council will facilitate community groups to develop a promotional plan for Cuballing.

Council will retain membership of Dryandra Country Visitor Centre and provide direction.

Provide funding for community events and advertise events more intensively and through additional avenues.

Support the objectives of the Peel Harvey Catchment Council.

Ensure all the works crew are aware of rare and endangered species and will work appropriately around any that are identified during the course of works.

Prepare a plan for rehabilitation of gravel pits on reserves throughout the Shire.

Investigate the development of an icon for the shire.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Maintain and Improve Infrastructure

Objective 3:

To maintain and improve infrastructure in the Shire of Cuballing for the benefit of all Cuballing residents.

What the community said

- A truck bay at Popo would be a great resource for the industry and for the town.
- We need great services i.e. school, businesses, medical.
- We need the infrastructure for new housing and light industry.
- The toilets at the Cuballing Skate Park need proper sewage.
- We should do all we can to support the existing railway system.
- We should establish a crematorium for the region in Cuballing.

“ The extra heavy vehicle traffic on the Great Southern Highway last harvest just shows how much we need our railway system”.

Outcomes:

Council to include a Truck Bay at Popanyinning in the long term financial plan.

Council to develop a strategy to encourage private development for housing and industry.

Council to continue to lobby government to maintain the rail network.

Conditions placed on subdivisions requiring larger water storage.

Review service levels for Community Buildings and Parks in the Shire.

Council to identify a potential site for a crematorium and provide information to funeral homes in the near vicinity outlining it's willingness to support the establishment of a crematorium by waiving planning and building application fees.

Council will continue to maintain and upgrade its roads. Acknowledging that existing sealed roads will be upgraded and maintained as a priority before new sealed roads are constructed.

Council will continue to manage refuse in the Shire and will oversee the installation of a Regional Refuse Site with transfer stations developed at existing tip sites in Cuballing and Popanyinning.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Growth and development

Objective 5:

To encourage the growth and development of the town sites in the Shire of Cuballing

What the community said

- We need to attract more people to live in Cuballing by completing the equestrian centre and providing more small acreage blocks to encourage equestrian enthusiasts.
- We should encourage more subdivision and rezoning of blocks for housing, businesses and industrial uses.
- We must protect and enhance our sporting facilities.

“We need to make sure Cuballing continues to grow and that we don’t lose people like so many other areas of the wheatbelt.”

Outcomes:

Council will review its town planning schemes for Cuballing and Popanyinning. With community input, it will seek to enable more subdivision, commercial and light industrial land.

Council will develop information packages for people seeking residential or small holdings so they understand regulation requirements etc.

Council will provide assistance to real estate agents to promote blocks for sale as they come up.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Beautification of the Shire

Objective 4:

To make the town sites of Cuballing and Popanyinning attractive to visitors and residents.

What the community said

- We should have promotional signage to entrance of the townsites.
- We need to stop vandalism.
- We need signage for the heritage trails.
- We should reduce roadside clearing at the entrance of the town.
- Beautification of the town entrances is really important.
- Presentation—the town must look good to attract small business.

“First impressions really count. When people come to Cuballing, they should be impressed as soon as they drive into town.”

Outcomes:

Council to communicate with the Popanyinning Progress Association and the Cuballing Volunteers Group to identify requirements for signage and service levels for town maintenance and beautification.

Council to support “Clean Up” days in conjunction with Clean Up Australia.

Council to promote the Tidy Town competition.

Council to encourage Small Landholders Management courses to be run within the Shire so people understand their legal obligations and know how to make the most of their blocks.



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Events and Activities

Objective 6:

To encourage a wide range of events and activities throughout the year for residents of and visitors to the Shire of Cuballing

What the community said

- We should work with local towns to promote annual events such as the Arts, Food and Wine Trail.
- We could tie events in with equestrian events so we get more visitors.
- A monthly activity sign to promote community participation.
- More movie nights
- Activities for the aged so they stay in Cuballing.
- Pop up shops and cafes.

“Community events are great—as a new person, they are the perfect way to meet your neighbours and start to get involved in the place you live in.”

Outcomes:

Council will put up monthly events and activities signs in each town.

Council will work with local community groups to establish an annual event to be incorporated with an equestrian event.

Council will continue to encourage local activities and events such as Movie nights, the Popa-ninning Bonfire night, Trash n Treasure etc.

Council will provide an area where pop up shops or cafes could be established.



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SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Accommodation

Objective 7:

To ensure that there is adequate accommodation for tourists, visitors and short term workers in the Shire of Cuballing.

What the community said

- We should support short term rental accommodation options (self contained).
- We need enough caravan park accommodation for visitors.

Outcomes:

Council will liaise with the Department of Parks and Wildlife regarding adequate tourist accommodation provision and promotion through the Lions Dryandra Village.

Council will liaise with Tourism WA regarding their recent report into caravan park development throughout Western Australia.

Council will support people setting up short stay accommodation options and farm stays within the Shire.

“Short term accommodation options in Cuballing are pretty limited. As a visitor there are quite a few options, but not if you need somewhere for a few weeks.”



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Employment Opportunities

Objective 8:

To encourage a wide range of employment opportunities within the Shire of Cuballing.

What the community said

- There is community support for businesses run from home.
- There needs to be rezoning for small businesses.
- More employment will come with better services.
- There should be a small business register.
- We should attract small business to Cuballing.

“Most people go to the main centres to work, but some people want to work closer to home. We should encourage small businesses to grow here in Cuballing.”

Outcomes:

Council will ensure that establishing small businesses will be as streamlined as possible by developing economic development plans.

A small business/home occupation register will be incorporated within an information pack for existing and new residents.

A review of the town planning scheme will rezone areas for small business and light commercial purposes.



SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024

Environmental Stewardship

Objective 9:

To protect and manage the Shire's natural resources

What the community said

- The wonderful natural environment is why I moved to Cuballing.
- Protecting our environment is crucial
- We can do more to reduce our environmental impact
- Recycling and reusing is good practice and can cost less

"Our local natural environment is unique and we have so many wonderful places that you can get up close with it"

Outcomes:

Council will support the preservation and regeneration of natural habitats in Shire managed reserves.

Protect and enhance rivers, waterways and water catchments

Water harvesting and waste water reuse opportunities will be implemented wherever possible into Council's projects and operations.

Council will collaborate with the Department of Parks and Wildlife and the Peel Harvey Catchment Council on nature reserve management.

Waste recycling will be provided and promoted to the community.



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SHIRE OF CUBALLING STRATEGIC COMMUNITY PLAN 2014-2024**Measuring our success**

For each of the objectives in this Strategic Community Plan, there are a set of outcomes. The Shire of Cuballing will measure its success in meeting the objectives by the resource allocation to each of these outcomes and in achieving each one. The Shire of Cuballing will continue to work with the community to develop this plan over time and align its corporate business plan accordingly.

**Partners**

To achieve these outcomes, the Shire of Cuballing will develop and maintain relationships with the following partners:

Main Roads	Department of Transport
Brookfield Rail	Department of Parks and Wildlife
Department of Agriculture and Food WA	Dryandra Country Visitors Centre
Department of Planning	Wheatbelt Development Commission
Landcorp	Department of Regional Development & Lands
Western Power Corporation	WA Police Department
Water Corporation	Tourism WA
Optus	Telstra
Peel Harvey Catchment Council	Health Department of WA
Department of Sport and Recreation	Department of Fire and Emergencies Services
Narrogin Chamber of Commerce	Arts Narrogin

as well as the clubs, sporting bodies and volunteer organisations that are the backbone of our Shire.

Acknowledgements

Thanks to Cr E Dowling for putting the Community's aspirations into this format with the input from other Councillors.

Thanks to Shire of Cuballing Community for their input and feedback.

9.3 WORKS SUPERVISOR'S REPORT:

Nil

9.4 ENVIRONMENTAL HEALTH OFFICER:

Nil

9.5 BUILDING OFFICER:

Nil

10. ELECTED MEMBERS' MOTION OF WHICH PREVIOUS MOTION HAS BEEN GIVEN:

Nil

11. URGENT BUSINESS WITHOUT NOTICE WITH THE APPROVAL OF THE PRESIDENT OR MEETING:

11.1. Urgent Business – Reserve Transfers

Applicant:	N/A
File Ref. No:	Nil
Disclosure of Interest:	Nil
Date:	17 th June 2014
Author:	Gary Sherry
Attachments:	Nil

Summary

Council is to consider reviewing urgent business relating to Reserve Transfers.

Background – Nil

Comment

Staff are attempting to have the Agenda prepared at least a week before each Council Meeting. In completing this schedule, business of an urgent nature will arise from time to time in particular where commercial activities within the district would be delayed by Council not considering the item.

Statutory Environment

Shire of Cuballing – Standing Orders Local Law 1999 – Section 3.10:
3.10 Urgent Business Approved By the Person Presiding or by Decision

In cases of extreme urgency or other special circumstance, matters may, with the consent of the person presiding, or by decision of the members present, be raised without notice and decided by the meeting.

Financial Implications – Nil
Strategic Implications – Nil at this time
Policy Implications – Nil at this time
Economic Implications – Nil
Social Implications – Nil
Environmental Implications – Nil
Consultation – Nil

Options

Council can resolve:

1. the Officer's Recommendation;
2. to not consider the urgent business.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council consider the urgent business relating to Reserve Transfers.

Moved: Cr Ballantyne

Seconded: Cr Dowling

Carried 6/0

11.1.2 Reserve Transfers 2014/15

Applicant: N/A
File Ref. No: Finance 9
Disclosure of Interest: Nil
Date: 17th June 2014
Author: Tonya Williams, Deputy CEO
Attachments: Nil

Summary

Council is to consider payments to be made to Reserves for the 2014/15 financial year.

Background

In the 2014/15 Budget, the following transfers to and from the Reserve accounts were expected to be made.

Transfers to Reserves

- IT and Office Equipment \$20,000
- Equestrian Reserve \$2,000

Transfers from Reserves

- Plant and Equipment Reserve \$254,000
- Recreation and Community Facility Reserve \$5,000

Comment

A review of the budgeted transfers has been completed and the following recommendations have been made for transfer to the Reserve accounts to reflect Councils actual financial position for 30th June 2015.

Reserve transfers recommended to be completed:

- Equestrian Reserve (as per 2014/15 Budget) \$2,000
- Refuse Reserve (land purchase, not complete 2014/15) \$80,000
- Refuse Reserve (transfer stations, not complete in 2014/15) \$60,000
- Grain Freight Reserve \$66,000

Reserve transfers recommended not to be completed

- IT and Office Equipment Reserve (sufficient funds in Reserve) \$20,000
- Recreation and Community Facility Reserve (not required) \$5,000
- Plant and Equipment Reserve (not required) \$254,000

Strategic Implications - Nil

Statutory Environment – Nil

Policy Implications - Nil

Financial Implications - Nil

Economic Implication - Nil

Environmental Considerations - Nil

Consultation - Nil

Options

Council may resolve:

1. the Officer's Recommendation;

2. to amend the amounts or Reserve accounts recommended to be transferred; or
3. not alter the budgeted Reserve Transfers.

Voting Requirements – Simple Majority

COUNCIL DECISION:

That Council:

1. **Make the following transfer to Reserve Accounts prior to the 30th June 2015;**
 - a. **Equestrian Reserve** **\$2,000**
 - b. **Refuse Reserve** **\$140,000**
 - c. **Grain Freight Reserve** **\$66,000**

2. **Not complete the following budgeted transfers to/ from Reserve accounts;**
 - a. **To IT and Office Equipment Reserve** **\$20,000**
 - b. **From Recreation and Community Facility Reserve** **\$5,000**
 - c. **From Plant and Equipment Reserve** **\$254,000**

Moved: Cr Newman

Seconded: Cr Bradford

Carried 6/0

12. CONFIDENTIAL ITEM:

12.1.1 Employment Contract – Manager Works & Services

Mr Bruce Brennan declared a Financial Interest in Item 12.1.1 in that his employment contract to be discussed and left the meeting at 4.20pm

Voting Requirements – Absolute Majority

COUNCIL DECISION:

That Council:

- 1. offer the five year contract of employment to Mr Bruce Brennan included at Attachment 11.1.1A including;**
 - a. a total salary package of \$103,090; and**
 - b. an annual salary of \$78,000; and**
- 2. delegate the authority to the Chief Executive Officer to:**
 - a. make minor changes to the draft contract of employment in finalising the negotiation with Mr Brennan;**
 - b. finalise the draft contract of employment with Mr Brennan; and**
- 3. endorse the President and Chief Executive Officer to sign and seal the draft contract of employment included at Attachment 9.2.135A including any minor amendments negotiated as part of 2.a. of this decision.**

Moved: Cr Newman

Seconded: Cr Bradford

Carried 6/0

Mr Bruce Brennan entered the meeting at 4.26pm.

Voting Requirements – Simple Majority

OFFICER RECOMMENDATION:

That Council advise Dryandra Timber Products, the owners of 58 Austral Street Cuballing, that Council will not make an offer to purchase 58 Austral Street at this time because of the potential future liability of contamination on the property.

COUNCIL DECISION:

That Council:

- 1. advise Dryandra Timber Products, the owners of 58 Austral Street Cuballing, that Council will not make an offer to purchase 58 Austral Street at this time because of the potential future liability of contamination on the property; and**
- 2. Offer up to \$5000 to commercially lease 58 Austral Street, Cuballing.**

Moved: Cr Bradford

Seconded: Cr Haslam

Carried 6/0

13. NEXT MEETING

The next Ordinary Meeting of the Shire of Cuballing will be 3pm, Thursday 16th July 2015 at the Shire of Cuballing Council Chambers, Campbell Street, Cuballing.

14. CLOSURE OF MEETING:

There being no further business, the Shire President, Cr Conley, closed the meeting at 4.42pm.