

**SHIRE**  
**OF**  
  
**CUBALLING**

**COUNCIL MEETING  
HELD ON 15 MAY 2014**

**MINUTES**

These minutes were confirmed at a meeting on.....

Signed.....  
Presiding Person at the meeting at which the minutes were confirmed

Date:.....

SHIRE OF CUBALLING

COUNCIL MEETING THURSDAY 15 MAY 2014

MINUTES

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*Nil*
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*Nil*
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1. **OPENING - ANNOUNCEMENT OF VISITORS**

Meeting commenced 3.35pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr Mark Conley	President
Cr Roger Newman	Deputy President
Cr Tim Haslam	
Cr Scott Ballantyne	
Cr Eliza Dowling	
Cr Dawson Bradford	
Mrs Eva Haydon	

3. **PUBLIC QUESTION TIME**

Nil

4. **STANDING ORDERS**

**COUNCIL DECISION:**

**That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.**

**Moved: Cr Haslam      Seconded: Cr Dowling**

***Carried 6/0***

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil

6. **MINUTES**

**6.1 CONFIRMATION OF 17 APRIL 2014 ORDINARY MEETING OF COUNCIL**

**COUNCIL DECISION**

**That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 17 April 2014 be confirmed.**

**Moved: Cr Newman      Seconded: Cr Bradford**

***Carried 6/0***

**7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**

Nil

**8. DISCLOSURES OF INTEREST**

Councillors' and Employees' Disclosures of Interest.

**8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST**

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

**8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY**

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

**9.1 REPORTS – FINANCE AND ADMINISTRATION**  
**9.1.69 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – APRIL 2014**

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**Location/Address:** Not applicable  
**Date:** 06/05/2014  
**Reporting Officer:** Nichole Gould, Admin Officer  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Register Delegated Authority  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** Simple Majority

**Background**

Council is supplied with a list of payments for consideration.

**Comment**

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

**COUNCIL DECISION**

**That Council:**

**Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling: \$739626.07**

**Electronic Fund Transfers/Chq: \$737520.66**

**Credit Card: \$2105.41**

**Trust**

**Electronic Funds Transfers \$11586.40**

**Moved: Cr Newman**

**Seconded: Cr Dowling**

*Carried 5/0*

**Cr Ballantyne left the Chambers at 3.45pm**

Accounts Due and Submitted for Council

Date	Name	Description	Amount
01/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-621.85
14/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-404.35
15/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-3190.65
16/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-363.15
17/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-727.60
22/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-888.70
23/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-405.55
29/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-0.25
30/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-250.35
02/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1120.90
03/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1686.60
04/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-79.25
07/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-265.05
08/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-73.95
09/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-866.65
11/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-333.85
11/04/2014	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-307.70
02/04/2014	BEAUREPAIRS	repairs P251 trailer	-128.39
02/04/2014	BUILDERS REGISTRATION BOARD Building Commission	March Payment	-608.70
02/04/2014	Cuby Tavern	meals council meeting 20/2/14 and drinks Xmas party	-267.00
02/04/2014	DYNAMIC PRINT	business cards M Conley	-249.00
02/04/2014	Fairway Carriers	cartage of pipes and headwalls	-877.25
02/04/2014	J & D Rural Fencing	CLGF Equestrian Clubrooms	-3177.70
02/04/2014	LRA Civil Pty Ltd	gravel sheeting of Tanners Road	-24134.00
02/04/2014	MECHANICAL AND DIESEL SERVICES	repairs P102 and P150	-2626.80
02/04/2014	Staples Australia Pty Ltd	stationery	-160.12
02/04/2014	Steele's Guns And Outdoors	ammunition	-95.00
02/04/2014	TOLL IPEC (COURIER AUSTRALIA)	freight for various items	-29.53
02/04/2014	Tutt Bryant Equipment	repairs roller	-322.77
02/04/2014	WESTRAC	P202 repairs	-129.10

03/04/2014	LANDGATE	Interim rural uv	-75.10
03/04/2014	Cuballing Cricket Club	PAID TO CRICKET CLUB - MINUTES 15 SEPTEMBER 2011	-2000.00
09/04/2014	Lr Sims & Co	Progress Payment No.2 Roof Covered	-136677.64
09/04/2014	MAIN ROADS WA	Bridge 3178 Commodine Creek- Commodine Road	-360800.00
10/04/2014	CHILD SUPPORT AGENCY	Payroll deductions	-322.82
10/04/2014	Air Liquide PTY LTD	rental gas cylinders	-102.60
10/04/2014	Allan's Bobcat & Truck Hire	Digging of Youngs Grave	-275.00
10/04/2014	Avon Waste	bulk bins	-1270.92
10/04/2014	CORNER'S AUTOMOTIVE ELECTRICS	repairs P150	-44.00
10/04/2014	CUBY ROADHOUSE	account for March	-295.87
10/04/2014	E Fire And Safety	service and replace fire equipment where necessary	-941.60
10/04/2014	GREAT SOUTHERN FUEL SUPPLIES	monthly fuel account	-11954.47
10/04/2014	GT Radiator and Machining Services	clean and repair truck radiator	-110.00
10/04/2014	LGIS Risk Management	Regional Risk Coordinator Fees Jan to Jun 14	-2206.60
10/04/2014	MAKIT NARROGIN HARDWARE	various parts	-15.70
10/04/2014	McDougall Weldments	various	-1473.43
10/04/2014	NARROGIN AUTO ELECTRICS	various parts	-477.50
10/04/2014	NARROGIN BEARING SERVICES	parts	-130.84
10/04/2014	Narrogin Packaging	toilet roll, slimline towel bleach	-365.17
10/04/2014	PAGE TRUCK HIRE	pushing of Popo tip	-880.00
10/04/2014	Pn & Am Watts	push up gravel J299	-14124.00
10/04/2014	SOS Office Equipment	photocopier for office	-8087.85
10/04/2014	TOLL IPEC (COURIER AUSTRALIA)	freight councillor business cards	-10.31
10/04/2014	TRACKSPARES	grader blades	-3454.00
17/04/2014	Argus Pest Control	spraying for termintes bridge 7024 and shire office for beetles	-682.00
17/04/2014	BURGESS RAWSON (WA) PTY LTD	water charges	-170.76
17/04/2014	CANNON HYGIENE AUSTRALIA PTY LTD	bi annual invoice	-380.75
17/04/2014	FARMWORKS RURALCO	various jobs	-3094.30
17/04/2014	JR & A HERSEY P/L	protective clothing and depot mtnce	-694.65
17/04/2014	Komatsu	oil and coolant - graders	-288.88
17/04/2014	LANDGATE	rural uv valuations	-5985.75

17/04/2014	MARK CONLEY	Reimbursements for accommodation, parking and mileage for various courses	-1550.98
17/04/2014	NARROGIN EARTHMOVING AND CONCRETE	Concrete for J031	-946.66
17/04/2014	NARROGIN FRUIT MARKET	35 lunches	-55.00
17/04/2014	QUICKFIT WINDSCREENS AND NARROGIN GLASS	windscreen to grader CN397	-206.80
17/04/2014	RoadTech Constructions Pty Ltd	J402	-89100.00
17/04/2014	TOWN OF NARROGIN	Building Surveyor - D Baxter	-2143.45
17/04/2014	WA LOCAL GOVERNMENT ASSOCIATION	advertising CEOs position	-5141.11
28/04/2014	CHILD SUPPORT AGENCY	Payroll deductions	-322.82
07/04/2014	11 - INTEREST ON GRADERS	INTEREST ON GRADERS	-1092.90
02/04/2014	Australian Communications and Media Authority	renewal for radiocommunications licence	-103.00
02/04/2014	BUILDING & CONSTRUCTION INDUSTRY TRAINING	March Payment	-1197.75
02/04/2014	Telstra	mobile phones and purchase of Yagi antenna - bushfire communications	-2004.49
02/04/2014	WA Local Government Super Plan	Superannuation contributions	-7127.95
03/04/2014	Shire of Cuballing (CASH)	TRANSFER TO MUNI MARCH 14 MINUTES	-26998.51
07/04/2014	Westscheme	Superannuation contributions	-176.51
07/04/2014	Westscheme	Superannuation contributions	-166.27
07/04/2014	Westscheme	Superannuation contributions	-176.51
07/04/2014	Westscheme	Superannuation contributions	-166.27
07/04/2014	HOSTPLUS SUPER	Superannuation contributions	-376.80
07/04/2014	MATRIX SUPERANNUATION	Superannuation contributions	-179.31
07/04/2014	PRIME SUPER	Superannuation contributions	-317.68
07/04/2014	RAMSAY SUPERANNUATION	Superannuation contributions	-815.61
10/04/2014	DEPARTMENT OF TRANSPORT	licence CN3263	-24.50
10/04/2014	SYNERGY	street lights	-463.45
10/04/2014	Summit Fertilizers	fertilizer - cuby oval and reserves	-1210.00
14/04/2014	SUZANNE CROWLEY	RETURN OF KEY BOND (EQUESTRIAN EVENT - CHANGEROOMS)	-50.00
15/04/2014	Shire of Cuballing (CASH)	COLES CARD	-926.35
17/04/2014	E & H Staphorst	supply and fit tyres P106	-1323.96
17/04/2014	Telstra	various telstra accounts	-447.85
17/04/2014	Water Corporation	water charges various	-2510.30



Municipal  
trust  
Credit Card  
Total

-737520.66  
-11586.40  
-749107.06

**Cr Ballantyne returned to the Council Chambers at 3.48pm**

**9.1.70 STATEMENT OF FINANCIAL ACTIVITY**

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**Location/Address:** Not applicable  
**Date:** 06/05/2014  
**Reporting Officer:** Clare Thomson  
**Enabling Legislation:** Local Government (Financial Management) Regulations 1996  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:** CMR 7  
**Voting Requirements:** **Simple majority**

**Background**

Local Government (Financial Management) Regulations 1996, section 34, provides for monthly financial reporting requirements for local government.

**Comment**

Nil

**COUNCIL DECISION:**

**That the Statement of Financial Activity, as circulated, for the Shire of Cuballing for period ending 30 April 2014, be received.**

**Moved: Cr Newman**

**Seconded: Cr Ballantyne**

***Carried 6/0***

Bank Reconciliation for the month of April 2014

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	\$1,697,901.41	\$58,222.57	\$ 712,379.01
Income	\$160,624.16	\$13,247.15	
Add interest	3,797.92	-	2,582.69
Adjustment	\$0.00	-	
Expenditure	-\$771,085.20	-\$42,120.41	
Closing balance	\$1,091,238.29	\$29,349.31	\$ 714,961.70
Bank account	\$146,370.43	\$28,424.26	\$ 2,903.89
Investments	\$944,777.86	0.00	\$ 712,057.81
Plus O/S deposits	90.00	925.05	
Less O/S cheques	\$0.00		
Closing balance	\$1,091,238.29	\$29,349.31	\$ 714,961.70

Investments 30 April 2014

Account Number	Maturity Date	Interest Rate	Fund/Account	Trust	Reserve
24455506	Cash Deposit	2.50%	Municipal	-	712,057.81
34681402	Cash Deposit	2.25%	Municipal	300,000.00	
	Online account	2.50%	Municipal	644,777.86	
Total			Municipal	944,777.86	712,057.81

**SHIRE OF CUBALLING**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

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**SHIRE OF CUBALLING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

	NOTE	30-Apr 2014 Actual \$	30-Apr 2014 Y-T-D Budget \$	2013/2014 Budget \$	Variances Budget to Actual Y-T-D %
<b><u>Operating</u></b>					
<b>Revenues/Sources</b>					
Governance		32,557	6,500	5,300	(400.88%)
General Purpose Funding		277,200	260,000	333,961	(6.62%)
Law, Order, Public Safety		24,484	22,500	30,940	(8.82%)
Health		1,243	1,000	1,000	(24.30%)
Education and Welfare		-	-	-	
Housing		-	-	-	
Community Amenities		3,227	2,800	3,000	(15.23%)
Recreation and Culture		20,813	20,000	17,200	(4.06%)
Transport		930,977	900,000	905,251	(3.44%)
Economic Services		14,023	13,000	23,260	(7.87%)
Other Property and Services		229,492	220,000	208,552	(4.31%)
		<u>1,534,016</u>	<u>1,445,800</u>	<u>1,528,464</u>	
<b>(Expenses)/(Applications)</b>					
Governance		(158,837)	(148,000)	(160,119)	(7.32%)
General Purpose Funding		(37,375)	(35,000)	(69,422)	(6.79%)
Law, Order, Public Safety		(106,438)	(104,500)	(141,470)	(1.85%)
Health		(24,366)	(22,500)	(35,550)	(8.29%)
Education and Welfare		(6,955)	(6,500)	(12,000)	(7.00%)
Housing		(15,272)	(14,000)	(15,200)	(9.09%)
Community Amenities		(102,463)	(97,000)	(181,310)	(5.63%)
Recreation & Culture		(176,737)	(165,000)	(160,169)	(7.11%)
Transport		(1,747,704)	(1,747,000)	(2,110,822)	(0.04%)
Economic Services		(61,236)	(60,500)	(98,872)	(1.22%)
Other Property and Services		(95,244)	(90,000)	(98,846)	(5.83%)
		<u>(2,532,627)</u>	<u>(2,490,000)</u>	<u>(3,083,780)</u>	
<b><u>Adjustments for Non-Cash</u></b>					
<b><u>(Revenue) and Expenditure</u></b>					
(Profit)/Loss on Asset Disposals		(105,999)	(87,052)	(87,052)	
Depreciation on Assets		798,045	798,045	813,360	
Movement current leave entitlements		-	-	-	
<b><u>Capital Revenue and (Expenditure)</u></b>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(318,659)	(318,659)	(441,985)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(1,158,357)	(158,357)	(1,360,704)	
Other		(3)	-	-	
Purchase Plant and Equipment		(618,800)	(618,800)	(636,000)	
Purchase Furniture and Equipment		(13,547)	(13,547)	(12,000)	
Proceeds from Disposal of Assets		172,000	172,000	180,000	
Repayment of Debentures		(21,331)	(21,331)	(65,539)	
Repayment of Debentures		(10,505)	(10,505)		
Proceeds from New Debentures		300,000	300,000	300,000	
Transfers to Reserves (Restricted Assets)		(15,927)	(15,927)	(120,000)	
Transfers from Reserves (Restricted Assets)		-	-	100,000	
Transfer from Restricted Cash		1,473,882	1,473,882	1,457,248	
ADD Net Current Assets July 1 B/Fwd		888,795	888,795	580,215	
LESS Net Current Assets Year to Date		(1,236,053)	(2,202,622)	-	
<b>Amount Raised from Rates</b>		<u>(865,068)</u>	<u>(847,772)</u>	<u>(847,772)</u>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific activities.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various local laws, fire prevention, emergency services

**HEALTH**

Food control.

**EDUCATION AND WELFARE**

Support of school activities.

**HOUSING**

Provision and maintenance of housing.

**COMMUNITY AMENITIES**

Operation of refuse site, noise control and administration of the Town Planning Scheme.

**RECREATION AND CULTURE**

Maintenance of halls, recreation centre and various reserves. Support library services in Narrogin.

**TRANSPORT**

Construction and maintenance of streets, roads, bridges, footpaths, drainage works, parking facilities, traffic signs and bus shelters. Depot maintenance.

**ECONOMIC SERVICES**

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control and standpipes.

**OTHER PROPERTY & SERVICES**

Private works operations, plant repairs and operation costs.

**SHIRE OF CUBALLING**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

	<b>30-Apr</b>	<b>30-Jun</b>
<b>3. ACQUISITION OF ASSETS</b>	<b>Actual</b>	<b>Budget</b>
	<b>\$</b>	<b>\$</b>
The following assets have been acquired during the period under review:		
<b><u>By Program</u></b>		
Governance	12,256	12,000
Community Amenities	12,865	35,000
Recreation and Culture	306,033	406,985
Transport	1,778,208	1,996,701
Economic Services	-	-
	<b>2,109,362</b>	<b>2,450,686</b>
<b><u>By Class</u></b>		
Land and Buildings	318,659	441,985
Infrastructure Assets	1,158,356	1,360,701
Plant and Equipment	618,800	636,000
Furniture and fittings	13,547	12,000
	<b>2,109,362</b>	<b>2,450,686</b>

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

4. DISPOSALS OF ASSETS

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Apr 2014 Actual \$	30-Apr 2014 Actual \$	30-Apr 2014 Actual \$
<b>Transport</b>			
Caterpillar 120 H Motor Grader	52,840	85,000	32,160
Caterpillar 120 H Motor Grader	13,163	87,000	73,837
			-
	66,003	172,000	105,997

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Apr 2014 Actual \$	30-Apr 2014 Actual \$	30-Apr 2014 Actual \$
<b>Plant and Equipment</b>			
Caterpillar 120 H Motor Grader	52,840	85,000	32,160
Caterpillar 120 H Motor Grader	13,163	87,000	73,837
			-
			-
			-
			-
	66,003	172,000	105,997

<u>Summary</u>	30-Apr 2014 Actual \$
Profit on Asset Disposals	105,997
Loss on Asset Disposals	
	<u>105,997</u>



**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Loan Date	Years	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
<b>Recreation &amp; Culture</b>										
Loan #61 Change Rooms	31/10/2005	10	31,461		7,132	9,575	22,326	12,750	844	1,058
<b>Transport</b>										
Loan #62 - Loader	11/08/2008	10	174,562	300,000	19,471	26,178	150,064	123,885	7,185	9,362
Loan#63 - Graders	7/02/2014	8			5,233	29,784	270,216	270,217	2,195	10,349
			206,023	300,000	31,836	65,537	442,606	406,852	10,224	20,769

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Particulars Purpose	Amount Borrowed \$	Institution	Loan Type	Term (Years)	Total Interest and Charges	Interest Rate %	Balance	
							Amount Used \$	Unspent \$
<b>Transport</b>								
Loan #63 Graders	300,000	WATC	Debenture	8	51,522	3.9400	300,000	-

## SHIRE OF CUBALLING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

	30-Apr 2014 Actual \$	2013/14 Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Plant and Equipment Reserve</b>		
Opening Balance	197,786	197,781
Amount Set Aside / Transfer to Reserve	4,537	5,658
Amount Used / Transfer from Reserve	-	(100,000)
	<u>202,323</u>	<u>103,439</u>
<b>(b) IT and Office Equipment Reserve</b>		
Opening Balance	9,023	9,023
Amount Set Aside / Transfer to Reserve	-	258
Amount Used / Transfer from Reserve	195	-
	<u>9,218</u>	<u>9,281</u>
<b>(c) Employee Entitlements Reserve</b>		
Opening Balance	116,019	116,019
Amount Set Aside / Transfer to Reserve	2,639	3,319
Amount Used / Transfer from Reserve	-	-
	<u>118,658</u>	<u>119,338</u>
<b>(d) Housing Reserve</b>		
Opening Balance	7,435	7,435
Amount Set Aside / Transfer to Reserve	167	216
Amount Used / Transfer from Reserve	-	-
	<u>7,602</u>	<u>7,651</u>
<b>(e) Recreation and Community Facility Res</b>		
Opening Balance	285,345	285,345
Amount Set Aside / Transfer to Reserve	6,507	8,163
Amount Used / Transfer from Reserve	-	-
	<u>291,852</u>	<u>293,508</u>
<b>(f) Refuse Site Reserve</b>		
Opening Balance	57,119	57,119
Amount Set Aside / Transfer to Reserve	1,291	1,634
Amount Used / Transfer from Reserve	-	-
	<u>58,410</u>	<u>58,753</u>
<b>(g) Grain Freight Reserve</b>		
Opening Balance	26,313	26,313
Amount Set Aside / Transfer to Reserve	591	752
Amount Used / Transfer from Reserve	-	-
	<u>26,904</u>	<u>27,065</u>
<b>(h) Equestrian Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	2,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>2,000</u>

## SHIRE OF CUBALLING

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

6. RESERVES	30-Apr 2014 Actual \$	2013/14 Budget \$
<b>Cash Backed Reserves continued</b>		
(i) <b>General Purpose Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	98,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>98,000</u>
<b>Total Cash Backed Reserves</b>	<u>714,967</u>	<u>719,035</u>

All of the above reserve accounts are supported by money held in financial institutions.

6. RESERVES (Continued)	30-Apr 2014 Actual \$	2013/14 Budget \$
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Plant and Equipment Reserve	4,537	5,658
Office Equipment Reserve	195	258
Employee Entitlement Reserve	2,639	3,319
Housing Reserve	167	216
Recreation and Community Facility Reserve	6,507	8,163
Refuse Site Reserve	1,291	1,634
Grain Freight Reserve	591	752
Equestrian Reserve	-	2,000
General Purpose Reserve	-	98,000
	<u>15,927</u>	<u>120,000</u>
<b>Transfers from Reserves</b>		
Plant and Equipment Reserve	-	(100,000)
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
Equestrian Reserve	-	-
General Purpose Reserve	-	-
	<u>-</u>	<u>(100,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>15,927</u>	<u>20,000</u>

## SHIRE OF CUBALLING

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

#### FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

- to be used to maintain the grain freight route through the district.

Equestrian Reserve

- to be used for the maintenance and upkeep of the equestrian centre.

General Purpose Reserve

- to be used to maintain/fund various facilities throughout the district.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

	30-Apr 2014 Actual \$	Brought Forward 1-Jul \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,093,930	900,984
Cash - Restricted Reserves	714,967	699,028
Cash - Restricted Cash	-	1,473,882
Receivables	168,755	181,530
Inventories	4,728	4,728
	<u>1,982,380</u>	<u>3,260,152</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables and Provisions	<u>(31,361)</u>	<u>(198,447)</u>
<b>NET CURRENT ASSET POSITION</b>	1,951,019	3,061,705
Less: Cash - Reserves - Restricted	(714,967)	(699,028)
Less: Cash - Restricted Municipal	-	(1,473,882)
<b>NET CURRENT ASSET POSITION</b>	<u>1,236,052</u>	<u>888,795</u>

Surplus used for budget purposes difference	580,215
Cash on hand	54,296
Receivables	44,036
Stock on hand	228
Decrease in creditors and provisions	210,020
Actual 30 June Surplus carried forward	<u>888,795</u>

Also Restricted Cash increased by \$16,634 but as this is taken off available funds to calculate the surplus it has no impact on the end result.

**SHIRE OF CUBALLING**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2013/2014 Rate Revenue \$</b>	<b>2013/2014 Interim Rates \$</b>	<b>2013/2014 Back Rates \$</b>	<b>2013/2014 Total Revenue \$</b>	<b>2013/2014 Budget \$</b>
<b>General Rate</b>								
UV - Cuballing	0.620600	224	100,766,999	618,117	-	-	618,117	633,479
GRV Cuballing	0.670440	172	178,987	124,464	(544)	-	123,920	116,143
<b>Sub-Totals</b>		396	100,945,986	742,581	(544)	-	742,037	749,622
<b>Minimum Rates</b>	<b>Minimum \$</b>							
UV - Cuballing	700	122	9,857,405	87,500	3,836	-	91,336	54,600
GRV Cuballing	550	158	2,307,546	83,600	-	-	83,600	88,550
<b>Sub-Totals</b>		280	12,164,951	171,100	3,836	-	174,936	143,150
<b>Ex gratia rates Specified Area Rates</b>								
							916,973	892,772
<b>Discounts</b>								
							916,973	892,772
							(51,905)	(45,000)
<b>Totals</b>							865,068	847,772

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 20012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 APRIL 2014

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Badminton Club	232	-	(232)	-
Bonds - Building	6,839	7,550	-	14,389
Bonds - Hall Hire	1,050	100	(100)	1,050
Children Recycling Fund	1,418	-	(1,418)	-
Cuballing Progress	-	300	(300)	-
Commodine Tennis Club	3,190	-	(100)	3,090
Cuballing Country Festival	1,099	-	-	1,099
Cuballing Cricket Club	200	-	-	200
Cuballing Fire Brigade	3,286	-	(3,286)	-
Cuballing Football Asson	2,566	-	(2,000)	566
Environment and Townscape Trust Fund	5,713	-	-	5,713
LCDC East Yornaning	1,360	-	(1,360)	-
Police Licensing	2,933	203,375	(204,742)	1,566
Reimbursements	8,962	-	(8,962)	-
Swipe cards	1,090	455	(20)	1,525
Upper Hotham Project	15,027	-	(15,027)	-
	<u>54,965</u>			<u>29,198</u>

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

**Shire of Cuballing**  
**Notes on financial reports for 30 April 2014**

**General Purpose Funding**

Rates

At present rates of \$916,973 have been raised with a discount of \$51,905. This discount amount is over the budgeted discount of \$45,000. Rate debtors at 30 April are \$46,921.

**Governance**

Contributions and Reimbursements

This includes the transfer of various trust fund accounts into Council's municipal account as approved at last Council meeting. Total transfer of funds was \$24,544.

Subscriptions

Subscriptions of \$16,105 have been paid. This comprises the following subscriptions to WALGA: Annual subscription \$6,963, Council Connect \$3,636, Members and Employee Subscription \$5,051 and Local Laws \$451.

**Law Order Public Safety**

Utilities Phone Rates and Taxes

This includes the purchase of the Yagi antenna to maintain communication in emergency situations.

**Recreation and Culture**

Halls Maintenance

This year the insurance has been allocated to relevant buildings where possible, insurance of \$6,857 has been expensed for insurances on the halls etc. In prior years this was allocation to general insurance under public works overheads.

Dryandra Regional Grants and Reimbursements

Reimbursement from the Dryandra Equestrian Association for the purchase of toilets.

**Economic Services**

Standpipe Expenditure

Includes \$3,432 for back flow devices that are required to be installed at standpipes.

**Other Property and Services**

Private Works

Private works of \$70,925 have been carried which includes \$12,600 for Department of Parks and Wildlife for the grading of Dryandra and \$10,600 to Roadwest Engineering for embankment widening and \$12,090 for the sand pad of the Equestrian Clubrooms.

Staff Training

This includes dogman tickets \$3,244, metro traffic course \$550, worksite traffic m/ment course \$4,827. Guys wages also allocated to this account when attending courses.

Parts and Repairs

Items of plant have had repair work undertaken, the main ones include seat and seatbelt for the roller of \$899, sundry plant of \$1,364, new shaft and bearing for the grader \$1,964, other work undertaken on the multi tyre roller of \$2,444. In October the main items for parts and repairs included work carried out to the loader to the



**Shire of Cuballing**  
**Notes on financial reports for 30 April 2014**

value of \$3,920 for repairing the hydraulic valve, supply of parts and travel to and from the job, grader blades of \$1,380, service of the loader \$2,548, and services on the two trucks at a cost of \$1,111, repairs to the water pump of \$1,260.

**Other**

**Capital Items**

Expenditure on capital items includes the following:

- Roads \$1,158,209
- Graders 618,800
- Equestrian Centre 290,071
- Council Chairs 4,904
- Upgrade to Cemeteries 8,813
- Mens shed 2,640
- Rec centre 9,463
- Halls 3,797
- Tourist precinct 1,290
- Photocopier 7,352

## 9.1.71 AMENDMENT TO ANNUAL REPORT 2013

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<b>Location/Address:</b>	Shire of Cuballing
<b>Reporting Officer:</b>	Clare Thomson - Accountant
<b>Enabling Legislation:</b>	Local Government Act 1995 Local Government (Audit) Regulations 1996 Local Government (Financial Management) Regulations)
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Nil
<b>File Reference:</b>	Finance 6
<b>Voting Requirements:</b>	<b>Absolute Majority</b>

### Background

I have received correspondence from the Department advising that I calculated two ratios incorrectly in Council's Annual Report.

The ratios are the current ratio and the debt service ratio

	Annual Report	Amended Annual Report
Current Ratio	3.32	4.644
Debt Service Ratio	74.50	6.549

With the current ratio, I forgot to add back our cash back reserve for leave entitlements, which has resulted in a higher current ratio than that included in the Annual report, however, the Debt Service Ratio, alters substantially as I incorrectly read how to calculate this ratio and omitted council's operating expenditure from this calculation.

### **COUNCIL DECISION:**

**That the Annual Report for the 2013 year be amended to reflect the new current ratio of 4.644 and debt service ratio of 6.549.**

**Moved: Cr Haslam**

**Seconded: Cr Bradford**

***Carried by Absolute Majority 6/0***

## 9.2.109 SHIRE OF CUBALLING COMMON SEAL

---

**Location/Address:**  
**Date:** 01/05/14  
**Reporting Officer:** Clare Thomson  
**Enabling Legislation:** Local Government Act 1995  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:** Administration 18  
**Voting Requirements:** Absolute Majority

### **Background**

Back in December 2014, Council agreed to the Master Lending Agreement with WATC, however, they have advised that they required Council to adopt the Master Lending Agreement with the specific wording below.

### **COUNCIL DECISION:**

#### **That Council:**

- i) Enters into a Master Lending Agreement dated 3 April 2014 with Western Australian Treasury Corporation as per the document tabled at this meeting.**
- ii) Affixes the Shire of Cuballing Common Seal to the Master Lending Agreement between the Shire of Cuballing and Western Australian Treasury Corporation.**
- iii) That the Chief Executive Officer, Agent or any one of the Senior Employees of the Shire of Cuballing authorised by the Chief Executive Officer from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Cuballing.**

**Moved: Cr Ballantyne**

**Seconded: Cr T Haslam**

***Carried by Absolute Majority 6/0***

## 9.2.110 REGIONAL WASTE SITE – GREAT SOUTHERN REGIONAL WASTE GROUP

---

<b>Location/Address:</b>	Lot 23 Wandering Narrogin Road Cuballing
<b>Reporting Officer:</b>	Eva Haydon – Chief Executive Officer
<b>Enabling Legislation:</b>	Local Government Act 1995as amended
<b>Date:</b>	<b>6 May 2014</b>
<b>Council Policy:</b>	Nil
<b>Budget Implications:</b>	Contribution to be included in budget
<b>File Reference:</b>	
<b>Voting Requirements:</b>	<b>Absolute</b> Majority

### **Background**

In June 2013 Council was a signatory to a Memorandum of Understanding to formalise an agreement to purchase approximately 75 hectares of land for a regional Class 2 Waste site on part of Lot 23 Corner of Nebrikinning and Wandering Narrogin Road Cuballing, (subject to approvals from the Health Department and Department of Environmental Regulation).

This regional approach to waste management is a key objective of the Strategic Waste Management Plan prepared for the group in April 2009.

### **Comment**

Approval has been requested from the Governor of Western Australia to set aside a portion of Lot 23 to enable establishment of a regional waste disposal facility and preliminary discussions have been held with the Department of Environmental Regulation to ascertain works approval requirements for the facility.

Following receipt of the required approvals, subdivision of the subject land will be required.

The waste facility will not be open to the public and traffic to the facility will consist of waste contractors delivering waste collected from the Town of Narrogin and the Shires of Wagin, Cuballing, Dumbleyung, Pingelly, Wickepin, Williams and Narrogin.

It is expected that the waste site will have a life of around 60 years and be will be capped and revegetated at the end of its useful life.

**OFFICER RECOMMENDATION:**

**That:**

- 1 Council support in principal the subdivision of Lot 23 to enable establishment of the Great Southern Regional Waste Group Regional Waste Facility;**
- 2 Land owners in the near vicinity of the site receive correspondence advising of the establishment of the Regional Waste Facility; and**
- 3 Budget provision be made for the Shire of Cuballing contribution towards the establishment of the site**

**Moved**

**Seconded**

**COUNCIL DECISION:**

**That:**

- 1 Council support in principal the subdivision of Lot 23 to enable establishment of the Great Southern Regional Waste Group Regional Waste Facility;**
- 2 Land owners in the near vicinity of the site receive correspondence advising of the establishment of the Regional Waste Facility; and**
- 3 Budget provision be made for the Shire of Cuballing contribution towards the establishment of the site provided costs are calculated from where mobile Garbage Bin refuse is currently delivered in the member councils Local Government Area and apportioned according to tonnes collected for delivery to the regional waste site and that Mobile Garbage bin waste collection costs are not included in the calculation of the contribution from each member council of the GSRWG.**

**Moved: Cr Dowling**

**Seconded: Cr Haslam**

*Carried 6/0*

**The recommendation was amended by the author**

29 April 2014

Executive Director of the Public Health Division  
Department of Health  
PO Box 8172  
Perth Business Centre  
PERTH WA 6849

Dear Sir / Madam

**PROPOSED REGIONAL WASTE DISPOSAL FACILITY  
PORTION OF LOT 23 (NO.3118) WANDERING-NARROGIN ROAD, CUBALLING  
SHIRE OF CUBALLING**

We act on behalf of the Wagin Voluntary Group of Councils (WVGC) and hereby request the Department's assistance and/or guidance to secure approval from the Governor of Western Australia to set aside a portion of Lot 23 (No.3118) Wandering-Narrogin Road, Cuballing as a new regional waste disposal facility.

We understand that prior to development and use of the proposed facility the WVGC is required, pursuant to section 119 of the Health Act 1911, to seek and obtain approval from the Hon. Governor of Western Australia.

In processing this request we ask that due consideration be given to the following key points:

- The Wagin Voluntary Group of Councils (WVGC) comprises the following local government authorities:
  - Shire of Wagin
  - Shire of Cuballing
  - Shire of Dumbleyung
  - Shire of Pingelly
  - Shire of Wickepin
  - Shire of Williams
  - Shire of Narrogin
  - Town of Narrogin
- All eight (8) participating Council's are seeking to establish a regional approach to waste management and disposal which is a key objective of the Strategic Waste Management Plan (SWMP) prepared for the WVGC in April 2009.
- The WVGC has invested significant time and resources in identifying a suitable location for the establishment of a new regional waste disposal facility for use by all participating Council's for the benefit of their local communities.
- The WVGC has entered into a memorandum of understanding (MOU) with the current owners of Lot 23 (No.3118) Wandering-Narrogin Road, Cuballing to excise and purchase a portion of the land to allow for the establishment of the proposed facility subject to all necessary approvals from the relevant authorities (see Appendix 1 – Executed MOU).

Unit 8 / 16 Kent Way MALAGA, W.A. 6090

■ Tel: 08 9248 8777 ■ Fax: 08 9248 4040 ■ Email: [enquiries@urp.com.au](mailto:enquiries@urp.com.au) ■ Website: [www.urp.com.au](http://www.urp.com.au)


All correspondence to: PO Box 2507 MALAGA, W.A. 6944. ABN 27 653 527 435

- The subject land is located approximately 160 kilometres south-east of Perth, seven (7) kilometres south-west of the Cuballing townsite and eight (8) kilometres north-west of the Narrogin townsite (see Appendix 2 – Figure 1, Regional Location).
- Lot 23 comprises a total area of approximately 174 hectares and has historically been developed and used for broadacre farming purposes (i.e. cropping & grazing).
- An area comprising approximately 65 hectares is proposed to be excised from the southern portion of the land to accommodate the proposed new waste disposal facility, access to which will be facilitated via Nebrikinning Road along the land's southern boundary.
- Two (2) separate envelopes / cells are proposed to accommodate the new waste disposal facility. Envelope / Cell 1 is located in the eastern portion of the site and will comprise a total area of approximately 6.6 hectares. Envelope / Cell 2 is located in the western portion of the site and will comprise a total area of approximately 3.6 hectares (see Appendix 2 – Figure 2, Site Layout).
- The new waste disposal facility will be a Class II putrescible landfill operation designed to accept clean fill, Type 1 inert waste, putrescible wastes, contaminated solid waste meeting waste acceptance criteria specified for Class II landfills, Type 2 Inert Wastes and Type 1 and 2 Special Wastes, subject to all necessary regulatory approvals.
- The facility will be owned and operated by WVGC and not open for general public access. The facility will only be accessed by Council refuse vehicles for the weekly disposal of the various waste types listed above.
- It is estimated the facility will not receive more than 5,000 tonnes of waste per year and will have a lifespan of up to sixty (60) years following which it will be sealed, revegetated and closed.

Having regard for the various information provided above we now look forward to the Department's assistance and/or guidance to assist the WGVC secure approval from the Governor of Western Australia pursuant to section 119 of the Health Act 1911.

Should you have any queries or require any additional information regarding this matter please do not hesitate to contact the undersigned of this office on 9248 8777 or [steve@urp.com.au](mailto:steve@urp.com.au).

Yours faithfully,

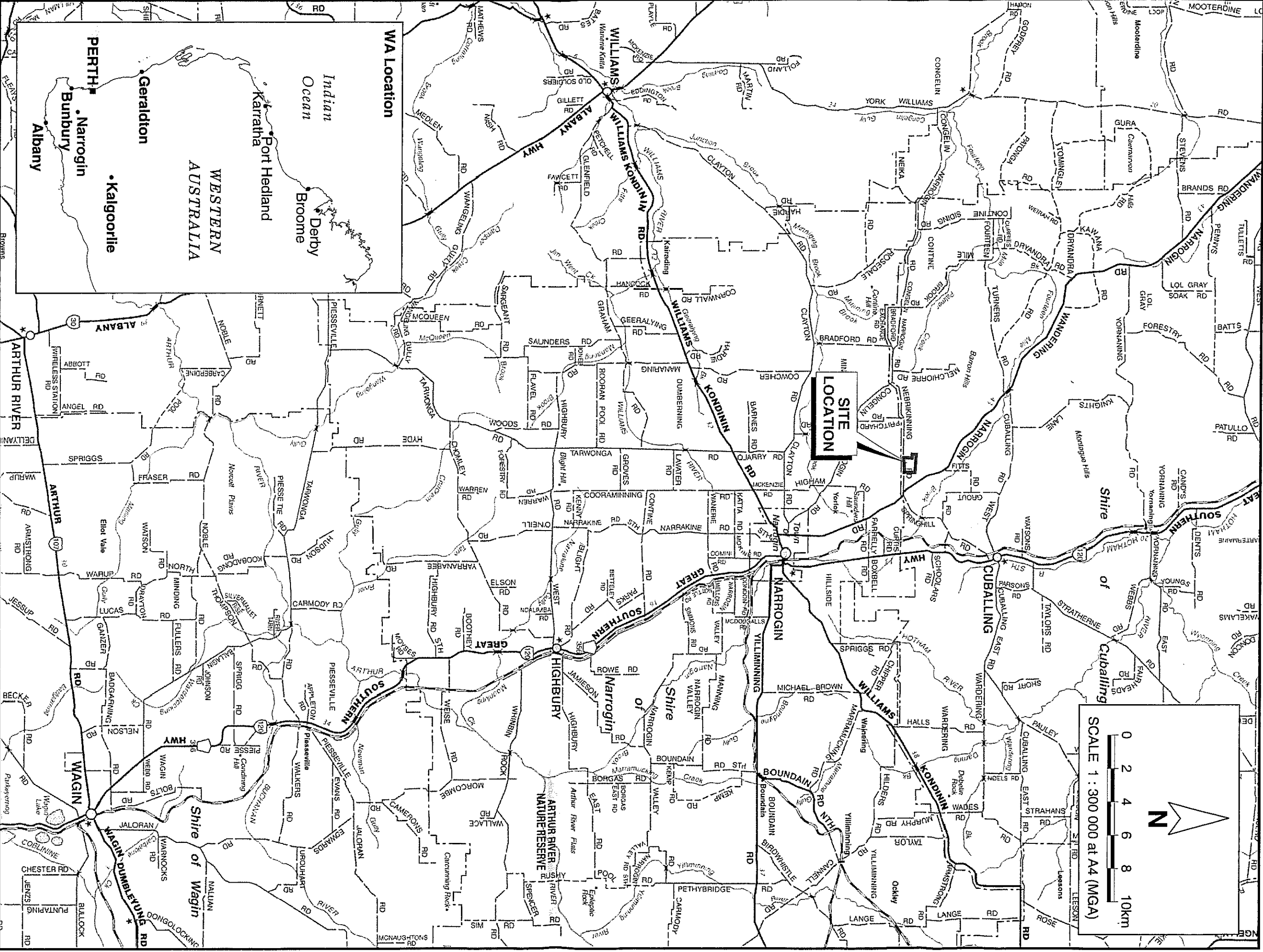


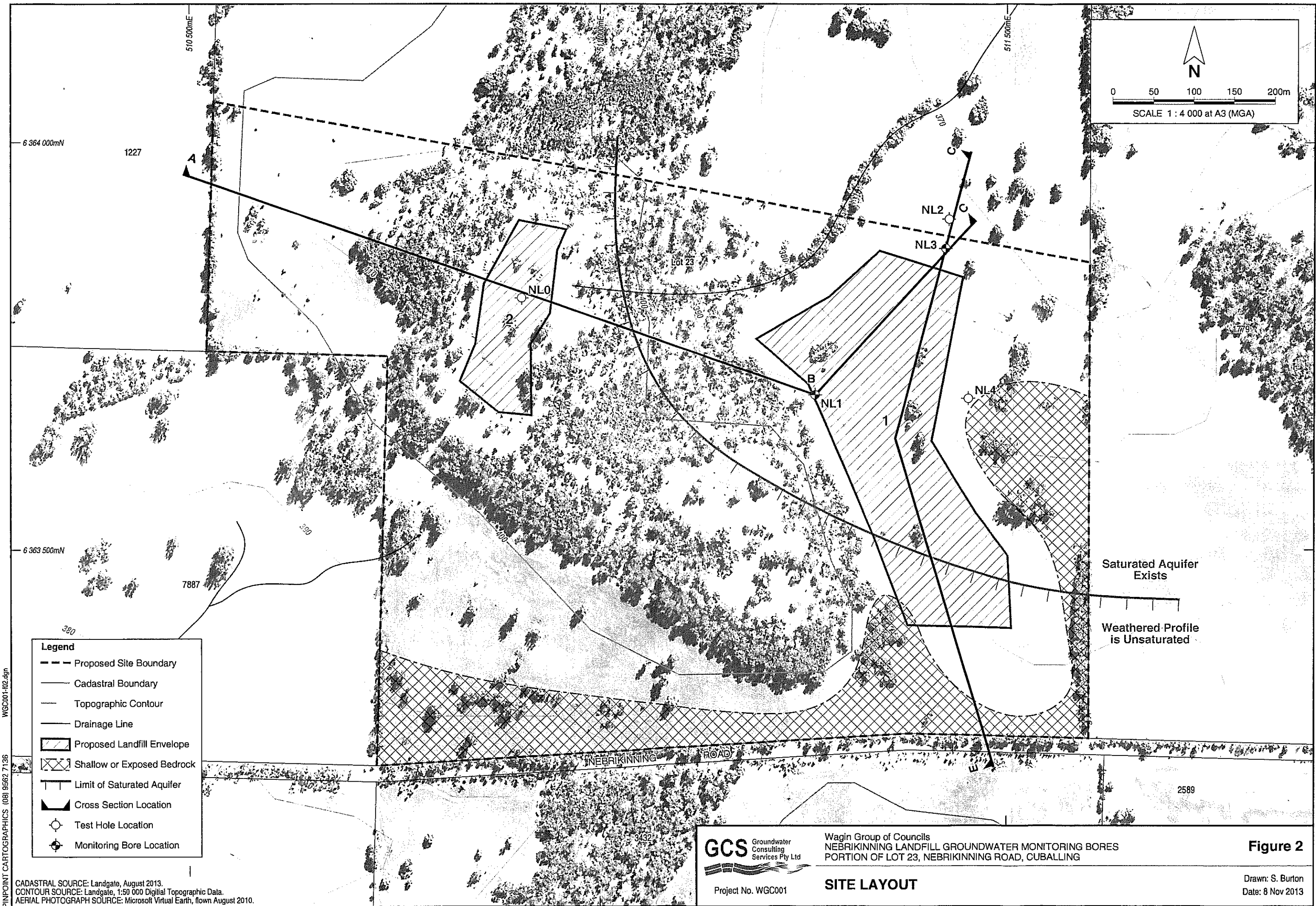
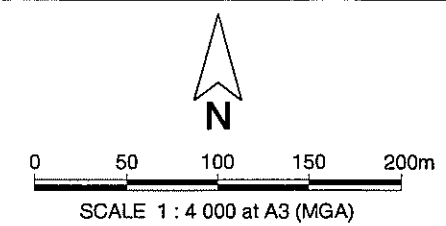
**Steve Pandevski**  
Town Planner  
Urban and Rural Perspectives

Attachs.









- Legend**
- Proposed Site Boundary
  - Cadastral Boundary
  - Topographic Contour
  - Drainage Line
  - ▨ Proposed Landfill Envelope
  - ▩ Shallow or Exposed Bedrock
  - Limit of Saturated Aquifer
  - ▲ Cross Section Location
  - Test Hole Location
  - ⊕ Monitoring Bore Location

Saturated Aquifer  
Exists

Weathered Profile  
is Unsaturated

PINPOINT CARTOGRAPHICS (08) 9562 7136 WGC001-02.dgn

CADASTRAL SOURCE: Landgate, August 2013.  
 CONTOUR SOURCE: Landgate, 1:50 000 Digital Topographic Data.  
 AERIAL PHOTOGRAPH SOURCE: Microsoft Virtual Earth, flown August 2010.

**GCS** Groundwater  
Consulting  
Services Pty Ltd

Project No. WGC001

Wagin Group of Councils  
 NEBRIKINNING LANDFILL GROUNDWATER MONITORING BORES  
 PORTION OF LOT 23, NEBRIKINNING ROAD, CUBALLING

**SITE LAYOUT**

**Figure 2**

Drawn: S. Burton  
 Date: 8 Nov 2013

## MEMORANDUM OF UNDERSTANDING

### Parties to MOU

The Wagin Voluntary Group of Councils (WVGC), which comprises the Shire of Cuballing, Shire of Dumbleyung, Shire of Lake Grace, Shire of Narrogin, Town of Narrogin, Shire of Pingelly, Shire of Wagin, Shire of Wandering, Shire of West Arthur, Shire of Wickepin and the Shire of Williams located at: 2 Arthur Road, Wagin WA 6315

### AND:

Peter John Dowdell and Heather Mary Dowdell (the Land Owners) located at: 3118 Wandering Narrogin Road, Cuballing WA 6311

### Purpose

1. The purpose of this Memorandum of Understanding (MOU) is to formalise the agreement of the parties that they have already negotiated in relation to the offer to purchase approximately 75 hectares of land, for a landfill site (the landfill site), identified as part of 23P39761 being part of Lot 23 Nebrikinning Road, Cuballing WA on Plan 39761 and as marked on the Landgate and subdivision images attached (the Land).

### Objective

2. The objective of the MOU is to demonstrate in writing through a formal agreement between the parties that WVGC is prepared to offer \$375,000 for the purchase (the purchase) of the Land subject to:
  - a. A Works Approval being obtained from the Department of Environment and Conservation for the construction of the landfill site on the Land;
  - b. The approval for Subdivision/Amalgamation being obtained from the Western Australian Planning Commission;
  - c. Planning/Development Approval for the operation of the landfill site being obtained from the Shire of Cuballing.

### Obligations of WVGC

#### WVGC:

3. Will be seeking a Department of Environment and Conservation landfill licence for the disposal of putrescible waste which restricts the landfill site to the disposal of Municipal Solid Waste;
4. Agree that landfill site will not be used for the disposal of green waste;
5. Expect the life of the landfill site to be 30-50 years;
6. Acknowledge that any future use of the landfill site will be constrained by the Shire of Cuballing Town Planning Scheme;
7. Will abide by the Department of Environment and Conservation conditions of the Licence and Works Approval for the landfill site;
8. Will erect and/or maintain boundary fences at the landfill site in accordance with the *Dividing Fences Act 1961*;
9. Will provide a buffer around the landfill site as per the Landfill Licence conditions;
10. Acknowledge that the Site Management Plan will restrict general public from accessing the site;
11. Will hold normal insurance coverage, including public liability, in line with local government contemporary practices;



12. Will initiate the Public Consultation process on the proposal as soon as practicable following the signing of the MOU by all the parties;
13. Will meet all costs relevant to the surveying, subdivision title transfer and purchase, development and fencing of the Land;
14. Will exercise due diligence in a meaningful time frame;
15. Will pay and meet all expenses associated with the above.

**Obligations of The Land Owners:**

**The Land Owners:**

16. Accept that significant processes are required to be completed to allow the Land to be used as a landfill site;
17. Will retain the Land for sale to the WVGC for the purpose of a landfill site whilst this MOU remains current;
18. Do by this MOU pledge their right title and interest in the Land so as to create a caveatable interest in the Land for the WVGC.

**Mutual Obligations of both parties:**

19. They will use their best endeavours and fully collaborate to have the abovementioned approvals in place within 180 days from the date of this MOU, on the basis that this MOU is of no legal effect and cannot achieve legal status unless it is executed by all parties by 11 May 2013;
20. They agree that the progress of the processes required is to be reviewed at the conclusion of that 180 day period;
21. They agree that if at the end of that 180 day period one or more of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals has or have been denied, the parties are thereupon discharged from further proceeding with the purchase, except that WVGC is to lodge a withdrawal of any caveat lodged by WVGC against the title to the Land within the ensuing 30 days;
22. They agree that if by the end of that 180 day period none of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals have been denied and one or two of those approval processes are still continuing, the parties will extend the process of seeking those approvals by a further 90 days;
23. They agree that if by the end of that 90 day period one or more of the abovementioned Works Approval, approval for Subdivision/Amalgamation and Planning/Development approvals has or have been denied or still not given, the parties are thereupon discharged from further proceeding with the purchase, except that WVGC is to lodge of withdrawal of any caveat lodged by WVGC against the title to the Land within the ensuing 30 days;
24. They agree that if during the said 180 days or during the said further 90 days all required approvals have been obtained, the parties are thereupon to proceed to settlement within the 28 days from the date of the last of those approvals within the relevant period. At settlement WVGC will provide the Land Owners with a bank cheque for \$375,000.00 in exchange for receiving from the Land Owners the duplicate certificate of title for the Land and a registrable transfer of the Land in favour of all the local government councils that comprise WVGC, as tenants in common in equal shares.

This Memorandum of Understanding is dated 11 day of June, 2013, is executed as a Deed and is witnessed as follows:

**The Land Owners:**

Peter John Dowdell

*[Handwritten signature of Peter John Dowdell]*

Heather Mary Dowdell

*[Handwritten signature of Heather Mary Dowdell]*

Witness

WILLIAM JOHN CASE

Witness Name & Address

52 UPLAND ST WAGIN WA 6315

**The Wagin Voluntary Group of Councils:**

**Shire of Cuballing**

President

*[Handwritten signature]*

CEO

*[Handwritten signature]*



**Shire of Dumbleyung**

President

*[Handwritten signature]*

CEO

*[Handwritten signature]*

**Shire of Narrogin**

President

*[Handwritten signature]*

CEO

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**Town of Narrogin**

Mayor

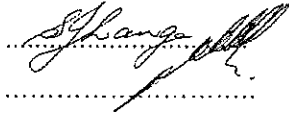
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CEO

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**Shire of Pingelly**

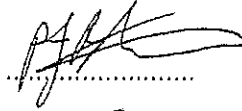
President

  
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CEO

**Shire of Wagin**

President

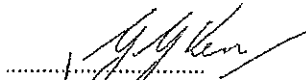
  
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CEO

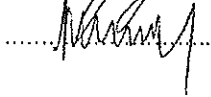
  
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**Shire of Wandering**

President

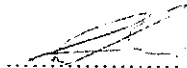
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CEO

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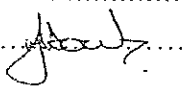
**Shire of Wickpin**

President

  
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STEVEN J MARTIN

CEO

  
.....

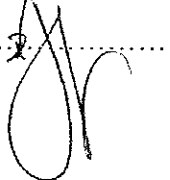
MARK J HOOK

**Shire of Williams**

President

  
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CEO

  
.....

29 April 2014

Executive Director of the Public Health Division  
Department of Health  
PO Box 8172  
Perth Business Centre  
PERTH WA 6849

Dear Sir / Madam

**PROPOSED REGIONAL WASTE DISPOSAL FACILITY  
PORTION OF LOT 23 (NO.3118) WANDERING-NARROGIN ROAD, CUBALLING  
SHIRE OF CUBALLING**

We act on behalf of the Wagin Voluntary Group of Councils (WVGC) and hereby request the Department's assistance and/or guidance to secure approval from the Governor of Western Australia to set aside a portion of Lot 23 (No.3118) Wandering-Narrogin Road, Cuballing as a new regional waste disposal facility.

We understand that prior to development and use of the proposed facility the WVGC is required, pursuant to section 119 of the Health Act 1911, to seek and obtain approval from the Hon. Governor of Western Australia.

In processing this request we ask that due consideration be given to the following key points:

- The Wagin Voluntary Group of Councils (WVGC) comprises the following local government authorities:
  - Shire of Wagin
  - Shire of Cuballing
  - Shire of Dumbleyung
  - Shire of Pingelly
  - Shire of Wickelpin
  - Shire of Williams
  - Shire of Narrogin
  - Town of Narrogin
- All eight (8) participating Council's are seeking to establish a regional approach to waste management and disposal which is a key objective of the Strategic Waste Management Plan (SWMP) prepared for the WVGC in April 2009.
- The WVGC has invested significant time and resources in identifying a suitable location for the establishment of a new regional waste disposal facility for use by all participating Council's for the benefit of their local communities.
- The WVGC has entered into a memorandum of understanding (MOU) with the current owners of Lot 23 (No.3118) Wandering-Narrogin Road, Cuballing to excise and purchase a portion of the land to allow for the establishment of the proposed facility subject to all necessary approvals from the relevant authorities (see Appendix 1 – Executed MOU).

Unit 8 / 16 Kent Way MALAGA, W.A. 6090

■ Tel: 08 9248 8777 ■ Fax: 08 9248 4040 ■ Email: [enquiries@urp.com.au](mailto:enquiries@urp.com.au) ■ Website: [www.urp.com.au](http://www.urp.com.au)

All correspondence to: PO Box 2507 MALAGA, W.A. 6944. A8N. 27 653 527 435



**Great Southern Regional Waste Group  
General Meeting Minutes  
Tuesday, 10<sup>th</sup> April 2014**

**1. Opening**

9.12 am Peter Webster opened the meeting and welcomed everyone.

**2. Present**

Peter Webster – Shire of Wagin  
Ron Walker – Shire of Wagin  
Ryan Duff – Shire of Williams  
Mark Hook – Shire of Wickepin  
Eva Haydon – Shire of Cuballing  
Aaron Cook – Town of Narrogin  
Brian Robinson – Town of Narrogin  
Steve Martin – Shire of Wickepin  
Allan Lansdale – Shire of Wickepin  
Steve Friend – Executive Officer

**3. Apologies**

Geoff McKeown – Shire of Narrogin  
Matthew Gilfellow – Shire of Dumbleyung

**4. General Business**

Peter ran through where the group was up to with regards the Regional Waste Site.

Peter advised that Shire of Wandering had withdrawn from the group and was going to go to the new Perth Waste site at North Bannister.

Peter also advised that it was possible that Dumbleyung would pull out of the group due to the freight costs of moving their waste to Cuballing.

This provoked a general discussion about the understanding of the group about the cost of the green bin removals and whether it was the original intent that the cost of the putrescible waste from each Shire would be the same, i.e. the pickup cost and the transport cost would be the same for all the members, only that the tonnages would dictate the different costs.

This would mean that the pickup and transport costs would be averaged so everyone was equal.

It also meant the possibility that some Shires would subsidise others.

The Shire of Wickepin indicated that this scenario was their understanding and there could be some trouble going forward if this was not the case.

There was also some discussion on who would hold the license for the waste site and it was understood that that would be the Shire of Cuballing.

It was also commented that there should be some public discussion about the use of the land and not treated as a fait accompli should the Governor grant approval for the land use. It was thought that the group could possibly spend significant time in appeals if there is no public consultation.

There was then some discussion on whether Cuballing should have the contract with a waste disposal company to pick up, transport and manage the site and have separate contracts with each individual Shire thereafter, or whether each Shire had their own contract with the waste company or whether Cuballing just invoiced each local government for the amount of waste dumped which would include their share of the pickup and transportation.

The Shire of Wagin volunteered to seek firm figures from Great Southern Waste as to the cost of each Local Government pickup, numbers of bins and the cost to transport the bin waste to the Cuballing site with a view to working out the average cost so it could be applied to each Shire.

That would enable each local government to be able to commit to going forward.

Peter closed the meeting at 9.55am

Local Government	# Bins	Pickup Cost /bin	Total Weekly/Bin Pickup	Annual Cost/Bin Pickup No maintenance	Total Annual Cost/bin Pickup	Travelling Cost/Week Town to Nebrikinning Rd	Total Cost/Week Pickup + Travelling	Average Pickup/Week	Average Travelling / Week	Average Total /Week Pickup + travelling	New Cost/bin Average	New Annual Cost/bin Average	Average Total /Week Minus Dumbleyung
Wagin	1036	\$1.35	\$1,399	\$70	\$72,727	\$462	\$1,861	\$933	\$289	\$1,222	\$1.65	\$86	\$1,260
Williams	321	\$1.50	\$482	\$78	\$25,038	\$154	\$636	\$933	\$289	\$1,222			\$1,260
Narrogin Town	3187	\$0.96	\$3,060	\$50	\$159,095	\$770	\$3,830	\$933	\$289	\$1,222			\$1,260
Wickepin	317	\$1.98	\$628	\$103	\$32,638	\$154	\$782	\$933	\$289	\$1,222			\$1,260
Narrogin Shire	231	\$1.98	\$457	\$103	\$23,784	\$154	\$611	\$933	\$289	\$1,222			\$1,260
Pingelly	581	\$1.37	\$796	\$71	\$41,390	\$154	\$950	\$933	\$289	\$1,222			\$1,260
Cuballing	0	\$0	\$0	\$0	\$0	\$154	\$154	\$933	\$289	\$1,222			\$1,260
Dumbleyung	254	\$2.54	\$645	\$132	\$33,548	\$308	\$953	\$933	\$289	\$1,222			\$0
	<b>5,927</b>		<b>\$7,466</b>			<b>\$2,310</b>				<b>\$9,776</b>			

Notes attached to the above table

The bin numbers and bin pickup prices are as supplied by either Kevin Timms (or in Williams case, Ryan Duff)

The "Travelling" costs were worked out by Kevin Timms using the figure of \$154/hour to drive his truck from each town to the proposed site at Nebrikinning Road. So for instance, he would take 3 hours to take the waste from Wagin to Nebrikinning Road. H

PTO.

e has also estimated it would take 5 hours to take Narrogin's waste to Nebrakinning Road, even though it is only 15km. In that case it is the volume that has to be transported x the travelling, = 5 hours.



## 9.2.111 STRATEGIC COMMUNITY PLAN

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**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Date:** 6 May 2014  
**Council Policy:** Nil  
**Budget Implications:** Budget provision to be determined over a ten year period  
**File Reference:**  
**Voting Requirements:** Simple Majority

### Background

A strategic planning workshop was held at the Cuballing Hall on 25 February and attended by 45 community members, Councillors and staff.

The workshop, facilitated by Cr Dowling produced goals and aspirations from a community point of view and will enable the completion of the Long Term Financial Plan once it has been distributed for further community feedback.

### Comment

Direction regarding method of distribution and time period for comments to be provided is now required from Council.

In order to facilitate budget preparation, Council could select some of the aspirations from the strategic plan to enable their inclusion in the 2014/15 Draft Budget and Corporate Business Plan.

There would be an opportunity to fine tune the Corporate Business Plan at the conclusion of the consultation period and present all three documents to the June Council meeting

### OFFICER RECOMMENDATION:

For Council consideration

Moved

Seconded

### COUNCIL DECISION:

That the Strategic plan as amended be posted to ratepayers for comment.

Moved: Cr Ballantyne

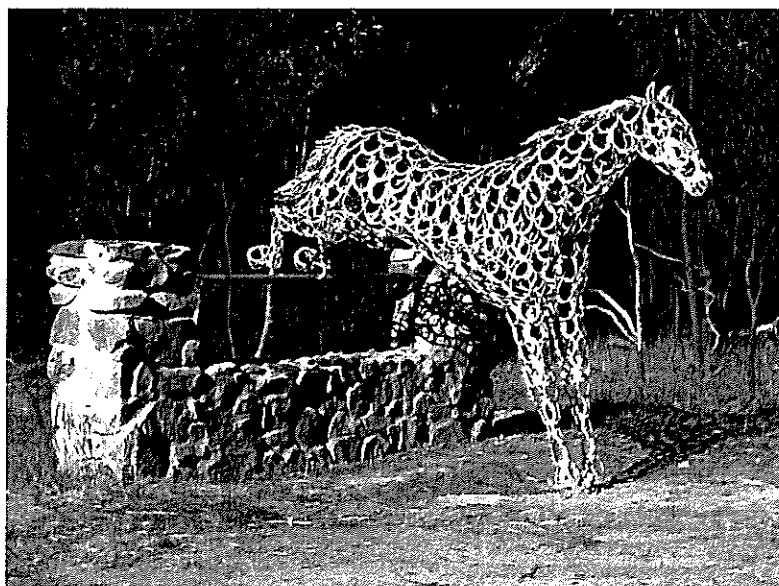
Seconded: Cr Dowling

*Carried 6/0*

The President thanked Cr Dowling and Cr Haslam for their work on the Strategic Community Plan.



***Shire of Cuballing***  
***Strategic Community Plan***  
***2014-2024***



Our vision for the Shire of Cuballing

*A progressive, diverse and caring community, with access to modern services and infrastructure, in a unique part of the world*

Adopted by absolute majority

Date:



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## Message from the Shire President, Cr Mark Conley

Welcome to our 2014 Strategic Community Plan for the Shire of Cuballing. Due to recent changes in government legislation, all Western Australian local governments are required to develop a Strategic Community Plan for at least 10 years, based on input from the community. The Shire must also provide a range of services which are required under state laws such as health inspections, waste management, building approvals and emergency management etc. These services are non negotiable but our community has identified additional objectives and services they believe will sustain and grow our community for the next decade.

After taking a fresh approach to community engagement we are now able to articulate the community's ambitions based on widespread community feedback in the Strategic Community Plan.

We are also developing our corporate business plan, an internal working document that shows how the Shire of Cuballing will deliver on the community vision ensuring our priorities and resources are aligned to the Strategic Community Plan.

Our community must be congratulated on their enthusiastic contributions through workshop input, comment and discussion. We now look forward to the implementation phase with the same unity and enthusiasm.

Cr Mark Conley  
**Shire President**

The Shire of Cuballing  
PO Box 13  
Cuballing WA 6311  
Ph: 08 9883 6031  
Fax: 08 9883 6174  
Email: [enquiries@cuballing.wa.gov.au](mailto:enquiries@cuballing.wa.gov.au)  
Web: [www.cuballing.wa.gov.au](http://www.cuballing.wa.gov.au)



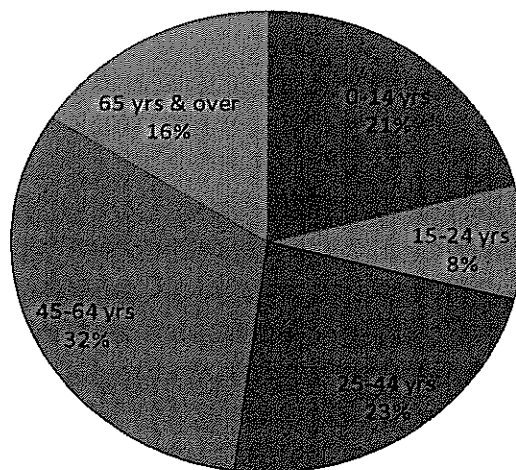
## *About our Shire*

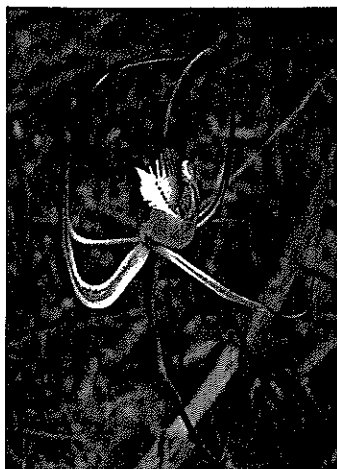
### **The Cuballing Community**

The Shire of Cuballing, with a population of around 890, is located 190 kms south east of Perth on the Great Southern Highway. Cuballing is primarily an agricultural shire, situated between the Shires of Pingelly, Wandering, Williams, Narrogin and Wickelbin, and includes the two towns of Cuballing and Popanyinning. The Shire of Cuballing differs from most of the wheatbelt in that it has a growing population (22% in the last decade) as an increasing number of people seek the benefits that a small, friendly community like the towns of Cuballing and Popanyinning offer.

The Shire of Cuballing has a 110 year history. It is currently represented by six councillors and incorporates the town sites of Popanyinning, Cuballing and Yornaning. Shire administration is located in Cuballing, which has a population of about 350. Popanyinning has a smaller population of about 250. The population embraces a broad demographic from young families through to retirees. It is predominantly a farming population with a number of skilled workers, tradesmen and professional people. Living in Cuballing, there is access to a comprehensive suite of sporting facilities, community service organisations and amenities. The larger centres of Narrogin, to the south, and Pingelly, to the north, provide schools, shopping, banking and medical facilities.

**Shire of Cuballing - Population Distribution**  
**Source ABS 2011 Census**

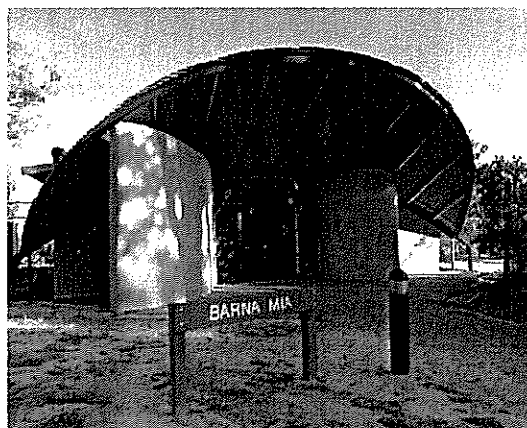




### ***Our natural landscape***

The Shire of Cuballing is in the Hotham Catchment. The Hotham River starts at the southern and eastern boundaries of the shire and provides its northern boundary. The Hotham joins the Williams River to form the Murray River which flows into the Peel Harvey Inlet. The catchment is managed by the Peel-Harvey Catchment Council. A major funding initiative for Cuballing was the Hotham-Williams Western Power Greening Challenge which saw over 4 million trees planted by volunteers in the area.

Of the 28,000 ha of Dryandra State Forest, 17,500 ha is in the Shire of Cuballing (the majority of the remainder being in the Shires of Williams and Wandering). The Dryandra State Forest is a rare remnant of the open eucalyptus woodlands that covered the area before clearing for agriculture. The Lions Village at Dryandra provides a great place for groups and families to explore the woodland and learn more about the unique wildlife of the area, with the endangered animals breeding centre at Barna Mia providing a great experience. The parcels of remnants that make up the Dryandra State Forest are linked through roadside vegetation and wildlife corridors on private property. It is linked to the Shire of Cuballing's Yornaning Dam, a unique freshwater dam built to supply the steam engines with fresh water in the early 1900's. The Yornaning Dam is home to a large amount of bird life and has a recreation area, toilet and nature trails.



### ***Our Economy***

There are a number of industries within the Cuballing Shire. These are strongly based around the agricultural industry. The main employers in the Shire of Cuballing are Birds Silos and Shelters, McDougall Weldments, Whitfords Fertilisers, the Shire of Cuballing, Roadtech and Whangagin Grains as well as the more intensive agricultural enterprises, cattle feedlots and piggeries. The CBH bin at Yornaning provides seasonal employment.

The close proximity of the towns of Narrogin and Pingelly allow people to work in the larger towns and enjoy the semi-rural lifestyle of the two towns of Cuballing and Popanyinning. Cuballing is also home to the Cuballing Tavern and the Cuballing Road House. Popanyinning has a general store and café.

The potential for economic growth in Cuballing is good. As intensive agricultural industries are pushed from the Coastal Plain, there is potential for these to be developed here where there is little population pressure, good infrastructure and access to power, water and feed. Land has been set aside for this at Yornaning. Tourism is also a growing industry in Cuballing with the Dryandra State Forest and the Dryandra Regional Equestrian Centre as major draw cards. Nature trails and heritage trails in Popanyinning provide an avenue for tourists to get to know the area and enjoy the wildflowers. Tourist accommodation includes Lazeaway Holiday Park, the Cuballing Tavern, the Lions Dryandra Village and farm stay options.



### ***Recreational and sporting facilities***

The major sporting venue in the Shire of Cuballing is the Dryandra Regional Equestrian Centre which is home to the local Pony Club, Dryandra Regional Equestrian Association and Adult Riders. The venue attracts large numbers of riders from around the state to its regular equestrian events.

Additionally, the Shire of Cuballing has a number of active sporting clubs with excellent facilities. These include the Cuballing Cricket Club which has worked with the shire to upgrade its facilities to the best in the region, the Cuballing Tennis Club which has five tennis courts and floodlighting and the Cuballing Golf Club which has an 18 hole golf course and licensed club rooms. Other active clubs in Cuballing include the Cuballing Darts Club, the Cuballing Rifle Club, the Cuballing Pool Club, the Cuballing Netball Club, the Cuballing K9 Dog club and the Cuballing Belly dancers.

Other recreational resources include the Popanyinning Tennis Courts, the Cuballing Skateboard Park and playgrounds. There are a number of heritage and walk trails in Popanyinning, Yornaning and Cuballing. New recreational activities in Popanyinning include a motorcross park and the Popanyinning Riding School.

## ***Community Engagement***

As part of the Local Government Integrated Planning and Reporting Framework and Guidelines, all local governments must develop a Strategic Community Plan through a community engagement process aimed at identifying long term community aspirations, visions and objectives.

On the 25<sup>th</sup> February 2014, the Shire facilitated a workshop in Cuballing for all the Shire residents to discuss how to make their shire economically sustainable. All residents of the Shire were invited through notices, advertising and telephone calls. More than 50 residents participated in the workshop. The results of the workshop were sent out to all participants for comment and published on the Shire website and in the local publication, the Cuby Calling.

As well as hard copy distribution of the results of the workshop and the draft plan, a media campaign was conducted by the Shire and included:

- Advertisement and editorial articles in the Cuby Calling
- Radio interviews
- Information on the Shire website.

## **A Guide to this Plan**

The Shire of Cuballing's Strategic Community Plan reflects a vision for the future and is the principal strategic guide for future planning and activities.

Based on the community engagement, we have set out a vision for the Shire's future and captured the community's aspirations and values. A strategic objective has been developed for each of the identified key areas of community interest. Desired outcomes have been determined to achieve each of the objectives after considering the Shire's current and future resources.

For each strategic objective, the following is provided:

- A summary of the major issues highlighted by the community
- The opportunities available to the Shire
- How the Shire will know it is achieving the strategic objectives;
- Strategies to achieve each desired outcome; and
- Key partners identified to assist with each strategy.

## ***Aspirations and Values***

### **Community Aspirations and Values**

Vision: A progressive, strong and caring community, with modern services and infrastructure, in a unique part of the world.

In 20 years' time, the Shire of Cuballing will;

- Be diverse and thriving
- Encompass the good values that we look for in a community
- Have expanded its facilities and be making the most of what it has
- Be a great 'stop-off' for visitors, a unique area
- Be a caring community with a strong community spirit
- Be forward thinking and modern
- Attract professional people and families, with sports facilities and amenities to match
- Have good mobile phone coverage with high speed internet/NBN
- Be a unique and individual community
- Have good employment and business opportunities
- Have modern roads and structures



## Communications

**Objective 1:** For Cuballing residents and businesses to have fast internet access and mobile phone coverage

### *What the community said*

- We need mobile phone coverage for business, residential and emergency purposes.
- A good communication network will mean that people will be able to develop and run small businesses from home. It will encourage businesses to relocate or start up in the Shire of Cuballing.

“We need good phone and internet services if we want to attract people to Cuballing— to live or to set up new businesses.”

### *How will we get there?*

The following strategies have been identified as contributing to the achievement of each outcome.

### **Outcomes**

Council will accelerate building approvals for proposed NBN towers along the Great Southern Highway.

Council will lobby mobile phone service providers (Telstra, Optus) to expedite infrastructure in the shire and use towers for transceivers.

Council has installed an antenna in Cuballing to extend mobile coverage for its emergency base in Cuballing. It will advise the community of other options such as Telstra outdoor antenna installations for small businesses and residences.



## Promotion of Cuballing

### Objective 2

To promote the Shire of Cuballing as a place for people to live, work and play and to encourage visitors to see Cuballing for the unique place it is.

#### *What the community said*

- Promote Dryandra further as an ecotourism facility.
- We should link up ecotourism with local business and land-holdings.
- We need to attract visitors and new residents.
- We should make the most of our natural environment—clean up the Hotham River and promote the Yornaning Dam.
- We need to further promote sporting events.
- We should develop an icon for Cuballing.

“Cuballing is a unique place, with Dryandra State Forest all around us. We should use that to help us grow.”

### Outcomes:

Council will facilitate community groups to develop a promotional plan for Cuballing.

Council will retain membership of Dryandra Country Visitor Centre and in provide direction.

Council will provide funding for community events.

Council will attract visitors and residents by advertising events more intensely and looking at other marketing options.



## Maintain and Improve Infrastructure

### Objective 3:

To maintain and improve infrastructure in the Shire of Cuballing for the benefit of all Cuballing residents.

#### *What the community said*

- A truck bay at Popo would be a great resource for the industry and for the town.
- We need great services i.e. school, businesses, medical.
- We need the infrastructure for new housing and light industry.
- The toilets at the Cuballing Skate Park need proper sewage .
- We should do all we can to support the existing railway system.
- We should establish a crematorium for the region in Cuballing.

“ The extra heavy vehicle traffic on the Great Southern Highway last harvest just shows how much we need our railway system”.

### Outcomes:

Council to make budget provision for a Truck Bay at Popanyinning.

Council to develop a strategy to encourage private development for housing and industry.

Council to continue to lobby government to maintain the rail network.

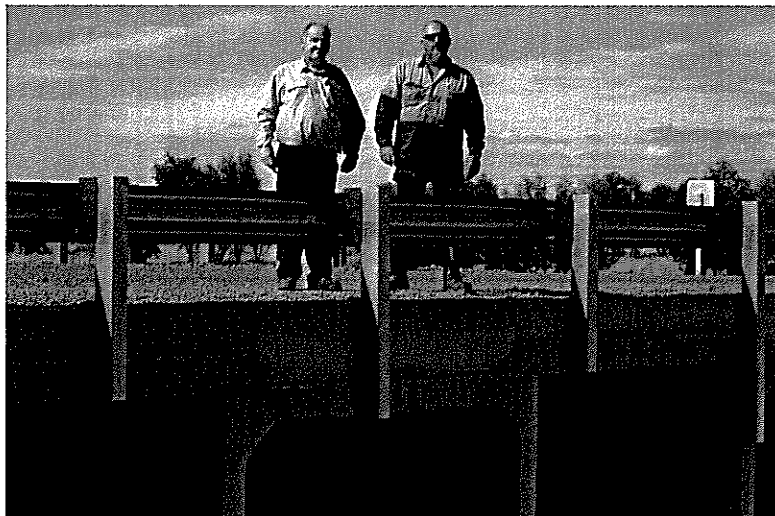
Conditions placed on subdivisions requiring larger water storage.

Review service levels for Community Buildings and Parks in the Shire.

Council to identify a potential site for a crematorium and provide information to funeral homes in the near vicinity outlining it's willingness to support the establishment of a crematorium by waiving planning and building application fees.

Council will continue to maintain and upgrade its roads.

Council will continue to manage refuse in the Shire and will oversee the installation of a Regional Refuse Site with transfer stations developed at existing tip sites in Cuballing and Popanyinning.





## Growth and development

### Objective 5:

To encourage the growth and development of the town sites in the Shire of Cuballing

#### *What the community said*

- We need to attract more people to live in Cuballing by completing the equestrian centre and providing more small acreage blocks to encourage equestrian enthusiasts.
- We should encourage more subdivision and rezoning of blocks for housing, businesses and industrial uses.
- We must protect and enhance our sporting facilities.

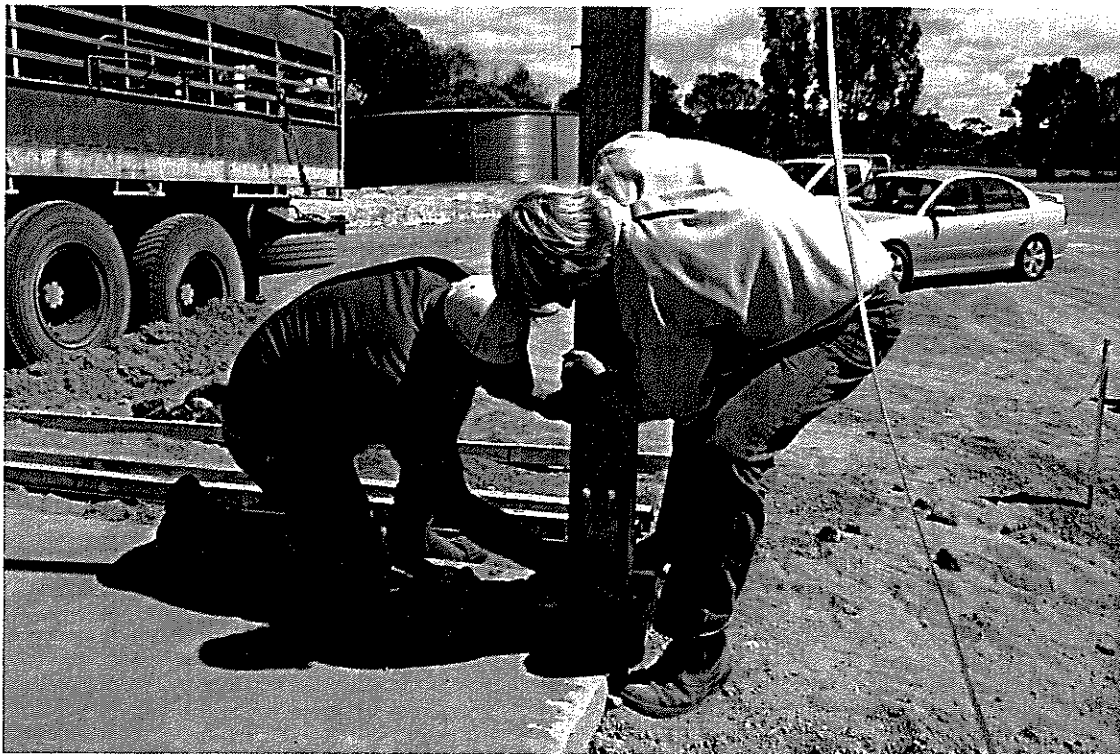
“We need to make sure Cuballing continues to grow and that we don’t lose people like so many other areas of the wheatbelt.”

### Outcomes:

Council will review its town planning schemes for Cuballing and Popanyinning. With community input, it will seek to enable more subdivision, commercial and light industrial land.

Council will develop information packages for people seeking residential or small holdings so they understand regulation requirements etc.

Council will provide assistance to real estate agents to promote blocks for sale as they come up.



## Beautification of the Shire

### Objective 4:

To make the town sites of Cuballing and Popanyinning attractive to visitors and residents.

#### *What the community said*

- We should have promotional signage to entrance of the townsites.
- We need to stop vandalism.
- We need signage for the heritage trails.
- We should reduce roadside clearing at the entrance of the town.
- Beautification of the town entrances is really important.
- Presentation—the town must look good to attract small business.

*“First impressions really count. When people come to Cuballing, they should be impressed as soon as they drive into town.”*

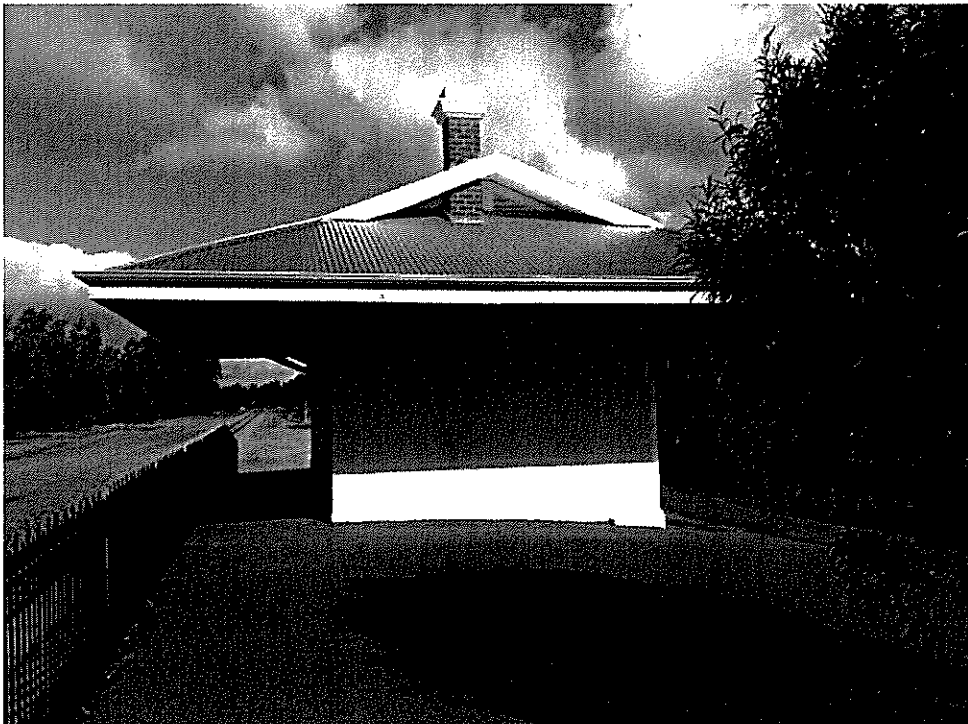
### Outcomes:

Council to communicate with the Popanyinning Progress Association and the Cuballing Volunteers Group to identify requirements for signage and service levels for town maintenance and beautification.

Council to support “Clean Up” days in conjunction with Clean Up Australia.

Council to promote the Tidy Town competition.

Council to encourage Small Landholders Management courses to be run within the Shire so people understand their legal obligations and know how to make the most of their blocks.



## Events and Activities

### Objective 6:

To encourage a wide range of events and activities throughout the year for residents of and visitors to the Shire of Cuballing

#### *What the community said*

- We should work with local towns to promote annual events such as the Arts, Food and Wine Trail.
- We could tie events in with equestrian events so we get more visitors.
- A monthly activity sign to promote community participation.
- More movie nights
- Activities for the aged so they stay in Cuballing.
- Pop up shops and cafes.

“Community events are great—as a new person, they are the perfect way to meet your neighbours and start to get involved in the place you live in.”

### Outcomes:

Council will put up monthly events and activities signs in each town.

Council will work with local community groups to establish an annual event to be incorporated with an equestrian event.

Council will continue to encourage local activities and events such as Movie nights, the Popa-nyinning Bonfire night, Trash n Treasure etc.

Council will provide an area where pop up shops or cafes could be established.



## Accommodation

### Objective 7:

To ensure that there is adequate accommodation for tourists, visitors and short term workers in the Shire of Cuballing.

#### *What the community said*

- We should support short term rental accommodation options (self contained).
- We need enough caravan park accommodation for visitors.

### Outcomes:

Council will liaise with the Department of Parks and Wildlife regarding adequate tourist accommodation provision and promotion through the Lions Dryandra Village.

Council will liaise with Tourism WA regarding their recent report into caravan park development throughout Western Australia.

Council will support people setting up short stay accommodation options and farm stays within the Shire.

“Short term accommodation options in Cuballing are pretty limited. As a visitor there are quite a few options, but not if you need somewhere for a few weeks.”



## Employment Opportunities

### Objective 8:

To encourage a wide range of employment opportunities within the Shire of Cuballing.

#### *What the community said*

- There is community support for businesses run from home.
- There needs to be rezoning for small businesses.
- More employment will come with better services.
- There should be a small business register.
- We should attract small business to Cuballing.

“Most people go to the main centres to work, but some people want to work closer to home. We should encourage small businesses to grow here in Cuballing.”

### Outcomes:

Council will ensure that establishing small businesses will be as streamlined as possible by developing economic development plans.

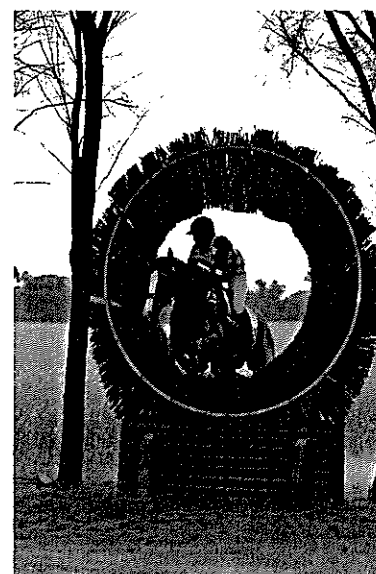
A small business/home occupation register will be incorporated within an information pack for existing and new residents.

A review of the town planning scheme will rezone areas for small business and light commercial purposes.



**Measuring our success**

For each of the objectives in this Strategic Community Plan, there are a set of outcomes. The Shire of Cuballing will measure its success in meeting the objectives by the resource allocation to each of these outcomes and in achieving each one. The Shire of Cuballing will continue to work with the community to develop this plan over time and align its corporate business plan accordingly.



**Partners**

To achieve these outcomes, the Shire of Cuballing will develop and maintain relationships with the following partners:

- |                                       |   |
|---------------------------------------|---|
| Main Roads                            | Department of Transport                     |
| Brookfield Rail                       | Department of Parks and Wildlife            |
| Department of Agriculture and Food WA | Dryandra Country Visitors Centre            |
| Department of Planning                | Wheatbelt Development Commission            |
| Landcorp                              | Department of Regional Development & Lands  |
| Western Power Corporation             | WA Police Department                        |
| Water Corporation                     | Tourism WA                                  |
| Optus                                 | Telstra                                     |
| Peel Harvey Catchment Council         | Health Department of WA                     |
| Department of Sport and Recreation    | Department of Fire and Emergencies Services |
| Narrogin Chamber of Commerce          | Arts Narrogin                               |

as well as the clubs, sporting bodies and volunteer organisations that are the backbone of our Shire.



## **9.2.112 WA LOCAL GOVERNMENT ASSOCIATION AGM VOTING DELEGATES**

**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Date:** 7 May 2014

**Council Policy:** Nil  
**Budget Implications:** Dependant on Decision  
**File Reference:**  
**Voting Requirements:** **Absolute** Majority

### **Background**

The 2014 Local Government Conference begins on Wednesday 6 August with the WA Local Government Association (WALGA) Annual General Meeting to be held at 1.30pm

### **Comment**

It is a requirement that voting delegates are appointed by Council and that WALGA be advised.

Furthermore, as accommodation bookings are necessary and budget provision needs to be made, it is an opportune time to determine who will attend this year.

### **OFFICER RECOMMENDATION:**

For Council consideration.

Moved

Seconded

### **COUNCIL DECISION:**

**That Councillors Conley and Dowling be appointed voting delegates for the 2014 WALGA Annual General Meeting.**

Moved: Cr Haslam

Seconded: Cr Newman

*Carried by Absolute Majority 6/0*

10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. OTHER URGENT BUSINESS

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**OFFICER RECOMMENDATION:**

That the urgent business items 11.1.52 & 11.1.53 be considered.

Moved: Cr Ballantyne

Seconded: Cr Newman

*Carried 6/0*

**11.1.52 LOCAL GOVERNMENT REFORM**

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**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Local Government Act 1995as amended  
**Date:** 14 May 2014  
**Council Policy:** Nil  
**Budget Implications:** Nil  
**File Reference:**  
**Voting Requirements:** Simple Majority

**Background**

The Minister for Local Government announced proposed boundary adjustments in the Metropolitan area in January 2014.

Since that date there have been a number of submissions to the WA Local Government Advisory Board which are currently being assessed.

Correspondence has been received from the Shire of Kalamunda on behalf of the Councils for Democracy, which is a group of metropolitan Mayors of Councils involved in the boundary adjustments in the metropolitan area (whether willingly or otherwise).

The Councils for Democracy group is seeking support for their concerns regarding the level of representation by the WA Local Government Association (WALGA) in relation to the current reform process.

A draft letter has been provided and is attached.

**Comment**

The attached letter includes the following statement:

“... We must advise that feelings are very strong amongst our group and some are considering leaving WALGA unless we can get some level of



assurance that WALGA will start to be more proactive and forthright with the State Government and its flawed and heavy handed processes.”

Council should be mindful that should membership of WALGA cease, other options will need to be found for the comprehensive suite of insurance cover required for local government. Taking into account only Public Liability Insurance, it is expected that very significant increases will arise when leaving the self insurance scheme.

**OFFICER RECOMMENDATION:**

For Council consideration.

Moved

Seconded

**COUNCIL DECISION:**

That correspondence outlining Council concerns regarding lack of understanding of members positions on reform be forwarded to the President of WALGA.

Moved: Cr Haslam

Seconded: Cr Dowling

*Carried 6/0*

### **11.1.53 ENVIRONMENTAL HEALTH OFFICER APPOINTMENT**

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**Location/Address:** Whole of shire  
**Reporting Officer:** Eva Haydon – Chief Executive Officer  
**Enabling Legislation:** Health Act 1911  
**Date:** 14 May 2014  
**Council Policy:** Nil  
**Budget Implications:** Budget provision to be made  
**File Reference:**  
**Voting Requirements:** Absolute Majority

#### **Background**

Mr Alan Ramsay (Environmental Health Officer/Building Surveyor resigned in March this year.

A replacement Building Surveyor has been engaged from the Town of Narrogin. And as it is a requirement under the Health Act that an Environmental Health Officer be employed by a local government, the Shire of Wagin has agreed to contract (for a period of six months) the services of Mr Steven Friend for Environmental Health duties only.

An application to appoint Mr Friend and remove Mr Ramsay has been forwarded to the Health Department to comply with Health Act requirements.

#### **Comment**

Nil.

#### **COUNCIL DECISION:**

**That the application to appoint Mr Steven Friend to the position of Health Surveyor for the Shire of Cuballing be endorsed.**

**Moved: Cr Ballantyne**

**Seconded: Cr Newman**

*Carried 6/0*

**12. NEXT MEETING**

Thursday 19 June 2014, commencing at 3.00pm

**13. CLOSURE OF MEETING**

There being no further business, the meeting closed at 5.09pm

