

SHIRE
OF

CUBALLING

COUNCIL MEETING
HELD ON 20 JUNE 2013

MINUTES

These minutes were confirmed at a meeting on.....

Signed.....
Presiding Person at the meeting at which the minutes were confirmed

Date:.....

SHIRE OF CUBALLING

COUNCIL MEETING THURSDAY 20 JUNE 2013

MINUTES

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1. **OPENING - ANNOUNCEMENT OF VISITORS**

The Meeting Commenced at 3.35pm

2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

Cr Tom Wittwer	President
Cr Roger Newman	Deputy President
Cr Chad Hawksley	
Cr Tim Haslam	
Cr Carol McDougall	
Cr Mark Conley	
Mrs Eva Haydon	Chief Executive Officer
Mr Darren Long	DL Consulting

3. **PUBLIC QUESTION TIME**

4. **STANDING ORDERS**

COUNCIL DECISION

That Standing Orders be suspended for the duration of the meeting to allow for greater debate on items.

Moved: Cr Hawksley

Seconded: Cr Newman

Carried 6/0

5. **LEAVE OF ABSENCE:**

Nil

6. **MINUTES**

6.1 CONFIRMATION OF 16 MAY 2013 ORDINARY MEETING OF COUNCIL

COUNCIL DECISION

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 16 May 2013 be confirmed.

Moved: Cr Haslam

Seconded: Cr Conley

Carried 6/0

7. **PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS**

7. PETITIONS, DEPUTATIONS, PRESENTATIONS & DECLARATIONS

8. DISCLOSURES OF INTEREST

Councillors' and Employees' Disclosures of Interest.

8.1 DISCLOSURE OF FINANCIAL INTEREST AND PROXIMITY INTEREST

Members must disclose the nature of their interest in matters to be discussed at the meeting.

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting.

8.2 DISCLOSURE OF INTEREST AFFECTING IMPARTIALITY

Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the Member or employee has given or will give advice.

9.1 REPORTS – FINANCE AND ADMINISTRATION

9.1.37 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – MAY 2013

Location/Address: Not applicable
Date: 07 June 2013
Reporting Officer: Nichole Gould, Administration Officer
Enabling Legislation: Local Government (Financial Management) Regulations 1996
Council Policy: Register Delegated Authority
Budget Implications: Nil
File Reference: CMR 7
Voting Requirements: Simple Majority

Background

Council is supplied with a list of payments for consideration.

Comment

A copy of the list of payments made from each of Council's bank accounts is attached to this item.

COUNCIL DECISION:

That Council:

Approve for payment the list of Creditors paid from the Municipal fund, as detailed below, totalling: \$369,745.23

Electronic Fund Transfers/Chq: \$368,575.56
Credit Card: \$1,169.67

Trust

Electronic Funds Transfers \$22,866.85

Moved: Cr Hawksley

Seconded: Cr Newman

Carried 6/0

List of Accounts Due and Submitted to Council 1 May 2013 - 31 May 2013

Date	Name	Description	Amount
01/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-94.15
14/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-2604.45
15/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-292.80
16/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-226.50
22/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-636.80
20/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-29.75
23/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-336.25
24/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-13743.70
02/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-960.15
03/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-303.45
08/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-534.80
09/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-657.70
10/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-607.50
13/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-565.00
17/05/2013	4 - POLICE LICENSING PAYMENTS	POLICE LICENSING PAYMENTS	-1253.85
21/05/2013	5 - STANDPIPE REFUNDS	STANDPIPE REFUNDS	-20.00
02/05/2013	FUJI XEROX	Colour and Black and White Printing Mar13	-392.39
08/05/2013	Kirby Freight	Freight charges, construction timber from Midland Timber Company	-132.00
08/05/2013	Lg People	Progressive Payment Workforce Planning 1/3	-11000.00
08/05/2013	Niel Mitchell	Professional Services, Travel, Other(accomodation)	-5085.25
23/05/2013	Cuby Tavern	Meals for 6 Council Meeting 18 April	-99.00
23/05/2013	LANDGATE	GRV Interim VALS Country Full Value	-151.35
23/05/2013	NARROGIN AUTO ELECTRICS	2x Globes	-30.00
23/05/2013	NARROGIN FRUIT MARKET	Mixed Sandwiches- Dryandra VROC	-99.00
23/05/2013	PAGE TRUCK HIRE	Bobcat Loader Hire to push Popanyinning Tip	-1100.00
23/05/2013	TOLL IPEC (COURIER AUSTRALIA)	Freight -WESTRAC	-8.12
23/05/2013	Wake & Beacham Construction	POPANYINNING CEMETERY FRONTAGE- FENCE	-5670.00
31/05/2013	Auslec	Uniforms Outside Crew	-3382.72
31/05/2013	BEAUREPAINES	Tyre purchase and fitting	-3572.24

Date	Name	Description	Amount
31/05/2013	Bims Earthmoving	Cuballing East Road -Grain Freight	-245214.01
31/05/2013	CORNER'S AUTOMOTIVE ELECTRICS	Repair electrical fault in A/C Purchase order 6544	-63.25
31/05/2013	CUBY ROADHOUSE	Papers, Postage	-281.46
31/05/2013	DEWS MINI EXCAVATIONS	1x5 pipe culvert	-8360.00
31/05/2013	FARMWORKS RURALCO	Postcrete for Blue Street bins	-214.50
31/05/2013	FUJI XEROX	Black and white, Colour printing Apr13	-201.80
31/05/2013	Fairway Carriers	Flag pole freight	-147.62
31/05/2013	GREAT SOUTHERN FUEL SUPPLIES	Deisel	-10926.60
31/05/2013	KENWORTH DAF W.A.	200lt Truck Wash 451	-756.01
31/05/2013	LANDGATE	GRV Interim Valuations	-151.35
31/05/2013	MAKIT NARROGIN HARDWARE	Miscellaneous materials	-235.50
31/05/2013	McDougall Weldments	Miscellaneous Materials	-234.82
31/05/2013	NARROGIN AGRICULTURAL REPAIRS	Chain saw chains & Lawnmower blades	-444.00
31/05/2013	NARROGIN TOYOTA	200,000km service as per handbook	-677.16
31/05/2013	Narrogin Hire Service And Reticulation	Hunter PS pop-ups/ Hunter SRS pop-ups	-36.00
31/05/2013	Narrogin Packaging	Bin liners, toilet Rolls, towel	-397.42
31/05/2013	Pn & Am Watts	Gravel Pushing at Bradfords Pit Narrogin Wandering Road	-6600.00
31/05/2013	WESTRAC	Supply of Parts for loader	-19.91
31/05/2013	Itvision	2 Days of additional Set up Assistance	-3217.50
23/05/2013	All Services Roads	Supply 2 TMP generic 1 Gravel Roads, 1* Bitumen Roads	-1056.00
23/05/2013	EJ & RJ EARTHMOVERS	Fill in Grave- KNight	-80.00
23/05/2013	LANDVISION	Client Liason General Telephone advice. Preparation of advice on Telecommunication tower weighbridge and Bike racing track.	-1320.00
23/05/2013	WA LOCAL GOVERNMENT ASSOCIATION	Market force Advertising- Scheme Amendment available for inspection	-186.29
23/05/2013	WESTERN STABILISERS	Cement Stabilisation- Yillimining Road and Pethybridge Road;	-34116.14
23/05/2013	Telstra	Mobilisation and Demobilisation Phone charges	-843.52
		Mobile phone charges	\$229.29
		Phone charges- Land Lines; advertising	\$614.23

Date	Name	Description	Amount
23/05/2013	SYNERGY	Electricity Supply	-2771.48
		\$118.60 Lot 20 Howard Street Popanyinning- Fire SHed	
		\$30.75 Lot 1 Great Southern Hwy Popanyinning	
		\$27.10 Popo Oval lot 63 Popanyinning Rd	
		\$49.45 189 Campbell ST Cuballing- electricity Supply	
		\$307.20 Lot 124 Campbell ST Cuballing- Electricity Supply	
		\$144.40 Lot 18 Austral Street Cuballing- Electricity Supply	
		\$84.65 Lot 19 Francis St Popanyinning- Electricity Supply	
		\$341.85 42 Austral St Cuballing - Electricity Supply	
		\$706.30 U3/22 Campbell Street Cuballing- Electricity Supply	
		\$59.85 191 Campbell street Cuballing- Electricity Supply	
		\$40.15 Lot 470 Ridley St Cuballing- electricity supply	
		\$76.00 Lot 9 Alton Street Cuballing- Electricity supply	
		\$322.50 Lot 468 Brundell Street Cuballing- Electricity Supply	
		\$462.68 Street Lighting (40)	
23/05/2013	Water Corporation	Water Charges	-6371.10
		\$1,120.95 Water charges Skate Park 18dec12-16apr13	
		\$474.65 Water charges Shire Office 18Dec12-16Apr13	
		\$300.50 Water Charges recreation ground 18Dec12- 16Apr13	
		\$34.95 Water charges Depot 18 Dec12 - 16 Apr 13	
		\$8.55 Water charges Austral Street Standpipe	
		\$5.25 Water charges Cuballing Town Hall 18 Dec12- 16 Apr 13	
		\$20.95 Water Charges CWA HALL cuballing 18 Dec12- 16 Apr 13	
		\$457.20 Water Charges CEO House 18Dec12- 16 Apr 13	
		\$16.75 Water Charges Playground Alton St 11 Apr 10- 16 Apr 13	
		\$3,931.35 Water Charges for Ridley Street Cuballing (Standpipe)	
29/05/2013	Anittel PTY LTD	Network and Data Services	-116.49
31/05/2013	A&A Corasaniti	Form Concrete Ramp at Popo Hall	-2310.00
31/05/2013	Air Liquide PTY LTD	Cylinder Fee	-100.58
31/05/2013	METROCOUNT	Metro CCount 5600 Plus 1MB, Feild Kit, battery pack	-9289.50
31/05/2013	NARROGIN SMASH REPAIRS	Supply and fit new laminated front windscreen for CN272	-535.00

Date	Name	Description	Amount
31/05/2013	SYNERGY	Electrical SUPPLY 313 Forrest Street Popanyinning	-54.25
31/05/2013	FRANK WESTON & Co	Repairs to gutter and materials	-314.83
27/05/2013	COMMONWEALTH BANK	purchase Terratrip 202 Plus Version, POWERSHIELD 750VA SAFEGUARD x2, USB 3TB back up, Verical Drinking Tap, Annual fee	-1169.67
13/05/2013	4 - POLICE LICENSING PAYMENTS	BALANCE ADJUST	0.60
28/05/2013	8 - WATCH24 MONTHLY ALARM CHARGE	WATCH 24 MONTHLY ALARM CHARGE	-10.00
22/05/2013	7 - BONDS HALL HIRE REFUND	BONDS HALL HIRE REFUND	-200.00
		Trust	-22866.85
		Municipal	-369745.23
		TOTAL	-392612.08

9.1.38 STATEMENT OF FINANCIAL ACTIVITY

Location/Address: Not applicable
Date: 08 May 2013
Reporting Officer: Clare Thomson
Enabling Legislation: Local Government (Financial Management) Regulations 1996
Council Policy: Nil
Budget Implications: Nil
File Reference: CMR 7
Voting Requirements: Simple majority

Background

Local Government (Financial Management) Regulations 1996, section 34, provides for monthly financial reporting requirements for local government.

Comment

Nil

COUNCIL DECISION:

That the Statements of Financial Activity, as circulated, for the Shire of Cuballing for period ending 30 April & 31 May 2013, be received.

Moved: Cr Conley

Seconded: Cr Newman

Carried 6/0

Shire of Cuballing
Notes on financial reports for 31 May
2013

General Purpose Funding

Rates

At present an amount of \$832,207 has been raised in rates. An amount of \$47,694 has been applied as a discount for the year. At present rate debtors are \$43,161.20.

Governance

Conferences

An amount of \$14,491 has been spent on conferences this year.

Annual Subscriptions

An amount of \$14,491 has been spent on subscriptions – this includes \$11,291 to WALGA and \$3,200 to Central Country Zone as memberships to various services.

Computer Equipment Mtnce

This is the cost of the annual licence and maintenance fee to Haines Norton for the computer software for the year and also now includes the cost of transferring to Synergysoft.

Law Order Public Safety

Grant and Subsidies

Four quarterly grant payments from FESA have been received together with the administration fee of \$4,000.

Community Amenities

Bin Sales and Recycling

Sims metal has collect Council's scrap metal from the refuse sites. Council received an amount of \$8,670.

Recreation & Culture

Grants & Contributions

We have received an insurance claim of \$4,300 being for the damage sustained to the toilets at the Yornaning dam and we have also received the Royalties for Regions funding for the club rooms of \$317,206.

Transport

Grants and Subsidies

Council has received MRWA direct grant funding of \$55,448, Grain freight funding of \$1,433,000, LGGC Road grant of \$98,862, RTR3 Special project bridges of \$164,000 and 40% of the RRG for the Wandering-Narrogin road of \$190,826, Blackspot funding of \$73,172 and LGGC Special projects of \$246,000, Regional Road Grants \$105,881.

Other Property and Services

Private Works

Council is undertaking private works for a local contractor. To date, private works are \$100,201 with associated costs of \$86,350.

Sale of land

The sale of 75 Alton street to Brian and Donna Harvison for \$13,636 has resulted in a profit of \$10,636.

Parts and Repairs

Shire of Cuballing
Notes on financial reports for 31 May
2013

This includes \$12,078 invoice for repairs to the Cat 120 grader. Parts totalled \$1,568.67 and labour (including accommodation) totalled \$10,510.

Other Notes

Depreciation

Now that I have all the assets on sysnergy and am happy with the balances I will be running the depreciation entry for the period up to June. I will also be bringing to account the fair value of assets in the financial statements for the year ended 30 June 2013.

Road and other infrastructure

To date an amount of \$2,240,037 has been spent on road infrastructure and \$19,401 on other infrastructure

Land and Buildings

Fencing materials and supply and laying turf for the Popo town hall \$9,024

Limestone blocks, freight, laying concrete and earthworks for the Rec Centre \$82,301

Fencing Rec Centre - \$24,292

Concrete floor for Mens Shed \$3,662

Depot \$1,603

Furniture and equipment

Rec Centre – blinds and stove \$4,508

Town Hall – blinds \$3,909

Server for office - \$11,951

Plant purchases

Purchases to date include:

- Flat top trailer \$3,187
- John Deere tractor and radio \$65,971
- Cable locator \$3,500
- Metro traffic counter \$3,834
- Survey total station kit \$6,089

Bank Reconciliation as at 31 May 2013

	Municipal Fund	Trust Fund	Reserve Accts
Opening balance	2,246,634.01	105,710.41	688,018.84
Income	660,835.15	24,695.45	-
Add interest	1,459.83	-	11,001.91
Expenditure	368,585.39	-78,215.39	
Closing balance	2,540,343.60	52,190.47	699,020.75
Bank account	840,343.60	52,190.47	2,903.89
Investments	1,700,000.00	-	696,116.86
Plus O/S deposits			-
Less O/S cheques			-
Closing balance	2,540,343.60	52,190.47	699,020.75

Investments 31 March 2013

Account Number	Maturity Date	Interest Rate	Fund/Account		
			Municipal	Trust	Reserve
50360038	Term Deposit 5m	4.30%	-	-	696,116.86
34681402	Cash Deposit	2.75%	300,000.00		
	Online account		2,100,000.00		
Total			2,400,000.00	0.00	696,116.86

SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

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SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

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SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

	NOTE	31-May 2013 Actual \$	31-May 2013 Y-T-D Budget \$	2012/2013 Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources					
Governance		82,311	6,196	6,196	(1228.45%)
General Purpose Funding		233,438	225,000	243,597	(3.75%)
Law, Order, Public Safety		31,300	31,200	24,440	(0.32%)
Health		657	650	1,164	(1.15%)
Education and Welfare		-	-	-	
Housing		-	-	-	
Community Amenities		14,481	14,500	1,258	0.13%
Recreation and Culture		332,371	329,500	637,152	(0.87%)
Transport		2,924,947	2,918,500	1,997,559	(0.22%)
Economic Services		17,960	17,100	9,560	(5.03%)
Other Property and Services		273,981	271,800	26,495	(0.80%)
		<u>3,911,447</u>	<u>3,814,446</u>	<u>2,947,421</u>	
(Expenses)/(Applications)					
Governance		(159,225)	(155,500)	(121,971)	(2.40%)
General Purpose Funding		(45,628)	(45,500)	(159,190)	(0.28%)
Law, Order, Public Safety		(64,927)	(62,500)	(113,610)	(3.88%)
Health		(26,234)	(25,400)	(34,799)	(3.28%)
Education and Welfare		(7,240)	(6,800)	(10,714)	(6.47%)
Housing		(11,206)	(10,500)	(16,168)	(6.72%)
Community Amenities		(106,905)	(105,200)	(163,577)	(1.62%)
Recreation & Culture		(131,097)	(129,000)	(197,741)	(1.63%)
Transport		(1,285,272)	(1,250,500)	(1,859,249)	(2.78%)
Economic Services		(43,289)	(42,500)	(115,650)	(1.86%)
Other Property and Services		(111,355)	(111,200)	(42,556)	(0.14%)
		<u>(1,992,378)</u>	<u>(1,944,600)</u>	<u>(2,835,225)</u>	
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals		(10,636)	-	-	
Depreciation on Assets		425,696	425,696	802,650	
Movement in non current leave entitlements		-	-	-	
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(130,245)	(121,121)	(606,313)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(2,240,037)	(1,496,260)	(2,110,595)	
Other		(8)	-	-	
Purchase Plant and Equipment		(82,939)	(82,581)	(104,300)	
Purchase Furniture and Equipment		(16,188)	(16,188)	(14,000)	
Proceeds from Disposal of Assets		13,636	13,636	-	
Repayment of Debentures		(25,842)	(25,842)	(33,558)	
Proceeds from New Debentures		-	-	-	
Transfers to Reserves (Restricted Assets)		(25,355)	(14,344)	(16,000)	
Transfers from Reserves (Restricted Assets)		-	-	-	
ADD Net Current Assets July 1 B/Fwd		1,535,319	1,190,765	1,190,765	
LESS Net Current Assets Year to Date		(2,148,413)	(2,522,762)	-	
Amount Raised from Rates		<u>(785,941)</u>	<u>(779,154)</u>	<u>(779,154)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

4. DISPOSALS OF ASSETS

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	31-May 2013 Actual \$	31-May 2013 Actual \$	31-May 2013 Actual \$
Other Property and Services Lot 75 Alton St (lot 1 CT 474 Folio 93)	3,000	13,636	10,636
	-		-
	-		-
	-		-
	3,000	13,636	10,636

	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$
Land and Buildings Vacant Land	3,000	13,636	10,636
	-		-
	-		-
	-		-
	3,000	13,636	10,636

<u>Summary</u>	31-May 2013 Actual \$
Profit on Asset Disposals	10,636
Loss on Asset Disposals	
	<u>10,636</u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Recreation & Culture								
Loan #61	31,461		6,742	9,055	24,719	22,406	1,233	1,581
Transport								
Loan #62	174,562		19,098	24,503	155,464	150,059	7,559	10,936
	206,023	-	25,840	33,558	180,183	172,465	8,792	12,517

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Council is not proposing to take out any new loans in the 2012/13 financial year.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

	31-May 2013 Actual \$	2012/13 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Plant and Equipment Reserve		
Opening Balance	190,607	190,223
Amount Set Aside / Transfer to Reserve	7,160	4,451
Amount Used / Transfer from Reserve	-	-
	<u>197,767</u>	<u>194,674</u>
(b) IT and Office Equipment Reserve		
Opening Balance	8,687	8,682
Amount Set Aside / Transfer to Reserve	336	202
Amount Used / Transfer from Reserve	-	-
	<u>9,023</u>	<u>8,884</u>
(c) Employee Entitlements Reserve		
Opening Balance	111,811	111,736
Amount Set Aside / Transfer to Reserve	4,208	2,600
Amount Used / Transfer from Reserve	-	-
	<u>116,019</u>	<u>114,336</u>
(d) Housing Reserve		
Opening Balance	7,173	7,200
Amount Set Aside / Transfer to Reserve	262	168
Amount Used / Transfer from Reserve	-	-
	<u>7,435</u>	<u>7,368</u>
(e) Recreation and Community Facility Res		
Opening Balance	274,998	275,000
Amount Set Aside / Transfer to Reserve	10,347	6,403
Amount Used / Transfer from Reserve	-	-
	<u>285,345</u>	<u>281,403</u>
(f) Refuse Site Reserve		
Opening Balance	55,031	55,000
Amount Set Aside / Transfer to Reserve	2,087	1,280
Amount Used / Transfer from Reserve	-	-
	<u>57,118</u>	<u>56,280</u>
(g) Grain Freight Reserve		
Opening Balance	25,367	25,367
Amount Set Aside / Transfer to Reserve	946	896
Amount Used / Transfer from Reserve	-	-
	<u>26,313</u>	<u>26,263</u>
Total Cash Backed Reserves	<u>699,020</u>	<u>689,208</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

	31-May 2013 Actual \$	2012/13 Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant and Equipment Reserve	7,160	4,451
Office Equipment Reserve	336	202
Employee Entitlement Reserve	4,208	2,600
Housing Reserve	262	168
Recreation and Community Facility Reserve	10,347	6,403
Refuse Site Reserve	2,087	1,280
Grain Freight Reserve	946	896
	<u>25,346</u>	<u>16,000</u>
Transfers from Reserves		
Plant and Equipment Reserve	-	-
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
	<u>-</u>	<u>-</u>
Total Transfer to/(from) Reserves	<u>25,346</u>	<u>16,000</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

- to be used to maintain the grain freight route through the district.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

	31-May 2013 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,533,102	1,245,686
Cash - Restricted	699,034	673,674
Prepaid assets	-	-
Receivables	274,983	379,010
Inventories	2,934	2,923
	<u>3,510,053</u>	<u>2,301,293</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(662,606)</u>	<u>(92,300)</u>
NET CURRENT ASSET POSITION	2,847,447	2,208,993
Less: Cash - Reserves - Restricted	(699,034)	(673,674)
NET CURRENT ASSET POSITION	<u>2,148,413</u>	<u>1,535,319</u>
 Net Current Asset Position for 2012/13 Budget was		 1,190,765
Difference comprises:		
Municipal cash at bank		334,846
Debtors		(614)
Reserves		1,666
Creditors		4,035
Accrued wages		2,563
Payroll tax		231
Collections		(164)
GST payable		(10,543)
Expenses included as operating		13,000
Less amount transferred to reserves		(466)
 Actual net current asset position		 <u><u>1,535,319</u></u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
UV - Cuballing	0.005746	275	105,981,484	608,528	3,771	-	612,299	609,012
GRV Cuballing	0.062077	175	1,821,435	113,067	-	-	113,067	113,278
Sub-Totals		450	107,802,919	721,595	3,771	-	725,366	722,290
Minimum Rates								
UV - Cuballing	500	63	4,629,197	31,500	-	-	31,500	31,500
GRV Cuballing	500	154	638,215	76,500	-	-	76,500	77,000
Sub-Totals		217	5,267,412	108,000	-	-	108,000	108,500
Ex gratia rates Specified Area Rates								
							833,366	830,790
							265	364
Discounts							-	-
							833,631	831,154
							(47,694)	(52,000)
Totals							785,937	779,154

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2012/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 31 MAY 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Badminton Club	232	-	-	232
Commodore Tennis Club	3,290	-	(100)	3,190
Cuballing Fire Brigade	3,704	-	(417)	3,287
Children Recycling Fund	1,417	-	-	1,417
Bonds - Building	6,839	-	-	6,839
Bonds - Hall Hire	900	450	(200)	1,150
Reimbursements	8,962	-	-	8,962
Social Club	5,253	461	(5,714)	-
Upper Hotham Project	15,027	-	-	15,027
Environment and Townscape Trust Fund	5,574	147	(7)	5,714
LCDC East Yornaning	1,360	-	-	1,360
Cuballing Country Festival	1,096	382	(382)	1,096
Cuballing Mens Shed	500	-	(500)	-
Cuballing Cricket Club	200	-	-	200
Cuballing Football Asson	2,566	-	-	2,566
Swipe cards	1,025	105	(20)	1,110
Cuballing Christmas Tree	393	-	(390)	3
CNN Budget		57,056	(57,056)	-
Police Licensing		67,390	(67,126)	264
	<u>58,338</u>			<u>52,417</u>

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

SHIRE OF CUBALLING
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

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SHIRE OF CUBALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

	NOTE	30-Apr 2013 Actual \$	30-Apr 2013 Y-T-D Budget \$	2012/2013 Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources					
Governance		7,945	6,196	6,196	(28.23%)
General Purpose Funding		220,670	220,000	243,597	(0.30%)
Law, Order, Public Safety		31,071	29,500	24,440	(5.33%)
Health		657	650	1,164	(1.15%)
Education and Welfare		-	-	-	
Housing		-	-	-	
Community Amenities		13,803	13,500	1,258	(2.24%)
Recreation and Culture		331,939	329,500	637,152	(0.74%)
Transport		2,352,723	2,352,000	1,997,559	(0.03%)
Economic Services		17,223	17,100	9,560	(0.72%)
Other Property and Services		146,192	145,000	26,495	(0.82%)
		<u>3,122,224</u>	<u>3,113,446</u>	<u>2,947,421</u>	
(Expenses)/(Applications)					
Governance		(245,449)	(104,950)	(121,971)	(133.87%)
General Purpose Funding		(17,823)	(41,620)	(159,190)	57.18%
Law, Order, Public Safety		(56,443)	(91,770)	(113,610)	38.50%
Health		(17,449)	-	(34,799)	#DIV/0!
Education and Welfare		(3,575)	(8,150)	(10,714)	56.13%
Housing		(10,729)	(7,060)	(16,168)	(51.97%)
Community Amenities		(95,132)	(108,310)	(163,577)	12.17%
Recreation & Culture		(126,282)	(89,190)	(197,741)	(41.59%)
Transport		(1,146,536)	(921,970)	(1,859,249)	(24.36%)
Economic Services		(39,257)	(21,750)	(115,650)	(80.49%)
Other Property and Services		(69,681)	(449,720)	(42,556)	84.51%
		<u>(1,828,357)</u>	<u>(1,844,490)</u>	<u>(2,835,225)</u>	
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals		(10,636)	-	-	
Depreciation on Assets		425,696	607,010	802,650	
Movement in non current leave entitlements		-	-	-	
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale		-	-	-	
Purchase Land and Buildings		(121,121)	(121,121)	(606,313)	
Purchase Infrastructure Assets - Roads & Footpaths, Other		(1,496,260)	(1,496,260)	(2,110,595)	
Other		(313)	-	-	
Purchase Plant and Equipment		(82,581)	(82,581)	(104,300)	
Purchase Furniture and Equipment		(16,188)	(16,188)	(14,000)	
Proceeds from Disposal of Assets		13,636	13,636	-	
Repayment of Debentures		(25,842)	(25,842)	(33,558)	
Proceeds from New Debentures		-	-	-	
Transfers to Reserves (Restricted Assets)		(14,344)	(14,344)	(16,000)	
Transfers from Reserves (Restricted Assets)		-	-	-	
ADD Net Current Assets July 1 B/Fwd		1,535,319	1,190,765	1,190,765	
LESS Net Current Assets Year to Date		(2,287,175)	(2,103,186)	-	
Amount Raised from Rates		<u>(785,941)</u>	<u>(779,154)</u>	<u>(779,154)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

	30-Apr 2013 Actual \$	2013 Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance	11,951	19,200
Community Amenities	22,813	54,663
Recreation and Culture	121,697	455,129
Transport	1,559,440	2,259,395
Economic Services	250	46,821
	1,716,151	2,835,208
<u>By Class</u>		
Land Held for Resale		
Land and Buildings	125,359	482,229
Infrastructure Assets - Roads & Footpaths	1,476,859	2,144,595
Infrastructure - Other Assets	19,401	84,884
Plant and Equipment	82,581	104,300
Furniture and fittings	11,951	19,200
	1,716,151	2,835,208

Please note that on a review of the assets acquired, I have changed the class of some of them to make it more relevant.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

4. DISPOSALS OF ASSETS

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$
Other Property and Services			
Lot 75 Alton St (lot 1 CT 474 Folio 93)	3,000	13,636	10,636
	-		-
	-		-
	-		-
	3,000	13,636	10,636

	Net Book Value	Sale Proceeds	Profit(Loss)
	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$	30-Apr 2013 Actual \$
Land and Buildings			
Vacant Land	3,000	13,636	10,636
	-		-
	-		-
	-		-
	3,000	13,636	10,636

<u>Summary</u>	30-Apr 2013 Actual \$
Profit on Asset Disposals	10,636
Loss on Asset Disposals	
	<u>10,636</u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-11	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Recreation & Culture Loan #61	31,461		6,742	9,055	24,719	22,406	1,233	1,581
Transport Loan #62	174,562		19,098	24,503	155,464	150,059	7,559	10,936
	206,023	-	25,840	33,558	180,183	172,465	8,792	12,517

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

Council is not proposing to take out any new loans in the 2012/13 financial year.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

	30-Apr 2013 Actual \$	2012/13 Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Plant and Equipment Reserve		
Opening Balance	190,607	190,223
Amount Set Aside / Transfer to Reserve	4,058	4,451
Amount Used / Transfer from Reserve	-	-
	<u>194,665</u>	<u>194,674</u>
(b) IT and Office Equipment Reserve		
Opening Balance	8,687	8,682
Amount Set Aside / Transfer to Reserve	185	202
Amount Used / Transfer from Reserve	-	-
	<u>8,872</u>	<u>8,884</u>
(c) Employee Entitlements Reserve		
Opening Balance	111,811	111,736
Amount Set Aside / Transfer to Reserve	2,380	2,600
Amount Used / Transfer from Reserve	-	-
	<u>114,191</u>	<u>114,336</u>
(d) Housing Reserve		
Opening Balance	7,173	7,200
Amount Set Aside / Transfer to Reserve	152	168
Amount Used / Transfer from Reserve	-	-
	<u>7,325</u>	<u>7,368</u>
(e) Recreation and Community Facility Res		
Opening Balance	274,998	275,000
Amount Set Aside / Transfer to Reserve	5,855	6,403
Amount Used / Transfer from Reserve	-	-
	<u>280,853</u>	<u>281,403</u>
(f) Refuse Site Reserve		
Opening Balance	55,031	55,000
Amount Set Aside / Transfer to Reserve	1,174	1,280
Amount Used / Transfer from Reserve	-	-
	<u>56,205</u>	<u>56,280</u>
(g) Grain Freight Reserve		
Opening Balance	25,367	25,367
Amount Set Aside / Transfer to Reserve	539	896
Amount Used / Transfer from Reserve	-	-
	<u>25,906</u>	<u>26,263</u>
Total Cash Backed Reserves	<u>688,017</u>	<u>689,208</u>

All of the above reserve accounts are supported by money held in financial institutions.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

6. RESERVES (Continued)	30-Apr 2013 Actual \$	2012/13 Budget \$
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant and Equipment Reserve	4,058	4,451
Office Equipment Reserve	185	202
Employee Entitlement Reserve	2,380	2,600
Housing Reserve	152	168
Recreation and Community Facility Reserve	5,855	6,403
Refuse Site Reserve	1,174	1,280
Grain Freight Reserve	539	896
	14,343	16,000
Transfers from Reserves		
Plant and Equipment Reserve	-	-
IT and Office Equipment Reserve	-	-
Employee Entitlements Reserve	-	-
Housing Reserve	-	-
Recreation and Community Facility Reserve	-	-
Refuse Site Reserve	-	-
Grain Freight Reserve	-	-
	-	-
Total Transfer to/(from) Reserves	14,343	16,000

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant and Equipment Reserve

- to be used for the purchase and replacement of major items..

IT and Office Equipment Reserve

- to be used for the purchase of new and/or replacement of office equipment or furniture items.

Long Service Leave Reserve

- to be used to fund long service leave requirements.

Housing Reserve

- to be used to fund the construction of new shire housing.

Recreation and Community Facility Reserve

- to be used to fund the upgrade of the oval and associated facilities.

Refuse Site Reserve

- to be used to fund the upgrade of the refuse site.

Grain Freight Reserve

- to be used to maintain the grain freight route through the district.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

	30-Apr 2013 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,163,126	1,245,686
Cash - Restricted	688,017	673,674
Prepaid assets	-	-
Receivables	105,948	379,010
Inventories	2,923	2,923
	<u>2,960,013</u>	<u>2,301,293</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(58,095)</u>	<u>(92,300)</u>
NET CURRENT ASSET POSITION	2,901,918	2,208,993
Less: Cash - Reserves - Restricted	(688,017)	(673,674)
NET CURRENT ASSET POSITION	<u>2,213,901</u>	<u>1,535,319</u>
 Net Current Asset Position for 2012/13 Budget was		
		1,190,765
Difference comprises:		
Municipal cash at bank		334,846
Debtors		(614)
Reserves		1,666
Creditors		4,035
Accrued wages		2,563
Payroll tax		231
Collections		(164)
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Expenses included as operating		13,000
Less amount transferred to reserves		(466)
 Actual net current asset position		<u>1,535,319</u>

SHIRE OF CUBALLING
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 Rate Revenue \$	2012/13 Interim Rates \$	2012/13 Back Rates \$	2012/13 Total Revenue \$	2012/13 Budget \$
General Rate								
UV - Cuballing	0.005746	275	105,981,484	608,528	3,771	-	612,299	609,012
GRV Cuballing	0.062077	175	1,821,435	113,067	-	-	113,067	113,278
Sub-Totals		450	107,802,919	721,595	3,771	-	725,366	722,290
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GRV Cuballing	500	154	638,215	76,500	-	-	76,500	77,000
Sub-Totals		217	5,267,412	108,000	-	-	108,000	108,500
Ex gratia rates Specified Area Rates								
							833,366	830,790
							265	364
							-	-
Discounts							833,631	831,154
							(47,694)	(52,000)
Totals							785,937	779,154

All land except exempt land in the Shire of Cuballing is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2002/13 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF CUBALLING

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 APRIL 2013

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 1-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Badminton Club	232	-	-	232
Commodore Tennis Club	3,290	-	(100)	3,190
Cuballing Fire Brigade	3,704	-	(417)	3,287
Children Recycling Fund	1,417	-	-	1,417
Bonds - Building	6,839	-	-	6,839
Bonds - Hall Hire	900	350	(100)	1,150
Reimbursements	8,962	-	-	8,962
Social Club	5,253	461	(5,714)	-
Upper Hotham Project	15,027	-	-	15,027
Environment and Townscape Trust Fund	5,574	147	(7)	5,714
LCDC East Yornaning	1,360	-	-	1,360
Cuballing Country Festival	1,096	382	(382)	1,096
Cuballing Mens Shed	500	-	(500)	-
Cuballing Cricket Club	200	-	-	200
Cuballing Football Asson	2,566	-	-	2,566
Swipe cards	1,025	85	-	1,110
Cuballing Christmas Tree	393	-	(390)	3
CNN Budget		63,556	(11,343)	52,213
Police Licensing		42,688	(41,629)	1,059
	<u>58,338</u>			<u>105,425</u>

10. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Operating Statement;
- Balance Sheet;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

9.3.33 APPLICATION FOR ROAD ACCESS

Location/Address:	Whole of Shire
Reporting Officer:	Bob Walker – Works Manager
Enabling Legislation:	
Date:	10 June 2013
Council Policy:	Nil
Budget Implications:	
File Reference:	
Voting Requirements:	Simple Majority

Background

An application (*Letter Attached*) has been received from Jarrad and Ruth Bilman of JARC Transport requesting approval to use the Cuballing West Rd contrary to current HVA permit requirements.

Council has previously resolved to allow Permit Required Heavy Vehicles to use the Cuballing West Rd for the purpose of local picking up or drop off only. This included the requirement for the operator to carry the waybill to substantiate use whilst using the road at any time.

Information contained in the JARC Transport request letter indicates that JARC Transport adhere to the current restrictions placed on permitted vehicles for this road.

“Being a pocket road train we are also under main roads permit restrictions. These require that the road be for local use only and not to be used as a through route. We adhere to these conditions and only use the Cuballing west road when either parking overnight or when the vehicle requires maintenance”.

Comment

Local government regulates local road access and use by restricted access (heavy) vehicles in all States except in Western Australia. An inherent tension arises from this role as local government is requested to permit access but has limited recourse to compensation for any damage arising as a result of use by restricted access vehicles. As such, many local governments are reluctant or refuse to allow restricted access vehicles on local roads which results in increased costs and lost opportunities for businesses.

JARC Transport indicate in their application letter that the current usage of the truck yards on the Cuballing West Rd are for the purposes of overnight parking and vehicle maintenance tasks.

The above activities appear to be consistent with local road use if the parking and maintenance activities are conducted under non laden vehicle conditions.

It is not specified in the letter if the parking requirement is for unladen or for a laden vehicle and trailers.

If the need is for laden parking then consideration should be given to alternative routes and sites that JARC Transport could utilise.

COUNCIL DECISION:

That:

1 JARC Transport be permitted to operate one HVA permit vehicle on the Cuballing West Rd to access the truck parking area known as Wotto's Transport in an unladen state; and

2 Approval be granted for a period of one year, for one pocket road train, with an optional renewal on request subject to progress being made on construction of storage facilities on the Yornaning property referred to in the attached letter.

Moved: Cr Hawksley

Seconded: Cr Conley

Carried 6/0

To The Cuballing Council,

We, Jarrad and Ruth Bilman of JARC Transport, would like to make an application to the Shire of Cuballing to have permission to use the Cuballing West road for the purpose of accessing our truck yards located at Paul and Nola Watsons farm.

As most councillors would be aware, we have based our transport operations temporarily from these premises for the last 3 years. Our intention is to move said operations to our Yornaning location as soon as we are able to make the block secure and suitable for such purposes. This is likely to happen within the next 2 years.

Our current agreement with the Watsons allows for us to use his yard for overnight parking and maintenance of our vehicle. Being a pocket road train we are also under main roads permit restrictions. These require that the road be for local use only and not to be used as a through route. We adhere to these conditions and only use the Cuballing west road when either parking overnight or when the vehicle requires maintenance.

We request from the shire, approval to use this road, until such time as we can move our operations.

Thank you for your support

Regards

Jarrad and Ruth Bilman

9.3.34 NEW FUNDING FOR RUN OFF ROAD CRASHES

Location/Address:	Whole of shire
Reporting Officer:	Bob Walker – Works Manager
Enabling Legislation:	
Council Policy:	Nil
Budget Implications:	2014/2015 Budget Commitment
File Reference:	
Voting Requirements:	Absolute Majority

Background

Council has received notification of a new grant funding program for specific roads and treatments. The Regional Run Off Road Crashes Program will start from the 2014/15 Financial year.

Following is a summary of specific requirements.

Program commencement year is 2014/15.

Funding is subject to 1/3 LGA contribution.

The program is only available to approved roads and SLK ranges on the listed roads (as per attached list)

Only available for selected treatments outlined in the guidelines.

The Regional Road Group does not approve this program however their input and support for the nominations is encouraged. As this is the first year of funding, when applications are received, a decision will be made by MRWA Wheatbelt South on the appropriate assessment & prioritisation method.

Comment

One section of the Wandering Narrogin road has been identified as a priority one on the attached list and would appear to meet the required treatment criteria.

An initial inspection of the identified work requirement area shows that Council recently conducted some works under BlackSpot funding within the same specific area. This leaves a treatment length of just over four kilometres that would benefit from additional treatments.

I do not believe that Council would have available their required share to undertake all of the identified section in the one year, though partial works would be of a huge benefit.

Any works undertaken under this program is in addition to Councils normal RRG funding and works.

Additional funding for roadworks is becoming increasingly more difficult to obtain. The above program, if Council decides to apply and the submission be successful, could be seen as an opportunity for Council to undertake identified safety orientated works and be subsidised for greater than 66% of the identified works value.

Applications and submissions for funding close on August 8th 2013.

As these works are for the 2014-2015 financial year and should Council decide to apply, funds would need to be set aside in the 2014-2015 budget towards these works.

Whilst a full costing for perceived works has not yet been undertaken it is estimated that the likely total cost of full amount of works would be about \$380,000.00. There are two well defined sections each of about two kilometres that could be separated into different years of work.

One section from Fourteen Mile reserve to Fitt road would require approximately \$220,000.00 to clear, culvert extensions, widening and primer sealing and new roadside delineation.

The other section is adjacent and north of the section described above. Work on this section appear to be of a lesser nature and could be left for the following year.

COUNCIL DECISION:

That funding of \$146,666 from the Regional Run Off Road Crashes Program on Local Roads and expenditure of \$220,000 be provided for the 2014-2015 Financial Year budget.

Moved: Cr Newman

Seconded: Cr Newman

Carried by Absolute Majority 6/0

**** Cr Haslam declared a financial interest in this matter and left the room at 5.20pm**

9.4.20 APPLICATION FOR PLANNING APPROVAL – PROPOSED FIXED WIRELESS FACILITY- 47 SPRAGG STREET, POPANYINNING

Submission to:	Ordinary Meeting of Council
Location/Address:	47 Spragg Street, Popanyinning
Reporting Officer:	Allan Ramsay – Environmental Health Officer/Building Surveyor
Enabling Legislation:	Planning and Development Act 2005
Council Policy:	Town Planning Scheme No.
Budget Implications:	Nil
File Reference:	Town Planning 3
Attachments:	Application form NBN Co Limited Letter from NBN Co Limited Executive Summary prepared by Daley International on behalf of NBA Co Limited Site plan of the proposed location of the NBN Installation Elevation of the proposed NBN Panel Antennas to be factory colour (light grey) Letter from a property owner within the vicinity of the proposed structure Summary of the Proposed Candidates, including a description of the opportunities and constraints that each afforded NBN Report 2.3.2 Page 7 of 30 – Site Parameters Comments from Council's Town Planning Consultant Public Safety 6.8 Page 19 of the Planning Report and Appendix 5 – EME Levels
Voting Requirements:	Simple Majority

Background

Council has received an application from NBN Co Limited to install a fixed wireless NBN (telecommunications) Facility at 47 (lot 72) Spragg Street, Popanyinning.

In order to enable the provision of these services to the local community, NBN Co has undertaken a thorough analysis of the potential site alternatives and during this process has attempted to select the most appropriate site. Factors such as the ability to meet the required coverage and technical objectives, the surrounding landscape and community needs have all been carefully considered as part of this selection process.

The telecommunication facility comprises of a 40 metre high monopole along with ancillary components which will form part of the National Broadband Network of fixed wireless infrastructure.

Officers Comment

The application was referred to Council's Town Planning Consultant for comment the main concern was there any buffer distance required, set back from the boundary of only 2500mm, advertising and a more logical location being across the road in an agricultural zoned area.

These comments were followed up as follow:

1. Buffer distance – According to information on page 19 the level of risk from electronic magnetic energy (EME) is substantially less than the 1% of the maximum allowable exposure limit (where 100% of the limit is still considered to be safe) Appendix 5 has a table of predicted EME levels and it demonstrates (as an example) that at a distance of up to 500 metres the level is only 0.011%
2. The set back distance is only 2500mm. In the Planning Report the direction of the siting on the lot has been undertaken by the landowner to ensure that the primary use of the land and potential use of surrounding land is not negatively impacted upon. No vegetation removal is required.
3. The proposed location of the telecommunication facility has been a landowner located in the agricultural zoned area has been advised in writing. A land owner in the vicinity has made comment indicating that it could be an opening for other towers to be built in the area and it should be built on Council owned land or Crown Land. The NBN Report has tabled all sites investigated and notes in the report that it was chosen based on radiofrequency objectives, planning and environmental issues, potential community sensitive uses and engineering criteria as per attachment page 7 of 30
With exception of the agricultural land to the North, the land owner of the preferred location currently owns the surrounding lots and 70,71 and 73 and his dwelling is located on Lot 71.
4. Logical location being the adjoining agricultural land – The NBN Report indicates that the land tenure was unable to be abstained.

OFFICER'S RECOMMENDATION

That Council:

1. **Grants planning approval to NBN Co Limited for the installation of the Fixed Wireless NBN (Telecommunications) Facility at Lot 72 # 47 Spragg Street, Popanyinning.**
2. **A building Licence is required prior to installation of the Fixed Wireless NBN (Telecommunications) Facility to be located at Lot 72 # 47 Spragg Street, Popanyinning.**

Moved:

Seconded:

COUNCIL DECISION

That NBN Co Limited be invited to speak to Council regarding alternative locations the Fixed Wireless NBN Telecommunications Facility.

Moved: Cr Conley

Seconded: Cr McDougall

Carried 6/0

**** Cr Haslam returned to the chambers at 5.25pm**

FORM OF APPLICATION FOR PLANNING APPROVAL

Shire of Cuballing
Town Planning Scheme No. 2

Application for Planning Approval

Owner details:

Name: Gary John Young

Address: 35 Spragg Street
Popanyinning WA 6309

Postcode:

Phone:

FAX:

Home:

Work:

Email: gazza_4912@yahoo.com.au

Mobile: 0429 077 164

Contact Person:

GARY J. YOUNG

Signature:



Date:

21/02/2013

Signature:

Date:

The signature of the owner(s) is required on all applications. This application will not proceed without that signature.

Applicant details:

Name: Daly International

Address: PO Box 1215
West Perth WA 6872

Postcode:

Phone: 08 6363 8334

FAX: 08 6363 8337

Home:

Work:

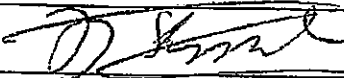
Email: jstreppel@dalyinternational.com.au

Mobile: 0457 474 413

Contact Person for Correspondence:

Jaap Streppel

Signature:



Date:

15/3/2013

Part 2

Property details:		
Lot No. 72	House/Street No: 47	Location No:
Diagram or Plan No: 223058	Certificate of Title Vol. No: 1222	Folio: 452
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Spragg Street	Suburb: Popanyinning	
Nearest Street Intersection:	King Street	

Existing building/land use:
Description of proposed development and/or use: Construct a new fixed wireless broadband facility: 40m high monopole & associated infrastructure including outdoor units in close proximity.
Nature of any existing buildings and/or use: House on adjoining lot in same ownership
Approximate cost of proposed development: \$200,000
Estimated time of completion: 2014

Office Use Only
Acceptance Officer's initials: _____ Date Received: _____
Local Government Reference No: _____

20 MAR 2013
64065



Our Ref: 6PNG-51-03-Popanyinning

18 March 2013

Chief Executive Officer
Shire of Cuballing
PO Box 13
Cuballing WA 6311

Dear Sir/Madam,

**Development Application for a Proposed Fixed Wireless NBN
(Telecommunications) Facility situated at 47 Spragg Street, Popanyinning
(legally known as Lot 72 on Deposited Plan 223058)**

NBN Co has engaged Ericsson as the equipment vendor and project manager to establish the infrastructures required to facilitate the fixed wireless component of the National Broadband Network. Ericsson has in turn engaged Daly International to act on its behalf in relation to the establishment of the required fixed wireless network infrastructure.

The NBN is a high speed broadband network that is intended to utilise three technologies – fibre, fixed wireless and satellite, in order to provide high-speed broadband access to all Australian homes and businesses.

In order to enable the provision of these services to the local community, NBN Co has undertaken a thorough analysis of potential site alternatives and during this process has attempted to select the most appropriate site. Factors such as the ability to meet the required coverage and technical objectives, the surrounding landscape and community needs have all been carefully considered as part of this selection process.

As part of this final assessment, it was determined that in relation to the fixed wireless component of the NBN roll out, a new telecommunications facility at the above address would be required so as to provide high speed wireless broadband coverage to Popanyinning.

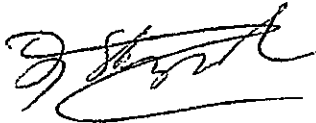
Please find enclosed an application for development approval and supporting information for a proposed telecommunications facility comprising a 40 metre high monopole along with ancillary components at the above address which forms part the National Broadband Network of fixed wireless infrastructure.

The application is accompanied by:

- completed development application form;
- development application (planning report);
- recent copy of title (included in the planning report);
- site photos (included in the planning report);
- three (3) copies of the preliminary drawing pack;
- prescribed application fee.

We trust that you have all the necessary information to commence your assessment of this application. Should you require any additional information regarding this application, please do not hesitate to contact the undersigned.

Yours faithfully,



Jaap Streppel
Senior Town Planner

P: 08 6363 8334 | F: 08 6363 8337 | M: 0457 474 413
E: jstreppel@dalyinternational.com.au

EXECUTIVE SUMMARY

Proposal	<p>NBN Co propose to install a new fixed wireless broadband facility at Popanyinning comprised of the following:</p> <ul style="list-style-type: none"> ▪ 40m high monopole; ▪ 2x parabolic dish antennas; ▪ 2x panel antennas; ▪ Two (2) outdoor units; ▪ Ancillary equipment associated with operation of facility, including cable trays, cabling, safe access methods, bird proofing, earthing; electrical works and air-conditioning equipment. 	
Purposes	<p>The proposed facility is necessary to provide NBN Co fixed wireless broadband coverage to the Popanyinning region.</p>	
Property Details	<p><i>Lot & Plan No:</i> Lot 72 on Deposited Plan 223058 <i>Street Address:</i> 47 Spragg Street, Popanyinning WA 6309 <i>Overall Site Area:</i> Approximately 1.21 hectares <i>Property Owner:</i> Gary John Young</p>	
Town Planning Scheme	<p><i>Shire of Cuballing:</i> Town Planning Scheme No 2 <i>Zone:</i> Rural Residential <i>Other Planning Controls:</i> None <i>Permissibility of Use:</i> Discretion ('D')</p>	
Applicable Planning Policies	Relevant State & Local Planning Policies	Complies
	<p><i>State Planning Policy 5.2</i> Telecommunications Infrastructure</p>	Yes
	<p><i>Town Planning Scheme No 2</i> Objectives & Requirements</p>	Yes
Application	<p>Use and development of the land for the purposes of construction & operation of a Telecommunications Facility (Fixed Wireless Broadband)</p>	
Applicant	<p>NBN Co Limited (NBN Co) c/- Daly International PO Box 1215 West Perth WA 6872 Contact: Jaap Streppel Our Ref: Popanyinning - NBN</p>	



ERICSSON

NATIONAL BROADBAND NETWORK
SITE No: 6PNG-51-03-POP
POPANYINNING
 47 SPRAGG STREET
 POPANYINNING
 WA 6309

PRELIMINARY

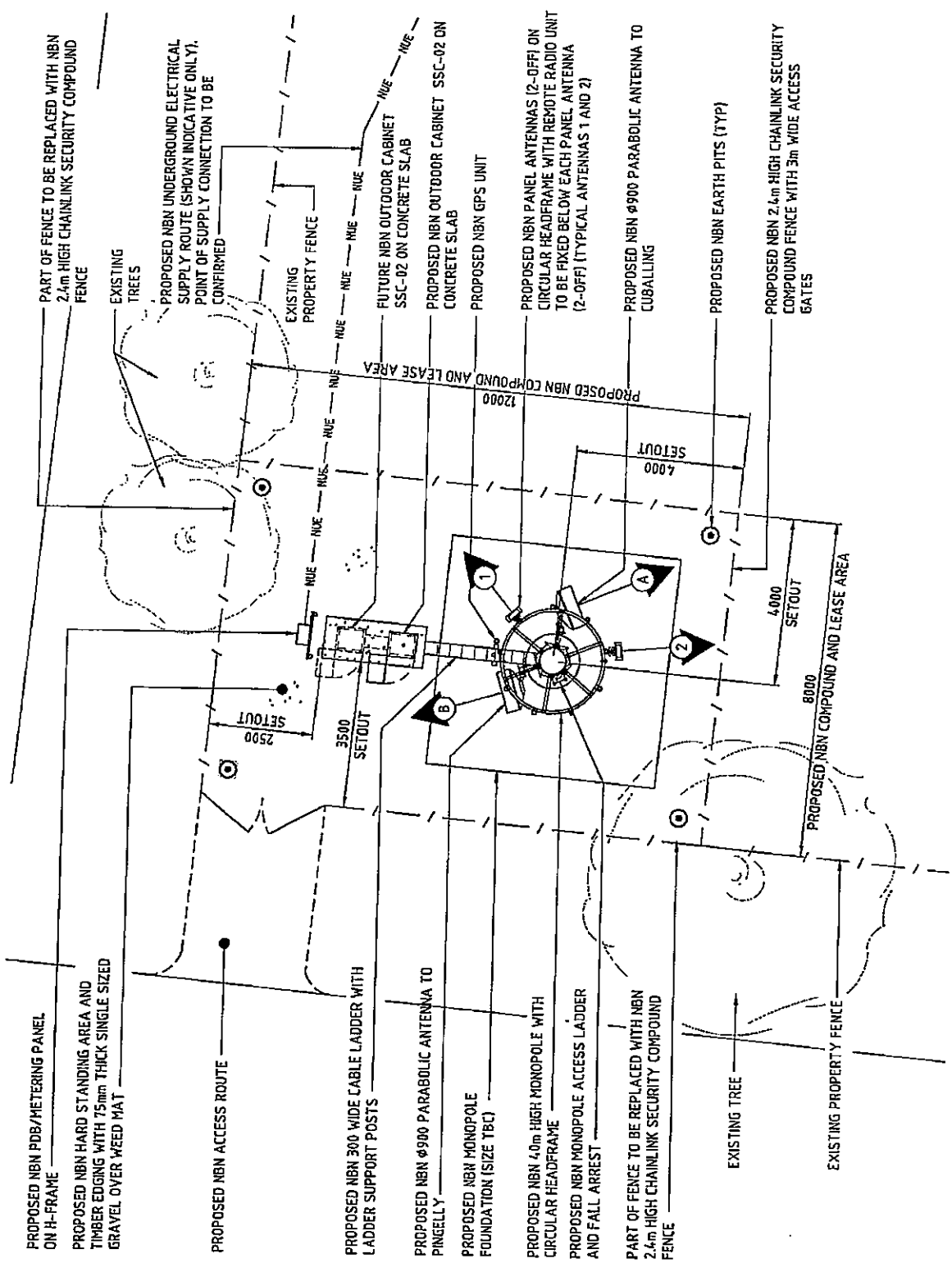


DRAFTED BY: TLG
 CHECKED BY: AB
 APPROVED BY: WZ

SITE SETOUT PLAN

Revision No. 02
 Drawing No. 6PNG-51-03-POP-02

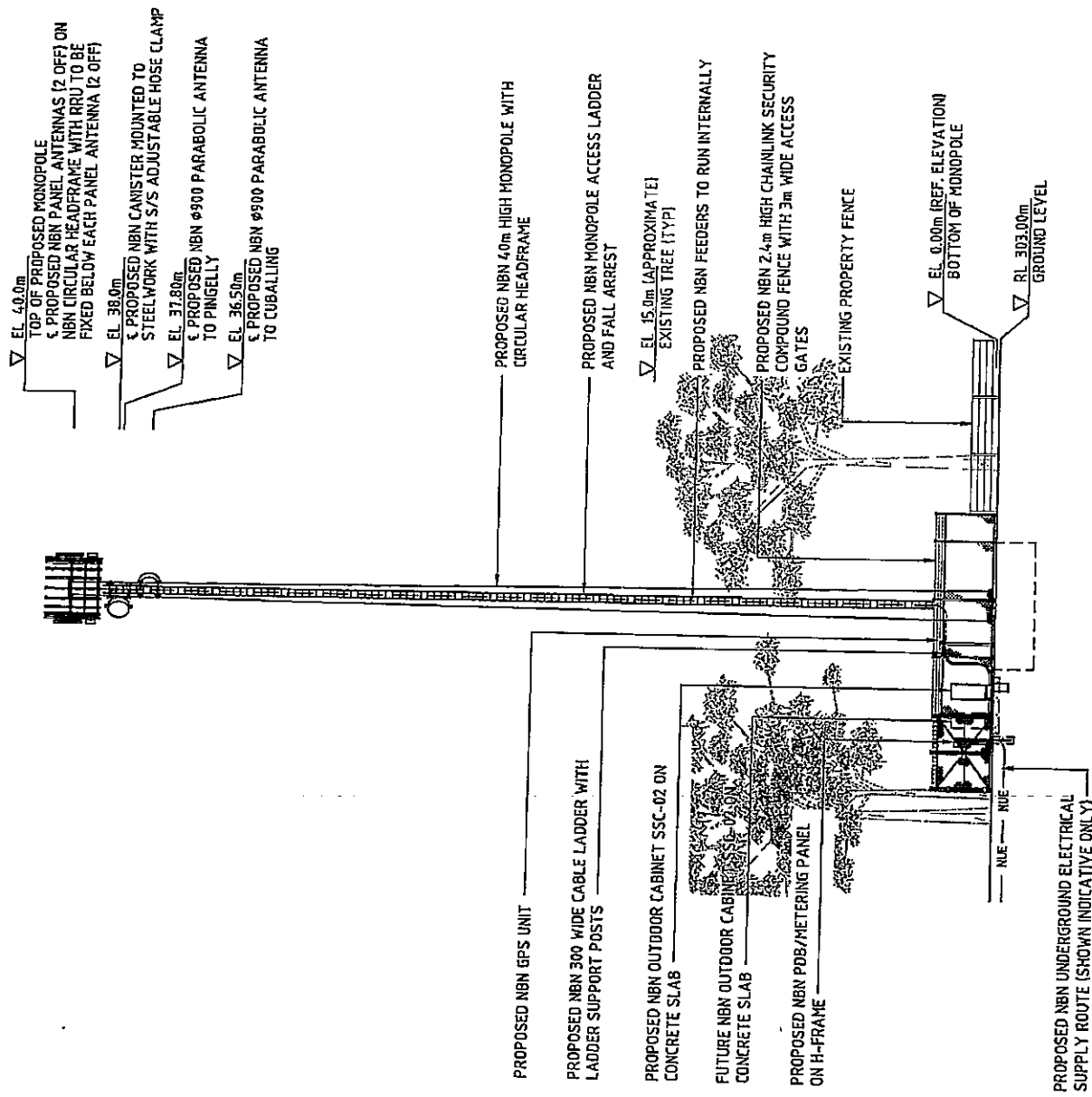
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 Date: 26/06/2012 10:52 AM
 User: pnc1



DETAIL
 SCALE 1:100
 1
 C2




- NOTES:**
- REFER TO DRG. 6PNG-51-03-POP-C1 FOR PANEL ANTENNA DETAILS.
 - REFER TO DRG. 6PNG-51-03-POP-C1 FOR PARABOLIC ANTENNA DETAILS.
 - AS PER REQUIREMENT, BRANCHES OF EXISTING TREES TO BE PRUNED FOR INSTALLATION OF NBN COMPOUND.

BN PANEL ANTENNAS TO BE FACTORY COLOUR (LIGHT GREY).
 IG. 6PNG-51-03-POP-C1 FOR ORIENTATION OF ANTENNAS.



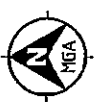
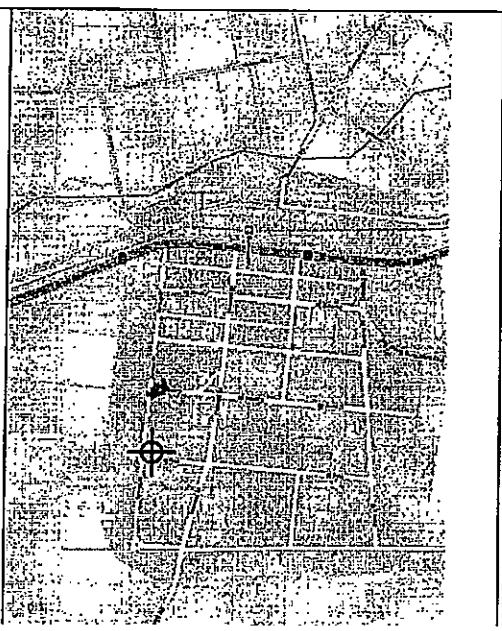
NORTHWEST ELEVATION

SCALE 1:200

										
ERICSSON	Project: NATIONAL BROADBAND NETWORK SITE No: 6PNG-51-03-POP POPANYINNING 47 SPRAGG STREET POPANYINNING WA 6309									
Client: NBN Co Limited	Client: ERICSSON									
Project: NATIONAL BROADBAND NETWORK SITE No: 6PNG-51-03-POP POPANYINNING 47 SPRAGG STREET POPANYINNING WA 6309										
PRELIMINARY										
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DR	20/03/11	ANTENNA DETAILS REVISION								
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REV	Date	Revision Description								
										
DRAFTED BY: TLG CHECKED BY: AB APPROVED BY: WZ Drawing Title: SITE ELEVATION AND DETAILS										
Drawing No.: 6PNG-51-03-POP-C4										
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SITE LOCATION



LEGEND

- AE — AERIAL ELECTRICAL SUPPLY
- NUE — NBN UNDERGROUND ELECTRICAL SUPPLY
- - - FENCELINE
- ▒ BUILDING

SITE CO-ORDINATES

ε MONOPOLE	
DATUM: MGA (GDA94)	ZONE: 50
LATITUDE	-32.655992°
LONGITUDE	117.115738°
EASTING	510 854
NORTHING	6 386 84.3

GOOGLE MAPS

Client



Client



ERICSSON

Client

Project

NATIONAL BROADBAND NETWORK
 SITE No: 6PNG-51-03-POP
 POPANYINNING
 47 SPRAGG STREET
 POPANYINNING
 WA 6309

PRELIMINARY

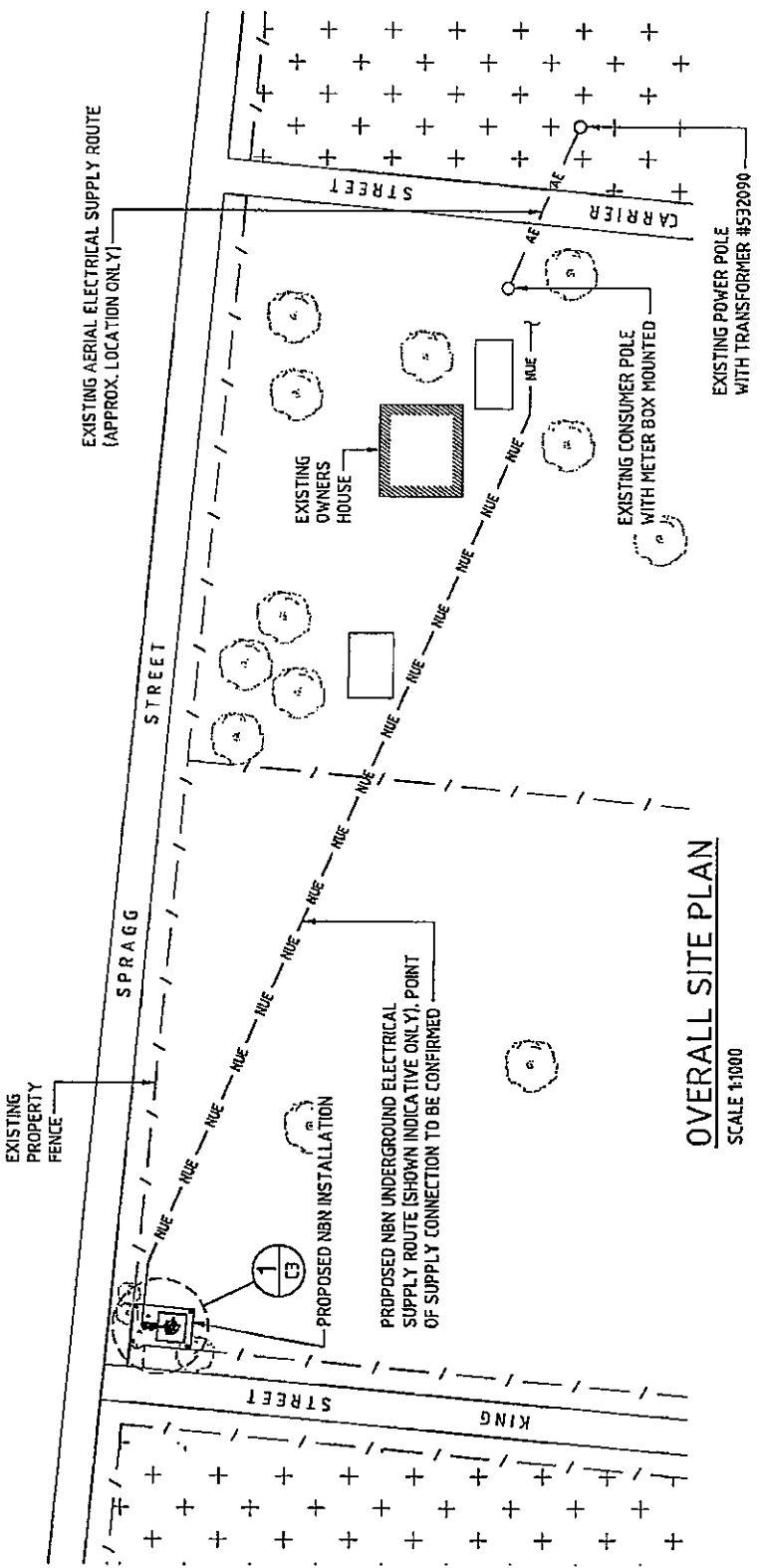
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DRAFTED BY: TLG
 CHECKED BY: AB
 APPROVED BY: WZ
 Drawing Title: OVERALL SITE PLAN

Drawing No. 6PNG-51-03-POP-C2 | 01

Revision



OVERALL SITE PLAN

SCALE 1:1000

File
copy
for
Eva
26/04/13

47 Howard St,
Popanyinning 6309
26th April 2013

Re – NBN Tower in Popanyinning

Dear Eva,

I live at 47 Howard St (Lot 74 Howard St) in Popanyinning. I am in agreement with the NBN Tower being built in the area but have no wish to be looking directly at it from my front yard.

This could create an opening for other towers to be built on the same lot which is 47 Spragg St, Popanyinning (Gary Young's property)

I feel very strongly about this. I feel it should be built on council or crown land. ie. Next to the oval or tennis courts.

Can you please pass on my objections to the NBN Company.

Yours faithfully



Kelly Cooper

26 APR 2013

2.3 Network Coverage Objectives and Alternative Sites

2.3.1 Identification of areas requiring wireless coverage

NBN Co is proposing to build a national wireless broadband network to service those areas that are not proposed to be serviced by the fibre optic network. 93% of homes, schools and workplaces will be serviced by optical fibre (fibre to the premises or "FTTP"), providing superfast broadband services to Australians in both urban and regional towns. For the remaining 7%, NBN Co will utilise a combination of next generation fixed wireless and satellite technologies. The network will comprise a series of fixed radio sites that will be connected to the fibre optic network via a series of radio transmission dishes terminating at radio hub sites.

The greater Katanning area, which this site is considered, is among the first release areas nationally. Planning for a new fixed wireless broadband facility is a complex process. NBN Co conducts a rigorous multi-stage scoping process, within which the following activities take place.

The NBN Co Fixed Wireless locations will be determined by a number of factors including the availability of both the NBN Co Fibre transit network and the availability of Point of Interconnect (POI) facilities to allow for the installation of NBN Co equipment. NBN Co uses a number of methods to identify those parts of Australia that require fixed wireless coverage. When an area is identified as requiring fixed wireless coverage, investigations are undertaken to determine the measures required to provide this coverage. In this case NBN Co has identified a requirement in the Popanyinning area.

2.3.2 Site Parameters

NBN Co identifies an area where the requirement for a fixed wireless broadband facility would be highest (a 'search area') and undertakes a preliminary investigation in conjunction with its planning and property consultants, radiofrequency engineers and designers in order to identify possible locations and options to locate a facility.

Generally speaking, new sites must be located within, or immediately adjacent to, the identified search area in order to be feasible. However, while the operational and geographical aspects of deploying new facilities are primary factors, there are also many other critical issues that influence network design, and these have to be resolved in parallel.

Some of the issues which need to be considered are visual amenity, potential co-location opportunities, the availability and suitability of land and a willing site provider, occupational health and safety, construction issues (including structural and loading feasibility and access for maintenance purposes), topographical constraints, legislative policy constraints, environmental impacts and cost implications.

The number, type and height of facilities required to complete the fixed wireless network are largely determined by the above operational, geographical and other factors discussed that influence final network design. These compounding factors often severely restrict the available search area within which a facility can be established.

2.3.3 Candidate Sites

A number of candidate sites were examined within the search area, with regard to each site's ability to meet the coverage objectives and site considerations listed in Section 2.2 of this report. In this instance, a total of six (6) candidates were selected for in-depth investigation, as per Figure 1.



Figure 1 – NBN Co Candidate Sites (from Google Earth)

The search area is centred towards the north west of the Popanyinning township. The area is comprised predominantly of rural residential uses in town and rural land uses around town.

NBN Co endeavour to avoid residential areas and potentially sensitive land uses where it is possible to do so, though this must be weighed against build implications and coverage feasibility provisions. In this case, the proposal site is located within the Rural Residential zone.

A summary of the proposed candidates is located below, including a description of the opportunities and constraints that each site afforded.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
A	2 Williams Road, Popanyinning WA 6309 (Lot 5161 on Plan 111731)	New facility on private property in same location as proposed Optus tower	NBN Co investigated the installation of a new structure in the same location where Optus proposed a facility in 2008. Distance to power is long and it is difficult to meet coverage objectives as this site is located further away from the target area.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
B	Lot 5740 Williams Road, Popanyinning WA 6309 (Lot 5740 on Plan 111724)	New facility on private property zoned General Agriculture	NBN Co investigated the installation of a new structure on the opposite side of the road as Candidate A. This candidate results in the same power and coverage issues. Other candidates are available that are more suitable.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
C	Lot 23416 Spragg Street, Popanyinning WA 6309 (Lot 51 on Plan 146019)	New facility on private property zoned General Agriculture	NBN Co investigated the installation of a new structure at this site, however land tenure was unable to be obtained.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
D	2 Williams Road, Popanyinning WA 6309 (Lot 5161 on Plan 111731)	New facility on same property Candidate A zoned General Agriculture	NBN Co investigated the installation of a new structure at the same site as Candidate A, however closer to the power and the target area. Candidate F is preferred from a radio frequency perspective.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
E	18 Howard Street, Popanyinning WA 6309 (Lot 310 on Deposited Plan 223058)	New facility on Local Scheme Reserve zoned Public Purposes (Gravel)	NBN Co investigated the installation of a new structure at this site, however land tenure was difficult to be obtain.

CANDIDATE	ADDRESS & LOT NUMBER	DEVELOPMENT TYPE	DESCRIPTION
F	47 Spragg Street, Popanyinning WA 6309 (Lot 72 on Deposited Plan 223058)	New facility on private property zoned Rural Residential	This site was selected as the Prime Candidate and is discussed further in later sections of this report.

2.3.4 Preferred Nominated Candidate

A preferred nominated candidate was selected for the proposed facility, based on the radiofrequency objectives, planning and environmental issues, potential community sensitive uses and engineering criteria, as noted in **Section 2.3.2** of this report. In this case, Candidate F (a new tower located at 47 Spragg Street, Popanyinning) was considered the best option, and was selected as NBN Co's proposal site.

A description of the proposal and key considerations that led to this site being selected as the preferred nominated candidate can be found in the following Sections of this report.

6.8 Public Safety

6.8.1 Radiofrequency Emissions

In relation to public safety and specifically Electromagnetic Emissions (EME) and public health, NBN Co operates within the operational standards set by the Australian Communication and Media Authority (ACMA) and Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). ARPANSA is a Federal Government agency incorporated under the Health and Ageing portfolio and is charged with the responsibility for protecting the health and safety of both people and the environment from the harmful effects of radiation (ionising and non-ionising).

All NBN Co installations are designed and certified by qualified professionals in accordance with all relevant Australian Standards. This ensures that the NBN Co facility does not result in any increase in the level of risk to the public. This facility is to be operated in compliance with the mandatory standard for human exposure to EME – currently the Radio communications (Electromagnetic Radiation Human Exposure) Standard 2003. The EME Report associated with this site is attached in **Appendix 5 – ARPANSA EME Report**. The report shows that the maximum predicted EME will equate to 0.012% of the maximum exposure limit. This is substantially less than 1% of the maximum allowable exposure limit (where 100% of the limit is still considered to be safe).

Moreover, all NBN Co equipment has the following features, all of which minimise the amounts of energy used and emitted:

- Dynamic/Adaptive Power Control is a network feature that automatically adjusts the power and hence minimises EME from the facility;
- Varying the facility's transmit power to the minimal required level, minimising EME from the network;
- Discontinuous transmission, a feature that reduces EME emissions by automatically switching the transmitter off when no data is being sent.

6.8.2 Access

The proposed facility will have restrictions aimed at preventing public access, including a secured compound fence with a locked gate and warning signs placed around the facility.

6.9 The Public Interest and the Benefits of Telecommunications

The proposed NBN Co facility will have significant benefit for residents in the Popanyinning area. NBN Co believe that the public interest would be served by approval of the proposal, given benefits for enhanced broadband coverage in the area. The facility will have benefits for local residents and businesses within the district.

There are numerous other benefits of telecommunications connectivity, as follows.

- There are many educational benefits justifying the implementation of the National Broadband Network. Curriculum and data sharing, increased availability and accessibility of research materials, and virtual classroom environments are good examples. Such elements are particularly beneficial within a tertiary education context.
- Businesses can, through internet usage, increase efficiency through time, resource and monetary savings. Improved broadband services effectively remove physical distance and travel time as a barrier to business.



Summary of Estimated RF EME Levels around the Proposed Wireless Base Station at Popanyinning 47 Spragg Street, POPANYINNING WA 6309

Introduction:

Date 26/2/2013

NSA Site No (6309002)

This report summarises the estimated maximum cumulative radiofrequency (RF) electromagnetic energy (EME) levels at ground level emitted from the existing wireless base station antennas at Popanyinning 47 Spragg Street POPANYINNING WA 6309. Maximum EME levels are estimated in 360° circular bands out to 500m from the base station. The procedures for making the estimates have been developed by the Australian Radiation Protection And Nuclear Safety Agency (ARPANSA)¹. These are documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>

EME Health Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio has established a Radiation Protection Standard² specifying limits for continuous exposure of the general public to RF transmissions at frequencies used by wireless base stations. Further information can be gained from the ARPANSA web site.

The Australian Communications and Media Authority (ACMA)³ mandates exposure limits for continuous exposure of the general public to RF EME from wireless base stations. Further information can be found at the ACMA website <http://emr.acma.gov.au>

Existing Site Radio Systems There are currently no existing radio systems for this site.

Proposed Site Radio Systems

NBN Co / LTE2300 (proposed)			
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Table of Predicted EME Levels – Proposed

Distance from the antennas at Popanyinning 47 Spragg Street in 360° circular bands	Maximum Cumulative EME Level – All carriers at this site (% of ARPANSA exposure limits ²) Public exposure limit = 100%
0m to 50m	0.0025%
50m to 100m	0.0023%
100m to 200m	0.0017%
200m to 300m	0.0097%
300m to 400m	0.012%
400m to 500m	0.011%
<i>Maximum EME level</i> 368.98 m, from the antennas at Popanyinning 47 Spragg Street	0.012%

Note: Estimation for the maximum level of RF EME at 1.5m above the ground from the existing and proposed antennas assuming level ground. The estimated levels have been calculated on the maximum mobile phone call and data capacity anticipated for this site. This estimation does not include possible radio signal attenuation due to buildings and the general environment. The actual EME levels will generally be significantly less than predicted due to path losses and the base station automatically minimising transmitter power to only serve established phone calls and data transmissions⁵. Where applicable, particular locations of interest in the area surrounding the base station, including topographical variations, are assessed in Appendix A "Other areas of Interest" table on the last page.

Summary – Proposed Radio Systems

RF EME levels have been estimated from the existing and proposed antennas at Popanyinning 47 Spragg Street POPANYINNING WA 6309. The maximum cumulative EME level at 1.5 m above ground level is estimated to be 0.012 % of the ARPANSA public exposure limits.

Allan Ramsay

From: Stephanie Gladman [stephanieg@landvision.com.au]
Sent: Thursday, 11 April 2013 12:52 PM
To: ehobs@cuballing.wa.gov.au
Subject: FW: Shire of Cuballing - Telecommunication Towers

From: Stephanie Gladman
Sent: Monday, 8 April 2013 1:41 PM
To: ehobs@cuballing.wa.gov.au
Subject: Shire of Cuballing - Telecommunication Towers

Dear Allan,

Re: Shire of Cuballing - Telecommunication Towers

Popanyanning

I am not sure if there is a residential buffer distance for telecommunication towers, none is mentioned in the WAPC policy. Daly International advise that no buffer is necessary.

Notwithstanding, the proposed location in the corner of a rural residential lot may render the remainder of the lot unviable/undesirable for rural residential development. The owner should be made aware of this.

A location across Spragg Road in the General Agricultural zone would seem preferable.

Advertising of the proposal should be carried out with owners within the adjoining Rural Residential area through a direct mail out as proposed for Cuballing. .

It is proposed that the front setback be 2.5m. Although Council has discretion to determine the setback this seems too small, I recommend an increased front setback to 7.5m to be more compatible with that expected of other development in this zone while recognising the need to minimise the areas to be taken. Some landscaping may be appropriate in the front setback.

Cuballing

The location for the proposal seems to be appropriate for the proposed development. As it is zoned General Agriculture, the development is permitted but still needs to meet Council's development standards.

The proposed setbacks in my view are acceptable. .

The proposed consultation programme is commendable and a similar exercise should be carried out for Popanyanning.

Regards,

Trevor Moran
Director, Planning Services

10. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
11. OTHER URGENT BUSINESS

COUNCIL DECISION:

That the urgent business items 11.1.34, 11.2.35, 11.2.36 and 11.2.37 be considered.

Moved: Cr Haslam

Seconded: Cr Hawksley

Carried 6/0

11.2.34 BITUMEN TENDER 3/2013

Location/Address: Whole of shire
Reporting Officer: Bob Walker – Works Manager
Enabling Legislation: Local Government Act 1995
Council Policy: Nil
Date: 17 June 2013
Budget Implications: 2013/2014 Budget
File Reference:
Voting Requirements: Absolute Majority

Background

At its meeting in May 2013 Council resolved to call tenders for bitumen reseals, with the tender closing June 13th at 4.00 pm

Comment

Tenders were advertised and a total of five tenders were placed in the tender box prior to the closing date and time. Upon opening of the tenders it has become apparent that two of the submitted tender forms have been completed incorrectly. In one case the tenderer has failed to apply the \$ value per litre with the application rates supplied within the tender documents. In the other case the tenderer has submitted the litre rate price per metre square for each road. The tenderer, though does give a final total figure that is correct rather than individual prices for each road.

I have attached copies of each tender received for Councils information. Original estimates of the primer seal and reseal works for Councils 2013 - 2014 works were about \$425,000.00.

Estimates for the supply spray and cover tender were expected to be in the region of some \$300,000.00 and about \$80,000.00 for the required aggregate.

Council can see from the submissions that one of the received tenders is well under this amount and in comparison with other tenders. Analysis shows that the tenderer has failed to allow for the application rate of litres per square meter. Simply using the dollars per litre in his pricing, directly multiplying the amount of square meters by the price per litre. This has resulted in a total that is approximately 65% lower than other submissions. The tenderer has used the amounts generated to come up with their final figure for the works.

There were several issues last year in relation to obtaining bitumen supply and spray.

There is also a need for reliable service to ensure that any of our construction works do not suffer by inability to cover our works when required.

I do not believe that Council would benefit by attempting to pursue the tenderer to carry out performance of the tender under contract using their submitted pricing. Under current legislation, the tender cannot be resubmitted.

COUNCIL DECISION:

That R n R Contracting be contacted to ascertain whether they will provide the service at their tendered price, and should RnR wish to withdraw their tender, the CEO and Works Manager award the tender to the preferred tenderer following assessment of submitted tenders.

Moved: Cr Newman

Seconded: Cr Hawksley

Carried by Absolute Majority 6/0

ROAD NAME	LENGTH	WIDTH	AREAm ²	APPLICATION RATE	MONTH REQ	RATE PER LTR	AMOUNT	
Strathorne Rd	2330	Varies	14720	PMB's @1.8 lpm hot	November	\$ 1.41	\$ 20,755.20	
Strathorne Rd	2800	6 metres	16800	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 17,808.00	
Cuballing East Rd	Various	Various	36000	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 38,160.00	
Cuballing East Rd	5000	7 metres	35000	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 37,100.00	
Wang-Ngn Road	4300	Various	21000	95/5 @ 1.65 lpm hot	February	\$ 1.12	\$ 23,520.00	
Wang-Ngn Road	700	7 metres	4900	95/5 @ 1.65 lpm hot	February	\$ 1.12	\$ 5,488.00	
Wang-Ngn Road	1750	7 metres	12250	98/2 @ 1.65 lpm hot	February	\$ 1.12	\$ 13,720.00	
Wang-Ngn Road	2000	Varies	8000	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 8,480.00	
Cuby West Road	375	7 metres	2625	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 4,331.25	
Cuby West Road	180	3.2 metres	576	98/2 @ 1.65 lpm hot	November	\$ 1.06	\$ 610.56	
Total			151871m ²					
This is the supply and spray value only.								
Total Value:							\$ 169,973.01	
GST Exc							\$ 16,997.30	
Total Inc GST							\$ 186,970.31	
Hourly Spreader Trucks Rate inc GST ea							\$ 139.15	
Daily Supervisor Rate inc GST							\$ 1,738.00	

Company Name RNR CONTRACTING PTY LTD Contact Number (08) 9367 0111

Signature of authorised person *[Signature]* Date 10 / 6 / 2013

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NON CONFORMING TENDER

ROAD NAME	LENGTH	WIDTH	AREA ^m	APPLICATION RATE	MONTH REQ	AMOUNT
Stratheme Rd	2330	Varies	14720	PMB's @1.8 lpm hot	November	69,920.00
Stratheme Rd	2800	6 metres	16800	@ 1.65 lpm hot	November	49,560.00
Cuballing East Rd	Various	Various	36000	@ 1.65 lpm hot	November	106,200.00
Cuballing East Rd	5000	7 metres	35000	@ 1.65 lpm hot	November	103,250.00
Wand-Ngn Road	4300	Various	21000	@ 1.65 lpm hot	February	56,700.00
Wand-Ngn Road	700	7 metres	4900	@ 1.65 lpm hot	February	13,230.00
Wand-Ngn Road	1750	7 metres	12250	@ 1.65 lpm hot	February	41,650.00
Wand-Ngn Road	2000	Varies	8000	@ 1.65 lpm hot	November	23,600.00
Cuby West Road	375	7 metres	2625	@ 1.65 lpm hot	November	8,925.00
Cuby West Road	180	3.2 metres	576	@ 1.65 lpm hot	November	1,958.40
Total			151871m ²			
This is the supply and spray value only. *						
Total Value:						\$ 474,993.40
GST Exc						\$ 47,499.34
Total Inc GST						\$ 522,492.74
Hourly Spreader Trucks Rate inc GST ea						\$ — INCL.
Daily Supervisor Rate inc GST						\$ — INCL.

Company Name: Fulton Hoag Industries Contact Number: 0427 368 956
 Signature of authorised person: [Signature] Date: TWENTY 1 JUNE 2013

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[Signature] 13/6/13
[Signature] 16/10/13
 (SHIRE SUPPLIES AGGREGATE & TRAFFIC CONTROL - *WE INCLUDE SPREADER TRUCK & SUPERVISOR)

ROAD NAME	LENGTH	WIDTH	AREAm ²	APPLICATION RATE	MONTH REQ	AMOUNT
Stratherne Rd	2330	Varies	14720	PMB's @1.8 lpm hot	November	37,450
Stratherne Rd	2800	6 metres	16800	@ 1.65 lpm hot	November	29,484
Cuballing East Rd	Various	Various	36000	@ 1.65 lpm hot	November	63,180
Cuballing East Rd	5000	7 metres	35000	@ 1.65 lpm hot	November	61,425
Wand-Ngn Road	4300	Various	21000	@ 1.65 lpm hot	February	38,855
Wand-Ngn Road	700	7 metres	4900	@ 1.65 lpm hot	February	8,600
Wand-Ngn Road	1750	7 metres	12250	@ 1.65 lpm hot	February	21,499
Wand-Ngn Road	2000	Varies	8000	@ 1.65 lpm hot	November	14,607
Cuby West Road	375	7 metres	2625	@ 1.65 lpm hot	November	4,607
Cuby West Road	180	3.2 metres	576	@ 1.65 lpm hot	November	1,011
Total			151871m ²			
This is the supply and spray value only.						
Total Value:						\$ 280,718
GST Exc						\$ 28,072
Total Inc GST						\$ 308,790
Hourly Spreader Trucks Rate inc GST ea						\$ 135.
Daily Supervisor Rate inc GST						\$ 700

Company Name: **BORAL RESOURCES WA LTD** Contact Number: **9458 0400**

Signature of authorised person: *Ronan Moore* Date: **30th / 5 / 2013**

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CONFIRMING TENDER

ROAD NAME	LENGTH	WIDTH	AREA ^m	APPLICATION RATE	MONTH REQ	AMOUNT
Stratheme Rd	2330	Varies	14720	PMB's @1.8 lpm hot	November	47 104.00
Stratheme Rd	2800	6 metres	16800	98/2 @ 1.65 lpm hot	November	35 280.00
Cuballing East Rd	Various	Various	36000	98/2 @ 1.65 lpm hot	November	75 600.00
Cuballing East Rd	5000	7 metres	35000	98/2 @ 1.65 lpm hot	November	73 500.00
Wand-Ngn Road	4300	Various	21000	95/5 @ 1.65 lpm hot	February	44 100.00
Wand-Ngn Road	700	7 metres	4900	95/5 @ 1.65 lpm hot	February	10 290.00
Wand-Ngn Road	1750	7 metres	12250	98/2 @ 1.65 lpm hot	February	25 725.00
Wand-Ngn Road	2000	Varies	8000	98/2 @ 1.65 lpm hot	November	16 800.00
Cuby West Road	375	7 metres	2625	98/2 @ 1.65 lpm hot	November	5 512.50
Cuby West Road	180	3.2 metres	576	98/2 @ 1.65 lpm hot	November	1 209.60
Total			151871m ²			
This is the supply and spray value only.						
Total Value:						\$ 335,121.10
GST Exc						\$ 33,512.10
Total Inc GST						\$ 368,633.20
Hourly Spreader Trucks Rate inc GST ea						\$
Daily Supervisor Rate inc GST						\$ 750.00 + GST

Cost @ \$120 + GST / Hour EA.

Company Name..... FULTON HOGAN INDUSTRIES Contact Number..... 0427 368 956

Signature of authorised person..... [Signature] Date..... TWENTY 1 JUNE 2013

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 (SHIRE SUPPLIES AGGREGATE, TRAFFIC CONTROL
 & LOADER)

SPREADER TRUCKS - SUPERVISOR ADDITIONAL

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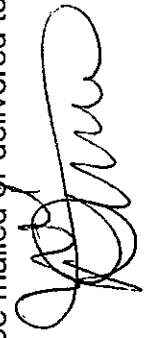
ROAD NAME	LENGTH	WIDTH	AREAm ²	APPLICATION RATE	MONTH REQ	AMOUNT
Stratheme Rd	2330	Varies	14720	PMB's @1.8 lpm hot	November	\$1.45/litre (SSE)
Stratheme Rd	2800	6 metres	16800	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Cuballing East Rd	Various	Various	36000	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Cuballing East Rd	5000	7 metres	35000	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Wand-Ngn Road	4300	Various	21000	95/5 @ 1.65 lpm hot	February	\$1.15/litre
Wand-Ngn Road	700	7 metres	4900	95/5 @ 1.65 lpm hot	February	\$1.15/litre
Wand-Ngn Road	1750	7 metres	12250	98/2 @ 1.65 lpm hot	February	\$1.15/litre
Wand-Ngn Road	2000	Varies	8000	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Cuby West Road	375	7 metres	2625	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Cuby West Road	180	3.2 metres	576	98/2 @ 1.65 lpm hot	November	\$1.15/litre
Total			151871m ²			
This is the supply and spray value only.						
Total Value:						\$ 298,661.90
GST Exc						\$ 29,866.19
Total Inc GST						\$ 328,528.09
Hourly Spreader Trucks Rate inc GST ea						\$ 132/hour
Daily Supervisor Rate inc GST						\$ 825/day

Company Name..... **RITITEK PY LTD** Contact Number..... (08) 9296 6411

Signature of authorised person.....  Date 12 / 06 / 2013

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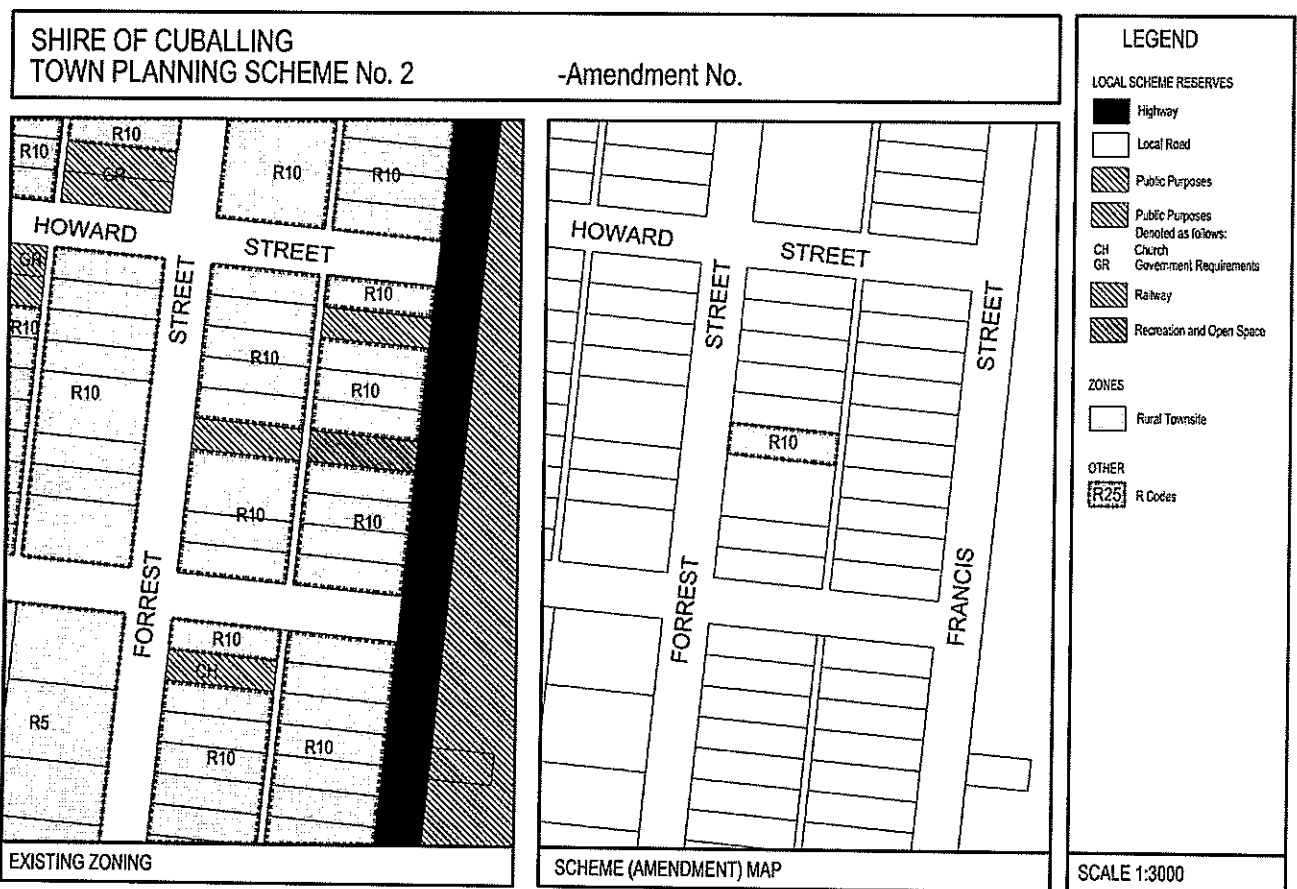
11.2.35 REZONING REQUEST -LOT 46 FORREST STREET, POPANYINNING

Location/Address: Lot 46 Forrest Street Popanyinning
Reporting Officer: Eva Haydon -Chief Executive Officer
Enabling Legislation: Shire of Cuballing Town Planning Scheme No 2
Council Policy: Consistent with the Shire of Cuballing Local Planning Strategy
Budget Implications: Nil
File Reference:
Voting Requirements: Absolute Majority

Background

Council will recall advice recently received from Landcorp regarding the development of 4 lots within the Popanyinning town site with the aim of sale for residential purposes.

Correspondence has been received from Whelans Town Planning requesting the rezoning of one of the lots, being Lot 46 Forrest Street Popanyinning, from Public Purpose to Rural Town Site in accordance with the scheme. A Figure 1 shows the proposed amendment.



They have also requested that Council waive rezoning fees given LandCorp is undertaking the rezoning and subdivision on behalf of Council.

Lot 46 Forrest Street Popanyinning is unallocated crown land (UCL) with a land area of 1416m², is located within the town site and abuts Rural Town Site lots.

The Shire of Cuballing Local Planning Strategy has identified minimal demand for further residential land in Popanyinning therefore the strategy has identified subject UCL lots reserved for 'Public Purpose' which can be zoned as 'Rural Town site' that can then be used for residential development.

The subject lot has been identified within the Shire of Cuballing Local Planning Strategy as a possible site to be rezoned for residential purposes.

Through the Regional Development Assistance Program, LandCorp assists in developing local communities within regional areas. Through this program (RDAP) the Shire identified potential land development projects for LandCorp's assistance to help progress the development.

Comment

On 15 March 2012 the Council resolved to amend the Shire of Cuballing Town Planning Scheme No 2 by zoning land at Lot 46 Forrest Street, Popanyinning, currently Public Purposes Reserve, as Rural Townsite Zone.

The proposed amendment was publicly advertised from 20 March to 3 May 2013 and no public submissions have been received.

Recommendation

That pursuant to Section 75 of the Planning and Development Act 2005 (as amended), the Shire of Cuballing Town Planning Scheme be amended by reclassifying Lot 46 Forrest Street Popanyinning from Public Purposes Reserve, to the Rural Townsite Zone; and the Shire of Cuballing Town Planning Scheme Maps be amended accordingly.

Moved: Cr Haslam

Seconded: Cr McDougall

Carried 6/0

11.2.36 CEO – EARLY CONTRACT TERMINATION

Location/Address:	Whole of shire
Reporting Officer:	Eva Haydon – Chief Executive Officer
Enabling Legislation:	Local Government Act 1995as amended
Date:	18 June 2013
Attachment:	Nil
Council Policy:	Nil
Budget Implications:	Nil
File Reference:	Personnel File
Voting Requirements:	Absolute Majority

The author declares an impartiality interest in this item. There is no financial interest.

Background

The current contract for the Chief Executive Officer is due to expire on 17 October 2015. The issue of early retirement has been informally advised to Council more than 12 months previously. The date selected offers a new CEO the opportunity to be in place for the majority of the financial year prior to the requirement of budget and annual financial statement preparation.

Comment

The issue has been formally raised in order that planning may be put in place for a replacement Chief Executive Officer. Council has various options to consider and the amount of notice provides an adequate period of time for Council to make a decision on the best way forward.

COUNCIL DECISION:

That; the Chief Executive Officer's request for early termination of her contract, to take effect as at 15 August 2014.

Moved: Cr Hawksley

Seconded: Cr McDougall

Carried by Absolute Majority 6/0

11.2.37 DEPARTMENT OF FIRE & EMERGENCY SERVICES EMERGENCY SERVICES REVIEW

Location/Address:	Whole of shire
Reporting Officer:	Eva Haydon – Chief Executive Officer
Enabling Legislation:	Local Government Act 1995as amended
Date:	10 June 2013
Attachment:	Nil
Council Policy:	Bushfire Policy
Budget Implications:	Minor
File Reference:	
Voting Requirements:	Simple Majority

Background

The Department of Fire and Emergency Services (DFES) is currently conducting a review of the Emergency Services Legislation. As part of this process, the Legislation Review Project Team is developing a Concept Paper that will facilitate consideration of key issues raised through ongoing consultations and previous reviews.

During the consultation process a key issue that has been identified is the administration and operation of bushfire brigades. More specifically, a number of submissions and discussions made reference to recommendations as listed below:

Recommendation 55

The emergency services legislation is to provide for FESA (now DFES) and local government to enter into an agreement for the purpose of local government transferring the following responsibilities to FESA on a permanent basis:

- *Emergency incident control*
- *Bushfire Brigade operations and administration*
- *The determination and administration of ESL (Emergency Services Levy), in relation to the capital and recurring costs associated with Bushfire Brigades*

Recommendation 56

Such an agreement is only to be entered into if both FESA and the local government agree to terms and conditions

Recommendation 58

Any additional costs of transfer of Bushfire Brigades from local government to FESA, apart from those normally funded under the Emergency Services Levy are to be borne by the State.

In 2008, the Regulatory Gatekeeping Unit (RGU) was established by the State Government to give due consideration to business and the community in designing regulatory proposals and to provide an early warning to the Government of any unintentional consequences of its proposed regulatory instruments. Under the Regulatory Impact Assessment (RIA) guidelines issued by the RGU, viable options considered should detail the costs and benefits of the option, using quantitative

information where possible. The RIA Guidelines also outline that feedback on the impact of the various options should be requested from affected parties.

In order to adequately assess the economic impact to the State, it is important for the Project Team to better understand the quantity and physical location of the brigades that may be transferred under the above recommendations. Consistent with the deliberative process required by the RGU, the Project Team is asking each local government to indicate whether they would be likely to retain or transfer the operations and administration of their bushfire brigades if future legislation provided the option.

The position provided with respect to the above question is indicative only and does not obligate the local government in any way. The Project Team is aware that the control and administration of local brigades is an important consideration for many communities and appropriate consultation should take place within those communities before a formal decision is made.

The information is being requested "in confidence", and as part of a deliberative process, individual responses will not be disclosed.

Comment

Nil

OFFICER RECOMMENDATION:

For Council consideration

Moved

Seconded

COUNCIL DECISION:

That the Department of Fire and Emergency Services be advised that Council wishes to retain control of Bushfire Brigade Operations and administration.

Moved: Cr McDougall

Seconded: Cr Newman

Carried 6/0

12. NEXT MEETING
Thursday 18 July 2013, 3.00pm

13. CLOSURE OF MEETING