



SHIRE OF CUBALLING

ORDINARY COUNCIL MEETING
HELD ON THURSDAY 21 AUGUST 2003

MINUTES

SHIRE OF CUBALLING

COUNCIL MEETING THURSDAY 17 JULY 2003

AGENDA

TABLE OF CONTENTS

1. **OPENING - ANNOUNCEMENT OF VISITORS**
2. **ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**
3. **PUBLIC QUESTION TIME**
4. **APPLICATIONS FOR LEAVE OF ABSENCE**
5. **MINUTES**
 - 5.1 **Confirmation of 17 July 2003 Meeting of Council (as circulated)**
6. **PETITIONS, DEPUTATIONS, PRESENTATIONS**
7. **REPORTS**
 - 7.1 **FINANCE AND ADMINISTRATION** (Beige)
 - 7.2 **WORKS** (Blue)
 - 7.3 **BUILDING** (Green)
 - 7.4 **HEALTH** (Pink)
 - 7.5 **TOWN PLANNING** (Yellow)
8. **ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
9. **OTHER URGENT BUSINESS**
10. **CLOSURE OF MEETING**

ORDINARY COUNCIL MEETING MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF CUBALLING HELD IN THE COUNCIL CHAMBERS, CAMPBELL STREET, CUBALLING ON THURSDAY 21 AUGUST 2003

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors, declared the meeting open at 2.00 pm.

2. RECORD OF ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

ATTENDANCE

President I L Watts

Cr J D Brown

Cr C R McKenzie

Cr T H Wittwer

Chief Executive Officer P T Naylor

Deputy President D S Bradford

Cr C R Hawksley

Cr R D J Newman

Mr Damian Postma (from 2.55 pm to 3.30 pm)

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. MINUTES

5.1 CONFIRMATION OF 17 JULY 2003 ORDINARY MEETING OF COUNCIL

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 17 July 2003 be confirmed.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Wittwer that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

6. PETITIONS, DEPUTATIONS, PRESENTATIONS

Nil

7.1 REPORTS – FINANCE AND ADMINISTRATION

7.1.1 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – AUGUST 2003

V	NAME	PARTICULARS	MUNI	TRUST
WP459	EXTEND WEST	Preparation of HWWPGC Report		8494.23
T1814	GROUNDLINK PLANNING CONS.	Farm Forestry Course Training Course		3173.30
T1815	WA LOCAL GOVT ASSOCIATION	July 2003 Contributions		6825.16
T1816	AUSTRALIAN SERVICES UNION	July 2003 Deductions		46.10
T1817	SOUTH WEST BUS CHARTER	Farmland Forestry Bus Hire		264.00
8866	ATO	Chq Cancelled – refer to chq 8873		
8867	BUILDERS REGISTRATION BOARD	Building Dispute Fee June 2003	147.00	
8868	SALARIES & WAGES	Wages 02/07/03 – 15/07/03	22441.67	
8869	TERRY ROBINSON	Tree Lopping – Cuballing West Road	272.70	
8870	MUNICIPAL PROPERTY SCHEME	Insurance Renewal	3682.25	
8871	MUNICIPAL INSURANCE BROKING	Insurance Renewal	32105.06	
8872	I L WATTS	Travel Allowance – State Council 04/06/03	214.20	
8873	ATO	June 2003 BAS - Shire	5102.00	
8874	SALARIES & WAGES	Wages 16/07/03 – 29/07/03	25619.06	
8875	CUBALLING GOLF CLUB	Cuballing Golf Sweater – P. Naylor	70.00	
8876	TELSTRA	Phone A/C	939.30	
8877	MUNICIPAL LIABILITY SCHEME	Insurance Renewal	8695.50	
8878	MUNICIPAL WORKCARE SCHEME	Insurance Renewal	10409.20	
T1818	ANDA-LEA TREE NURSERY	Wyonning Creek – Seedlings		8339.10
T1819	GOLDENVALE SALTBUSH NURS.	Wyonning Creek – Seedlings		577.50
8879	SHIRE OF BEVERLEY	Central Country Zone Golf Tournament	60.00	
8880	ATO	July 2003 BAS – Shire	9095.00	
8922	PETTY CASH	Petty Cash Recoup	284.40	
8923	SALARIES & WAGES	Wages 30/07/03 – 12/08/03	25786.79	
8933	AIR LIQUIDE WA P/L	Gas Cylinders	241.56	
8934	AMP REPLACEMENTS	Cancelled – refer to chq 8953		
8935	ASPHALT SURFACES P/L	Supply Coldmix	213.81	
8936	AUSTRALIA DAY COUNCIL	Bronze Membership 2003/04	165.00	
8937	BEAUREPAIRES	Plant Repairs	95.50	
8938	RD & RA BETTELEY	Push Gravel	2849.00	
8939	BOISE CASCADE	Stationery	180.87	
8940	BREMER BAY EARTHMOVING	Roadside Mulching – Cuby West Road	12936.00	
8941	CEMETERIES & CREMATORIA ASS	Ordinary Membership 2003/04	100.00	
8942	COLES	Council Shopping	143.26	
8943	COMPUTER ASSOCIATES P/L	Vet – Antivirus License Renewal	128.70	
8944	COURIER AUSTRALIA	Freight	68.87	
8945	CUBALLING TAVERN	Council Luncheon	1190.50	
8946	CUBY ROADHOUSE	Refreshments & Gas	80.30	
8947	R DEWS MINI EXCAVATIONS	Excavation Works – Chungamunning Rd & Yornaning Oil Depot	610.50	
8948	GA & CJ FROOME	Locate Cables – Tennis Courts	60.50	
8949	GRT SOUTH COMMUNICATIONS	Install 2-Way Radio & Antenna – Plant	114.70	
8950	GREAT SOUTHERN FUELS	Fuels & Oils	7509.28	
8951	JASOL AUSTRALIA	Materials – Hall & Rec Centre	215.12	
8952	JR & A HERSEY P/L	Materials & Protective Clothing – Depot	366.52	
8953	LAMP REPLACEMENTS AUST.	Materials – Light Bulbs	104.50	

8954	LOCAL GOVT MANAGERS AUST.	Magazine Subscription 2003/04	330.00
8955	LOCAL GOVT SUPERVISORS ASS.	Supervisors Conference – A. Richardson	500.00
8956	MAKIT NGN HARDWARE	Materials – Depot	23.00
8957	MCDOUGALL WELDMENTS	Parts & Repairs	160.20
8958	NGN AUTO ELECTRICS	Parts & Repairs	176.99
8959	NGN BEARING SERVICE	Parts	71.50
8960	NGN COMPUTERS	Service Office Equipment	88.00
8961	NGN GLASS & QUICKFIT	Plant – Reglaze Window	189.80
8962	NGN PACKAGING	Materials – Fuel Truck Rollover	372.50
8963	PARRYS P/L	Protective Clothing – Boots	314.00
8964	PH & KE GOW LICENSED SURVEY.	Feature Surveys – Road Intersections	880.00
8965	RAMPTEC DESIGN & CONSTRUCT.	Design & Plot Cuballing BMX Track	335.94
8966	SANDS & MCDOUGALL	New Bush Fire Infringement Books	61.40
8967	SHERIDANS FOR BADGES	2006 Dog Registration Tags	48.40
8968	SHIRE OF NARROGIN	Materials, Plant & Labour – Fuel Spillage	8532.15
8969	SHIRE OF WANDERING	CLC Expenses July 2003	15045.55
8970	SOS BUNBURY	Photocopier Charges	81.32
8971	STAR TRACK EXPRESS	Freight	35.72
8972	SUNNY SIGN COMPANY P/L	Signs	1649.56
8973	TELSTRA	Phone A/C	894.36
8974	THE PAPER COMPANY	Paper	54.73
8975	THOMPSON ELECTRICAL	Repairs to Office Air Con	55.00
8976	TIMEBASE P/L	Annual Subscription	176.00
8977	TOWN OF NGN	Library Contribution & Building	2796.04
		Inspection Fees June 2003	
8978	TRAFFIC PLANS AUSTRALIA	Computer Equipment Maintenance	1375.00
8979	VALUER GENERALS OFFICE	Rural UV Valuations	407.50
8980	VINIDEX TUBEMAKERS P/L	Stormwater Pipes	843.38
8981	WA LOCAL GOVT ASSOCIATION	Membership & Subscriptions 2003/04	7223.30
8982	WA POULTRY EQUIPMENT	Animal Control – Traps	95.00
8983	WATER CORPORATION	Water A/C	1079.85
8984	WESFARMERS LANDMARK	Materials – Depot	1040.05
8985	WESTERN POWER	Power A/C	231.10
8986	WESTNET	Internet Expenses	29.08
8987	WESTRAC EQUIPMENT	Parts & Repairs	2613.76
8988	WHEATBELT ACC	Regional Partnerships Seminar – P. Naylor	33.00
	ELEC TSFR TRANSACATIONS		
210803	ENVIRO MONITORING SYSTEMS	Environmental Health Service July 2003	1089.89
		TOTALS \$	221,231.69 27,719.39

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That payment of Accounts Vouchers WP459, T1814 – T1819, 8866 – 8880, 8922 – 8923, 8933 – 8988 Electric Transfer/s 210803 totalling \$248,951.08, as presented, be endorsed.

Creditors invoices processed and outstanding as at 21 August 2003 and not included in the cheque list presented to the Council meeting on 21 August 2003 total \$20,957.97.

COUNCIL ACTION

Moved Cr Newman, seconded Cr McKenzie that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.2 **SHIRE OF CUBALLING FINANCIAL REPORTS AS AT 31 JULY 2003**

		Annual Budget 2003/04 \$	Actual YTD 2003/04 \$
OPERATING ACTIVITIES	Sch		
Income			
General Purpose Funding	3	5,070	79
Governance	4	10,420	372
Law, Order & Public Safety	5	24,550	5,156
Health	7	1,200	0
Education and Welfare	8	0	64
Housing	9	0	0
Community Amenities	10	2,900	440
Recreation and Culture	11	2,350	315
Transport	12	4,350	781
Economic Services	13	3,750	142
Other Property and Services	14	42,500	227
Total Operating Income		97,090	7,576
Expenditure			
General Purpose Funding	3	-19,870	0
Governance	4	-188,440	-35,801
Law, Order & Public Safety	5	-27,980	-10,391
Health	7	-18,300	0
Education and Welfare	8	-1,550	0
Housing	9	-22,380	-930
Community Amenities	10	-104,720	-2,210
Recreation and Culture	11	-116,170	-3,115
Transport	12	-875,000	-73,783
Economic Services	13	-102,750	-4,159
Other Property and Services	14	-83,340	-59,226
Total Operating Expenditure		-1,560,500	-189,615
ADJUSTMENTS FOR CASH REPORTING REQUIREMENTS:			
Depreciation (Assets Register)		548,680	46,057
Profit/Loss on Sale of Assets		-4,100	0
Capital Expenditure & Income			
Proceeds on Sale of Assets		65,000	0
Capital Grants and Subsidies		1,063,530	67,201
Land and Buildings		-271,900	-328
Infrastructure Assets - Roads		-543,490	-16,644
Plant and Equipment		-199,700	0
Furniture and Equipment		-8,000	0
Proceeds from New Loans		0	0
Loan Repayments		-16,000	0
Transfer to Reserves		-123,000	0
Reserves (Cash Backed)		180,700	0
Opening Funds		250,000	250,016
Less Closing Funds		0	-164,263
CLOSING POSITION		-521,690	0

SHIRE PRESIDENT

DATE

BANK RECONCILIATION

	<u>Municipal Fund</u>	<u>Trust Fund</u>	<u>Reserve Accts</u>
Opening balance	\$224,964.12	\$99,460.30	\$496,521.95
Income	\$83,866.60	\$70,358.08	\$0.00
	\$308,830.72	\$169,818.38	\$496,521.95
Expenditure	-\$172,564.87	-\$68,428.35	-\$0.00
Closing balance	\$136,265.85	\$101,390.03	\$496,521.95
Bank account	\$141,681.44	\$108,830.60	\$0.00
Investments	\$0.00	\$0.00	\$496,521.95
	\$141,681.44	\$108,830.60	\$496,521.95
Plus O/S deposits	\$2,419.55	\$0.00	\$0.00
	\$144,100.99	\$108,830.60	\$496,521.95
Less O/S cheques	-\$5,412.00	-\$7,440.57	-\$0.00
	\$138,688.99	\$101,390.03	\$496,521.95
Less O/S licensing	-\$2,394.55	-\$0.00	-\$0.00
	\$136,294.44	\$101,390.03	\$496,521.95
Adjustments	-\$28.60	-\$0.00	\$0.00
Closing balance	\$136,265.84	\$101,390.03	\$496,521.95

SHIRE OF CUBALLING INVESTMENTS

Account Number	Maturity Date	Interest Rate	Fund/Account		
			Municipal	Trust	Reserve
652250053782	9 October 2003	4.55%			\$496,521.95
			\$0.00	\$0.00	\$496,521.95

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Financial Reports for the period ended 31 July 2003 be adopted by Council.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr McKenzie that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.3 COUNCILLORS INFORMATION BULLETIN

Background

Previously all items of interest have been included in the Council Meeting Agenda for Council information regardless of whether Council needed to make a decision on the matter or not, this

was creating a lot of additional paper work. Therefore, to replace this format, a Councillor Information Bulletin has been prepared and is circulated with the Meeting Agenda.

Comment

The Councillor Information Bulletin includes all matters for Council information including minutes from various organizations (where a Council decision is not required), correspondence from the WA Local Government Association and other departmental bodies, and other matters of general interest. Where appropriate or considered necessary copies of the relevant pieces of correspondence are copied and accompany the Bulletin, however, not all other supporting correspondence is included. If a Councillor or Councillors require further information on a particular matter please contact me and I will provide same. Or additionally if Council considers that a matter needs to be put to full Council for more formal consideration please advise and I will include in the next months meeting agenda. I hope you find the new Bulletin satisfactory.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The information be noted.

COUNCIL ACTION

Resolved that the information be noted.

7.1.4 SCHEDULE OF FEES AND CHARGES

Background

It is a requirement that Council on an annual basis undertakes a review of the various Fees and Charges adopted for the provision of goods and services throughout the Shire.

Comment

A Draft Schedule of Fees and Charges for the 2003/04 Financial Year has been circulated with the Council Meeting Agenda. The Schedule encompasses all the fees and charges relevant to Council operations and functions. Some of the fees, including Dog Registration, Building, Town Planning and Freedom of Information, are statutory and not subject to Council discretion, however Council has the ability to apply other charges as deemed appropriate.

Minimal changes have been made to the Schedule from Council adopted in 2002/03. Two notable changes are:

- Water usage from Standpipes

The charge for water has previously been set at \$2.50 per 1,000 gallons, with a minimum purchase charge of \$3.00. This works out to 44 cents per kilolitre. The proposal is to increase this charge to 80 cents per kilolitre. The Water Corporation charges Council at the rate of 66 cents per kilolitre plus an annual rates fee of \$146.65, therefore it is proposed to set a fee that reimburses Council for its expenditure incurred.

- Cuballing Recreation Centre

It is proposed the hire fee for the Cuballing Recreation Centre be increased from \$11.00 to \$15.00, with the bond of \$100 remaining the same. I believe the hire fee of \$11.00 is very generous and would be battling to cover the costs for power and water when the centre is in use. The proposal to increase the fee to \$15.00 allows for Council to slightly increase the fee annually, if considered desirable, without imposing a great burden on the various community groups who use the facility.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Schedule of Fees and Charges as presented to the Council Meeting be adopted by the Shire of Cuballing for the 2003/04 Financial Year.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Brown that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.5 SHIRE OF CUBALLING BUDGET 2003/04 FINANCIAL YEAR

Background

The Shire of Cuballing Budget for the 2003/04 Financial Year has been prepared in the required Australian Accounting Standard format (in accordance with the provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996) and is presented to Council for adoption. A copy of the Budget has been circulated with the Meeting Agenda.

Comment

The various amendments have been made to the Budget in accordance with directions from the July 2003 Council Meeting and the document has been prepared based on a 3.4% increase as per Council resolution. The proposal to levy differential rates has been duly advertised in the Narrogin Observer, without any submissions being received, and the Minister for Local Government and Regional Services approval has been sought and granted for the levying of differential rates.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

Shire of Cuballing Budget 2003/04

The Shire of Cuballing Budget, as presented and showing rates to be levied of \$521,690.00, to be applied for the 2003/2004 Financial Year.

Levying of Rates

That the following rates be adopted:

	General Rate in \$	Minimum per Property
• Unimproved Value	1.3655c	\$250
• GRV Residential	7.6787c	\$335
• GRV Commercial	6.0000c	\$550
• GRV Industrial	9.2200c	\$335
• GRV Vacant Land	7.6788c	\$335
• GRV Townsite Farmland	8.1625c	\$250

Rates Penalty

A penalty of 11% be applied where the ratepayer has not selected the instalment option and payment has not been received within three (3) calendar months of the rate notice being issued or where an instalment remains unpaid, if the instalment method has been chosen.

Adoption of Discount of 8% for Early Payment of Rates

That a 8% discount be offered for early payment of rates, providing all rate arrears, Fire and Emergency Services Levy and all current rates levied, are paid within 35 days from the issue of the rate notice.

Miscellaneous Fees and Charges

That the following items be adopted:

1. Councillors' meeting attendance fee

Attendance at Council meetings \$100.00

2. President's Annual Allowance

The President's Annual Allowance for 2003/2004 be \$4,000

3. Rates Incentive Prize

Council offer an incentive, donated by Accor Hotels for an overnight accommodation package for two people at the Mercure Hotel, Perth, to be the first person drawn from those who pay their total rate account within 35 days of issue of the rate notice.

4. Rates by Instalment

Council offers a one and four instalment option with the first payment being required within 35 days of issue of the rate notice.

5. Administration Fee

An administration fee of \$10.00 per instalment, after the initial payment being that required within 35 days.

6. Interest Charge

An interest charge of 5.5% be levied on rates to be paid by instalments, after the first payment is made.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Wittwer that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.6 SHIRE OF PINGELLY – APPOINTMENT OF DUAL FIRE CONTROL OFFICERS 2003/04

Background

Letter received from the Shire of Pingelly advising of the appointment of Alan Parsons, Mark Watts, Rodney Shaddick and Neville Giles as Dual Fire Control Officers with the Shire of Cuballing.

Comment

The appointments by the Shire of Pingelly are the same as for 2002/03 with the exception of Malcolm Poultney.

Councils appointment of Dual Fire Control Officers with neighbouring Shires will not be finalised until the October 2003 meeting of the Bush Fire Advisory Committee.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The appointment by the Shire of Pingelly of Alan Parsons, Mark Watts, Rodney Shaddick and Neville Giles as Dual Fire Control Officers with the Shire of Cuballing be endorsed. The Shire of Pingelly be advised that details of Shire of Cuballing Dual Fire Control Officers will be provided when the appointments have been finalised.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.7 SHIRE OF SANDSTONE – SALE OF TELSTRA

Background

Letter received from the Shire of Sandstone requesting Council support in lobbying the Federal Government not to proceed with the further sale of Telstra.

Comment

The Shire of Sandstone believes that once the total sale of Telstra has been finalised commercial profits will outweigh the need to provide a reliable and competent communication service to all areas of Australia and subsequently remote areas, that are still not adequately served, will continue to suffer.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing supports the Shire of Sandstone and writes to the Federal Minister for Communications lobbying that the sale of Telstra does not proceed until such time that all areas of Australia have been provided with a competent and adequate communications service.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.8 DEPARTMENT OF AGRICULTURE, OFFICE OF THE COMMISSIONER OF SOIL AND LAND CONSERVATION – EAST YORNANING LAND CONSERVATION DISTRICT, NOMINATIONS FOR COMMITTEE REAPPOINTMENT

Background

Letter received from the Office of the Commissioner of Soil and Land Conservation advising that the term for the current appointments for the members of the East Yornaning Land Conservation District Committee is due to expire on 30 September 2003.

Comment

The Commissioner advises that there is currently provision for one representative from the Shire of Cuballing on the Committee. Councillor Wittwer is the Shires current representative. The term of appointment is for three (3) years.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

Council renominates Councillor Wittwer to be reappointed as the Shire of Cuballing representative on the East Yornaning Land Conservation District Committee.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.1.9 CENTRAL COUNTRY ZONE – SIX MONTHLY ORDINARY MEETING

Background

Advice received from the Executive Officer for the Central Country Zone that the next six-monthly Ordinary Meeting of the Zone is scheduled in Wandering on Friday 26 September 2003.

Comment

The closing date for agenda items for the meeting is on Wednesday 3 September 2003.

Does Council have any matters to be included on the Zone Meeting Agenda?

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

COUNCIL ACTION

Council resolved that Councillors Watts and Brown and the Chief Executive Officer attend the Central Country Zone Meeting in Wandering on Friday 26 September 2003.

Councillor Newman and Chief Executive Officer to prepare an agenda item on the cuts to local road funding by the State Government and the possible ramifications to all aspects of the rural road network.

2.55 pm Mr Damian Postma, Water Campaign Officer for the Peel Harvey Catchment Council, entered the Council Chamber.

7.1.10 PEEL-HARVEY CATCHMENT COUNCIL (PHCC) – INVITATION TO JOIN THE PHCC/INTERNATIONAL COUNCIL FOR LOCAL ENVIRONMENTAL INITIATIVES (ICLEI) WATER CAMPAIGN

Background

Correspondence from the Peel-Harvey Catchment Council inviting the Shire of Cuballing to join the ICLEI Water Campaign.

Comment

The Water Campaign is an international freshwater management campaign that focuses specifically on water resource issues. The objective is to provide a framework which covers a broad spectrum of water management issues, and:

- Improves water quality and quantity;
- Creates a holistic, coherent and cohesive water strategy; and
- Allows for the inclusion of existing relevant water initiatives.

Further relevant information pertaining to the ICLEI and it's goals, objectives and framework is attached.

Mr Damian Postma, the Water Campaign Officer, will be in attendance at the Council meeting at 3.00 pm to address Council on this matter.

The attached correspondence indicates that Council could be required to pay a fee of \$770 (GST inclusive) to participate in the program, however I understand that the Peel-Harvey Catchment Council may cover this cost.

I have offered no recommendation to Council at this stage as I believe it will be necessary for Council to listen to Mr Postma's address to ascertain whether or not the program will be of benefit to the Shire of Cuballing.

Mr Postma addressed Council on the Water Campaign Program and its perceived benefits to the Shire of Cuballing. There is a one off participation fee of \$770.00 and this along with Mr Postma's costs will be met by the Peel Harvey Catchment Council which is funded through the Commonwealth Government Natural Heritage Trust Program. The Water Campaign is not an information gathering tool for State or Federal Government and is tailored to meet local needs.

3.30 pm Mr Postma departed the Council Chamber.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Newman that the Shire of Cuballing participates in the Peel Harvey Catchment Council – International Council for Local Environmental Initiatives Water Campaign.

CARRIED 5/2

7.2 REPORTS – WORKS

7.2.1 WORKS SUPERVISORS REPORT

STRATHERNE ROAD

Work has been restricted due to inclement weather conditions. As soon as conditions improve works will resume to enable the job to be completed.

CUBALLING WEST ROAD

The contract tree-mulching has been completed. Feedback has been extremely positive on the works undertaken.

TOWN STREETS

Due to inclement weather restricting road maintenance activities, general maintenance and tidying up has been undertaken in Cuballing and Popanyinning.

SPRAYING OF DECLARED PLANTS AND NOXIOUS WEEDS

Roadside and Reserves spraying of declared plants and noxious weeds has been completed and we have now commenced roadside verge spraying to control the growth of suckers and grasses onto the road edges.

WASTE OIL

This facility has been completed and is now ready for general use. It will be advertised in the next Cuballing newsletter.

MACHINERY

All items of plant and machinery are being serviced and maintained as required. Specifications are being prepared to go to tender for upgrading of the Vibrating Roller as per the budget.

STAFF

The Works Supervisor will be attending the Local Government Supervisors Association annual conference in Perth from Wednesday 13 August 2003 to Friday 15 August 2003, inclusive.

PRIVATE WORKS

Following the fuel truck accident on Congellin Road on Friday 25 July 2003, Council staff have been involved in Private Works cleaning the site and replacing contaminated road surface materials.

Various other private works orders are being received and these will be completed as time permits.

Private Works invoices issued for the month of July 2003 total \$227.50.

Reporting Officers

Alex Richardson, Works Supervisor

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the Works Supervisors Report be received and information noted.

COUNCIL ACTION

Moved Cr Wittwer, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.3 REPORTS – BUILDING

7.3.1 BUILDING SURVEYORS REPORT

Summary:

There was one building application for the month of July. Councils Building Surveyor has issued a building license for the proposal as all the information required has been supplied.

Comment:

Listed below are details of the application and proposed structure.

Approval Date	Lic No	Name & Address of Owner	Name & Address of Contractor. If owner-builder please indicate	Structure	Situation of Building Lot or Street No & Town or Suburb
14-7-03	1/03.04	ALLAN & MAY GRIFFITHS 160 FEDERAL STREET NARROGIN	ALLAN GEOFFREY GRIFFITHS 160 FEDERAL STREET NARROGIN	DOUBLE STORY HOUSE	LOT 321 MUNRO ST CUBALLING

Consultation: Nil

Statutory Environment: Nil

Policy Implication: Nil

Financial Implications: Nil

Strategic Implications: Nil

Reporting Officer

Darryle Baxter, Building Surveyor

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the Building Surveyors Report be received and information noted.

COUNCIL ACTION

Moved Cr Brown, seconded Cr McKenzie that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.4 REPORTS – HEALTH

7.4.1 ENVIRONMENTAL HEALTH OFFICERS REPORT

PURPOSE

To advise Council of Environmental Health inspections that have been carried out in the District.

REPORT

The following inspections have been carried out during the month of July 2003.

Rubbish Tips

- (i) Cuballing Rubbish Tip
Wind blown litter around site.
Action required – 1. Pick up windblown litter in bush around site.
- (ii) Popanyinning Rubbish Tip
Wind blown litter around site.
Action required – 1. Pick up windblown litter in bush around site.

Registration applications for both rubbish tips approved by Department of Environment.

The rubbish tips should be inspected monthly by the local Fire Control Officer to assess compliance with bushfire safety requirements.

On-site Effluent Disposal

- (i) Lot 321 Munro Street, Cuballing
Inspection of proposed on-site effluent disposal system.
- (ii) Lot 394 Munro Street, Cuballing
Inspection of proposed on-site effluent disposal system.

CORPORATE PLAN/POLICY IMPLICATIONS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

None anticipated.

Reporting Officer

Maurice Walsh, Environmental Health Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Environmental Health Officers Report be received and information noted.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

7.4.2 OFFICE OF THE GENE TECHNOLOGY REGULATOR – NOTIFICATION OF DECISION ON LICENCE APPLICATION 021/2002 FROM BAYER CROPSCIENCE PTY LTD (COMMERCIAL RELEASE OF GENETICALLY MODIFIED INVIGOR CANOLA)

Background

Correspondence received advising that the Office of The Gene Technology Regulator has issued a licence to Bayer CropScience Pty Ltd authorising the commercial release of genetically modified InVigor hybrid canola in all canola growing areas in Australia.

Comment

The Gene Technology Regulator in reaching this decision advises that the comprehensive evaluation conducted on the application concluded that GM canola is as safe for humans and the environment as conventional canola.

Bayer CropScience is to continue to work with farmers, industry groups and State and Territory Governments to achieve a staged and orderly commercial roll out of InVigor Canola.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence from the Office of The Gene Technology Regulator be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

7.5 REPORTS – TOWN PLANNING

7.5.1 SHIRE OF CUBALLING TOWNSCAPE PROGRAM

Background

The Shire of Cuballing Townscape Committee has been working with Mrs Sheryl Shaylor, Townscape Consultant from Katanning, to develop Townscape Plans for the townsites of Cuballing and Popanyinning.

Comment

Mrs Shaylor, with assistance from local Katanning artist, Mrs Jenni Packard, has now completed the Townscape Plans, which were tabled at the meeting of the Townscape Committee held on 12

August 2003. The Committee were very impressed with the outcome and resolved to recommend to Council that the two Plans be formally adopted for the townships of Cuballing and Popanyinning. Whilst the Plans do not include every item that has been presented or discussed at the Townscape meetings they provide an excellent springboard for the Committee, Council and Community to commence working within the townships and incorporate other minor works as deemed suitable to enhance the major projects included in the Plans.

There are minor spelling errors throughout the two documents and these have been brought to the attention of Mrs Shaylor who will make the necessary corrections and forward replacement pages for filing purposes.

Copies of the Plans are circulated with the Council meeting agenda.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing adopts the Townscape Plans for the townships of Cuballing and Popanyinning, as prepared by Townscape Consultants Mrs Sheryl Shaylor and Mrs Jenni Packard.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9. OTHER URGENT BUSINESS

9.1 MR B MCDOWELL – MOTOR VEHICLE ACCIDENT

The Shire President, Cr Watts, tabled a letter received from Mr McDowell in relation to a recent motor vehicle accident on the Cuballing West Road.

9.2 FOURTEEN MILE BROOK ROAD – DEAD HORSE (STONY) CROSSING

Cr Bradford stated that the stonework on this crossing is starting to deteriorate and perhaps Council could investigate a possible heritage grant to carry out remedial works.

10. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at 4.20 pm.

CONFIRMED AS A TRUE RECORD OF PROCEEDINGS ON _____

PRESIDENT

SHIRE PRESIDENT

DATE