



# SHIRE OF CUBALLING

**ORDINARY COUNCIL MEETING  
HELD ON THURSDAY 19 JUNE 2003**

# MINUTES

# **SHIRE OF CUBALLING**

**COUNCIL MEETING THURSDAY 19 JUNE 2003**

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## ORDINARY COUNCIL MEETING MINUTES

### MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF CUBALLING HELD IN THE COUNCIL CHAMBERS, CAMPBELL STREET, CUBALLING ON THURSDAY 19 JUNE 2003

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President welcomed Councillors, declared the meeting open at 2.00 pm.

2. **RECORD OF ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

**ATTENDANCE**

President I L Watts

Cr J D Brown

Cr C R McKenzie

Cr T H Wittwer

Chief Executive Officer P T Naylor

Deputy President D S Bradford (to 5.15 pm)

Cr C R Hawksley

Cr R D J Newman

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

3. **PUBLIC QUESTION TIME**

Nil

4. **APPLICATIONS FOR LEAVE OF ABSENCE**

Moved Cr Brown, seconded Cr Wittwer that leave of absence be granted to Cr Bradford for the 17 July 2003 ordinary meeting of Council.

*CARRIED 7/0*

5. **MINUTES**

5.1 **CONFIRMATION OF 15 MAY 2003 ORDINARY MEETING OF COUNCIL**

**CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 15 May 2003 be confirmed.

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SHIRE PRESIDENT

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**COUNCIL ACTION**

Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

**5.2 CONFIRMATION OF 15 MAY 2003 SPECIAL MEETING OF COUNCIL**

**CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

That the minutes of the Special Meeting of the Shire of Cuballing held in the Council Chambers on Thursday 15 May 2003 be confirmed.

**COUNCIL ACTION**

Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

**5.3 NARROGIN & DISTRICTS TOURIST BUREAU**

**CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

That the minutes of the meeting of the Narrogin & Districts Tourist Bureau held on Wednesday 21 May 2003 be received and information noted

**5.4 POPANYINNING PROGRESS ASSOCIATION**

**Comment**

In discussion with the Progress Association it was requested they provide Council with a copy of the minutes from their monthly meetings to enable Councillors and staff to be informed of the issues being raised within the community and to assist with the planning of works and/or services.

The issue raised from the minutes, relating to maintenance on the road verges, has been referred to the Works Supervisor and will be carried out as time and resources permit.

The Association is seeking Councils approval to replace the water tank at the Popanyinning Community Hall as the tank is very old and water not considered safe for drinking. This will be done at the Associations expense.

**Reporting Officer**

Peter Naylor, Chief Executive Officer

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**That the minutes of the meeting of the Popanyinning Progress Association held on Tuesday 27 May 2003 be received and information noted.**

**Council endorses the proposal by the Popanyinning Progress Association to replace the water tank at the Popanyinning Community Hall.**

### **5.5 WHEATBELT SOUTH REGIONAL ROAD GROUP**

#### **Comment**

The Regional Road Group meeting was extremely well attended and this can possibly be attributed to the State Governments Budget decision to reduce the level of funding for local roads. The Shire of Cuballing requested funding of \$110,000 (to be matched \$55,000 by this Council) to complete the Cuballing East Road project and realign the intersection with Pauley Road. Initially this was agreed to and provisional funding allocated. However the funding allocation had to be reduced to \$60,000 (\$90,000 total project) as a result of the State Government cuts. Council will still be in a position to proceed with the works in 2002/03, however completion of the project may have to carry over to the next financial year.

The Wheatbelt South Regional Road Group is to prepare a press release condemning the State Governments actions in not honouring the State Road Funds to Local Government Agreement 2000/05, and the implications it could have on employment in small rural communities.

Another matter to note in the minutes is that the Shire of Cuballings application for Special Funding Assistance for Flood Damage Repair Works has been endorsed and forwarded to the State Advisory Committee for consideration.

#### **Reporting Officer**

Peter Naylor, Chief Executive Officer

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**That the minutes of the meeting of the Wheatbelt South Regional Road Group held on Monday 19 May 2003 be received and information noted.**

## **COUNCIL ACTION**

**Moved Cr Brown, seconded Cr Bradford that the Chief Executive Recommendations for items 5.3, 5.4 and 5.5 be adopted.**

*CARRIED 7/0*

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## 5.7 CUBALLING TOWNSCAPE COMMITTEE

### Comment

There are two specific recommendations or suggestions to Council from the Townscape Committee included within the minutes. The first relates to a proposal for the Shire to waive rates for a tidy property/road verge competition, and the second is for a garden competition.

### COUNCIL ACTION

**Moved Cr Newman, seconded Cr McKenzie that the minutes of the Cuballing Townscape Committee meeting held on Tuesday 11 March 2003 be received and information noted. Council does not support the two recommendations as contained within the minutes at this stage, however, could be prepared to support similar competitions in the future subject to the committee providing further information on how the competitions may be run.**

*CARRIED 7/0*

## 6. PETITIONS, DEPUTATIONS, PRESENTATIONS

Nil

## 7. REPORTS

### 7.1 REPORTS – FINANCE AND ADMINISTRATION

#### 7.1.1 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – JUNE 2003

V	NAME	PARTICULARS	MUNI	TRUST
8760	ATO	April 2003 BAS	8702.00	
8761	ATO	FBT Return 02/03	2932.81	
8762	I L WATTS	WALGA Meeting Travel Allowance	214.20	
8763	CAROLE BARRETT	April 2003 Newsletter	87.50	
T1793	I L WATTS	Refund of Nomination Deposit		80.00
T1794	SHIRE OF CUBALLING	Non-refundable Candidate Deposit – Nichols		80.00
T1795	L SUCCI	Refund of Nomination Deposit		80.00
T1796	T H WITTWER	Refund of Nomination Deposit		80.00
T1797	C R MCKENZIE	Refund of Nomination Deposit		80.00
T1798	D S BRADFORD	Refund of Nomination Deposit		80.00
T1799	C R HAWKSLEY	Refund of Nomination Deposit		80.00
T1800	TREES ON FARMS CONSULTING	Farm Forestry Workshop – Cuby LCDC		220.00
T1801	R D J NEWMAN	Refund of Nomination Deposit		80.00
T1802	J D BROWN	Refund of Nomination Deposit		80.00
T1803	J ROBERTSON	Refund of Nomination Deposit		80.00
8764	SALARIES & WAGES	Wages 07/05/03 – 20/05/03	27106.64	
8799	SALARIES & WAGES	Wages 07/05/03 – 20/05/03	256.83	
T1804	WA LOCAL GOVT ASSOCIATION	Contributions May 2003		4879.21
T1805	AUSTRALIAN SERVICES UNION	Deductions April 2003		30.20
T1806	AUSTRALIAN SERVICES UNION	Deductions April 2003		30.20

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8800	NGN DISTRICT EDUCATION OFF.	Vi Barham Award For Excellence Donation	100.00	
T1807	BUILDERS REGISTRATION BOARD	Building Dispute Levy April 2003		98.00
T1808	BCITF	BCITF Levy April 2003		90.40
8801	NGN AGRICULTURAL SOCIETY	Photography Award Donation	50.00	
<b>8802</b>	<b>SALARIES &amp; WAGES</b>	<b>Chq Cancelled – refer to chq 8803</b>		
8803	SALARIES & WAGES	Wages 21/05/03 – 03/06/03	19662.98	
8804	TELSTRA	Phone A/C	784.10	
8805	SEBEL FURNITURE LTD	Equipment (Chairs & Trestles)	2067.12	
8806	ATO	May 2003 BAS	8760.00	
T1809	CAVY WEST	Refund of Bond - Cuballing Hall		100.00
T1810	RURAL I.T.	Refund of Bond – Cuballing Rec Centre		100.00
8807	CUBALLING GOLF CLUB	Golf Club Subscription 2003 – P. Naylor	75.00	
8808	NGN CHAMBER OF COMMERCE	NGN Directory Page	275.00	
8809	CASH	Petty Cash Recoup	298.65	
8815	DEPT OF ENVIRONMENTAL PROTECTION	Cuby & Popo Tip New Registration Fees	672.00	
8816	ASPHALT SURFACES P/L	Supply of Coldmix	310.99	
8817	RD & RA BETTELEY	Clearing of Trees & Rocks Off Road	306.00	
8818	A BLYTH	Cutting Down of Trees	330.00	
8819	BOISE CASCADE	Stationery	346.02	
8820	BUTLER SETTINERI	Interim Audit	1650.00	
8821	COLES	Council Shopping	55.44	
8822	COLLIER KNYN & ASSOCIATES	Software Maintenance	1217.83	
8823	COURIER AUSTRALIA	Freight	368.77	
8824	CONVENTRYS	Parts & Repairs	313.52	
8825	CUBALLING TAVERN	Council Luncheon & Refreshments	481.70	
8826	CUBY ROADHOUSE	Refreshments & Gas	44.20	
8827	CY O'CONNOR COLLEGE OF TAFE	Staff Training	190.40	
8828	DEPT FOR PLANNING & INFRASTRUCTURE	Shire Vehicle Registration Fees – Fire Engine	138.30	
8829	DEPT OF CALM	Staff Clothing	34.10	
8830	R DEWS MINI EXCAVATION & EARTHWORKS	Excavate for Retaining Wall	429.00	
8831	FRANK WESTON & CO	Parts	86.90	
8832	GEOFF PERKINS' FARM MACHINE	Parts	4.24	
8833	GRT SOUTHERN ELECTRICAL SERVICES	Repairs to Lights – Shire House (Warranty)	138.60	
8834	GRT SOUTHERN FUEL SUPPLIES	Fuels & Oils	23067.87	
8835	GT RADIATOR & MACHINING	Sharpen Mulcher Blades	44.00	
8836	HAROLD MCKENZIE	Consultant Fees – Shire Landfill Sites	1108.80	
8837	JEM TRUCK SALES	Parts	200.64	
8838	KULKER PLUMBING SERVICE	Plumbing – Housing Maintenance	1933.85	
8839	LANDVISION	Shire of Cuballing Planning Advice	2143.75	
8840	MAKIT NGN HARDWARE	Cleaning Equipment – Depot	91.90	
8841	METAL ARTWORK CREATIONS	Councillor Badges	46.48	
8842	NGN AGRICULTURAL REPAIRS	Parts	243.60	
8843	NGN AUTO ELECTRICS	Parts	99.55	
8844	NGN HIRE SERVICE	Compactor Hire	80.45	
8845	PARRYS	Staff protective Clothing	104.95	
8846	PIONEER CONSTRUCTION MATERIALS	Blue Metal	5287.62	
8847	PIONEER ROAD SERVICES	Bitumen Emulsion	5146.46	
8848	ROTALOO WA	Replacement Fan – Yornaning Dam	75.30	
8849	SHIRE OF NARROGIN	Supply of Sandbags	37.40	

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8850	SHIRE OF WANDERING	CLC Expenses May 2003	630.30	
8851	SOS BUNBURY	Photocopier Charges May 2003	134.35	
8852	STAR TRACK EXPRESS	Freight	117.64	
8853	SUNNY SIGN COMPANY	Supply of Signs	638.00	
8854	TAM INTERNATION AUSTRALIA	Materials	418.00	
8855	THE PAPER COMPANY	Office Paper Supplies	272.38	
8856	TIMES PRINT	50 Hardcover History Books – Printing Costs	4483.00	
8857	RJ & PJ TOMBLESON	Gas – Yornaning Dam & Rec Centre	113.12	
8858	TOWN OF NARROGIN	Building Inspection Fees April & May 2003	3518.58	
8859	VALUER GENERALS OFFICE	UV's Rural General Revaluation 2002/03	1715.60	
8860	VINIDEX TUBEMAKERS	Supply Stormwater Pipes	722.90	
8860	WA ELECTORAL COMMISSION	Part Cost of Election Held 3 May 2003	2214.30	
8862	WESTNET	Cuballing Telecentre Access Point Charges	458.08	
	<b>ELECT TSFRS</b>			
180603	ENVIRO MONITORING SYST.	Environmental Health Service May 2003	1378.24	
	<b>CREDIT CARD TRANSACTIONS</b>			
		<b>TOTALS \$</b>	<b>135,017.95</b>	<b>6348.01</b>

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**That payment of Accounts Vouchers T1793 – T1810, 8760 – 8764, 8799 – 8809, 8815 – 8862, and Electric Transfer/s 180603 totalling \$141,365.96, as presented, be endorsed.**

**Creditors invoices processed and outstanding as at 19 June 2003 and not included in the cheque list presented to the Council meeting on 19 June 2003 total \$6,122.89.**

### **COUNCIL ACTION**

**Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.**

***CARRIED 7/0***

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7.1.2 **SHIRE OF CUBALLING FINANCIAL REPORTS AS AT 31 MAY 2003**

		<b>Annual Budget 2002/03 \$</b>	<b>Actual YTD 2002/03 \$</b>
<b>OPERATING ACTIVITIES</b>	Sch		
<b>Income</b>			
General Purpose Funding	3	7,070	504,903
Governance	4	-600	3,900
Law, Order & Public Safety	5	1,150	2,406
Health	7	950	1,035
Education and Welfare	8	0	0
Housing	9	49,500	35,771
Community Amenities	10	8,400	15,247
Recreation and Culture	11	2,080	4,336
Transport	12	21,020	14,700
Economic Services	13	8,130	22,347
Other Property and Services	14	82,000	54,481
<b>Total Operating Income</b>		<b>179,700</b>	<b>659,126</b>
<b>Expenditure</b>			
General Purpose Funding	3	-18,850	-15,434
Governance	4	-180,860	-158,883
Law, Order & Public Safety	5	-24,790	-26,021
Health	7	-11,600	-14,848
Education and Welfare	8	-1,750	-300
Housing	9	-37,230	-17,477
Community Amenities	10	-127,190	-46,155
Recreation and Culture	11	-93,900	-66,963
Transport	12	-712,010	-599,472
Economic Services	13	-84,270	-37,337
Other Property and Services	14	-80,970	-284,034
<b>Total Operating Expenditure</b>		<b>-1,373,420</b>	<b>-1,266,924</b>
<b>ADJUSTMENTS FOR CASH REPORTING REQUIREMENTS:</b>			
Depreciation (Assets Register)		521,320	457,054
Profit/Loss on Sale of Assets		-62,940	-43,614
<b>Capital Expenditure &amp; Income</b>			
Proceeds on Sale of Assets		206,000	186,976
Capital Grants and Subsidies		835,180	788,398
Land and Buildings		-245,630	-198,230
Infrastructure Assets - Roads		-544,480	-314,069
Plant and Equipment		-298,000	-157,637
Furniture and Equipment		-12,800	-12,676
Proceeds from New Loans		0	0
Loan Repayments		-26,320	-22,468
Transfer to Reserves		-183,000	-16,930
Reserves (Cash Backed)		182,800	0
Opening Funds		325,000	332,058
Less Closing Funds		-3,000	-391,415
<b>CLOSING POSITION</b>		<b>-499,590</b>	<b>-351</b>

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**BANK RECONCILIATION**

	<b><u>Municipal Fund</u></b>	<b><u>Trust Fund</u></b>	<b><u>Reserve Accts</u></b>
Opening balance	\$263,756.67	\$103,343.15	\$447,115.40
Income	\$214,479.61	\$49,772.95	\$4,783.35
	\$478,236.28	\$153,116.10	\$451,898.75
Expenditure	-\$105,775.64	-\$39,714.65	-\$0.00
<b>Closing balance</b>	<b>\$372,460.64</b>	<b>\$113,401.45</b>	<b>\$451,898.75</b>
Bank account	\$374,113.28	\$110,080.97	\$1,645.36
Investments	\$0.00	\$3,936.79	\$450,253.39
	\$374,113.28	\$114,017.76	\$451,898.75
Plus O/S deposits	\$432.05	\$200.00	\$0.00
	\$374,545.33	\$114,217.76	\$451,898.75
Less O/S cheques	-\$1,686.04	-\$816.31	-\$0.00
	\$372,859.29	\$113,401.45	\$451,898.75
Less O/S licensing	-\$170.05	-\$0.00	-\$0.00
Less O/S trust	-\$200.00		
	\$372,489.24	\$113,401.45	\$451,898.75
Adjustments	-\$28.60	-\$0.00	\$0.00
<b>Closing balance</b>	<b>\$372,460.64</b>	<b>\$113,401.45</b>	<b>\$451,898.75</b>

**SHIRE OF CUBALLING INVESTMENTS**

<b>Account Number</b>	<b>Maturity Date</b>	<b>Interest Rate</b>	<b>Fund/Account</b>		
			<b>Municipal</b>	<b>Trust</b>	<b>Reserve</b>
652250052472	21 June 2003	4.37%		\$3,936.79	\$450,253.39
			<b>\$0.00</b>	<b>\$3,936.79</b>	<b>\$450,253.39</b>

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## ROADWORKS REPORT

<b>MAINTENANCE</b>			
<b>Details</b>	<b>Job No</b>	<b>Budget \$</b>	<b>Actual YTD \$</b>
Parks and Reserves	1100.9	53,450	19,479
Road Maintenance General	1201.31	51,350	242,128
Tree Lopping/Mulching	1201.34	51,350	24,626
Town Maintenance - Cuballing	1201.35	51,350	9,114
Town Maintenance - Popanyinning	1201.36	51,350	1,520
Bitumen Patching	1201.37	51,350	15,769
Bridges & Culverts - General	1201.38	3,615	131
Bridges & Culverts - Cuballing	1201.39	3,615	0
Bridges & Culverts - Popanyinning	1201.40	3,620	0
Grading Maintenance - Winter	1201.41	79,096	50,797
Grading Maintenance - Shoulder	1201.42	79,046	2,961
Grading Maintenance - Summer	1201.43	79,048	60,007
Storm Damage	1201.44	0	39,986
Weed Control – Declared Plants	1300.1	15,970	4,665
Weed Control - Roadside	1300.3	15,970	3,291
<b>Total Maintenance</b>		<b>590,180</b>	<b>474,474</b>
<b>CONSTRUCTION</b>			
Cuballing East (RRG) – completed	1200.30	74,710	67,070
Pop West/Dowling (BS) – completed	1200.40	23,400	24,307
Bunmullg/Pop East (BS) – completed	1200.41	0	15,638
Popanyinning East (DG) – completed	1200.50	59,970	63,225
Congellin (R2R) – in progress	1200.60	59,950	16,945
Alton Street (R2R) – in progress	1200.61	39,980	24,268
Nebrikinning (R2R) – completed	1200.63	0	1,905
Bunmulling (Own) – in progress	1200.70	55,420	864
Yornaning West (Own) – completed	1200.71	49,950	56,876
Brundell Street (Own) – in progress	1200.72	52,550	29,906
Morrell Street (Own) – in progress	1200.73	52,550	12,876
<b>Total Construction</b>		<b>468,480</b>	<b>313,880</b>
<b>GRAND TOTAL</b>		<b>1,058,660</b>	<b>788,354</b>

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## RATING INFORMATION

	<b>Budget 2002/03</b>	<b>Actual 2002/03</b>
UV Rates Levied	\$391,770	\$396,308
GRV Rates Levied	\$41,370	\$41,834
UV Minimum Rates Levied	\$0	\$0
GRV Minimum Rates Levied	\$66,450	\$66,450
Interim Rates UV	\$0	\$381
Interim Rates GRV	\$0	\$518
	<b>\$499,590</b>	<b>\$505,491</b>
Rates o/s from previous years (1 July)	\$8,960	\$8,957
Rates Written Off	\$0	\$0
Discount Allowed	-\$35,000	-\$35,885
<b>Net Rates Receivable</b>	<b>\$473,550</b>	<b>\$478,563</b>
Less Rates Paid		-\$466,156
<b>RATES OUTSTANDING</b>		<b>\$12,407</b>
UV Rates as a % of total rates		79%
GRV Rates as a % of total rates		21%
Payment Discount as a % of total rates		7%
Rates Paid as a % of net rates receivable		97%
Rates Outstanding as a % of net rates		3%

### CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Financial Reports for the period ended 31 May 2003 be adopted by Council.

### COUNCIL ACTION

Moved Cr Bradford, seconded Cr Brown that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

### 7.1.3 SHIRE OF CUBALLING PRINCIPAL ACTIVITIES PLAN 2003 - 2007

#### **Background**

A Draft Principal Activities Plan for the Shire of Cuballing for period 2003 – 2007 was presented to the April 17, 2003, ordinary meeting of Council. Council resolved to advertise the Plan in accordance with the provisions of the Local Government Act 1995.

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## **Comment**

The advertisement, advising of the Principal Activity Plan, its availability for public inspection, and seeking public submissions, closing on 4 June 2003, was duly placed in the Narrogin Observer on Wednesday 23 April 2003.

At the closure of the submission period no submissions have been received. Therefore, unless there are specific changes Council would like to make, the Principal Activity Plan as presented to the April meeting can be adopted.

## **Reporting Officer**

Peter Naylor, Chief Executive Officer

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The Shire of Cuballing Principal Activity Plan for the four year period 2003 – 2007, as presented to the April 2003 ordinary meeting of Council and as advertised for public inspection on 23 April 2003, be adopted.**

## **COUNCIL ACTION**

**Moved Cr McKenzie, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

## **7.1.4 DEACONS – WHEATBELT ILUA: NEGOTIATIONS WITH STATE GOVERNMENT**

### **Background**

Correspondence received from Marcus Holmes of Deacons providing a copy of the ILUA Agreement and advising that a copy has also been sent to the State Government, State Opposition and WALGA seeking their support.

### **Comment**

The ILUA Agreement has been a joint initiative of the Western Australian Local Government Association (WALGA) Central Country Zone, Native Title Claimants and the South West Aboriginal Land & Sea Council, and has taken many years to prepare with the professional assistance of Marcus Holmes. The Agreement was presented to the recent meeting of the Central Country Zone where it was endorsed for submission to the State Government and progression to the next stage of discussion.

The Agreement is seen as an alternative process working with the Native Title Act and a tool that can help simplify and expedite all land grants within the Central Country Zone area.

### **Reporting Officer**

Peter Naylor, Chief Executive Officer

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SHIRE PRESIDENT

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The correspondence from Deacons be received and information noted, and the submission of the Indigineous Land Use Agreement to the State Government be endorsed by the Shire of Cuballing.

## **COUNCIL ACTION**

Moved Cr Bradford, seconded Cr Brown that the Chief Executive Officers recommendation be adopted.

*CARRIED 7/0*

### **7.1.5 NARROGIN CULTURAL CENTRE FEASIBILITY STUDY**

#### **Background**

Draft Report on the Narrogin Cultural Centre Feasibility Study prepared by consultants Graham Walne and Peter Alexander.

#### **Comment**

At the recent meeting of the Narrogin Regional Cultural Centre Feasibility Study Steering Committee held on Tuesday 27 May 2003 the consultants tabled the draft report on the Study, and worked through the Report with the Committee.

The consultation process in preparing the report has been quite indepth with some 81 people, local governments, State government departments and key stakeholders included in the process. In the report two alternatives have been itemised for consideration. The first option is for the construction of a new purpose built building on vacant land in Park Street, Narrogin for cost of \$16m. The second option is for the construction of a new building in Park Street to house a Library, Museum, Archive and Threatrette/meeting room, and then utilising and remodelling existing buildings within Narrogin (as further detailed hereunder) for cost of \$10m:

- Town Hall: Theatre, Gallery, Local Arts and Crafts Gallery; and
- Old Courthouse: alternative location for Local Arts and Crafts Gallery and Visitor Information Centre.

There are several Conclusions drawn throughout the Report, however possibly the most interesting to Council maybe Conclusion 11 which discusses potential funding fort the project and lists the surrounding Shires, including Cuballing, that can be approached. It is not proposed that the project will commence until the 2008/09 financial year and therefore Council has some time before this will become an issue.

A copy of the draft Report will be tabled at the Council meeting, any Councillor specifically requiring a copy please advise.

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## **Reporting Officer**

Peter Naylor, Chief Executive Officer

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The Narrogin Cultural Centre Feasibility Study Draft Report be received and information noted.**

**The Shire of Cuballing acknowledges that there may be the need for development of a Regional Cultural Centre in Narrogin in the future, however, is not prepared at the present time to commit to providing financial assistance for such a project.**

### **COUNCIL ACTION**

**Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

## **7.1.6 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – NEW STRUCTURE FOR CRIME PREVENTION IN WA**

### **Background**

Correspondence received from the WA Local Government Association (WALGA) on the forum held on 17 May 2003 to discuss issues on the proposed New Structure for Crime Prevention in WA.

### **Comment**

WALGA have provided a copy of the Report prepared from the Crime Prevention Forum and also a copy of the Premiers address. Copies of both these documents will be tabled at the Council meeting, any Councillor specifically requiring a copy please advise.

WALGA, in a submission to the forum, presented a number of concerns to be addressed, including:

- Decision making power and control of resources within the proposed structure;
- Full costing and identification of adequate resourcing for the proposed enhanced role for Local Government in the proposed new structure;
- Amendments to information sharing protocols and regulated legislation to protect all relevant officers as well as the public good; and
- Clarification on the definition, role and boundaries applicable to the proposed crime preventative structure referred to in the draft.

The outcomes from the Forum were being considered by the WALGA State Council meeting on 4 June 2003. Councillor Watts may be able to provide Council with further information at the meeting.

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## **Reporting Officer**

Peter Naylor, Chief Executive Officer

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The correspondence from the Western Australian Local Government Association on the New Structure for Crime Prevention in WA Forum be received and information noted.**

### **COUNCIL ACTION**

**Resolved that the Chief Executive Officers Recommendation be adopted.**

## **7.1.7 OFFICE OF THE PUBLIC SECTOR STANDARDS COMMISSIONER – PUBLIC INTEREST DISCLOSURE BILL 2002**

### **Background**

Correspondence received from the Office of the Public Sector Standards Commissioner advising that the Public Interest Disclosure Bill 2002 has recently been passed by Parliament. The purpose of the legislation is to facilitate the disclosure of public interest information and to provide protection for both those who make disclosures and those about whom disclosures are made.

### **Comment**

The letter covers three areas for the implementation of the new Act:

- Invitation to a breakfast launch of the new Act, Code and Guidelines by the Hon Attorney General on 26 June 2003;  
*I don't know that attending this launch will be of great benefit and it may be more appropriate to wait until a copy of the legislation is available to determine what training might be required.*
- Council input into the drafting of a code of conduct and integrity guidelines on internal procedures to follow when public interest disclosures are received;  
*Does Council have any specific matters they would like included in the code of conduct and integrity guidelines?*
- The appointment of a designated officer for the Shire of Cuballing to receive public interest disclosures;  
*I recommend that Council appoint the Chief Executive Officer to this role.*

## **Reporting Officer**

Peter Naylor, Chief Executive Officer

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The correspondence from the Office of the Public Sector Standards Commissioner be received and information noted.

The Chief Executive Officer be appointed as the designated person to receive public interest disclosures for the Shire of Cuballing.

## **COUNCIL ACTION**

Moved Cr Bradford, seconded Cr Wittwer that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

### **7.1.8 FIRE AND EMERGENCY SERVICES AUTHORITY (FESA) OF WA – EMERGENCY SERVICES LEVY 2003/04**

#### **Background**

Two items of correspondence received from FESA in relation to the new Emergency Services Levy (ESL) to be introduced on 1 July 2003.

#### **Comment**

1. The first item details the proposed rates to be utilised for raising the levy and the amount it is anticipated will be raised within the Shire of Cuballing

The whole of the Shire of Cuballing has been assessed as being in ESL Category 5, which has a fixed charge of \$30 per rate assessment. It is anticipated this will levy a total amount of \$22,590 from 753 rates notices issued. The interpretation of this still needs to be clarified and is being followed up. The concern is that where Council may rate a property or properties as one although separate valuations are provided by the Valuer Generals Office (VGO), FESA may expect an additional levy to be imposed in accordance with the valuations issued as they have received their information on rateable properties from the VGO. Technically this is correct as Council is obliged to use the valuations as provided by the VGO, however in some instances has tried to provide rate relief by contiguously rating properties in the same ownership and being used as a single land parcel. Should FESA and the VGO pursue their current line of thinking we will have to levy additional rates notices for approximately 30 properties to raise the required ESL.

2. The second letter is in relation to allocation of operating and capital funds by FESA to individual local governments.

The Shire of Cuballing has been allocated operating funds of \$18,750 for the 2003/04 financial year in accordance with the proposed budget submitted to FESA. Council was however not successful in obtaining capital for the erection of a new fire station in Cuballing. Capital funds allocated to this Shire in ensuing years, beyond 2003/04, are:

- 2004/05: Refurbished 3.4 Urban Appliance for Cuballing;
- 2005/06: Fast Attack Unit for Cuballing;

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- 2006/07: Refurbished 3.4 Rural Appliance for Popanyinning; and
- 2007/08: Fast Attack Unit for Popanyinning.

This five year plan is indicative only and will be subject to annual assessment by the grants committee in accordance submissions being made. Councils submission did also include the erection of fire sheds at Cuballing and Popanyinning and this will be followed up.

The Chief Executive Officer informed the meeting that additional correspondence has been received from FESA providing indicative advice that the Shire of Cuballing will be paid an ESL administrative fee of \$4,500.00 in 2003/04.

### **Reporting Officer**

Peter Naylor, Chief Executive Officer

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The correspondence from the Fire and Emergency Services Authority of WA pertaining to the Emergency Services Levy and allocation of Operating and Capital Funds raised by the Levy be received and information noted.

### **COUNCIL ACTION**

**Moved Cr Newman, seconded Cr Hawksley that the correspondence from the Fire and Emergency Services Authority of WA pertaining to the Emergency Services Levy, allocation of Operating and Capital Funds raised by the Levy and indicative advice of ESL commission be received and information noted.**

*CARRIED 7/0*

## **7.1.9 EQUAL EMPLOYMENT MANAGEMENT PLAN**

### **Background**

In accordance with the provisions (section 145) of the Equal Opportunity Act 1984, each Local Government is required to prepare and implement an equal employment opportunity management plan in order to achieve the objectives of the Act.

### **Comment**

Accordingly an Equal Employment Management Plan has been prepared for the Shire of Cuballing and circulated with the Council Meeting Agenda.

### **Reporting Officer**

Peter Naylor, Chief Executive Officer

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The Equal Employment Management Plan as circulated and presented to the Council meeting be adopted for the Shire of Cuballing.

### **COUNCIL ACTION**

Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

## **7.1.10 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – LOCAL GOVERNMENT WEEK 2003**

### **Background**

Correspondence received from the WA Local Government Association (WALGA) pertaining to Local Government Week 2003, and requesting Council to advise of its voting delegates for the 2003 Annual General Meetings of WALGA and CSCA.

### **Comment**

Council is entitled to register two voting delegates at each of the WALGA and CSCA Annual General Meetings. Each delegate is able to exercise one vote at each of the AGM's. Proxy voting is available. At last years conference Councillors Wittwer and Newman were registered as the voting delegates, however given Councils previous consideration to only the Shire President and Chief Executive Officer attending this years conference, Councillor Watts will have to be registered as the only delegate. This is of course unless Council wishes that Councillor McKenzie attends the conference as a newly elected Councillor. Councillor McKenzie could also then be registered to attend the Elected Members Development Sessions during the conference.

As mentioned earlier Council has discussed that not all Councillors attend the Local Government Week Conference in 2003 and that a tour of the Great Southern and South West be organised in lieu. A proposed schedule/itinerary has previously been provided to Council and from recent comments it appears to be satisfactory. If the tour is to proceed then Council needs to make a decision on the date of the tour to enable suitable arrangements to be made. It is proposed that the trip be undertaken towards the end of August following Local Government Week and prior to the onset of the harvest period. A copy of the proposed itinerary is again circulated for Councillors information and comment.

### **Reporting Officer**

Peter Naylor, Chief Executive Officer

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

That Councillors Watts and McKenzie be registered as the voting delegates for the Shire of Cuballing at the Western Australian Local Government Association and Country Shire Councils Association Annual General Meetings to be held on Sunday 3 August 2003.

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The Council of the Shire of Cuballing undertake a tour of the Great Southern and South West in accordance with the proposed itinerary presented, from Thursday 28 August 2003 to Saturday 30 August 2003, inclusive, and that the Chief Executive Officer commence making necessary arrangements.

### **COUNCIL ACTION**

**Moved Cr Wittwer, seconded Cr Bradford that Councillors Watts and McKenzie be registered as the voting delegates for the Shire of Cuballing at the Western Australian Local Government Association and Country Shire Councils Association Annual General Meetings to be held on Sunday 3 August 2003.**

*CARRIED 7/0*

**Moved Cr Brown, seconded Cr Newman that the Council of the Shire of Cuballing undertake a tour of the Great Southern and South West in accordance with the proposed itinerary presented, from Thursday 28 August 2003 to Saturday 30 August 2003, inclusive, and that the Chief Executive Officer commence making necessary arrangements.**

*CARRIED 7/0*

#### **7.1.11 SHIRE OF CUBALLING BUDGET 2003/04 FINANCIAL YEAR**

Discussions on this item deferred until later in the meeting.

#### **7.2 REPORTS – WORKS**

##### **7.2.1 ACTING WORKS SUPERVISORS REPORT**

###### **WORKS SUPERVISOR**

Alex Richardson is currently on four weeks annual leave and Bruce Brennan has taken on the role of Acting Work Supervisor during this period. Bruce has very capably handled the extra responsibility and appears to have thoroughly enjoyed the opportunity.

###### **BRUNDELL AND MORRELL STREETS**

Unfortunately the bitumen sealing of these two streets was not completed due to inclement weather conditions. The sealing will now be deferred until next financial year and suitable allocation will be included in the roadworks budget.

###### **STORM DAMAGE**

Works have been carried out on most of the areas badly affected by the storms in February/March. A Grant Application has been submitted under the Main Roads WA Flood Damage Assistance program seeking financial assistance to repair the damaged culverts (2) on Williams Road. These works have been costed and included on the draft budget for Council consideration.

###### **WASTE OIL FACILITY**

The Waste Oil Facility has been installed on site at Yornaning, however there are still some minor works to be done prior to using the facility.

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## **ROADSIGNS**

Signs are being monitored on a regular basis and along with guideposts being replaced and erected where necessary. Bitumen patching is also being done as required and as manpower allows.

## **PLANT AND EQUIPMENT**

All items of plant and equipment are being serviced and maintained as required.

## **PRIVATE WORKS**

Private Works are being done as the need arises and only when the time permits. When requested to undertake private works we request they try to get an outside contractor if possible so that Council is not competing with local contractors who have established their business for these specific purposes.

Private works invoices for the month of May have been issued for the value of \$4,904.

## **BUS SHELTERS**

The installation of the bus shelters in Cuballing (2) and Popanyinning (1) is now complete and all works finalised in accordance with the Department for Planning and Infrastructure Policy to enable grant funds to be claimed.

## **Reporting Officers**

Peter Naylor, Chief Executive Officer  
Bruce Brennan, Acting Works Supervisor

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**That the Acting Works Supervisors Report be received and information noted.**

## **COUNCIL ACTION**

**Moved Cr McKenzie, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

### **7.2.2 ELLA K MAESEPP ASSESSMENT – YORNANING DAM**

#### **Background**

Councillor Wittwer has perused the Report/Assessment prepared by Miss Ella Maesepp on the Yornaning Dam and recommends that Council notes the Conclusion to the Report (Chapter 7), copy of which is in the Council Meeting Agenda.

#### **Comment**

The Report prepared by Miss Maesepp is very thorough and provides an analysis of the Yornaning Dam between a similar report prepared in 1992 and now. It does appear that following the considerable work that was done by Council and the community to improve the

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quality of the dam in 1994, the dam is again in need of significant works. The recommendations listed by Miss Maesepp in item 7.3 of the Conclusion are quite detailed and can provide Council with the basis to commence works as are required.

It may be appropriate for Council to refer the report to the Yornaning Dam Committee for their information and comment.

### **Reporting Officer**

Peter Naylor, Chief Executive Officer

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The Report on Yornaning Dam prepared by Miss Ella K Maesepp, in particular Chapter 7, Conclusion, be received and information noted.

A letter be forwarded to Miss Maesepp congratulating her on the content of the report and thanking her for providing Council with a copy.

The Report be forwarded to the Yornaning Dam Committee requesting their comment on the recommendations included in the Conclusion of the Report and other comments they would like to offer.

### **COUNCIL ACTION**

**Moved Cr Brown, seconded Cr Wittwer that a letter be forwarded to Miss Ella Maesepp congratulating her on content of the Yornaning Dam report and thanking her for providing Council with a copy. Miss Maesepp be invited to attend the July 2003 ordinary meeting of Council to address members on the report, in particular section 7.3 “Future Recommendations”.**

*CARRIED 7/0*

### **7.2.3 ROADWISE – TRANSPORTABLE RADAR SPEED DISPLAY**

#### **Background**

Letter received from RoadWise in respect to the purchase of a Transportable Radar Speed Display.

#### **Comment**

The Narrogin RoadWise Committee has applied through the Community Road Safety Grant Program for the purchase of a Transportable Radar Speed Display, otherwise known as a Courtesy Speed Sign. The Display can be located in an area that is notorious for speeding traffic and provide an indication to motorists of the correct speed and the speed they are travelling. Research has indicated that the Displays are extremely effective.

The request is for the Shire of Cuballing to form a regional group of six (6) Councils that will own the Display and pay for annual registration and maintenance costs, estimated at \$100 per Council. The purchase price should be covered by the Grant.

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## **Reporting Officer**

Peter Naylor, Chief Executive Officer

### **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The Shire of Cuballing supports the Grant Application for purchase of a Transportable Radar Speed Display and is willing to join with a group of Councils to own the Display on a regional basis and contribute towards the annual registration and maintenance costs of the machine. Shire of Cuballing support is on the basis that the five other Councils participate in the project or the matter will have to be resubmitted to Council for further consideration.**

### **COUNCIL ACTION**

**Moved Cr Bradford, seconded Cr Brown that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

#### **7.2.4 WESTNETRAIL – SURPLUS TWO WAY RADIO ANTENNAE**

##### **Background**

Local complaints received in relation to the now disused antennae situated on Westrail land to the south of the former Railway Cottage owned by Ms Carole Barrett.

##### **Comment**

I have contacted Westnetrail in respect to the complaints received and they advise that the antennae has not be used for some time and there is no perceived requirement in the future.

The local complainants have requested that the antennae be removed, however at the most recent meeting of the Bush Fire Advisory Committee concern was expressed at the quality of the two way radio reception in the south western pocket of the Shire. The Shires radio repeater is situated in the north eastern sector and perhaps a repeater in Cuballing may help overcome the problems. The antennae and associated infrastructure would need to be tested for safety and reliability before consideration to this. Another possibility could be that Council offers to remove the antennae in return for the equipment and it be reinstated with a repeater in an area south west of Cuballing. This would remove the alleged eyesore from the townsite.

Westnetrail have indicated they may be open to either option and have requested Council write a letter to open further communications.

Council discussion and comment is invited.

## **Reporting Officer**

Peter Naylor, Chief Executive Officer

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The Shire of Cuballing requests Westnetrail to remove the old antennae and associated infrastructure.

## **COUNCIL ACTION**

**Moved Cr Newman, seconded Cr Hawksley that the Shire of Cuballing investigates with the Fire and Emergency Services Authority and Westnetrail the possibility of installing a two way radio repeater on the disused antenna in Cuballing as a means to improving the coverage of the bush fire radio network within the Cuballing district.**

*CARRIED 7/0*

### **7.2.5 HOTHAM CATCHMENT GROUP AND SHIRE OF WANDERING – COMMUNITY LAND CARE COORDINATOR POSITION**

#### **Background**

Correspondence received from the Hotham Catchment Group and the Shire of Wandering in relation to the Community Land Care Coordinators position.

#### **Comment**

Report from the Hotham Catchment Group on the current status of the Land Care position and future funding to continue the position beyond 30 December 2003.

The Shire of Wandering has provided a budget for the position for the 2003/04 Financial Year. This includes purchase of a 4x4 crew cab vehicle. This has been taken into account when preparing the Shire of Cuballing Draft Budget.

Councillor Wittwer may be able to provide Council with further information.

The CEO informed the meeting of additional correspondence and amended budget received from the Shire of Wandering as result of a meeting of the Hotham Catchment Group held on Monday 16 June 2003.

#### **Reporting Officer**

Peter Naylor, Chief Executive officer

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The correspondence and budget provided by the Hotham Catchment Group and Shire of Wandering for the continuation of the Hotham Catchment Group Community Land Care Coordinators position in the 2003/04 Financial Year, be received and information noted and endorsed.**

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## **COUNCIL ACTION**

Moved Cr Wittwer, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

*CARRIED 6/1*

Resolved that information pertaining to the functions of the Community Landcare Coordinator be included in the Shire of Cuballing Newsletter.

### **7.3 REPORTS – BUILDING**

#### **7.3.1 BUILDING SURVEYORS REPORT**

**Summary:**

There were 3 building applications for the month of MAY. Councils Building Surveyor has issued building licenses for these proposals as all the information required has been supplied.

**Comment:**

Listed below are the application details of the proposed structure.

<b>Approval Date</b>	<b>Lic No</b>	<b>Name &amp; Address of Owner</b>	<b>Name &amp; Address of Contractor. If owner-builder please indicate</b>	<b>Structure</b>	<b>Situation of Building Lot or Street No &amp; Town or Suburb</b>
13-5-03	36/02.03	DK & MJ FERRELL PO BOX 146 CUBALLING 6311	O/B	SHED	LOT 292 BRUNDELL ST CUBALLING
13-5-03	37/02.03	C SUTHELAND L97 107 BULLARA ST CUBALLING	AW HODGE PO BOX 115 CUBALLING	SHED	LOT 107 BULLARA ST CUBALLING
21-5-03	39/02.03	D BARBER LOT 289 BEESTON ST CUBALLING	McDOUGAL WELDMENTS LOT 398 AUSTRAL ST CUBALLING	SHED	LOT 289 BEESTON ST CUBALLING

**Consultation:**

Nil.

**Statutory Environment:**

Nil.

**Policy Implication:**

Nil.

**Financial Implications:**

Nil.

**Strategic Implications:**

Nil.

**Reporting Officer**

Darryle Baxter, Building Surveyor

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## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**That the Building Surveyors Report be received and information noted.**

## **COUNCIL ACTION**

**Moved Cr Bradford, seconded Cr Brown that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

## **7.4 REPORTS – HEALTH**

### **7.4.1 ENVIRONMENTAL HEALTH OFFICERS REPORT**

#### **PURPOSE**

To advise Council of Environmental Health inspections that have been carried out in the District.

#### **REPORT**

The following inspections have been carried out during the month of May 2003.

#### **Food Premises**

- (i) Cuballing Roadhouse – Great Southern Highway, Cuballing  
Premises found to be operating within legislative requirements.

#### **Rubbish Tips**

- (i) Cuballing Rubbish Tip  
Wind blown litter around site.  
*Action required – 1. Rubbish needs to be covered on a more regular basis.  
2. Pick up windblown litter in bush around site.*
- (ii) Popanyinning Rubbish Tip  
Site found to operating within legislative requirements.

The rubbish tips should be inspected monthly by the local Fire Control Officer to assess compliance with bushfire safety requirements.

#### **On-site Effluent Disposal**

- (i) Lot 278 Dungog Street, Cuballing  
Inspection of proposed on-site effluent disposal system.
- (ii) Loc 6291 West Popanyinning Road, Popanyinning  
Inspection of proposed on-site effluent disposal system.

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## **CORPORATE PLAN/POLICY IMPLICATIONS**

Nil.

## **FINANCIAL/BUDGET IMPLICATIONS**

None anticipated.

### **Reporting Officer**

Maurice Walsh, Environmental Health Officer

## **CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

**The Environmental Health Officers Report be received and information noted.**

## **COUNCIL ACTION**

**Moved Cr Brown, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.**

*CARRIED 7/0*

## **7.5 REPORTS – TOWN PLANNING**

### **7.5.1 LANDVISION – SHIRE OF CUBALLING DRAFT TOWN PLANNING SCHEME 2 AND LOCAL PLANNING STRATEGY**

#### **Background**

Correspondence from Councils Town Planning Consultant, Trevor Moran (Landvision) advising of modifications to the draft Shire of Cuballing Town Planning Scheme #2 and Local Planning Strategy as a result of a meeting with Judi Bell from the Department for Planning and Infrastructure.

#### **Comment**

Mr Moran attended the March 2003 meeting of Council and discussed with Council many of the modifications required. He has now provided Council with modified copies of the draft Town Planning Scheme #2 and Local Planning Strategy based on those discussions. Copies of the two modified documents are circulated with the Council Meeting Agenda.

Mr Moran advises that the modified copies are for Council information only at this stage until such time as a formal response on the Draft Documents has been received from the Minister for Planning and Infrastructure.

In relation to the fees and charges information included in Mr Moran's letter provision has been included in the 2003/04 draft budget for completion of the Town Planning Scheme and Local Planning Strategy, and Landvisions Town Planning Services.

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**Reporting Officer**

Peter Naylor, Chief Executive Officer

**CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

The correspondence from Landvision, including the modified copies of the draft Shire of Cuballing Town Planning Scheme #2 and Local Planning Strategy, be received and information noted.

**COUNCIL ACTION**

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

*CARRIED 7/0*

**7.1.11 SHIRE OF CUBALLING BUDGET 2003/04 FINANCIAL YEAR**

**Background**

Circulated with the Council Meeting Agenda is a Draft Budget, and associated supporting documentation, for the 2003/04 Financial Year.

**Comment**

It is not proposed, nor possible to adopt the draft budget at today's meeting. It is an opportunity for Council to peruse and give consideration to the various items that have been included and to determine what cuts can be made if considered necessary to do so. Discussions also need to be had on a possible rate increase, if required, and the continuation of the levying of differential rates. Ministerial approval again has to be obtained and advertising prepared.

As indicated in the covering letter with the draft budget documentation, at this stage there is a budget deficit, however a surplus figure from 2002/03 still has to be included and adjustments to rate income and grant allocations from the Local Government Grants Commission. All of these amounts will be known closer to the close of the current financial year.

Council worked through the draft budget and associated information, as circulated and presented to the meeting, for the 2003/04 financial year.

**Reporting Officer**

Peter Naylor, Chief Executive Officer

**CHIEF EXECUTIVE OFFICERS RECOMMENDATION**

That the Shire of Cuballing continues to levy Differential Rates for the 2003/04 Financial Year, and that an advertisement be prepared and Ministerial approval sought.

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A Budget be prepared for the Shire of Cuballing for the 2003/04 Financial Year based on a rate increase of 3.4%, which is equal to the Consumer price Index for the twelve month period ending 31 March 2003.

### **COUNCIL ACTION**

#### **Council resolved;**

- A two to three year project be considered for inclusion on the budget for the upgrading of Nebrikinning Road. Funds may have to be reallocated from Pauley and Wardering Roads in 2003/04. It was noted that Nebrikinning Road has become a link road for trucks carting hay from the south western portion of the Shire and surrounding areas, and this has created a dangerous situation given that it is a school bus route.
- Roadworks for improvements to Stratherne Road to be included on the 2003/04 budget at the expense of Bunmulling Road. Council acknowledged that the works on Stratherne Road to be a priority.
- Changeover of the Front End Loader to be deferred to the 2004/05 financial year.
- Schedule 7 item 73.1.12 to be deleted.
- Schedule 7 item 73.1.18 to be deleted.
- Schedule 9 item 91.1.167 to be reduced from \$10,000 to \$8,000.
- Schedule 12 item 122.1.550 to be reduced from \$30,000 to \$25,000.
- Rates modelling for 2003/04 to be prepared with increase of 3.4% to 4%.

5.15 pm Cr Bradford departed the meeting.

- Schedule 4 item 40.1.7 Councillors Meeting Attendance Fees to increase to \$100 per Council meeting.

#### **8. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

#### **9. OTHER URGENT BUSINESS**

Nil

#### **10. CLOSURE OF MEETING**

There being no further business the Shire President declared the meeting closed at 5.45 pm.

**CONFIRMED AS A TRUE RECORD OF PROCEEDINGS ON \_\_\_\_\_**

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**PRESIDENT**

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