



SHIRE OF CUBALLING

**ORDINARY COUNCIL MEETING
HELD ON THURSDAY 15 MAY 2003**

MINUTES

SHIRE PRESIDENT

DATE

SHIRE OF CUBALLING

COUNCIL MEETING THURSDAY 15 MAY 2003

AGENDA

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ORDINARY COUNCIL MEETING MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF CUBALLING HELD IN THE COUNCIL CHAMBERS, CAMPBELL STREET, CUBALLING ON THURSDAY 15 MAY 2003

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President welcomed Councillors, declared the meeting open at 2.00 pm.

2. RECORD OF ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE

ATTENDANCE

President I L Watts

Cr J D Brown

Cr C R McKenzie

Cr T H Wittwer

Chief Executive Officer P T Naylor

Deputy President D S Bradford

Cr C R Hawksley

Cr R D J Newman

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3. ELECTION OF SHIRE PRESIDENT AND DEPUTY SHIRE PRESIDENT

The election of Shire President and Deputy Shire President was performed at a Special Meeting of Council prior to the commencement of the Ordinary Council Meeting.

Cr Watts was elected unopposed to the position of Shire President for the two year period 2003 to 2005, and Cr Bradford was elected unopposed to the position of Deputy Shire President for the same period.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. MINUTES

6.1 CONFIRMATION OF 17 APRIL 2003 MEETING OF COUNCIL

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the minutes (as circulated) of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 17 April 2003 be confirmed.

COUNCIL ACTION

Moved Cr Wittwer, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

**6.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
CENTRAL COUNTRY ZONE**

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the minutes of the meeting of the Western Australian Local Government Association Central Country Zone held in Wagin on Friday 28 March 2003 be received and information noted.

The Shire of Cuballing endorses the proposal as detailed in item 4.2 of the minutes of the Central Country Zone meeting held in Wagin on Friday 28 March 2003, and agrees to contribute amount of \$420.00 per year over the next two financial years.

COUNCIL ACTION

Moved Cr Wittwer, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

6.3 NARROGIN & DISTRICTS TOURIST BUREAU

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the minutes of the meeting of the Narrogin & Districts Tourist Bureau held on Wednesday 16 April 2003 be received and information noted

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

6.4 CENTRAL SOUTH TOURISM ASSOCIATION (INC)

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the minutes of the meeting of the Central South Tourism Association (Inc) held in Williams on Tuesday 22 April 2003 be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

7. PETITIONS, DEPUTATIONS, PRESENTATIONS

Nil

8. REPORTS

8.1 REPORTS – FINANCE AND ADMINISTRATION

8.1.1 LIST OF ACCOUNTS SUBMITTED FOR COUNCIL APPROVAL AND PAYMENT – MAY 2003

| V | NAME | PARTICULARS | MUNI | TRUST |
|-------------|------------------------------|---------------------------------------|----------|---------|
| 8694 | SALARIES & WAGES | Wages 090403-220403 | 19745.77 | |
| 8695 | CUBY ROADHOUSE | Refreshments | 76.80 | |
| 8747 | DOLA | Maps | 281.60 | |
| 8748 | PIONEE CONSTRUCTION | Blue Metal | 413.42 | |
| 8749 | TELSTRA | Phone Accounts | 851.25 | |
| 8750 | WA LOCAL GOVT ASSOC | Advertising | 385.51 | |
| T1783 | BUILDERS REGISTRATION BOARD | February Bldg Dispute Levy | | 147.00 |
| T1784 | BUILDERS REGISTRATION BOARD | March Bldg Dispute Levy | | 24.50 |
| T1785 | BLDG & CONST. INDUSTRY TRAIN | February BCITF Levy | | 154.23 |
| T1786 | BLDG & CONST.INDUSTRY TRAIN | March BCITF Levy | | 183.00 |
| 8751 | WATER CORPORATION | Water A/C – Various | 3999.60 | |
| T1787 | C.A.L.M. | Wyonning Creek – Seedlings | | 3435.50 |
| T1788 | WA LOCAL GOVT SUPER | April 2003 Super Contributions | | 4471.65 |
| T1789 | NARROGIN MOTEL | Social Club Function | | 759.50 |
| 8752 | LN & NL PAGE | Reimburse Bldg Licence O/Pay | 5.00 | |
| 8753 | DEPT TSPT | CEO Vehicle Licensing Costs | 273.25 | |
| 8754 | DEVON SETTLEMENTS | Chq Cancelled – Refer Chq 8755 | | |
| 8755 | DEVON SETTLEMENTS | Refund O/Paid Rates(Ashton) | 88.84 | |
| 8756 | PETTY CASH | Petty Cash Recoup | 245.05 | |
| 8757 | CASH | Election Expenses | 795.50 | |
| T1790 | DON ALEXANDER | Upp Hoth. Resilience Seedlings | | 588.00 |
| T1791 | RA SPRIGG | Upp Hoth. Resilience Seedlings | | 980.00 |
| 8758 | SALARIES & WAGES | Wages 230403-060503 | 21783.58 | |
| 8759 | CLASSIC IT SUPPORT | Computer Equipment | 2750.00 | |
| T1792 | W SHAW | Refund Of Hall Bond | | 100.00 |
| 8765 | A CLASS DISPLAYS | Office Equipment | 210.32 | |
| 8766 | BEAUREPAIRS | Tyre Repairs | 386.29 | |
| 8767 | BILL & BILLS HOT BREAD SHOP | Anzac Day Refreshments | 16.20 | |

| | | | |
|--------|---------------------------|--------------------------------|--------------------------|
| 8768 | CENTRAL SOUTH TOURISM | 2003-04 Membership Fee | 360.00 |
| 8769 | COLES SUPERMARKET | Refreshments | 218.78 |
| 8770 | CORPORATE EXPRESS | Depot Staff Room – Lockers | 1089.00 |
| 8771 | COURIER AUSTRALIA | Freight | 12.23 |
| 8772 | DOLA | Valuation Charges | 40.00 |
| 8773 | DUGALD FERGUSON | Parts | 378.10 |
| 8774 | EDWARDS MOTORS | CEO Vehicle Equipment | 475.50 |
| 8775 | INGERSLEY ELECTRICAL | Rec Centre Maintenance | 22.00 |
| 8776 | MAKIT NARROGIN | Parts | 131.40 |
| | HARDWARE | | |
| 8777 | NGN BEARING SERVICE | Parts | 198.04 |
| 8778 | NGN LIQUID WASTE DISPOSAL | Depot – Septic Cleaning | 144.75 |
| 8779 | NGN OBSERVER | Advertising | 194.48 |
| 8780 | NGN SHOE REPAIRS | Key Cutting – Cuby Hall | 10.00 |
| 8781 | PIONEER CONSTRUCTION | Blue Metal | 1265.57 |
| 8782 | PIONEER ROAD SERVICES | Bitumen Emulsion | 7771.76 |
| 8783 | REINFORCED CONCRETE PIPES | Road Drainage – Pipes | 8575.60 |
| 8784 | RURAL IT | Computer Repairs | 62.70 |
| 8785 | SANITAIRE INDUSTRIAL | Hall Maintenance | 214.50 |
| | HYGIENE | | |
| 8786 | SHIRE OF NARROGIN | Bitumen Emulsion | 1287.00 |
| 8787 | SHIRE OF WANDERING | CLC Officer Contribution | 657.36 |
| 8788 | SOS BUNBURY | Office Equip. Maintenance | 109.81 |
| 8789 | STAR TRACK EXPRESS | Freight Costs | 26.44 |
| 8790 | SUNNY SIGN COMPANY | Road Maintenance – Signs | 350.90 |
| 8791 | TELSTRA | Telephone Costs | 32.70 |
| 8792 | THE ENCHANTED FLORIST | Anzac Day Wreath | 55.00 |
| 8793 | THOMPSON ELECTRICAL | Housing Maintenance | 487.58 |
| 8794 | VINIDEX TUBEMAKERS | Culvert Construction | 1031.32 |
| 8795 | WESTERN POWER | Electricity A/C – Various | 1712.90 |
| 8796 | WESTNET | Internet Costs | 330.00 |
| 8797 | WESTRAC EQUIPMENT | Vehicle Parts | 1316.39 |
| 8798 | WREN OIL | Waste Oil Facilities Equipment | 9752.05 |
| | ELECT TSFRS | | |
| 140503 | ENVIRO MONITORING | April 2003 - Health Services | 1491.61 |
| | SYSTEMS | | |
| | CREDIT CARD | | |
| | TRANSACTIONS | | |
| 300403 | MIDLAND BRICK | Bus Shelters – Flooring | 1971.22 |
| | | Totals \$ | 94084.67 10843.38 |

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That payment of Accounts Vouchers 8694-8695, 8747-8759, 8765-8798, T1783-T1792, Electric Transfer/s 140503 and Credit Card Transaction/s 300403, totalling \$104,928.05, as presented, be endorsed.

Creditors invoices processed and outstanding as at 15 May 2003 and not included in the cheque list presented to the Council meeting on 15 May 2003 total \$37,006.94.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.2 SHIRE OF CUBALLING FINANCIAL REPORTS AS AT 30 APRIL 2003

| | | Annual Budget 2002/03 \$ | Actual YTD 2002/03 \$ |
|---|------------|---|--|
| OPERATING ACTIVITIES | Sch | | |
| Income | | | |
| General Purpose Funding | 3 | 7,070 | 504,875 |
| Governance | 4 | -600 | 3,638 |
| Law, Order & Public Safety | 5 | 1,150 | 1,908 |
| Health | 7 | 950 | 1,035 |
| Education and Welfare | 8 | 0 | 0 |
| Housing | 9 | 49,500 | 35,771 |
| Community Amenities | 10 | 8,400 | 14,281 |
| Recreation and Culture | 11 | 2,080 | 4,226 |
| Transport | 12 | 21,020 | 12,892 |
| Economic Services | 13 | 8,130 | 21,883 |
| Other Property and Services | 14 | 82,000 | 48,068 |
| Total Operating Income | | 179,700 | 648,577 |
| Expenditure | | | |
| General Purpose Funding | 3 | -18,850 | -11,513 |
| Governance | 4 | -180,860 | -158,020 |
| Law, Order & Public Safety | 5 | -24,790 | -24,951 |
| Health | 7 | -11,600 | -13,492 |
| Education and Welfare | 8 | -1,750 | -100 |
| Housing | 9 | -37,230 | -14,367 |
| Community Amenities | 10 | -127,190 | -36,988 |
| Recreation and Culture | 11 | -93,900 | -62,609 |
| Transport | 12 | -712,010 | -552,498 |
| Economic Services | 13 | -84,270 | -34,032 |
| Other Property and Services | 14 | -80,970 | -259,589 |
| Total Operating Expenditure | | -1,373,420 | -1,168,159 |
| ADJUSTMENTS FOR CASH REPORTING REQUIREMENTS: | | | |
| Depreciation (Assets Register) | | 521,320 | 411,937 |
| Profit/Loss on Sale of Assets | | -62,940 | -42,386 |
| Capital Expenditure & Income | | | |
| Proceeds on Sale of Assets | | 206,000 | 157,030 |
| Capital Grants and Subsidies | | 835,180 | 622,303 |
| Land and Buildings | | -245,630 | -188,374 |
| Infrastructure Assets - Roads | | -544,480 | -283,507 |
| Plant and Equipment | | -298,000 | -127,693 |
| Furniture and Equipment | | -12,800 | -10,176 |
| Proceeds from New Loans | | 0 | 0 |
| Loan Repayments | | -26,320 | -22,468 |
| Transfer to Reserves | | -183,000 | -16,918 |
| Reserves (Cash Backed) | | 182,800 | 0 |
| Opening Funds | | 325,000 | 332,058 |
| Less Closing Funds | | -3,000 | -312,601 |
| CLOSING POSITION | | -499,590 | -377 |

BANK RECONCILIATION

| | <u>Municipal Fund</u> | <u>Trust Fund</u> | <u>Reserve Accts</u> |
|------------------------|------------------------------|--------------------------|-----------------------------|
| Opening balance | \$399,885.80 | \$99,326.16 | \$447,115.40 |
| Income | \$21,763.58 | \$66,869.58 | \$4,783.35 |
| | \$421,649.38 | \$166,243.94 | \$451,898.75 |
| Expenditure | -\$157,892.71 | -\$56,905.79 | -\$0.00 |
| Closing balance | \$263,756.67 | \$109,338.15 | \$451,898.75 |
| | | | |
| Bank account | \$270,381.47 | \$112,642.32 | \$1,645.36 |
| Investments | \$0.00 | \$3,936.79 | \$450,253.39 |
| | \$270,381.47 | \$116,579.11 | \$451,898.75 |
| Plus O/S deposits | \$2,519.40 | \$0.00 | \$0.00 |
| | \$272,900.87 | \$116,579.11 | \$451,898.75 |
| Less O/S cheques | -\$7,062.70 | -\$7,240.96 | -\$0.00 |
| | \$265,838.17 | \$109,338.15 | \$451,898.75 |
| Less O/S licensing | -\$2,052.90 | -\$0.00 | -\$0.00 |
| | \$263,785.27 | \$109,338.15 | \$451,898.75 |
| Adjustments | -\$28.60 | -\$0.00 | \$0.00 |
| Closing balance | \$263,756.67 | \$109,338.15 | \$451,898.75 |

SHIRE OF CUBALLING INVESTMENTS

| Account Number | Maturity Date | Interest Rate | Fund/Account | | |
|---------------------------|--------------------------|--------------------------|---------------------|-------------------|---------------------|
| | | | Municipal | Trust | Reserve |
| 652250052472 | 21 June 2003 | 4.37% | \$0.00 | \$3,936.79 | \$450,253.39 |
| | | | \$0.00 | \$3,936.79 | \$450,253.39 |

ROADWORKS REPORT

| MAINTENANCE | | | |
|-------------------------------------|---------------|----------------------|--------------------------|
| Details | Job No | Budget \$ | Actual YTD \$ |
| Parks and Reserves | 1100.9 | 53,450 | 18,563 |
| Road Maintenance General | 1201.31 | 51,350 | 231,417 |
| Tree Lopping/Mulching | 1201.34 | 51,350 | 24,626 |
| Town Maintenance - Cuballing | 1201.35 | 51,350 | 8,814 |
| Town Maintenance - Popanyinning | 1201.36 | 51,350 | 1,520 |
| Bitumen Patching | 1201.37 | 51,350 | 15,486 |
| Bridges & Culverts - General | 1201.38 | 3,615 | 131 |
| Bridges & Culverts - Cuballing | 1201.39 | 3,615 | 0 |
| Bridges & Culverts - Popanyinning | 1201.40 | 3,620 | 0 |
| Grading Maintenance - Winter | 1201.41 | 79,096 | 50,797 |
| Grading Maintenance - Shoulder | 1201.42 | 79,046 | 230 |
| Grading Maintenance - Summer | 1201.43 | 79,048 | 50,080 |
| Storm Damage | 1201.44 | 0 | 29,573 |
| Weed Control – Declared Plants | 1300.1 | 15,970 | 4,665 |
| Weed Control - Roadside | 1300.3 | 15,970 | 3,291 |
| Total Maintenance | | 590,180 | 439,193 |
| CONSTRUCTION | | | |
| Cuballing East (RRG) – completed | 1200.30 | 74,710 | 67,070 |
| Pop West/Dowling (BS) – completed | 1200.40 | 23,400 | 24,273 |
| Bunmullg/Pop East (BS) – completed | 1200.41 | 0 | 15,638 |
| Popanyinning East (DG) – completed | 1200.50 | 59,970 | 63,225 |
| Congellin (R2R) – in progress | 1200.60 | 59,950 | 16,945 |
| Alton Street (R2R) – in progress | 1200.61 | 39,980 | 19,590 |
| Nebrikinning (R2R) – completed | 1200.63 | 0 | 1,905 |
| Bunmulling (Own) – not commenced | 1200.70 | 55,420 | 864 |
| Yornaning West (Own) – completed | 1200.71 | 49,950 | 56,876 |
| Brundell Street (Own) – in progress | 1200.72 | 52,550 | 0 |
| Morrell Street (Own) – in progress | 1200.73 | 52,550 | 0 |
| Total Construction | | 468,480 | 266,386 |
| GRAND TOTAL | | 1,058,660 | 705,579 |

RATING INFORMATION

| | Budget 2002/03 | Actual 2002/03 |
|---|---------------------------|---------------------------|
| UV Rates Levied | \$391,770 | \$396,308 |
| GRV Rates Levied | \$41,370 | \$41,834 |
| UV Minimum Rates Levied | \$0 | \$0 |
| GRV Minimum Rates Levied | \$66,450 | \$66,450 |
| Interim Rates UV | \$0 | \$381 |
| Interim Rates GRV | \$0 | \$518 |
| | \$499,590 | \$505,491 |
| Rates o/s from previous years (1 July) | \$8,960 | \$8,957 |
| Rates Written Off | \$0 | \$0 |
| Discount Allowed | -\$35,000 | -\$35,885 |
| Net Rates Receivable | \$473,550 | \$478,563 |
| | | |
| Less Rates Paid | | -\$466,013 |
| RATES OUTSTANDING | | \$12,550 |
| | | |
| UV Rates as a % of total rates | | 79% |
| GRV Rates as a % of total rates | | 21% |
| Payment Discount as a % of total rates | | 7% |
| Rates Paid as a % of net rates receivable | | 97% |
| Rates Outstanding as a % of net rates | | 3% |

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Financial Reports for the period ended 30 April 2003 be adopted by Council.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.3 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – BANNERS IN THE TERRACE

Background

Letter received from the WA Local Government Association inviting Councils to enter a Banner in the Local Government Week 2003 Banners in the Terrace Competition.

Comment

Council has in the past entered a banner for display in the Terraces during Local Government Week and as part of the Banners Competition. This year a banner has been painted by the Cuballing Art Group titled “Year of Fresh Water”. The banner will be available for perusal at the Council meeting.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing enters the banner painted by the Cuballing Art Group and titled “Year of Fresh Water” in the Local Government Week 2003 Banners in the Terrace Competition.

COUNCIL ACTION

Moved Cr Wittwer, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.4 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – CENTRAL REGISTRY FOR LICENSED DOGS

Background

Letter received from the WA Local Government Association (WALGA) advising that as a result of comments raised during the recent Review of the Dog Act, consideration is being given to establishing a Central Registry for Licensed Dogs in Western Australia.

Comment

The proposal specifically relates to two questions which were included in the Dog Act Review discussion paper:

- Should a central authority be established to undertake the registration of all dogs in Western Australia? And
- Should a single database be established for the storing and manipulation of all information relating to dog registrations in Western Australia?

A central agency has been established in New South Wales and they control all dog licensing and recording in that state.

Taking the responsibility of dog licensing from local governments will be another task that the State Government is removing the local areas. I believe the responsibility should remain with the local government, however I also believe that a central database for recording all information relating to a specific dog could be a good idea. If a dog has a history of attacks or other indiscretions having available a database with a full record of the dogs details could help ensure that the dog does not repeat and cause problems in its new environment.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing does not support the establishment of a Central Registry for Licensed Dogs in Western Australia, however does support the establishment of a database to record details relating to all licensed dogs.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.5 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – PROPOSAL FOR A LOCAL GOVERNMENT DISCIPLINARY TRIBUNAL

Background

Correspondence received from the WA Local Government Association (WALGA) in relation to the development of a framework to address improper behaviour by Local Governments.

Comment

Over recent years local government has been subject to a number of enquiries. In many instances the enquiry has been instigated without sufficient background research and has cost the State or local government hundreds of thousands of dollars.

On occasions the Department of Local Government has been required to investigate complaints, many of which could have been handled internally or by the local government industry itself.

There has been a call to reduce the involvement of the department and to have the industry, to a degree, regulate and control its own actions. The Western Australian Local Government Association has been working towards establishing a Local Government Disciplinary Tribunal and has produced two Bulletins, to date, to keep Councils informed of the progress.

The Chief Executive Officer presented to the meeting as a late item Bulletin No 3 issued by WALGA on this matter.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence received from the Western Australian Local Government Association on the Proposal to form a Local Government Disciplinary Tribunal be received and information noted.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.6 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – SHIRE OF CUBALLING , NEW COUNCIL WEBSITE

Background

Correspondence received from the WA Local Government Association (WALGA) in relation to the new Shire of Cuballing Website developed as part of the Linking Councils and Communities (LCC) Program.

Comment

Council staff, in particular Narelle Bishop, have been working closely with the LCC Program staff on the development of the new Website. The site is formatted differently from the one previously prepared for Council by Samantha Reynolds (nee Weston) and her sister, however contains all relevant information pertaining to Councils operations including minutes of Council meetings.

The website address is: www.cuballing.wa.gov.au

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letter from the Western Australian Local Government Association in relation to the Shire of Cuballing's new Website be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.1.7 OFFICE OF THE ELECTORAL DISTRIBUTION COMMISSIONERS – STATE ELECTORAL BOUNDARY DISTRIBUTION 2003

Background

Correspondence received from the Office of the Electoral Distribution Commissioners advising that their proposal is for the Shire of Cuballing to be included in the revised electoral district of Avon and not within the Wagin district as requested by Council.

Comment

Council at the February 2003 meeting resolved to put a submission to the Electoral Commission requesting to stay within the Wagin Electorate because of Cuballings community of interest with Narrogin as opposed to Northam for the Avon Electorate. The Electoral Distribution Commissioners however have not adhered to Councils request. The letter explains that this was due to population pressures elsewhere in the Agricultural Region.

Objections can be lodged to the Electoral Distribution Commissioners proposal by 5.00 pm on Tuesday 3 June 2003. Objections must be in writing, signed by the objector, and should give a concise and explicit statement of the reason for the objection and any relevant facts on which it is based.

Given that Council has previously put in a letter of submission requesting to remain in the Wagin Electorate and it has been overlooked I don't think it would be worthwhile putting in a further submission.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence from the Office of the Electoral Distribution Commissioners on the State Electoral Boundary Distribution 2003 be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.1.8 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – LOCAL GOVERNMENT SUBSCRIPTION SERVICES FOR 2003/04

Background

Letter and supporting documentation received from the WA Local Government Association (WALGA) inviting Council to renew its membership with WALGA and its various support services in 2003/04.

Comment

Council has been a member of WALGA and the former WA Municipal Association for a number of years and I believe they provide Council staff with excellent service and advice over the course of the year.

The subscription for Council to renew its membership with WALGA for 2003/04 is \$4,133 plus GST as compared to the subscription fee of \$4,317 plus GST in 2002/03.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing renews its membership with the Western Australian Local Government Association and relevant subscriber based services for 2003/04.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.9 NARROGIN DISTRICT EDUCATION OFFICE – VI BARHAM AWARD FOR EXCELLENCE

Background

Letter received from the Narrogin District Education Office requesting Council consideration to making a financial donation to support the Vi Barham Award for Excellence for 2003.

Comment

The Vi Barham Award for Excellence provides a scholarship of \$1,500 to further the education of a selected year seven student from the district and aims to have a major impact on education in the Upper Great Southern Region. Council has made a financial contribution of \$75 to the Award for the past two years.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing makes a financial contribution of \$100 to the Vi Barham Award for Excellence for 2003.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.1.10 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – WALGA, CSCA AND LGA ANNUAL GENERAL MEETINGS

Background

Correspondence received from the WA Local Government Association (WALGA) on the submission of agenda items for the Annual General Meetings of the Association, and statutory Annual General Meetings of Country Shire Councils Association and Local Government Association.

Comment

The deadline for submission of agenda items is Friday 13 June 2003.

Does Council have any issues they would like raised?

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the letter from the Western Australian Local Government Association be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.1.11 SHIRE OF CUBALLING COMMITTEES AND COUNCILLOR DELEGATES TO COMMUNITY COMMITTEES AND/OR SERVICES

In previous years following the Local Government Elections, Council has elected representation to various Council Committees, namely Finance, Halls, Works and Housing, and elected a Councillor to a particular Portfolio in accordance with the Local Government Program titles.

As Council Committees do not meet separately and all matters for consideration, especially now the new housing project has been completed, I recommend that the Committee representation be as follows:

- **Finance Committee**

All Councillors be appointed to this Committee

- **Works Committee**

All Councillors be appointed to this Committee

- **Plant/Machinery Committee**

Councillors Bradford, Newman and Wittwer.

- **Halls Committee**

Cuballing Hall: Councillors Brown, Hawksley and Newman
Yornaning Hall: Councillors Bradford and Wittwer
Popanyinning Hall: Councillors McKenzie and Watts

- **Housing Committee**

The Housing Committee be disbanded

In addition to this, rather than have Councillors elected to represent separate Portfolios as in the past, I request Council to consider electing a Delegate and Proxy Delegate to various Community Committees and/or Services. An example follows:

| Committee/Service | Delegate | Proxy Delegate |
|--------------------------------|-----------------|-----------------------|
| Agriculture WA | Cr Newman | Cr Wittwer |
| Bush Fire Advisory | Cr Hawksley | Cr McKenzie |
| Dryandra Woodlands | Cr Bradford | Cr Hawksley |
| Education (School Awards, etc) | Cr Brown | Cr Bradford |
| Emergency Management | Cr Brown | Cr Hawksley |

| | | |
|-----------------------------------|-------------|--------------------|
| Essential Government Services | Cr Hawksley | Cr McKenzie |
| Landcare (LCDC) | Cr Wittwer | Cr Newman |
| Popanyinning Progress Association | Cr McKenzie | Cr Watts |
| RoadWise | Cr Watts | Cr Hawksley |
| Tourism | Cr Brown | Cr McKenzie |
| Townscape | Cr Newman | Cr's Brown & Watts |
| Yornaning Dam | Cr Wittwer | Cr Newman |

This is just an example and by no means a finite list and can be amended by Council as required. If Council is in agreement to this type of delegation there may be other committees/services that can be added.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Brown that Council appoints Committee representation and Councillor Portfolios for the two year period 2003 to 2005, as follows:

- **Finance Committee**

All Councillors be appointed to this Committee

- **Works Committee**

All Councillors be appointed to this Committee

- **Plant/Machinery Committee**

Councillors Bradford, Newman and Wittwer.

- **Halls Committee**

Cuballing Hall: Councillors Brown, Hawksley and Newman

Yornaning Hall: Councillors Bradford and Wittwer

Popanyinning Hall: Councillors McKenzie and Watts

- **Housing Committee**

The Housing Committee be disbanded

| Committee/Service | Delegate | Proxy Delegate |
|--|--------------------|-------------------------------|
| Agriculture WA | Cr Newman | Cr Wittwer |
| Bush Fire Advisory | Cr Hawksley | Cr McKenzie |
| Dryandra Woodlands | Cr Bradford | Cr Hawksley |
| Education (School Awards, etc) | Cr Brown | Cr Bradford |
| Emergency Management | Cr Brown | Cr Hawksley |
| Essential Government Services | Cr Hawksley | Cr McKenzie |
| Landcare (LCDC) | Cr Wittwer | Cr Newman |
| Popanyinning Progress Association | Cr McKenzie | Cr Watts |
| RoadWise | Cr Watts | Cr Hawksley |
| Tourism | Cr Brown | Cr McKenzie |
| Townscape | Cr Newman | Cr's Brown & Watts |
| Yornaning Dam | Cr Wittwer | Cr Newman |

CARRIED 7/0

8.2 REPORTS – WORKS

8.2.1 WORKS SUPERVISORS REPORT

ALTON STREET

Bitumen resealing and widening works have been completed on this road. In addition the car park adjacent to the Cuballing Tavern has been bitumen sealed. It is also planned to install a 1.8 metre asphalt path along the eastern side of the road and carpark for the full length of the street. This work will be completed when other similar works are being done in the district.

BRUNDELL AND MORRELL STREETS

Construction works are underway on these two streets. Drainage has been installed and gravel carted. Bitumen sealing should be completed on Thursday 15 May 2003.

STORM DAMAGE

Works to remedy the storm damage were initially concentrated on School bus routes. The balance of the works will and is being carried out as time permits. A sand slurry, which is a mixture of sand with 8% cement, has been put along the discharge side of the damaged floodway on Pennys Road. This will ensure that there is less chance of a wash out in future.

WASTE OIL FACILITY

The Waste Oil Facility has been collected from the Wren Oil site in Busselton and will be installed at Yornaning adjacent to the Drum Muster compound in the near future (as time permits).

ROADSIGNS

Signs are being monitored on a regular basis and along with guideposts being replaced and erected where necessary. Bitumen patching is also being done as required and as manpower allows. Additional Advisory signage has been placed at Popanyinning to warn motorists entering on the Popanyinning West Road that they are approaching a major intersection as well as the railway crossing.

PLANT AND EQUIPMENT

All items of plant and equipment are being serviced and maintained as required.

PRIVATE WORKS

Private Works are being done as the need arises and only when the time permits. When requested to undertake private works we request they try to get an outside contractor if possible so that Council is not competing with local contractors who have established their business for these specific purposes.

Private works invoices for the month of April have been issued for the value of \$2,133.50.

BUDGET PREPARATION 2003/04

I have commenced preparing roadworks (construction and maintenance) budget figures for 2003/04.

ANNUAL LEAVE

I will be clearing four (4) weeks annual leave commencing on Monday 19 May 2003.

Reporting Officer

Alex Richardson, Works Supervisor

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the Works Supervisors Report be received and information noted.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Newman that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.2.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – ROAD RAGE CAMPAIGN CONTINUES

Background

Further correspondence received from the WA Local Government Association in relation to the Road Rage Campaign which is fighting to have the State Governments pre election promise to continue with agreed levels of funding for local roads honoured when handing down the States 2003/04 Budget.

Comment

It is expected that when the State Government hands down its Budget for 2003/04 on Thursday 8 May 2003, funding for local roads will be reduced by \$18m. This is in complete contrast to a commitment made by the Labor Government (when in opposition) to the WA Municipal Association in a letter on 10 January 2001. In that letter it was stated that the Labor Party has agreed that the funding commitments made to local government under the State Road Funds to Local Government Agreement 2000/2005 will be honoured by a Labor Government.

Council at the April 2003 meeting resolved to lobby this matter with the Member for Wagin. This has been done and I will continue to do so, however I don't know whether it will have much effect once the State Budget has been handed down.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence from the Western Australian Local Government Association on the Road Rage Campaign be received and information noted.

The Shire of Cuballing continue to lobby with the Member for Wagin in relation to the reduction in allocation of road funding to Local Governments in the State Governments Budget for 2003/04.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.3 REPORTS – BUILDING

8.3.1 BUILDING SURVEYORS REPORT

Summary:

There were 5 building applications for the month of April. Councils Building Surveyor has issued building licenses as this proposal as all the information required has supplied.

Comment:

Listed below are the application details of the proposed structure.

| Approval Date | Lic No | Name & Address of Owner | Name & Address of Contractor. If owner-builder please indicate | Structure | Situation of Building Lot or Street No & Town or Suburb |
|----------------------|---------------|--|---|-------------------|--|
| 9-4-03 | 31/02.03 | B OSBONE 108 WANDERING ROAD CUBALLING | A W HODGE PO BOX 115 CUBALLING | SHED EXTENSION | LOT 108 WANDERING RD CUBALLING |
| 9-4-03 | 32/02.03 | LN & NL PAGE LOT 63 TEAKWOOD CLS LAKE CLIFTON 6215 | O/B | SHED | LOT 3340 BUNMULLING RD POPANYINNING |
| 15-4-03 | 33/02.03 | K & J EVANS 59 KELVIN ROAD WATLE GROVE 6107 | O/B | SHED | LOT 89 BEESTON STREET CUBALLING |
| 15-4-03 | 34/02.03 | DAVID BUCKLE LOT 357 FORREST ST CUBALLING | O/B | SHED | LOT 357 FORREST ROAD CUBALLING |
| 17-4-03 | 35/02.03 | DARREN FRANKLLYN PO BOX 1093 NARROGIN | O/B | VERANDAH | LOT 392 CARTON ST CUBALLING |

Consultation:

Nil.

Statutory Environment:

Nil.

Policy Implication:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

Reporting Officer

Darryle Baxter, Building Surveyor

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the Building Surveyors Report be received and information noted.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.4 REPORTS – HEALTH

8.4.1 ENVIRONMENTAL HEALTH OFFICERS REPORT

PURPOSE

To advise Council of Environmental Health inspections that have been carried out in the District.

REPORT

The following inspections have been carried out during the month of April 2003.

Rubbish Tips

- (i) Popanyinning Rubbish Tip
Windblown litter around site.
*Action required – 1. Rubbish needs to be covered on a more regular basis.
2. Pick up windblown litter in bush around site.*

- (ii) Cuballing Rubbish Tip
Windblown litter around site.
*Action required – 1. Rubbish needs to be covered on a more regular basis.
2. Pick up windblown litter in bush around site.*

The rubbish tips should be inspected monthly by the local Fire Control Officer to assess compliance with bushfire safety requirements.

Illegal Dwelling

- (i) Lot 88 Hotham Street, Popanyinning
Inspection of property – property vacant.

On-site Effluent Disposal

- (i) Lot 10432 Great Eastern Highway, Popanyinning
Inspection of proposed on-site effluent disposal system.

- (ii) Loc 6291 West Popanyinning Road, Popanyinning
Inspection of proposed on-site effluent disposal system.

- (iii) Lot 123 Corrie Street, Cuballing
Inspection of proposed on-site effluent disposal system.

CORPORATE PLAN/POLICY IMPLICATIONS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

None anticipated.

Reporting Officer

Maurice Walsh, Environmental Health Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Environmental Health Officers Report be received and information noted.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Bradford that the Chief Executive Officers Recommendation be adopted.

CARRIED 7/0

8.4.2 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – PROPOSED PROSTITUTION CONTROL BILL 2003

Background

Correspondence received from the WA Local Government Association (WALGA) on the proposed Prostitution Bill 2003.

Comment

The State Government in 2002 released a proposed Prostitution Control Bill and as a result of public submissions received the proposed legislation has been redrafted and introduced into Parliament as the proposed Prostitution Control Bill 2003.

The objectives of the draft legislation are to:

- Safeguard public health and community safety against the effects of prostitution;
- Make provisions for the welfare, occupational safety and health and work conditions of prostitutes;
- Introduce control measures to enable Local Government to regulate and control the location of brothels and prostitution agencies;
- Protect children and vulnerable persons from exploitation;
- Initiate controls over the management and ownership of premises to deter organised crime; and
- Provide for the regulation of advertising relating to the prostitution industry.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence from the Western Australian Local Government Association on the Proposed Prostitution Control Bill 2003 be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.4.3 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – COUNTRY HEALTH SERVICES REVIEW

Background

Correspondence received from the WA Local Government Association (WALGA) in relation to the Review conducted on Country Health Services in Western Australia.

Comment

A copy of the Report from the Country Health Services Review has been circulated with the meeting agenda.

Whilst there are no specific Health Services provided within the Shire of Cuballing it is essential that Council is aware of proposed changes to Country Health Services as a result of the Review.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence from the Western Australian Local Government Association on the Country Health Services Review, and the Country Health Services Review Report, be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.4.4 COMMONWEALTH DEPARTMENT OF HEALTH AND AGEING AND DEPARTMENT OF AGRICULTURE – INVITATION TO COMMENT ON THE DRAFT GENE TECHNOLOGY (RECOGNITION OF DESIGNATED AREAS) PRINCIPLE 2003

Background

Correspondence received from both the Commonwealth Department of Health and Ageing and the Department of Agriculture inviting Council to comment on the draft Gene Technology (Recognition of Designated Areas) Principle 2003.

Comment

As I have stated to Council when this matter has been previously raised I do not believe I have the professional expertise to make a recommendation on this subject and therefore will need to be guided by Council.

The supporting information provided by the two departments has been circulated with the meeting agenda for Council information.

In the document titled “Draft Regulatory Impact Statement, Policy Principle to Recognise GM/Non-GM Designated Areas” pages 6 – 14, the two options are discussed in detail and should provide sufficient information for Council to provide a comment, if necessary.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

Nil

COUNCIL ACTION

Resolved that the correspondence from the Commonwealth Department of Health and Ageing, and the Department of Agriculture on the draft Gene Technology (Recognition of Designated Areas) Principle 2003, be received and information noted.

8.4.5 PLUMBERS LICENSING BOARD – STATEWIDE COMPLIANCE AND INSPECTION REGIME

Background

Letter and Position Paper received from the Plumbers Licensing Board in relation to a proposal to establish a compliance and inspection regime for the plumbing industry.

Comment

The Plumbers Licensing Board is committed to ensuring that plumbing work in Western Australia is only carried out by competent and qualified plumbers and that all plumbing systems are of the highest integrity. To achieve this the Board is proposing to establish a statewide compliance and inspection regime for the plumbing industry.

The Position Paper will be tabled at the Council meeting.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letter and Position Paper from the Plumbers Licensing Board on the proposal to establish a statewide compliance and inspection regime for the plumbing industry in Western Australia be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officers Recommendation be adopted.

8.4.6 WASTE MANAGEMENT PLAN FOR SHIRE OF CUBALLING

Background

This issue was presented to the April 2003 meeting of Council where it was resolved to request Mr McKenzie to provide a brief report to Council based on his recent on site inspections of the Cuballing and Popanyinning Waste Management Landfill Refuse Sites.

Comment

Mr McKenzie agreed to provide Council with a report and this was received and presented to the Council meeting.

The comments made by Mr McKenzie are pertinent to the operations of the two Waste Sites and provides a simple process to be undertaken by Council to bring them up to an acceptable Standard. It is important that Council gives due consideration to works that needs to be carried out at the Sites over the next twelve months to improve the standard and perhaps it is time for Council to start working and/or consulting with the community over the next year with a view to operating managed Landfill Waste Management Sites at Cuballing and Popanyinning commencing 1 July 2004.

Reporting Officer

Peter Naylor, Chief Executive Officer

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Waste Management Report provided by Waste Management Consultant, Mr Harold McKenzie be received and information noted.

Council to give due consideration to making a suitable financial allocation when adopting the 2003/04 Budget for works to be undertaken at the Cuballing and Popanyinning Waste Management Landfill Sites, based on the McKenzie Report, to bring them up to an acceptable operating standard.

Council commences working and consulting with the residents of the Shire over the next twelve months with a view to introducing managed waste Management sites with restricted operating hours commencing 1 July 2004, and the possible introduction of a Refuse Collection Service.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Newman that:

- **The Waste Management Report provided by Waste Management Consultant, Mr Harold McKenzie be received and information noted;**
- **Council to give due consideration to making a suitable financial allocation when adopting the 2003/04 Budget for works to be undertaken at the Cuballing and Popanyinning Waste Management Landfill Sites, based on the McKenzie Report, to bring them up to an acceptable operating standard;**
- **Council commences working and consulting with the residents of the Shire over the next twelve months with a view to introducing managed Waste Management**

sites with restricted operating hours commencing 1 July 2004, and the possible introduction of a Refuse Collection Service; and

- Council commences the process of looking at a long term strategy for Waste Management within the Shire (ie one central site, or development of a regional site).

CARRIED 7/0

8.5 REPORTS – TOWN PLANNING

Nil.

9. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. OTHER URGENT BUSINESS

10.1 MAIN ROADS WA – GREAT SOUTHERN HIGHWAY SPEED LIMIT THROUGH THE CUBALLING TOWNSITE

The Chief Executive Officer informed Council of a recent on site meeting in Cuballing with Jeff Anderson, Regional Manager Main Roads WA Wheatbelt South, and Glenn MacLeod, representing the Police Department, to discuss the speed limit along the Great Southern Highway through Cuballing.

The discussions have proven very fruitful and Council is in receipt of a proposal from Main Roads to reduce the speed limit from 80 kmh to 70 kmh for portion of the distance.

The proposal is as follows:

- Northern entrance

Erect new 90 kmh signage at the town boundary and replace the existing 80 kmh sign adjacent to Lot C32 (Freeman) with a 70 kmh sign; and

- Southern entrance

Replace the existing 80 kmh advisory signage with 90 kmh signs and erect new 70 kmh signage adjacent to the “welcome to Cuballing” signs immediately south of the Darcy Street entrance from the highway.

All existing 80 kmh signage will be removed.

COUNCIL ACTION

Moved Cr Brown, seconded Cr Newman that the Main Roads WA proposal to effectively reduce the speed limit along the Great Southern Highway through Cuballing from 80 kmh to 70 kmh be endorsed.

CARRIED 7/0

10.2 OTHER GENERAL BUSINESS

- Cr Hawksley informed the meeting of a complaint he has received from Mrs Julie Ashworth on the poor condition of Nebrikinning Road.
- Cr Hawksley recommended that Council further pursue a proposed tour of the Great Southern and South West as previously discussed at Council.
- Cr Wittwer to liaise with Councils Works Supervisor on the operation of the bypass gate at Yornaning Dam.

11. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at 4.17 pm.

CONFIRMED AS A TRUE RECORD OF PROCEEDINGS ON _____

PRESIDENT