



SHIRE OF CUBALLING

ORDINARY COUNCIL MEETING
HELD ON THURSDAY 17 OCTOBER
2002

MINUTES

SHIRE OF CUBALLING
ORDINARY COUNCIL MEETING
THURSDAY 17 OCTOBER 2002

MINUTES

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ORDINARY COUNCIL MEETING MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF CUBALLING HELD IN THE COUNCIL CHAMBERS, CAMPBELL STREET, CUBALLING ON THURSDAY 17 OCTOBER 2002

1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

President welcomed Councillors, declared meeting open 10.05 am.

2. **RECORD OF ATTENDANCE, APOLOGIES, LEAVE OF ABSENCE**

ATTENDANCE

President I L Watts

Deputy President D S Bradford (to 2.45 pm)

Cr T H Wittwer

Cr R J Newman

Cr C R Hawksley

Chief Executive Officer P T Naylor

APOLOGIES

Nil

LEAVE OF ABSENCE

Cr C J Browne

Cr J D Brown

3. **PUBLIC QUESTION TIME**

Nil

4. **APPLICATION FOR LEAVE OF ABSENCE**

Nil

5. **MINUTES - CONFIRMATION OF 19 SEPTEMBER 2002 MEETING MINUTES**

Moved Cr Bradford, seconded Cr Newman that the minutes of the ordinary meeting of the Shire of Cuballing held in the Council Chambers on 19 September 2002 be confirmed.

CARRIED 5/0

6. **PETITIONS, DEPUTATIONS, PRESENTATIONS**

Nil

7. **REPORTS OF OFFICERS**

7.1 **CHIEF EXECUTIVE OFFICER**

7.1.1 ACCOUNTS FOR PAYMENT

| V | NAME | PARTICULARS | MUNI | TRUST |
|--------------|---------------------------------|--------------------------------------|----------|----------|
| WP413 | LIONS DRYANDRA WOODLAND VILLAGE | Accommodation – Tree Planters | | 4684.00 |
| WP414 | NIBBLES | Cater – WPGC Meeting Luncheon | | 150.00 |
| WP415 | SHIRE OF WILLIAMS | Hall Hire – WPGC Meeting | | 34.10 |
| WP416 | DWARDA DOWNS | Fencing | | 792.00 |
| WP417 | DUMBARI ENTERPRISES | Contract Tree Planting | | 11414.28 |
| WP418 | WILLIAMS PRIMARY SCHOOL P&C | Contract Tree Planting | | 7164.00 |
| WP419 | NIGHTINGALE CHORALE | Contract Tree Planting | | 2568.40 |
| WP420 | DRYANDRA RUGBY UNION CLUB | Contract Tree Planting | | 1945.28 |
| WP421 | WICKEPIN LIONS CLUB | Tree Planter Hire | | 50.00 |
| 8353 | HEALTH DEPARTMENT | Septic System App. – Yornaning Dam | 35.00 | |
| 8354 | AN & AE SANDS | Sundry Debtor Reimbursement | 4.00 | |
| 8355 | WA LOCAL GOVT SUPER PLAN | Salary Sacrifice | 2000.00 | |
| 8356 | DEPARTMENT OF TRANSPORT | New Registration – CNO & CN157 | 341.70 | |
| T1718 | CASH | Social Club Lotto | | 100.00 |
| T1719 | WA LOCAL GOVT SUPER PLAN | Super Contributions September 02 | | 4274.16 |
| 8357 | NARROGIN TOYOTA | Changeover CN0 & CN157 | 28600.00 | |
| T1720 | AUSTRALIAN SERVICES UNION | ASU Contributions September 02 | | 30.20 |
| T1721 | KM & LH SEXTON | U/H Landscape Resilience Project | 2858.40 | |
| T1722 | MR B. HENDERSON | Refund of Monies Held in Trust | | 145.31 |
| T1723 | M. HUGHES | Better Water Management | | 750.00 |
| T1724 | LG GRAHAM & CO | Better Water Management | | 2600.00 |
| T1725 | CLOVEROAKS P/L | U/H Landscape Resilience Project | | 4008.00 |
| 8358 | JUDITH MCDUGALL | New CEO House Expenses | 10772.74 | |
| 8359 | SALARIES & WAGES | Wages 11/09/02 – 24/09/02 | 20704.67 | |
| 8360 | DEPT OF INDUSTRY & TECHNOLOGY | Reissue of Cancelled Chq 8310 | 64.69 | |
| WP422 | NGN AGRICULTURAL COLLEGE | Fencing | | 1122.00 |
| WP423 | WARRENING GULLY FARM | Fencing | | 1320.00 |
| WP424 | GLENORCHY GRAZING CO | Fencing | | 1716.00 |
| WP425 | NGN PLANT NURSERY | Seedlings | | 2555.49 |
| WP426 | TEMPLE FARM TRADING CO P/L | Works Manager Wages & Op Costs | | 7291.04 |
| WP427 | AUBREY FOWLER & CO | Fencing | | 3432.00 |
| WP428 | JL & MC WHITELY | Fencing | | 528.00 |
| WP429 | GNARING PASTORAL CO | Fencing | | 2640.00 |
| WP430 | TIMBARRA TRADING TRUST | Fencing | | 990.00 |
| WP431 | WILLIAMS FOOTBALL CLUB | Contract Tree Planting | | 5340.72 |
| WP432 | NGN TENNIS CLUB | Contract Tree Planting | | 9232.58 |
| WP433 | NGN AGRICULTURAL COLLEGE | Mallees | | 4158.00 |
| WP435 | NGN PLANT NURSERY | Seedlings | | 6872.93 |
| WP436 | WELLDON BEEF | Fencing | | 1320.00 |
| WP437 | JENNAMARTIN GRAZING CO | Fencing | | 3234.00 |
| WP438 | SHIRE OF CUBALLING | Reimbursement of Admin Costs | | 6574.27 |
| T1726 | WILLIAM J YOUNG | Cancelled – refer to chq 8361 | | |
| 8361 | WILLIAM J. YOUNG | Refund of overpayment | 5.00 | |
| T1727 | MELCHIORRE FARMS | Better Water Management | | 1625.00 |
| 8362 | LYN HENDRY | Cuby Caption Competition Winner | 50.00 | |
| 8363 | JUDY HEMPESELL | Popo Caption Competition Winner | 50.00 | |
| 8364 | ATO | September 02 BAS | 3523.00 | |
| 8365 | SALARIES & WAGES | Wages 25/09/02 – 08/10/02 | 20603.17 | |
| WP439 | NAIBILLI FARMING CO | Fencing | | 990.00 |
| WP440 | SANTIAGO P/L | Mallees | | 1925.00 |
| WP441 | APEX CLUB OF PINGELLY | Contract Tree Planting | | 4609.20 |
| 8366 | ANZ SECURITIES DEPARTMENT | Lot 121, Popanyinning – Fees | 165.00 | |
| T1731 | PETER GEORGE | U/H Landscape Resilience Project | | 3120.00 |
| 8371 | BOISE CASCADE OFFICE PRODUCTS | Stationery | 50.70 | |

| | | | | |
|--------|----------------------------------|--|------------------|------------------|
| 8372 | CENTRAL COUNTRY ZONE | Subscription 02-03 | 660.00 | |
| 8373 | COLES | Council Shopping | 113.01 | |
| 8374 | COLLIER KNYN & ASSOCIATES | Software Maintenance | 1127.64 | |
| 8375 | COURIER AUSTRALIA | Freight | 13.55 | |
| 8376 | CUBALLING ROADHOUSE | Refreshments | 17.70 | |
| 8377 | DE NEEFE SIGNS | Cuballing Fridge Magnets | 357.50 | |
| 8378 | DOLA | Amendment of Ward Boundaries | 259.60 | |
| 8379 | DEPT OF TRANSPORT | Renewal of MVL – PN4249 | 53.00 | |
| 8380 | DUGALD FERGUSON MACHINERY P/L | Parts | 37.40 | |
| 8381 | EDWARDS MOTORS P/L | Parts & Repairs | 119.75 | |
| 8382 | GREAT SOUTHERN FUEL SUPPLIES | Fuels & Oils | 4649.55 | |
| 8383 | JASOL AUSTRALIA | Materials | 171.11 | |
| 8384 | MANSELL P/L | Consultancy Fees | 660.00 | |
| 8385 | MCDUGALL WELDMENTS | Parts | 130.21 | |
| 8386 | NGN AUTO ELECTRICS | Parts | 52.75 | |
| 8387 | NGN BEARING SERVICE | Parts | 24.46 | |
| 8388 | NGN HARDWARE & BUILDING SUPPLIES | Parts & Materials | 42.40 | |
| 8389 | PH & KE GOW LICENSED SURVEYORS | Road Surveys | 990.00 | |
| 8390 | PIONEER CONSTRUCTION MATERIALS | Blue Metal | 210.93 | |
| 8391 | PRESSURE MASTERS P/L | Materials | 322.85 | |
| 8392 | RECHARGE-IT | Office Maintenance – Refill Toner | 108.90 | |
| 8393 | SHIRE OF WANDERING | CLC Expenses Sept 02 | 319.00 | |
| 8394 | SHIRE OF WOODANILLING | Award Interpretation Course – 20/09/02 | 110.00 | |
| 8395 | SOS BUNBURY | Photocopier Charges | 26.84 | |
| 8396 | SPORTS SURFACES | Cuby Tennis Club – Site Inspection | 200.00 | |
| 8397 | STAR TRACK EXPRESS | Freight | 78.32 | |
| 8398 | SUNNY SIGN COMPANY P/L | Signs & Markers | 1035.10 | |
| 8399 | TELSTRA | Phone A/C | 12.02 | |
| 8400 | TURF FARMS WA | Cuby Cricket Club - Turf | 550.00 | |
| 8401 | WESFARMERS LANDMARK | Materials | 29.59 | |
| 8402 | WESTERN POWER | Power A/C | 14.00 | |
| 8403 | WJ & MD PATMORE | Turf Mix – Supplied & spread | 400.00 | |
| WP434 | JL & MC WHITELY | Mallees | | 2310.00 |
| WP442 | PLANETARY ACTION NETWORK | WPGC Admin Costs | | 2852.41 |
| WP443 | NICHOLAS WHITE PHOTOGRAPHY | WPGC Admin Costs | | 1559.80 |
| WP444 | WANDERING TELECENTRE | WPGC Admin Costs | | 30.48 |
| | ELECTRIC FUNDS TRANSFERS | | | |
| 161002 | EPAC SYSTEMS P/L | Environmental Health Services | 2373.75 | |
| | TOTAL | | 105099.00 | 118058.65 |

CHIEF EXECUTIVE OFFICER'S RECOMMENDATION

That payment of Accounts Vouchers T1718 – T1727, T1731, WP413 – WP444, 8353 - 8366, 8371 - 8403 and electric transfers 161002 totalling \$223157.65, as presented, be endorsed

Creditors invoices processed and outstanding as at 17 October 2002 and not included in the cheque list presented to the Council meeting on 17 October 2002 total \$14281.28.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Bradford that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

7.1.2 SHIRE OF CUBALLING FINANCIAL REPORTS AS AT 30 SEPTEMBER 2002

| | | Annual Budget 2002/03 \$ | Actual YTD 2002/03 \$ |
|--|-----|---|--|
| OPERATING ACTIVITIES | Sch | | |
| Income | | | |
| General Purpose Funding | 3 | 7,070 | 469,354 |
| Governance | 4 | -600 | 542 |
| Law, Order & Public Safety | 5 | 1,150 | 124 |
| Health | 7 | 950 | 460 |
| Education and Welfare | 8 | 0 | 0 |
| Housing | 9 | 49,500 | 0 |
| Community Amenities | 10 | 8,400 | 4,913 |
| Recreation and Culture | 11 | 2,080 | 419 |
| Transport | 12 | 21,020 | 5,704 |
| Economic Services | 13 | 8,130 | 1,203 |
| Other Property and Services | 14 | 82,000 | 10,964 |
| Total Operating Income | | 179,700 | 493,683 |
| Expenditure | | | |
| General Purpose Funding | 3 | -18,850 | -1,048 |
| Governance | 4 | -180,860 | -69,025 |
| Law, Order & Public Safety | 5 | -24,790 | -11,919 |
| Health | 7 | -11,600 | -2,349 |
| Education and Welfare | 8 | -1,750 | -0 |
| Housing | 9 | -37,230 | -3,362 |
| Community Amenities | 10 | -127,190 | -2,530 |
| Recreation and Culture | 11 | -93,900 | -15,366 |
| Transport | 12 | -712,010 | -153,680 |
| Economic Services | 13 | -84,270 | -2,130 |
| Other Property and Services | 14 | -80,970 | -83,885 |
| Total Operating Expenditure | | -1,373,420 | -345,294 |
| | | | |
| ADJUSTMENTS FOR CASH REPORTING REQUIREMENTS: | | | |
| Depreciation (Assets Register) | | 521,320 | 89,237 |
| Profit/Loss on Sale of Assets | | -62,940 | -4,081 |
| Capital Expenditure & Income | | | |
| Proceeds on Sale of Assets | | 206,000 | 62,272 |
| Capital Grants and Subsidies | | 835,180 | 214,192 |
| Land and Buildings | | -245,630 | -97,337 |
| Infrastructure Assets - Roads | | -544,480 | -27,463 |
| Plant and Equipment | | -298,000 | -95,144 |
| Furniture and Equipment | | -12,800 | -3,985 |
| Proceeds from New Loans | | 0 | 0 |
| Loan Repayments | | -26,320 | -6,420 |
| Transfer to Reserves | | -183,000 | -1,622 |
| Reserves (Cash Backed) | | 182,800 | 0 |
| | | | |
| Opening Funds | | 325,000 | 332,058 |
| Less Closing Funds | | -3,000 | -610,243 |
| | | | |
| CLOSING POSITION | | -499,590 | -147 |

BANK RECONCILIATION

| | Municipal Fund | Trust Fund | Reserve Accts |
|------------------------|-----------------------|---------------------|----------------------|
| Opening balance | \$329,818.37 | \$118,835.77 | \$438,751.40 |
| Income | \$382,854.21 | \$41,491.16 | \$1,622.24 |
| | \$712,672.58 | \$160,326.93 | \$440,373.64 |
| Expenditure | -\$233,342.81 | -\$54,980.29 | -\$0.00 |
| Closing balance | \$479,329.77 | \$105,346.64 | \$440,373.64 |
| Bank account | \$484,444.30 | \$112,861.90 | \$1,622.64 |
| Investments | \$0 | \$0 | \$438,751.00 |
| | \$484,444.30 | \$112,861.90 | \$440,373.64 |
| Plus O/S deposits | \$0 | \$2,946.45 | \$0 |
| | \$484,444.30 | \$115,808.35 | \$440,373.64 |
| Less O/S cheques | -\$4,942.02 | -\$10,461.71 | -\$0 |
| | \$479,502.28 | \$105,346.64 | \$440,373.64 |
| Less O/S licensing | -\$0 | -\$0 | -\$0 |
| | \$479,502.28 | \$105,346.64 | \$440,373.64 |
| Adjustments | -\$172.45 | | |
| Closing balance | \$479,329.83 | \$105,346.64 | \$440,373.64 |
| Ledger No. | 1.5.901 | 5.21.961 | 1.5.903 |

SHIRE OF CUBALLING INVESTMENTS

| Account Number | Maturity Date | Interest Rate | Fund/Account | | |
|-----------------------|----------------------|----------------------|---------------------|------------------|--------------|
| | | | Municipal | Reserve | Trust |
| 6522 50052472 | 23 October 02 | 4.82% | | \$438,751 | |
| 6522 50052579 | 4 January 03 | 4.77% | \$300,000 | | |
| | | | \$300,000 | \$438,751 | \$0 |

ROADWORKS REPORT

| MAINTENANCE | | | |
|-----------------------------------|---------------|----------------------|--------------------------|
| Details | Job No | Budget \$ | Actual YTD \$ |
| Parks and Reserves | 1100.9 | 53,450 | 4,289 |
| Road Maintenance General | 1201.31 | 51,350 | 40,735 |
| Tree Lopping/Mulching | 1201.34 | 51,350 | 20,591 |
| Town Maintenance - Cuballing | 1201.35 | 51,350 | 0 |
| Town Maintenance - Popanyinning | 1201.36 | 51,350 | 0 |
| Bitumen Patching | 1201.37 | 51,350 | 2,911 |
| Bridges & Culverts - General | 1201.38 | 3,615 | 0 |
| Bridges & Culverts - Cuballing | 1201.39 | 3,615 | 0 |
| Bridges & Culverts - Popanyinning | 1201.40 | 3,620 | 0 |
| Grading Maintenance - Winter | 1201.41 | 79,096 | 50,797 |
| Grading Maintenance - Shoulder | 1201.42 | 79,046 | 230 |
| Grading Maintenance - Summer | 1201.43 | 79,048 | 0 |
| Weed Control – Declared Plants | 1300.1 | 15,970 | 4,665 |
| Weed Control - Roadside | 1300.3 | 15,970 | 0 |
| Total Maintenance | | 590,180 | 124,218 |
| CONSTRUCTION | | | |
| Cuballing East (RRG) | 1200.30 | 74,710 | 550 |
| Popanyinning West/Dowling (BS) | 1200.40 | 23,400 | 16,379 |
| Bunmulling/Popanyinning East (BS) | 1200.41 | 0 | 9,469 |
| Popanyinning East (DG) | 1200.50 | 59,970 | 0 |
| Congellin (R2R) | 1200.60 | 59,950 | 1,274 |
| Alton Street (R2R) | 1200.61 | 39,980 | 0 |
| Bunmulling (Own) | 1200.70 | 55,420 | 0 |
| Yornaning West (Own) | 1200.71 | 49,950 | 921 |
| Brundell Street (Own) | 1200.72 | 52,550 | 0 |
| Morrell Street (Own) | 1200.73 | 52,550 | 0 |
| Total Construction | | 468,480 | 28,593 |
| GRAND TOTAL | | 1,058,660 | 152,811 |

RATING INFORMATION

| | Budget 2002/03 | Actual 2002/03 |
|---|---------------------------|---------------------------|
| UV Rates Levied | \$391,770 | \$396,308 |
| GRV Rates Levied | \$41,370 | \$41,834 |
| UV Minimum Rates Levied | \$0 | \$0 |
| GRV Minimum Rates Levied | \$66,450 | \$66,450 |
| Interim Rates UV | \$0 | \$381 |
| Interim Rates GRV | \$0 | \$280 |
| | \$499,590 | \$505,253 |
| Rates o/s from previous years (1 July) | \$8,960 | \$8,957 |
| Rates Written Off | \$0 | \$0 |
| Discount Allowed | -\$35,000 | -\$35,200 |
| Net Rates Receivable | \$473,550 | \$479,010 |
| | | |
| Less Rates Paid | | -\$424,971 |
| RATES OUTSTANDING | | \$54,039 |
| | | |
| UV Rates as a % of total rates | | 79% |
| GRV Rates as a % of total rates | | 21% |
| Payment Discount as a % of total rates | | 7% |
| Rates Paid as a % of net rates receivable | | 89% |
| Rates Outstanding as a % of net rates | | 11% |

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

That the Shire of Cuballing Financial Reports for period ending 30 September 2002 be received and adopted.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Wittwer that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

7.1.3.1 WHEATBELT DEVELOPMENT COMMISSION – CENTRAL SOUTH ACTION PLAN, EMPLOYMENT OF AN IMPLEMENTATION OFFICER

Background

Request from the Wheatbelt Development Commission for the fifteen Councils involved with the Central South Action Plan to provide financial assistance to employ the services of a dedicated person, for a six month period, to implement the project and progress the key recommendations of the Plan.

Comment

The Wheatbelt Development Commission has been working closely with the fifteen local governments, as well as local community groups and organizations, and government

agencies, to prepare the Central South Action Plan. The proposal is for the Plan to help form a comprehensive framework for the various actions identified to progress economic, social and environmental within the communities involved. The process has been ongoing over quite a period of time and the Shire President and Chief Executive Officer had input on behalf of the Shire of Cuballing, as reported at the June 2002 meeting of Council. Community groups within the Shire of Cuballing were invited to a public forum in Narrogin to put forward their individual views and perspectives.

The Commission has received grant funding of \$19,800 for the employment of an implementation officer, however, the funding is subject to matching contributions of \$1,000 from the fifteen local governments.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing endorses the Wheatbelt Development Commissions proposal to employ the services of a dedicated officer for a period of six months to implement the Central South Action Plan, and agrees to contribute amount of \$1,000 to the project subject to the fourteen other participating Councils also contributing.

COUNCIL ACTION

Moved Cr Wittwer, seconded Cr Bradford that the Chief Executive Officer's Recommendation be adopted.

CARRIED 4/1

7.1.3.2 DEPARTMENT OF LAND ADMINISTRATION – RESERVE 46773 CUBALLING

Background

Letter received from the Department of Land Administration advising that a Management Order (formerly Vesting Order) has been issued for the Shire of Cuballing for Reserve 46773 (Lot 470) for the purpose of Recreation.

Comment

The land mentioned is located on the Great Southern Highway between the Cuballing Road House and Qualup Bell Nursery. Council has previously agreed to receive management of the land for future development of a park/playground area. This will fit under the umbrella of "Recreation" and Council can now proceed with developing the area. A grant application has been submitted to the Lotteries Commission for funding assistance to install playground equipment during this current financial year, as included on the budget.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letter be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.3 DEPARTMENT OF LAND ADMINISTRATION – POPANYINNING LOTS 24-29 & 320

Background

Letter received from the Department of Land Administration advising of an application from Mr Wayne Bird (on behalf of D G Bird & Son) for the lease or purchase of Lots 24, 25, 26, 27, 28, 29 & 320 in Popanyinning. The Bird workshops are currently situated on Lots 21 and 22, with Lot 23 immediately alongside being owned by Telstra. Birds have been utilising Lots 24-26 in the past for storage of equipment and now wish to formalise ownership of the land.

Comment

Lots 24-29 & 320 are currently unallocated crown land, however, access is available to the lots and private ownership should not create additional works for Council. Mr Bird has indicated the new lots will not only be used for storage but to also expand the business premises. They are currently renting storage in Narrogin and would like to relocate all their operations to the one site at Popanyinning.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Department of Land Administration be informed that the Shire of Cuballing has no objections to the unallocated crown land, being Lots 24-29 & 320, in Popanyinning townsite be leased or sold to Mr Wayne Bird (D G Bird & Son).

COUNCIL ACTION

Moved Cr Newman, seconded Cr Hawksley that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

7.1.3.4 DEPARTMENT OF PLANNING AND INFRASTRUCTURE – SHIRE OF CUBALLING DRAFT TOWN PLANNING SCHEME #2 AND LOCAL PLANNING STRATEGY

Background

Letter received from the Department of Planning and Infrastructure to Councils Town Planning Consultants, Landvision (Mr Trevor Moran), in relation to the Draft Town Planning Scheme #2 and Local Planning Strategy. Mr Moran met with Mrs Judi Bell of the Department on 5 September 2002, to discuss various aspects of the draft scheme and strategy.

Comment

In the discussions with Mr Moran, Mrs Bell related to various parts of the draft scheme and strategy that the department would like modified. She suggested that no modifications be made to the two documents at this stage until after further consultation and also comment has been received from the Department of Environmental Protection on the two documents. Mr Moran has indicated that some of the suggested changes could be better served as being Council Policies, and Scheme and Strategy context could allude to this. The benefit of this would be that Council can change a Policy at any time, however, changing a section or part of the Town Planning Scheme is a monumental task.

Mr Moran has been requested to provide a comment and his professional opinion to Council on the matters raised and this should be available for presentation to Councillors at the Council meeting.

The Chief Executive Officer informed the meeting that unfortunately Mr Moran has been unable to provide the information for presentation to Council as previously indicated.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

COUNCIL ACTION

Resolved that the letter be received and information noted.

7.1.3.5 SOUTH WEST CATCHMENTS COUNCIL

Background

Minutes of the meetings of the South West Catchments Council held on 29 July 2002, and 26 August 2002, are included in the meeting agenda for Council information and action as required.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The minutes of the meetings of the South West Catchments Council held on 29 July 2002, and 26 August 2002, be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.6 MINISTER FOR LOCAL GOVERNMENT – COUNTRY HOUSING AUTHORITY

Background

Letters received from the Minister for Local Government and the Country Housing Authority (CHA) advising that the State Government has allocated funding of \$500,000 to a CHA program to assist Shires to provide adequate housing to attract and retain trades people and professional.

Comment

It may be difficult for the grant program to be of benefit to the Shire of Cuballing, however, perhaps Council could give consideration to constructing housing or units on Shire owned land within Cuballing for aged or other purposes. Planning for something of this nature has not been commenced and therefore there may not be sufficient time to enable a grant to be processed in this round of funding but it is something Council could consider for the future.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letters be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.7 COMMONWEALTH DEPARTMENT OF HEALTH AND AGEING – OFFICE OF THE GENE TECHNOLOGY REGULATOR

Background

Letters received from the Office of the Gene Technology Regulator, Dr Sue Meek, advising that Monsanto Australia Ltd (DIR020/2002), and Bayer Crop Science Pty Ltd (DIR021/2002), have lodged applications under section 40 of the Gene Technology Act 2000 for a licence for dealings involving the intentional release of genetically modified canola in the environment.

Comment

The Monsanto application is for approval for commercial release of genetically modified Roundup Ready canola into the environment wherever it is suitable to cultivate canola in Australia. The Bayer Crop Science application is for the release of genetically modified InVigor canola. A summary of the two applications has been circulated with the meeting agendas to provide further information.

In accordance with sections 50(3)(e) and 52(3)(e) of the Gene Technology Act 2000 the Regulator is required to consult with local councils both on the applications and Risk Assessment and Risk Management Plans that are prepared in relation to each application.

I do not believe that I am suitably qualified and/or have sufficient knowledge on this matter to make a professional suggestion or recommendation. The comments that Council is able to make generally will only relate to the risk to human health and safety or to the environment. The regulator states that she considers there is no significant risk to either, however who can categorically answer this?

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Gene Technology Regulator be informed that the Shire of Cuballing does not support the commercial release of Genetically Modified (GM) Canola within the Shire until such time as there has been sufficient testing undertaken to assess the effect of GM product on the risk to human health and safety and to the environment.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Wittwer that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

7.1.3.8 LANDCARE SERVICES PTY LTD – REQUEST FOR SEED COLLECTION

Background

Letter received from Landcare Services of York requesting Council permission to collect seed from Shire of Cuballing reserves and roadsides for revegetation purposes.

Comment

The information contained within the letter is self-explanatory and provides the basis for their application to Council.

This is the first request of its kind since I have been employed with Council and seek Council's guidance as to whether this type of activity will generally be supported. Perhaps Council could grant delegated authority to the Chief Executive Officers for similar requests in the future. I understand that Mr Peter Denton of the Qualup Bell Nursery has been issued with a permit some years ago, which is still valid.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

Council grants permission to Landcare Services for the collection of seed from reserves and roadsides under the care and control of the Shire of Cuballing. Permission is subject to Landcare Services exercising due care and diligence in the collection of seed and not causing any damage to the environment. Council gives Delegated Authority to the Chief Executive Officer to deal with requests of this nature in the future.

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Newman that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

CHIEF EXECUTIVE OFFICERS REPORT

1 Regional Cabinet Meeting 12 August 2002

As reported to Council at the September meeting, responses have been received from the various Ministers on the questions forwarded to the Premiers Office for addressing at the Working Breakfast.

The four questions raised by Council were in relation to:

- Increase on Stamp Duty for the transfer of property/ies (ie land, motor vehicles, etc);
- Retention of teachers and doctors in rural/regional areas;
- Allocation of road funds to rural/regional areas; and
- Capping of fuel prices for rural/regional areas.

The Premiers letter and responses from the Deputy Premiers (Treasurers) Office, Minister for Health, Office of the Minister for Planning and Infrastructure, and the Minister for Consumer and Employment Protection, respectively, are included in the meeting agenda.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letters from the Premier, Deputy Premiers Office, Minister for Health, and the Office of the Minister for Consumer and Employment Protection, be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

2 Central Country Zone Meeting held at Quairading on Friday 27 September 2002

I attended the above meeting in Quairading with the Shire President. The motions presented to the September meeting of Council were all passed and will be presented to the Western Australian Local Government Association State Council. Other presenters/speakers at the meeting included:

- Jenny Evans, Wheatbelt Development Commission, on the Central South Action Plan;
- David Thackrah, proposed Leisure Rail project;
- Marcus Holmes, Deacons Perth, Indigenous Land Use Agreement;
- Paul McCluskey, Department of Conservation and Land Management;
- John Gilfellow, Department of Local Government and Regional Development; and
- Members for the Agricultural Region Hon Max Trenorden, Hon Frank Hough, and Hon Dee Margetts.

Councillor Watts has since attended the State Council meeting in Kalgoorlie and may wish to provide further information at the meeting.

3 Local Government Grants Commission Visit/Submission

On Friday 4 October 2002, Councillors Watts, Hawksley and Newman, and myself attended a briefing session with Mr Ray Hadlow on the Local Government Grants Commission, the Commission's scheduled visit to the Shire of Cuballing, and proposed submission for the Commission to be prepared on behalf of the Shire.

Mr Hadlow worked through the processes and methodology used by the Commission when preparing the annual grants, roads and general purpose, for the 144 local governments in Western Australia. The calculation method is very involved and currently under review, however, given the variances between the local government bodies throughout the state it would be difficult to overhaul the system to a great degree.

Mr Hadlow has investigated Councils grants allocation and apart from a couple of minor areas that could be addressed with the Commission it would appear that the Shire of Cuballing is being reasonably assessed. The meeting resolved with Mr Hadlow that he prepare a "Discussion" paper for presentation with the Commission rather than a Submission. This was based on his understanding that the Shire has no real issues of concern to address and it may prove more beneficial to partake in an informal discussion session.

Further information may be available at the Council meeting.

A timetable was provided to the meeting indicating the Grants Commission's visit to the Shire of Cuballing will be on Friday 8 November 2002 from 11.00 am to 1.00 pm.

4 Shire of Cuballing Centenary Celebrations, Launch of History Book, and Cuballing Football Reunion

Councillors Hawksley and Wittwer, and myself met with a delegation from the Cuballing Football Reunion Committee on Monday 7 October 2002, to commence discussions on the possible format for the combined event to be held on the Labour Day Long Weekend in March 2003. Members of the Football Committee included Ken Ashworth, Mike Burges, Graham Cardell, Geoff Hunter and John Whitford.

The meeting discussions centred around the Football Reunion being held on the Saturday with the Shire Celebrations and Book Launch being conducted on the Sunday. This allows people Saturday and Monday to travel. The Football Committee favour the erection of a marquee on the oval to cater for their respective event, which would then be available for the Shire functions the next day if deemed suitable. The Shire would share the cost for marquee hire if this is the case, price still to be obtained. The Football Committee is now to call a meeting of their full Committee to enable the event to be further organised. It was also considered that advertising for the events of the weekend to be all encompassing to save on additional costs in this area. The weekend to be advertised as "Back to Cuballing", and then details of the separate events/functions to be held. Representatives of each organization would be the contact point for their respective events.

Councils Working Party can now proceed with a format for the Shire Celebrations and Book Launch, and present this to Council for consideration at a later meeting. A possible format was presented to the March 2002 Council Meeting and it may be that this program could be followed, however, needs to be worked on and further developed.

Council had a brief discussion on the progress of the Cuballing History Book and the format for the Cuballing Centenary Celebrations.

12.40 pm Council adjourned for luncheon

2.05 pm Council resumed after luncheon

5 Shire of Cuballing Bush Fire Advisory Committee

The inaugural meeting of the Shire of Cuballing Bush Fire Advisory Committee is scheduled to be held on Monday 14 October 2002. A representative from each Shire Brigade has been invited to attend along representatives from the Bush Fires Service (Steve McDonald) and Department of Conservation and Land Management (Steve Gorton). The Shire President, Councillor Watts, has been invited to officially open the meeting.

Items to be addressed include:

- Appointment of Chief Bush Fire Control Officer and other senior positions;
- Appointment of Dual Fire Control Officers with neighbouring Shires; and
- Bush Fire Brigade boundaries and possible restructuring of brigades.

Minutes from the meeting will be circulated at the Council meeting.

Refer to item 7.1.3.11.

6 Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Bill (2002)

Council has been provided with a copy of the proposed Fire and Emergency Services Legislation (Emergency Services Levy) Amendment Bill (2002) and Second Reading Speech, from Terry Waldron, MLA, Member for Wagin. The documentation is quite extensive and has been circulated with the meeting agenda but not included in the agenda. Mr Waldron welcomes any comments Council may wish to make on the proposed legislation.

7 Development Cuballing Recreation Grounds

A grant application is in the process of being prepared for submission to Council for endorsement and then to the Department of Sport and Recreation under the Community Sport and Recreation Facilities Funding program for upgrading of the tennis courts surface and construction of a new netball court (to also double as a back up tennis court). The proposed works will also include further development of the tennis area, lighting to the new netball court and bitumen sealing of an area adjacent to the eastern side of the tennis courts to minimise dust on the courts and for car parking. The application is being prepared in consultation with Clayton White from the Departments Narrogin Office. The Cuballing Tennis Club have done extensive research into the types of surfaces available and left no stone unturned in their endeavours to find the most suitable surface for the courts.

The grant application, if not completed in time for circulation with the meeting agenda, will be tabled for Council consideration at the Council meeting.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Newman that the grant application prepared and circulated to the meeting for the improvements to the Cuballing Tennis Club and Cuballing Netball Club be endorsed by the Shire of Cuballing and forwarded to the Department of Sport and Recreation.

CARRIED 5/0

8 New Shire of Cuballing Residence

Judith McDougall undertook an inspection of the new residence on Saturday 27 July 2002, and prepared a list of items to be finalised by P & F Kulker prior to completing a Certificate of Practical Completion. Judith again inspected the residence on 2 August 2002 and signed off the Certificate. In recent correspondence received from Judith it was stated that there is a defects period of 26 weeks with final completion inspection due on 25 January 2003.

My family and I moved into the new residence approximately four weeks ago and I have gradually been organising the finishing touches to the project. Blinds have now been installed and curtains are due to be hung during the week ending 11 October 2002. Quotations have been received for installation of interior fencing and this should be commenced in about two weeks. At the completion of this a garden shed will be erected and landscaping finalised. The project has taken a considerable amount of time but I think the effort has been worthwhile and rewarded Council with an excellent capital asset.

9 Dryandra Woodlands Focus Group Inc – Narrogin and Districts Tourist Bureau

Further to the report presented to the September 2002 Council meeting, a working party from the Dryandra Woodlands Focus Group has met with Mrs Deborah Hughes-Owen of the Narrogin and Districts Tourist Bureau to discuss the possibility of that organization taking over the role of the Focus Group. Mrs Hughes-Owen was very receptive to the proposal and advised she will present the idea to the Tourist Bureau. Feedback from the recent Tourist Bureau meeting, held on 26 September 2002, is that they are cautiously enthusiastic about becoming the catalyst and prime mover towards a more regional approach to the development of tourism and servicing of visitors to the area. The Tourist Bureau would like to discuss the matter further and have invited representatives from the Dryandra Woodlands Focus Group to attend their next meeting to be held on Wednesday 16 October 2002.

10 Shire of Cuballing Rate Incentive Prize

Correspondence received from Mrs Lyla Christensen thanking Council for the Rate Incentive Prize she recently won.

11 Drum Muster Program

The Drum Muster Program has now been scheduled for Wednesday 6 November 2002, at the Yornaning collection point, between the hours of 8.00am and 4.00pm. Persons can book by telephoning Narelle at the office of Council.

The program is to be advertised in the Narrogin Observer on Wednesday 23 October 2002, and flyers will be sent via the Cuballing and Popanyinning Post Offices. Notices will also be posted at the Shire Office, Cuballing Tavern, Cuballing Road House and Popanyinning General Store.

12 Local Government Managers Australia Annual State Conference

Please note that I will be attending the above conference to be held at Hotel Rendezvous (Observation City) from Wednesday 23 October 2002, to Friday 25 October 2002, inclusive, and therefore will not be available at the office during this time.

13 Shire of Cuballing Audit 2001/02 and Annual Financial Report

Council's Auditor, Mr Paul Chabrel, of Butler Settineri, conducted the on-site audit of Council's Financial Records for 2001/02 on Thursday 10 October 2002. Mr Chabrel is now completing the necessary statutory requirements and will forward the Audit Report to Council in due course. This should be in time for presentation of the Annual Financial Report to the November 2002 meeting of Council.

In accordance with section 5.27 of the Local Government Act 1995, Council is to hold the Annual Meeting of Electors not more than 56 days after accepting the Annual Report and Council will need to give consideration as to when the Electors Meeting can be scheduled. Acceptance of the Annual Report on Thursday 21 November 2002, means the meeting will have to be held prior to 16 January 2003. Given the December harvest period and the then Christmas/New Year break and school

holidays the scheduling of the meeting is not going to be convenient for many members of the public.

Section 5.54 of the Act states that the Annual Report is to be accepted by the local government no later than 31 December after that financial year, however there is no requirement for a Council to receive the Audit Report by a specific date. If Council considers it more convenient it may be appropriate to receive the Audit Report at the November meeting and then receive the 2001/02 Annual Report at the December 19, 2002, Council meeting. This would then give Council until 13 February 2003 to hold the Annual Meeting of Electors.

14 Disposal of Council Property, Lot 221 Campbell Street, Cuballing

It is now intended to call for Tenders for the disposal of Shire Residence and Land situated at Lot 221 Campbell Street, Cuballing, in accordance with section 3.58 of the Local Government Act 1995. Advertisements will be placed in the Western Australian Newspaper on Saturday 26 October 2002, and Narrogin Observer on Wednesday 30 October 2002. Tenders will close at 4.00pm on Friday 29 November 2002, to be presented to the December 2002 meeting of Council for consideration. A copy of the tender advertisement is attached.

15 Assets Revaluation

A new accounting standard, AASB41, Revaluation of Non Current Assets, came into effect on 1 July 2001.

In summary this standard requires Council to include fixed assets on the balance sheet at either cost or a fair value. If Council opts for the fair value basis then the assets must be revalued on a regular basis. If the cost basis is used then there is no requirement to revalue. The fair value basis can always be adopted at a later date if deemed necessary.

As a special concession if Council adopts the cost basis for fixed assets the amounts already used at 30 June 2001 can be deemed to be the cost and accumulated depreciation. For this to happen Council needs to adopt a resolution reverting to the cost basis and deemed carrying amount of the non current assets at 1 July 2001 to be their cost.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The Shire of Cuballing hereby elects that on 1 July 2001 to revert to the cost basis for measuring fixed assets that was carried at a revalued amount at the immediately preceding reporting date by deeming the carrying amount of the non-current assets comprising the class to be their cost. This action complies with the requirements on first application of Accounting Standard AASB1041 "Revaluation of Non Current Assets".

COUNCIL ACTION

Moved Cr Bradford, seconded Cr Wittwer that the Chief Executive Officer's Recommendation be adopted.

CARRIED 5/0

16 CEO Support Programme

It was confirmed that the CEO Support Programme is to be held on Thursday and Friday 14/15 November 2002. Crs Watts, Bradford, Newman and Wittwer indicated they will be available to attend the Councillors part of the programme.

7.1.3.10 UPPER GREAT SOUTHERN DISTRICT OPERATIONS ADVISORY COMMITTEE

Background

The minutes of the Upper Great Southern District Operations Advisory Committee meeting held at Narrogin on 23 August 2002 are attached for Council information.

Comment

Item 6.2 is of particular interest to Council, which relates to the Two Way Radio interference between the Shires of Cuballing and Manjimup. This matter was recently addressed at the Bush Fire Advisory Committee and a recommendation to Council is included in the minutes from that meeting.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The minutes of the Upper Great Southern District Operations Advisory Committee meeting held on 23 August 2002, be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.11 SHIRE OF CUBALLING BUSH FIRE ADVISORY COMMITTEE

Background

The inaugural meeting of the Shire of Cuballing Bush Fire Advisory Committee was held on Monday 14 October 2002, and the minutes are attached for Council information and action as required.

Comment

There are various recommendations included in the minutes that require Council attention. These can be treated individually or will be endorsed if Council adopts the Minutes in their entirety. The matters raised refer to the following:

- Official formation of the Advisory Committee and make up of the Committee;
- Extension to the current appointment, for a period of six months, of the Chief Bush Fire Control Officer, Deputy Chief Bush Fire Control Officer and Fire Weather Officers;
- Appointment of Dual Fire Control Officers with neighbouring Shires;
- Fire Control Officers to attend training courses;
- Review of Bush Fire brigades;
- Prohibited Burning Period not to be suspended for any period of time;
- Shire of Cuballing Bush Fire Radio Network to operate on channel #92; and

- Letter of appreciation to Lindsay Herrmann.

The above matters seem reasonably straightforward and there is no reason why Council should not support the recommendations. Council does however need to appoint a Delegate to attend the Bush Fire Advisory Committee meetings as a voting member. Councillor Watts was in attendance at the inaugural meeting and voted on the matters raised.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The minutes of the Shire of Cuballing Bush Fire Advisory Committee meeting held on 14 October 2002, be received, information noted, and recommendations contained therein be endorsed for appropriate action.

Councillor be appointed as Council Delegate to the Bush Fire Advisory Committee.

2.45 pm Cr Bradford departed the meeting

COUNCIL ACTION

Moved Cr Newman, seconded Cr Wittwer that the minutes of the Shire of Cuballing Bush Fire Advisory Committee meeting held on 14 October 2002, be received, information noted, and recommendations contained therein be endorsed for appropriate action.

Councillor Hawksley be appointed as Council Delegate to the Bush Fire Advisory Committee.

CARRIED 4/0

7.1.3.12 WHEATBELT SOUTH REGIONAL ROAD GROUP

Background

The minutes of the Wheatbelt South Regional Road Group meeting held on 9 September 2002 are attached for Council information.

Comment

There are no specific items within the minutes that directly affect this Shire.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The minutes of the Wheatbelt South Regional Road Group meeting held on 9 September 2002, be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.13 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – LAW OF NEGLIGENCE, PROPOSALS FOR REFORM

Background

The final report of an independent panel commissioned by the Federal Government to review the law of negligence has just been released. The report contains a number of recommendations for reform in areas of interest to local governments.

Comment

The key recommendations from the report that affect local government is summarised on the attached document. The recommendations are supported by a comment that provides background information.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The correspondence be received and information noted.

COUNCIL ACTION

Resolved that the Chief Executive Officer's Recommendation be adopted.

7.1.3.14 LETTER OF RESIGNATION – MRS SAMANTHA REYNOLDS

Background

Letter of resignation received from Samantha officially terminating her employment with the Shire of Cuballing. Samantha originally took 12 months leave without pay for her and Russell (husband) to move periodically to Kalgoorlie. However Samantha and Russell have quite taken to their new surroundings and Samantha has been successful in her application for a position with the City of Kalgoorlie-Boulder as Assistant Rates Officer.

Comment

It is certainly disappointing to lose the services of Samantha to the Shire of Cuballing and we wish her well in her new position with the City of Kalgoorlie-Boulder. Samantha was a fine employee for the Shire both in her work capacity and friendly and gentle nature and will be sadly missed by her fellow staff, Councillors and the community.

CHIEF EXECUTIVE OFFICERS RECOMMENDATION

The letter of resignation submitted by Samantha Reynolds be received with regret. A letter of appreciation be forwarded to Samantha thanking her for her wonderful service whilst employed with the Shire of Cuballing and wishing both her and Russell all the best in the future.

COUNCIL ACTION

Moved Cr Hawksley, seconded Cr Wittwer that the Chief Executive Officer's Recommendation be adopted.

CARRIED 4/0

7.2 **ENVIRONMENTAL HEALTH OFFICER'S REPORT**

PURPOSE

To advise Council of Environmental Health inspections that have been carried out in the District.

REPORT

The following inspections have been carried out during the month of September 2002.

Food Premises

- (i) Cuballing Roadhouse – Great Southern Highway
Premises found to be operating within legislative requirements.

Rubbish Tips

- (i) Popanyinning Rubbish Tip
Windblown litter around site.
Action required – 1. Pick up windblown litter in bush around site.
- (ii) Cuballing Rubbish Tip
Windblown litter around site.
Action required – 1. Pick up windblown litter in bush around site.

The rubbish tips should be inspected monthly by the local Fire Control Officer to assess compliance with bushfire safety requirements.

On-site effluent Disposal

- (i) Lot 385 Hotham Street, Cuballing
Inspection of on-site effluent disposal system.
- (ii) Loc 3 Bunmulling Road, Popanyinning
Inspection of on-site effluent disposal system.
- (iii) Loc 6288 West Popanyinning Road, Popanyinning
Inspection of on-site effluent disposal system.
- (iv) Lot 385 Clifford Street, Cuballing
Inspection of proposed on-site effluent disposal system.
- (v) Lot 384 Munro Street, Cuballing
Inspection of proposed on-site effluent disposal system.
- (vi) Lot 278 Dungog Street, Cuballing
Inspection of proposed on-site effluent disposal system.
- (vii) Reserve 4698 Yornaning Road, Yornaning
Inspection of on-site effluent disposal system.

- (viii) Lot 4439 Great Southern Highway, Popanyinning
Inspection of proposed on-site effluent disposal system.

Infectious Diseases Notifications

- (i) One infectious disease (enteric) notification investigated in September 2002.
Contaminated drinking water and/or food most likely cause of infection.

Proposed Cattle Feed Lot

- (i) Loc 4441 West Popanyinning Road, Popanyinning
Inspection of proposed cattle feed lot.

CORPORATE PLAN/POLICY IMPLICATIONS

Nil.

FINANCIAL/BUDGET IMPLICATIONS

None anticipated.

ENVIRONMENTAL HEALTH OFFICERS RECOMMENDATION

That Council note the above information and endorse the recommended action required to be undertaken.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Wittwer that the Environmental Health Officer's Recommendation be adopted.

CARRIED 4/0

7.3 BUILDING SURVEYOR REPORT

Summary:

There were 4 building applications for the month of September. Councils Building Surveyor has issued building licenses as these proposals have supplied the required information for the issue of these licenses.

Comment:

Listed below are the application details of the proposed structures.

| Approval Date | Lic No | Name & Address of Owner | Name & Address of Contractor. If owner-builder please indicate | STRUCTURE AND PRICE | Situation of Building Lot or Street No & Town or Suburb |
|---------------|----------|---|--|---------------------|---|
| 2-9-02 | 6/02.03 | CLIVE CALDWELL LOT 111 HOTHAM ST CUBALLING | R EDWARDS 104 BANNISTER ST NARROGIN | PATIO \$3,000 | LOT 111 HOTHAM ST CUBALLING |
| 18-9-02 | 10/02.03 | BRIAN JOHN SNELGAR 170 WANJEEP ST COODALUP | O/B | HOUSE \$69,339 | HOTHAM ST |
| 10-9-02 | 11/02.03 | KEVIN FERRELL 40 HOUGH ST NARROGIN | O/B | HOUSE \$33,000 | CUBALLING |
| 24-9-02 | 12/02.03 | E & A MADSON 49 BEESTON ST CUBALLING | D SHANKS LOT 411 CLIFFORD ST CUBALLING | SHED \$7,500 | LOT 126 BEESTON ST CUBALLING |

Consultation:

Nil.

Statutory Environment:

Nil.

Policy Implication:

Nil.

Financial Implications:

Nil.

Strategic Implications:

Nil.

COUNCIL ACTION

Moved Cr Newman, seconded Cr Wittwer that the Building Surveyor's report be received.

CARRIED 4/0

8. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9. GENERAL BUSINESS

- Cr Hawksley commented that the Cuballing West Road adjacent to Ken Watson's property requires further maintenance.
- Cr Hawksley advised he has received complaints in relation to a lack of recognition at the official opening of the Narrogin Recreation Complex and within the Cuballing district for the feats achieved by Bevan George (Commonwealth Games Gold Medallist).
- Cr Wittwer provided an updated report on the appointment process for the CLC position.
- Cr Newman provided a report on the recent Zone Control Authority meeting held on 16 October 2002.

- Cr Newman advised he has received a complaint on the maintenance works being undertaken on Congellin Road.

10. CLOSURE OF MEETING

There being no further business the Shire President declared the meeting closed at 4.00 pm

CONFIRMED AS A TRUE RECORD OF PROCEEDINGS ON _____

PRESIDENT